

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

September 19, 2013

The Garvey Board of Education met in regular session on September 19, 2013, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m., by Board President Tony Ramos.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo (arrived at 7:16 p.m.), Mr. Tony Ramos, Mr. John Yuen, and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Genaro Alarcon led the recitation of the Pledge of Allegiance.

**RECOGNITIONS:** None

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Dr. Sandra Johnson talked about attending the Back to School Nights and the great turn out of parents. Dr. Johnson mentioned today's visit of the STAR Team to Temple Intermediate and Garvey Intermediate Schools.

Board members highlighted the Back to School Nights that they each attended.

Janet Chin indicated that Rosemead's event by Young Americans is seeking to increase enrollment of young children to a three-day performance and workshops. Only 7 children have registered for this event. This non-profit organization travels worldwide and is requesting families to host performers in residential homes. Scholarships are available.

Ms. Chin spoke of upcoming events: 1) Foothill fitness challenge in the San Gabriel area sponsored by the City of Hope. 2) Ken Teh, teacher of Garvey and Temple Intermediate Schools, has been selected by Senator Hernandez to be honored in the California State Senate Contemporary Art Collection.

Bob Bruesch noted that the Garvey Education Foundation has awarded almost \$5,000 to sponsor children for the Young Americans performance and that Rosemead residents can participate at a reduced fee of \$35. Dr. Johnson will ensure that the flyers for this event are distributed at the schools.

Tony Ramos stated he has signed up to be on the list of donors for bone marrow transplants through his work and he encouraged everyone interested in saving lives to become a donor.

**REPORTS AND INFORMATION ITEMS**

A. Presentation on District safety.

Dr. Mary Suzuki gave an update on transportation for Special Education students and safety issues. She stated that there has been a significant decrease in the challenges with transportation. As of September 16, 2013, no calls have been received from parents regarding problems with transportation. Dr. Suzuki stated that the protocol is now for the District to take the calls from parents and the staff contacts the transportation company for resolution. Principals and office managers are to call the District should any problems with transportations arise.

- B. Dr. Mary Suzuki gave a presentation on California Standards Test (CST) Results.

Dr. Suzuki addressed the 2012-2013 Achievement Report that included comparisons of the Academic Performance Index (API) for 2007 through 2013 by school, and a comparison of test scores for State, County and District. The comparison shows that Garvey students outperform State and County in English Language Arts, Mathematics, Science and Social Studies..

Dr. Suzuki talked about having a newcomer program for students who have been in the country less than six months. Dr. Suzuki talked about digital textbooks and SuccessMaker. Dr. Johnson indicated that staff is looking at a possibility of a grant for technology purchases.

Bob Bruesch mentioned the State Board adoption of a template for Local Control and Accountability Plans (LCAPs) and urged the District to start planning now for our LCAP. Dr. Johnson mentioned that Becky Wetzel has been working on a statewide committee to develop such template and information will be forthcoming.

#### **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding the review of various health carriers. He indicated the Association is working together with the District to save money and to meet the deadline of October 1, 2013. Mr. Drange stated that since the District is also not interested in concessions for previous years, he is hoping that the Board will direct the District's bargaining team to close the agreements for 2011-12 and 2012-13.

- **California School Employees Association (CSEA):** None

#### **REPORT FROM HEAD START REPRESENTATIVE**

Carolyn Wong, Director of Child Development, addressed the Board regarding recruiting efforts at all the Back to School Nights. As of last week, the Head Start program is fully enrolled. Currently, there are five percent of the children with Individualized Education Program (IEP) and staff is working to fully enroll at ten percent. The non-Federal share is \$22,295. Today the Grantee made a monitoring visit regarding health and safety screening in classrooms and data input in the ChildPlus record keeping system. There were no reports of non-compliance. As part of school readiness, the Head Start students will participate in the District's Read for the Record on October 4, 2013. Be a Hero: Take Your Child to Preschool Day will be on October 1, 2013. Flyers were made available. The State-funded Preschool has 7-8 students left to enroll. Dr. Johnson sent her thanks to all Head Start staff for recruitment work at the Back to School Nights.

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None

**HEARING OF PERSONS IN THE AUDIENCE:** None

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 4 to 0, (Henry Lo not present for the vote), the Board adjourned at 7:15 p.m. to closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 8:16 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Tony Ramos indicated the following action taken during the closed session:

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board voted to appoint Guadalupe Roque, Assistant Supervisor I, Family Parent Engagement Services.

**CONSENT AGENDA**

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

**Consent Agenda**

**A. Board/Superintendent**

1. Approval of Minutes  
On the motion of Bob Bruesch, seconded by Tony Ramos, and carried, the Board approved the minutes as corrected.  
Regular Meeting – August 29, 2013  
  
Bob Bruesch noted a correction to the minutes, page 3, first paragraph, last sentence to read: "...questions from Bob Bruesch regarding Head Start's students with special needs and transportation problems."
2. Conference/Convention Attendance (Revised)  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Closing of ASB Account at Willard Elementary School  
It is recommended that the Board of Education accept receipt of funds from the Associated Student Body (ASB) account at Willard Elementary School. Accepted.
4. Accept Donation – Hillcrest School Student Council  
It is recommended that the Board of Education accept donations from Hillcrest School's Student Council. Total amount received is \$129.75. Accepted.
5. Accept Donation – Hillcrest PTA  
It is recommended that the Board of Education accept donations from Hillcrest School's PTA in the amount of \$4,167.14 from the 2012-13 Spring Walk-A-Thon fundraiser. Accepted.

6. Memorandum of Understanding (MOU) between California State University Los Angeles and Garvey School District-Head Start/State Preschool  
It is recommended that the Board of Education approve Memorandum of Understanding (MOU) between California State University, Los Angeles and Garvey School District – Head Start/State Preschool for program year. Approved.

**B. Human Resources**

1. Personnel Assignment Order (Revised)  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-04 as presented. Approved.
2. Revised Job Description – Head Start Teacher  
It is recommended that the Board of Education approve revised changes to the Head Start Teacher Job Description. Approved.
3. Revised Salary Schedule D  
It is recommended that the Board of Education approve the addition of Ranges 37 to 40 on Salary Schedule “D” for future classified positions. Approved.

**C. Learning Support Services**

1. UCLA Project WILD (Working for Immigrant Literacy Development) Request approval of the 2013-2014 Memorandum of Understanding between the University of California Los Angeles (UCLA) Project WILD and the Garvey School District. Approved.

**D. Business Services**

1. Purchase Order Report  
It is recommended that the Board of Education approve Purchase Order Report No.13-14-04 as presented. Approved.
2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Ratify Renewal of Contract with School Services of California, Inc.  
It is recommended that the Board of Education ratify renewal of contract with School Services of California, Inc., for Fiscal and Management Information Services effective September 1, 2013 through August 31, 2014. Amount of contract is \$3,300 and will be paid from General Funds. Approved.
4. Contract with Computer Surplus Solutions  
It is recommended that the Board of Education ratify agreement with Computer Surplus Solutions for the disposal of e-waste beginning September 9, 2013. Approved.
5. Contract with School Dude – Online Facilities Management Tool  
It is recommended that the Board of Education approve contract with School Dude, an online facilities management tool, from November 1, 2013 through June 30, 2014, for the amount of \$10,451.70 to be paid out of General. Approved.
6. Contract with Universal Waste Systems, Inc.  
It is recommended that the Board of Education approve a two-year contract with Universal Waste Systems, Inc. effective November 1, 2013 to October 31, 2015. Approved.

**Action Items**

A. Approval of Health Care Plan

Dr. Sandra Johnson indicated that there will be a need to schedule a special Board meeting next Thursday (moved to Monday, September 30) to discuss a health care recommendation.

**PUBLIC AGENDA ITEMS:** None

**FUTURE MEETINGS**

~~Bob Bruesch asked that Board members be notified when there is police activity in the schools. “Bob Bruesch requested a future agenda item to discuss Board notification of incidents involving law enforcement on campus.”~~

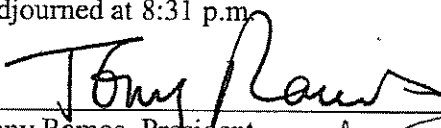
Henry Lo asked for a card welcoming the newly appointed president of Rio Hondo College, Dr. Teresa Dreyfus. Mr. Lo indicated that tomorrow, Cathie Camacho, teacher at Sanchez Elementary School, will join seven other honorees in San Gabriel at an event not open to the public.

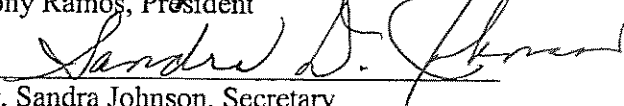
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
September 26, 2013 - Special Meeting (Moved to September 30)	Employee Health Care Recommendation
October 10, 2013	
October 30, 2013 – Moved from October 31	Mr. Yuen noted that he will be arriving at 7:30 p.m.
November 21, 2013	
December 12, 2013	Board Reorganization

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 8:31 p.m.

  
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Tony Ramos, President

  
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Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Maureen Chin  
Tam Dinh  
Michael Drange  
Jay Moffitt  
Art Reynolds  
Ted Saulino  
Ronald Trabanino  
Carolyn Wong  
Michele Yamarone