



San Jose Charter Academy
 PTO Agenda
 February 2, 2015 ~ 6:30pm–7:30pm
 Location: Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Eva Generalao	Y	Room Parent Coordinator	Nikki Lee	Y
1 st Vice Pres. Fundraising/Sponsorships	Jorge Diaz	Y	Events Coordinator	Melody Alvarado	N
2 nd Vice Pres. Membership/Publicity	Annette Coronado	Y	Parliamentarian	Dr. Denise Patton	Y
Secretary	Vanessa Castaneda	Y	Teacher/Staff Rep	Cassie Schaefer	N
Treasurer	Open	N	Teacher/Staff Rep	Ivonne Boomer	Y
Member at Large 1	Merci Rodriguez	N	Member at Large 2	Mary Hernandez	Y

I. Call to Order - **6:35p**

II. Review of minutes from 10/08/14 and 01/14/15-5 min. - **Will review and approve on March 16th**

III. Reimbursements:

- 1) Angie Ponce \$121.78 (Kinder Promotion Budget)
- 2) Joann Santos \$30.00 (Uniforms) **2 orders from Red Dot that were never received**

Review and Approve reimbursements – Vanessa motioned and Mary seconded.

All in Favor - 9 Aye, 0 Nay, 0 Abstain

IV. President's Update: ~ 15 minutes

- 1) Walk-a-Thon - **April 24th**
- 2) Mt. Sac Relay - **Mr. Basset requested \$250 School pays for bus and PTO would pay for entrance fee for students (\$5 per student)**
 - i) **Approved PE request for \$250 for Mt. Sac Relay - Annette motioned and Nikki seconded. 9 Aye, 0 Nay, 0 Abstain**
- 3) Uniforms - **March 18 - 19 we will be selling uniforms after-school only.**
- 4) Fresh and Easy - **eScrip partnered with Fresh and Easy. Card needs to be registered with F&E and eScrip. We no longer need to collect receipts.**

V. 1st Vice President Update: ~5 min

- 1) Limo Lunch - **February 24th 11a - 1p - Mary, Eva Ravina and Jorge will be attending. The venue is BJ's. Lino lunch is for Donor program members plus top Cheesecake fundraiser.**



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2) Popcornopolis - **February 13th - 27th**

VI. 2nd Vice President Update: 5 min

1) Membership - **Our PTO membership is as follows - 75% Elementary and 69% Jr. Academy. Two classrooms are at 100% membership - Mrs. Pate and Mrs. de la Torre.**

VII. Event Coordinator Update: 5 min

1) Book Fair - **March 9-13 Theme is "Under the Sea". We will have Tuesday - Muffins w/Moms; Wednesday - evening fair; Thursday - Donuts w/Dads; Friday - Goodies w/Grandparents.**

VIII. Room Parent Coordinator Update: 5 min

1) Room Parent Event - **Nikki is proposing a "Mingle Morning Mixer" w/light refreshments for about 58 parents. Estimate cost \$200.
Approved \$200 Mingle Mixer cost - Mary motioned and Vanessa seconded.
9 Aye, 0 Nay, 0 Abstain**

IX. Executive Director/Parliamentarian Update: ~5 min

1) **February 21st is Campus Clean-up day. Mrs. Tang is organizing it. PTO will be helping out with water.**
2) **Golf Tournament is September 28th, we will begin promoting this soon.**

X. Any new business to be brought before the board. (Open Discussion)

Elections are coming up. Up for nomination are:

Secretary (2yrs) 1st VP Fundraising (2yrs) Treasurer (2 yrs) Member at Large #1 (2 yrs)

XI. Date of Next Board Meeting TBD

Meeting adjourned at 7:35p