



208 EAST BRIER
BURNET, TEXAS 78611
PHONE: 512-756-2124

MICHELE GILMORE
DIRECTOR

Request for Records

School District: _____

Address: _____

City, State, Zip: _____

I, _____ have been employed by Burnet Consolidated Independent School District. I request that you email a scanned copy of my current service record and mail my original service record and professional development records upon completion of term to the undersigned:

Michele Gilmore, Director of Human Resources
Burnet CISD
208 E. Brier
Burnet, TX 78611
(512) 756-2124

Email: mgilmore@burnetcisd.net

Signature

Social Security Number

Date