

# Millburn High School

Dr. William Miron  
Principal

Dr. Robert Keenan  
Vice Principal

Dr. Donna Gallo  
Vice Principal



462 Millburn Avenue  
Millburn NJ, 07041  
Phone: (973) 564-7130  
Fax: (973) 912-8633  
Website: www.millburn.org

March, 2018

Dear Parents and Students,

**Students are expected to request courses for next year using PowerSchool: *Class Registration*.**

***Class Registration*** enables you to:

- 1) make the initial selections for 2018-19 courses
- 2) view next year's ***Course Requests*** at any time

**Students and parents should discuss course options. Then, students make their initial selections on PowerSchool before meeting with counselors.**

**Please bring a printed copy of these selections to your scheduling meeting.**

Note:

- 1) Most students take 40.0 credits each year
- 2) **Edit privileges will be turned off after:**
  - i. March 21 for Gr 09
  - ii. March 28 for Gr 10
  - iii. April 18 for Gr 11
- 3) Final level placements are determined by final grades
- 4) **Do not schedule** in class support (ics) classes – it will be done by case managers
- 5) **Guidance counselors will advise and ultimately approve all course selections.**

PowerSchool Tips:

Choose ***Class Registration*** in the left column of PowerSchool

Choose courses by clicking the edit button 

Then select desired course & appropriate level as per your semester grade

Submit by pressing the **Okay** button after each course selection

then **Submit** after all courses are selected. **Print your selections & bring it to your meeting.**

- Parents & students will be able to view course selections anytime April – June
- If there are any difficulties, guidance counselors will schedule students by hand.

Good luck with your scheduling,

William S. Miron