

**Minutes of the
May 22, 2017
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, May 22, 2017. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Instructional Services Jennifer Crook, Executive Director of Business and Finance Brenda Poteet, Director of Special Education Cherish Hermes, Miranda Brown, Max Rutherford, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, and Chris Gerick. Trustee Dod Moore was not present.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn

3. Pledge of Allegiance

The pledge was led by China Spring High School Students from FCCLA Region 3 (the outgoing and incoming presidents)

The FCCLA students reported on the results of application for national award for membership campaign for their chapter.

4. China Spring ISD Mission, Vision, and Beliefs statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

All stakeholders will exhibit moral and ethical behavior.

5. Swearing in and administration of oath of office for newly elected school board member.

Dr. Faulkner introduced Bubba Galvan and Brenda Poteet administered oath of office to Bubba Galvan, School Board Trustee Place 3.

6. Staff Recognition

- A. Elementary Faculty Member of the Month – Keima Zapata
- B. Secondary Faculty Member of the Month – Brandon Meyer
- C. Staff Member of the Month – Deena Webster
- D. Cougar Kitchen of the Quarter - March-May - China Spring High School and China Spring Elementary School

Superintendent Marc Faulkner recognized and presented plaques to Elementary Faculty Member of the Month, Mrs. Keima Zapata; Secondary Faculty Member of the Month, Coach Brandon Meyer, and Staff Member of the Month, Mrs. Deena Webster.

Assistant Superintendent Kevin Pitts presented plaques for Cougar Kitchen of the Quarter - March-May to team representatives from China Spring High School Kitchen and China Spring Elementary Kitchen.

7. Reorganization and election of Board of Trustee officers (Action Item)

Dr. Faulkner opened the floor for nominations for president. Jeff Bradburn moved and Holly Dunham seconded the motion to nominate Rick Hines for President of the School Board. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

President Rick Hines opened the floor for nominations for vice-president. Holly Dunham moved and Bubba Galvan seconded the motion to nominated Jeff Bradburn for Vice-President and Jeff Garrett for Secretary/Treasurer. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

8. Public Comment

Mr. Rick Talbert spoke about his concerns with the deterioration of the campus and portable buildings on Cougar Lane devaluating his property. He would like to know the plans for the future for this property.

9. Approval of minutes from the regularly scheduled board meeting held on April 17, 2017. (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to approve the minutes from the regularly scheduled board meeting held on April 17, 2017. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

10. Extra-Curricular Reports to the Board (Information Item)

- A. Athletics
- B. Band
- C. FFA

- 1. <https://www.youtube.com/watch?V=K0Rhicvy0cA> This is a link to a video honoring Ag Teachers. Cut and paste it in your browser.

Coach Mark Bell reported on baseball, softball, pole vaulting, tennis and soccer. Pam Hyatt, band director, gave band report on enrollment and upcoming events. Johnnie Day provided written report. Newly elected FFA Officers, Mallory Day, president and Courtney Hampton, reporter gave the FFA report on events and accomplishments.

11. Campus Presentation and Reports to the Board (Information Item)

- A. China Spring High School Campus Presentation
- B. TAG Campus Presentation
- C. Executive Director of Business and Finance
- D. Executive Director of Instructional Services
- E. Director of Special Education
- F. Assistant Superintendent
- G. Questions about any campus reports
- H. Superintendent
 - 1. Resignations/Retirements
 - 2. Update on Middle School water issues

- A. High School Principal, Max Rutherford, High School Assistant Principal Mike Compton and High School Assistant Principal talked about what it is to be a CS Cougar and student successes in all activities. Max Rutherford played a video of the top 10 percent of high school seniors talking about their accomplishments while CS students and their plans after graduation.
- B. Annex Principal Miranda Brown gave her report on graduating students and their future plans.
- C. Brenda Potcet gave the report on Business and Finance including being on target for tax collection; food service with net profit of \$40,000, internal audit for activity accounts; outside auditors were here for 3 ½ days for pre-audit and were very complementary about CSISD business office.
- D. Jennifer Crook presented the report on Instructional Services including accountability, preliminary test scores coming in, summer book study, no longer have accommodations for students when testing ;
- E. Director of Special Education Cherish Hermes reported on student accomplishments, special olympics, federal funds, Carl Perkins Grant, possible cuts in Title II Fund.

- F. Assistant Superintendent Kevin Pitts, reported on new bus parking lot and fence, new busses should be delivered in mid-June, will have update on MS gym floor on Tuesday, May 23rd.
- G. Board Member Holly Dunham asked to Kim Coe about why are we having 2 summer schools. Dr. Faulkner answered that we are legally required to do mediation and we want to do "jump start" for students.
- H. Dr. Faulkner gave Superintendent's report including:
 - 1. Resignations and retirees as of today: Mike Compton – Retired with 28 years of public education; David Fowler - Resigned and headed to Axtel for more money; Brent Hardwick – Resigned for another Head Soccer job in Brownwood; Brittany Hardwick – Resigned and following husband to Brownwood; Beth Hull – Resigned – having 4th child and will be stay at home mom; Emily Johnson – Resigned due to husband's transfer to Houston; Bethany Kasner – Resigned – leaving teaching profession; Greg McNew – Resigned – said Gatesville ISD offered \$10,000 to come back; Tess Pequeno – Resigned – seeking other opportunities. Total of 5 retirees this year including Mike Compton, Terry Stanford, Terina Heintz, Nancy Moore and Pam Lowery.
 - 2. Review on water issue at MS; still in process to remove moisture and humidity; will keep the board posted on information that should be available Tuesday, May 23rd.

17. Overview and discussion of 2017-2018 budget preparation (Information Item)

Dr. Faulkner explained CSISD budget is still in preparation stage; State Legislature has not completed State Budget; explanation of budget entries.

12. Executive Session, Govt. Code 551.074

The Board went into executive session at 7:31 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

- A. Consideration, discussion, and possible approval of probationary teacher contracts for the 2017-2018 school year (Action Item)
- B. Consideration, discussion, and possible approval of counselor contract for the 2017-2018 school year (Action Item)
 - 1. Jennifer May – 1 Year Counselor Contract

The Board returned at 9:54 p.m. with no action taken

13. Action arising from Executive Session (Action Item)

- A. Jeff Bradburn moved and Holly Dunham seconded a motion to approve the following probationary contracts for 2017-2018, per Dr. Faulkner's recommendations: 1) Scott Bruchsch – MS Math 1 year 10 month, 2) Rebecca Carlock – HS Science 1 year 10 month, 3) Kristie Garrett – MS Ag Science 1 year 10 month, 4) Jose Gutierrez – HS Spanish 1 year 10 month, 5) Vanessa Hopkins – MS Math 1 year 10 month, 6) Alix Humphries – MS Health Career Investigations/Coach 1 year 10.5 month probationary contract, 7) Delaney Kohlen – Intermediate Life Skills 1 year 10 month, 8) Meagan Ludwig – Elementary Life Skills – 1 year 10 month, 9) Sarah Shipp – MS Math 1 year 10 month, 10) Terry Vanderpool – HS Science 1 year 10 month, 11) Ann Wright – Elem. 1st Grade 1 year 10 month, 12) Natalie Ybarra – Elem 2nd grade 1 year 10 month, 12) Brad Kennedy – MS Social Studies/Coach 1 year 10.5 month. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.
- B. Jeff Garret moved and Bubba Galvan seconded a motion to approve a counselor contract for Jennifer May – 1 year 11 month. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.
- C. Jeff Garrett moved and Bubba Galvan seconded a motion to accept the immediate resignation of Board Member Dod Moore. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

14. Safety and Security Audit report and Presentation by Officer Sanders (Information Item)

Officer Shanna Sanders presented her report on the Safety and Security Audit and her recommendations. There was discussion that followed.

15. Consideration and discussion and possible approval of updates to the China Spring ISD Gifted and Talented Plan (Action Item)

Holly Dunham moved and Chris Gerick seconded the motion to approve the China Spring ISD Gifted and Talented Plan. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

16. Review of district purchases of supplies and personal property (Information Item)

There were no questions.

18. Consideration, discussion, and possible approval of a new scoreboard at the multi-purpose field (Action Item)

Holly Dunham moved and Jeff Garrett seconded a motion for the approving the purchase a new scoreboard at the multi-purpose field from Daktronics for total project of \$169,661, which will be paid by sponsors, donations and budget. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

19. Consideration, discussion, and possible approval of an order approving and authorizing the execution and delivery of "China Spring Independent School District Maintenance Tax Time Warrants, Taxable Series 2017"; Specifying the terms of such Maintenance Tax Warrants; Making provisions for the payment thereof; and resolving other matters incident and related to the execution, performance, and payment of such Maintenance Tax Time Warrants; Authorizing the execution of a paying agent/registrar agreement and a purchase and investment letter; Complying with the requirements of the letter of representations with the depository trust company; Authorizing the execution of any necessary engagement agreements with the district's financial advisors and/or bond counsel; and providing an effective date (Action Item)

Jeff Bradburn moved and Jeff Garrett seconded a motion to approve the order approving and authorizing the execution and delivery of "China Spring Independent School District Maintenance Tax Time Warrants, Taxable Series 2017"; Specifying the terms of such Maintenance Tax Warrants; Making provisions for the payment thereof; and resolving other matters incident and related to the execution, performance, and payment of such Maintenance Tax Time Warrants; Authorizing the execution of a paying agent/registrar agreement and a purchase and investment letter; Complying with the requirements of the letter of representations with the depository trust company; Authorizing the execution of any necessary engagement agreements with the district's financial advisors and/or bond counsel; and providing an effective date. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

20. Consideration, discussion, and possible approval of moving the June board meeting (Action Item)

Jeff Garrett moved and Chris Gerick seconded a motion to move the June board meeting from June 19th to June 26th. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

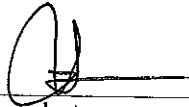
21. Discussion of future agenda items for June's regular board meeting (Information Item)

- 1) Approve 2017-2018 Operating Budget
- 2) Approve proposed raises for 2017-2018 (Teachers, Counselors, Nurses, and Librarians) (Hourly) and (Administrators) (Salary Adjustments from Salary Study)
- 3) Approve teaching contracts 2017-2018
- 4) Hire and swear in Officer Fray
- 5) Authorize the Superintendent to approve contracts for the remainder of summer
- 6) Possibly appointing new board member to fill vacancy
- 7) Proposal for stop sign cameras for bus stops.
- 8) Purchase of addition cruiser for Officer Sanders

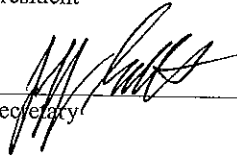
22. Adjourn (Action Item)

Jeff Garrett moved and Bubba Galvan seconded the motion to adjourn the meeting. Rick Hines, Jeff Garrett, Jeff Bradburn, Holly Dunham, Chris Gerick and Bubba Galvan voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:40 p.m.



President



Secretary