

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**ROLL CALL**

Vice-President Shawn Hamilton called the meeting to order at 6 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander and Shawn Hamilton. Board President Ken Miller was not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Director of Special Populations Sandy Rakes, Principal Christopher Spencer, Board Secretary Karen Vota, and member of the press Ann Gill were also in attendance.

**PLEDGE OF ALLEGIANCE**

Vice-President Hamilton led the Board of Education and others present in reciting the Pledge of Allegiance.

**NOTICES AND COMMUNICATIONS**

1. Introduction/acknowledgement of guests. Vice-President Hamilton welcomed those in attendance.
2. Mary Gill read a note from Missy Durkin of the Morris Community YMCA thanking the faculty and staff of Coal City Unit #1 for the continued partnership and support of their efforts.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**APPROVAL OF CONSENT AGENDA**

Vice-President Hamilton asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, Vice-President Hamilton asked for a motion to approve the consent agenda.

Ms. Gill moved and Mr. Harmon seconded to approve the consent agenda including:

**MINUTES**

December 6, 2017 – Regular Meeting

**CLOSED SESSION MINUTES**

December 6, 2017 – Regular Meeting




**FINANCIAL REPORTS**

Activity Fund Reports – November 2017  
Treasurer's Report – November 2017  
Monthly Manual Check Report – December 2017  
Payroll Report – December 2017  
Accounts Payable Report – January 2018


**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**PERSONNEL**




Resignation

-  Jim Price – Custodian at the High School – Effective December 15, 2017
-  Jordan Hill – 3.25 hour per day 1:1 special education aide at the Early Childhood Center – Effective December 22, 2017
-  Palmer, Amanda – Custodian at the Intermediate School – Effective January 10, 2018.



Employment – pending satisfactory completion of all state requirements

-  Rebekka Aylward – 3.25 hour per day 1:1 special education aide at the Early Childhood Center
-  Julie Roeglin – Full-Time custodian at the High School

Leave

-  Cindy Bennett-Valtman – Music teacher at the Elementary and Intermediate Schools – The Board approved a paid medical leave with use of accumulated sick leave from August 16 through December 22, 2017. Cindy is requesting an additional sixteen (16) day paid medical leave with use of accumulated sick leave in accordance with the teachers negotiated agreement from January 8, 2018 through January 30, 2018. Cindy plans to return on Wednesday, January 31, 2018.
-  Amanda Palmer – Custodian at the Intermediate School – The Board approved a paid maternity leave with use of accumulated sick leave from August 17 through September 27, 2017. The Board also approved a fifty-eight (58) day unpaid Family Medical Leave from September 27, 2017 through December 25, 2017. Amanda is requesting the use of two (2) additional unpaid FMLA days and eight (8) unpaid leave days from December 26, 2017 through January 8, 2018. She plans to return on Tuesday, January 9, 2018.
-  Amy Gernenz – Fourth Grade Teacher at the Intermediate School – Twenty-one (21) day paid medical leave from January 30, 2018 through February 28, 2018 with use of accumulated sick leave in accordance with the teachers negotiated agreement. Amy plans to return on or before Thursday, March 1, 2018.

Extra-Curricular Assignments

-  FS Baseball Coach – Brad Boresi
-  Assistant Softball Coach – Bryanna Phelan

**BUILDING USE REQUESTS**

<u>Group</u>	<u>Building</u>	<u>Ins.</u>	<u>Date</u>
Christian Fellowship Leagues	MS Gyms	Yes	1/13/18-4/14/2018

Roll call.

Ayes: Mary Gill, Quint Harmon, Robert Bianchetta, Jeff Emerson, Chuck Lander, Shawn Hamilton  
Nays:  
Motion Carried.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**ADMINISTRATORS' REPORTS**

**A. EARLY CHILDHOOD CENTER REPORT**

Principal Spencer Reported:








**Calendar of Events:**

January 8	Teacher Institute
January 9	Students Return
January 15	MLK Day-No School
January 16	PSO Meeting

**Administration:**

Disruptive in Class	2
Bus Misconduct	6
Inappropriate Physical Contact	9
Showing Privates	1
Classroom Incident	1
Safety Violation	1
Removed From Class/Lunch	2
Throwing Food	1

**Month in Review/Pupil Personnel:**

-  December 5 Tim Hanning performed his Pro Kid's Show for the students of the ECC- Sponsored by the Coal City PSO
-  December 6 Tim Hanning performed his Pro Kid's Show Family Night at the CCHS Auditorium-It was a packed house!
-  December 7 The ECC had a student receive a free refurbished computer from Vista Learning and the Regional Office of Education.
-  December 12 Armed Intruder Drill 8:30am-The ECC had the scheduled Armed Intruder with School Resource Officer Jason Clark, local Authorities, and Fire Department on hand.
-  December 12 PSO Meeting
-  December 15 DLT Meeting
-  December 22 Teachers hosted their Christmas parties for their students.

**B. ELEMENTARY SCHOOL REPORT**

Principal Spencer reported:

**Calendar of Events:**

January 8	Teacher Institute
January 9	Students Return









**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

January 15            MLK Day-No School  
January 16            PSO Meeting

**Administration:**

Inappropriate Physical Contact    6  
Bus Misconduct                        1  
Theft                                        3  
Removed From Class                   1

**Month in Review/Pupil Personnel:**

-  December 5    Tim Hanning performed his Pro Kid's Show for the students of the ES-Sponsored by the Coal City PSO
-  December 6    Tim Hanning performed his Pro Kid's Show Family Night at the CCHS Auditorium-It was a packed house!
-  December 7    The ES had a student receive a free refurbished computer from Vista Learning and the Regional Office of Education.
-  December 12    Armed Intruder Drill 9:30am-The ES had the scheduled Armed Intruder with School Resource Officer Jason Clark, local Authorities, and Fire Department on hand.
-  December 12    PSO Meeting
-  December 15    DLT Meeting
-  December 22    The ES had a Christmas Activities to celebrate our PBS program
-  December 22    Teachers hosted their Christmas parties for their students.

**C. INTERMEDIATE SCHOOL REPORT**

Principal Carlson reported:

**Calendar of Upcoming Events:**

12/25-1/5 – Winter Break  
1/8 – Teacher Institute at CCHS 8:30-1:00; Breakfast 7:45-8:20  
1/9 – School Resumes  
1/9 – RTI Changes Begin  
1/9 – Truancy Meeting 9:30  
1/10 – Data Analysis Work Time 3:10  
1/11 – LLT at New Fire Barn 8:00-11:00  
1/11 – A Team 2:00  
1/11 – Custodians 3:00  
1/11 – CCIS Coat Closet 4:15-5:45  
1/15 – No School – MLK, Jr. Day  
1/16 – TALC 3:10  
1/16 – PSO Meeting 6:30 p.m.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

1/17 – 4<sup>th</sup> Grade Team Meeting 3:10  
1/22 – Problem Solving 9:00  
1/23 – PBS Meeting 3:10  
1/24 – SpEd Team 7:30 a.m.  
1/24 – 5<sup>th</sup> Grade Team Meeting 3:10  
1/29 – Specials Team Meeting 3:10  
1/29-2/9 – Winter AIMSweb Benchmark Window  
1/30 – TALC 3:10

**Current Enrollment:**

4 <sup>th</sup> Grade	164
5 <sup>th</sup> Grade	136
Total	300

We also have three additional 5<sup>th</sup> grade students enrolled in other special education programs outside of CCIS.

**Emergency/Crisis Drills Completed:**

Evacuation	8/24/17; <del>10/23/17</del> Rained Out; 10/26/17
Shelter-in-Place/Storm	8/22/17; 11/1/17
Lockdown/Armed Intruder	8/23/17; 12/12/17
Bus Safety/Evacuation	9/18/17













**Student Discipline in Previous Month:**

Bus Slips	3
Disruptive in Class	1
Argumentative	2
Inappropriate Language	1
Disrespectful to Staff	2
Disrespectful to Peers	2
Excessive Noise	4
Not Keeping Hands/Feet to Self	6
Tech Device Without Permission	2
Lying	1
Cheating	3
Messing Around in Hallway	5

**Previous Month in Review:**

- 🍪 During the week of November 27<sup>th</sup> CCIS hosted Grandparents WEEK during each student's Library and PE time. Students were able to spend an hour with their grandparents reading, playing bingo and playing a game in the gym. Cookies were also served. We had 331 grandparents attend!
- 🍪 Our 5<sup>th</sup> grade beginning band had their first concert at CCHS on November 30<sup>th</sup> under the direction of Mr. Joey Blunk. They did a fantastic job!
- 🍪 CCIS participated in the District's Toy Drive Competition from 12/1 – 12/15.

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

-  Middle School Wrestling began on December 4<sup>th</sup>. We have 14 fifth grade students participating this year.
-  Mrs. Cowherd's 4<sup>th</sup> grade class is collecting winter clothes of all sizes (jackets, hats, scarves, gloves, boots) to help Coal City Intermediate School provide FREE clothing to the public. Donations can be brought to the CCIS Office. The first shopping date was December 5. Unfortunately, not many people attended. We think this was due to the weather being mild up until that time. The Coat Closet will be open again on January 11 from 4:15 - 5:45 p.m.
-  On December 5, the CCHS Madrigals came to CCIS to perform. As always, they sounded amazing!
-  We are very happy and fortunate to now offer food for students to take home TWICE a week to families who requested this assistance through our Backpack Program.
-  On December 6<sup>th</sup>, Tim Hannig came to CCIS to perform his Pro-Kids Show. Tim has performed all over the USA, Canada, and even the White House. His show was full of music, magic, stories and comedy. The assembly included messages about respect, responsibility, honesty, and doing the right thing when no one is watching. The students and staff really enjoyed the assembly. Tim returned later that evening for a family show at CCHS. It was packed! There was standing room only.
-  We practiced our annual Armed Intruder Drill on December 12<sup>th</sup>. Officers Logan and Clark were present along with Firefighter Doerfler.
-  The PBS Team sponsored a fun Guess Who game for students and staff in December. Staff members brought in a childhood Christmas photo, and we displayed the pictures in the cafeteria for everyone to enjoy and try to guess who everyone was.
-  CCIS musical tryouts were held during recess on December 20<sup>th</sup> and 21<sup>st</sup>. Over 100 students tried out for a part in *Beauty and the Beast, Jr.* The cast members are listed below in Student Recognition.
-  On December 21<sup>st</sup> CCIS had a holiday staff potluck.
-  Students from Mrs. Rink's class wanted to give back this holiday season, so they came up with Cocoa Candy Christmas for a Cause. Their goal was to purchase a farm animal for a third world country through Heifer International. Students from the class sold hot chocolate with multiple topping options before school and after lunch. As a school, we raised \$1665! We were able to contribute \$665 to Heifer International, \$500 to Help for Hope, and \$500 to Children's Cancer Research.
-  We had a PBS celebration on December 22<sup>nd</sup>. Students played Bingo and were given hot chocolate and a candy cane. Students used their Coaler Cash for a chance at several raffle prizes, as well as, for a chance to have a "snowball fight" (with marshmallows) against some teachers.
-  Our After School Assistance Program (ASAP) currently includes 24 students – thirteen in 4<sup>th</sup> grade and eleven in 5<sup>th</sup> grade. ASAP meets three days a week from 3:00-4:00 with Mrs. Cowherd and Mrs. Rink.

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

- 🐼 Student Council sponsored the following spirit days this past month: Ugly Sweater Day, Polar Express/PJ Day, Holiday Spirit Day.

**Student Recognition:**

- 🐼 Congratulations to following Students of the Week: Week of 11/27: Owen Quarles, Bella White, Olivia Sage and Lance Perino Week of 12/4: Brody Widlowski, Ava Kenney, Chloe Pluger and Jacob Cerutti Week of 12/11: Mae Connor, Griffin Winke, Lilli O'Reilly and Drake Harden Week of 12/18: Aylie Castle, Dylan Young, Nathan Foster and Sammy Greisen
- 🐼 Congratulations to our yearbook cover contest winners! 3rd Place ~ Emily Bergmark, 2nd Place ~ Kylee Kennell, 1st Place ~ Kate Promis
- 🐼 The CCIS Musical *Beauty and the Beast, Jr.*, under the direction of Mrs. Ness, will be performed at CCHS on March 22<sup>nd</sup>. Congratulations to the cast members listed below. Mackenzie Greenan, Corinna Barkley, Dane Noffsinger, Mae Connor, Dylan Young, Zachary Terry, Julian Micetich, Vince Mugnolo, Logan Hausman, Kylee Kennell, Bella Byers, Madison Wilson, D'Arcy Ness, Mason Natyshok, Bridget Feeney, Korbyn Crist, Keirsten Ragland, Eliana Chernesky, Lexi Ragland, Calleigh VandeWerken, Addy Ely, Sydney Larson, Laura Christopher, Ava Meyer, Ava Garrelts, Evelyn Wills, Cambree Davidson, Sydney Hughes, Destiny Medina, Jori Tucker, Sierra Anderson, Aubrey Grunwald, Naomi Stoudt, Bailee Greene, Aylie Castle, Madi Petersen, Chloe Pluger, Calleigh Hamilton, Fianna Gregory, Alec Waliczek, Trace Wilson, Savannah Berrong, Brooke Mueller, Ava Kenney, Mackenzie Lovell, Dakota Clubb, Elliana Allen, Melody Kinder, Tyson Sample, Aidan Kenney, Mason Hamilton, Mason Garner, Colin Schimandle

**Staff Recognition:**

- 🐼 I would like to thank Mrs. Ness for offering a musical experience to CCIS students again this year.
- 🐼 I would like to thank Mrs. Housman, Miss Duris and Ms. Miller for helping Mrs. Ness with the CCIS musical tryouts.
- 🐼 I would like to thank Mrs. Vignocchi, Mr. McCleary and Mrs. Davis for helping to organize a very successful and fun Grandparents Week!
- 🐼 I want to thank Mrs. Rink for supporting her students' idea for Cocoa Candy Christmas for a Cause.
- 🐼 I want to recognize the following staff members, who received the weekly CCIS Kudos:
  - Mrs. Ness for switching specials with a teacher
  - Mrs. Gaffigan for always planning math for everyone
  - Mrs. Cowherd for organizing the CCIS Coat Closet
  - Mrs. Housman for jumping into Daily5 with her whole heart.
  - Miss O'Donnell for letting a staff member borrow her MacBook charger multiple times

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**


**D. MIDDLE SCHOOL REPORT**

Principal Johnson reported:

**Calendar of Events**

Dec. 22-Jan. 8	NO SCHOOL – Winter Break
Jan. 6	Coal City Warrior Wrestling Invitational CCHS
Jan. 6, 9, 11	IVC 8 <sup>th</sup> Grade Boys Basketball Tourney at CCMS
Jan. 8	Teacher Institute Day Music Boosters Meeting – 7:00pm – Unit Office
Jan. 9	Classes Resume
Jan. 10	Board of Education Meeting –7:00pm – CCMS
January 15	NO SCHOOL – Martin Luther King’s Bday
January 22	Athletic Boosters Meeting – 7:00pm – CCMS
January 31	Board Study Session – 6:00pm – CCHS

**Personnel Report**




 Kit Olivier, CCMS Custodian, had a baby boy, Elias Saint Born, at 9:44am on Sunday, December 17. Elias weighed 7 lbs 3 oz and was 18.5 inches long. Congratulations to Kit and her family.

**CCMS DISCIPLINE REPORT**

**As of end of 10/23**






<u>Month</u>		<u>Year to Date</u>
0	Out-of –school suspensions	2
2	In-school-suspension	9
0	Bus suspensions	0
24	Behavior-related detentions	62

**Month in Review – December**

-  Winter sports Volleyball and Wrestling started on November 27 at CCMS. Volleyball coaches are Kerry Yedinak (8<sup>th</sup>), Pam McMurtrey (7<sup>th</sup>) and Jean Krippel (6<sup>th</sup>). Wrestling coaches are Branden Petersen, Chris Carlson and Vince Piatak. Best of luck to all of the coaches and athletes and wishing them a successful season.
-  The 5<sup>th</sup>/6<sup>th</sup> Band Concert was held on November 30. Mr. Blunk did an outstanding job with his students and the students played very well for their first middle school concert.
-  On December 5, Magician Tim Hannig performed for the students of Coal City Middle School. Tim did an outstanding job of keeping the students engaged throughout his performance and did some really impressive magic for the students. CCMS would like to thank the Coal City PSO for their support in helping to bring Tim to CCMS and the other elementary schools in the district. Tim also performed a Family Night Show for the district on December 5 in the CCHS Auditorium. This show was standing room only at the auditorium.








**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

-  Coal City Schools held a Staff Development Day on December 5 at CCHS/CCMS. CCMS teachers and staff members attended various trainings facilitated by Coal City District staff.
-  The 7<sup>th</sup>/8<sup>th</sup> Grade MS Band Concert was held on December 12. Both the CCMS Concert Band and Jazz Band performed at the concert. Once again, congratulations to Mr. Blunk and all of the band students who participated in the concert.
-  The 8<sup>th</sup> Grade Chorus Concert was held on December 15. Congratulations to Mrs. McDowell and the 8<sup>th</sup> graders on their performance. There were some very impressive soloists at the concert.
-  December 22 marked the end of 2<sup>nd</sup> Quarter for CCMS students. Students will move into the 3<sup>rd</sup> quarter when they return from winter break. Students will also move to a new Encore class on January 9.
-  CCMS had a PBS Incentive Activity on December 22. Students and faculty traveled to the Coal City Roller Rink and roller skated for the incentive. Special thanks to Sarah Veronda, Tom Ruzinok and the CCMS PBS Committee for their work in organizing this event for the students of CCMS.





**E. HIGH SCHOOL REPORT**

Principal Hamann reported:

**Calendar of Events:**

-  January 8 Teacher Institute
-  January 9 Semester 2 classes begin
-  January 15 NO SCHOOL (MLK day)
-  January 18-26 I-8 Girls Basketball Tournament (We are hosting)
-  January 19-26 I-8 Boys Basketball Tournament (We are hosting)

**Recognition:**

-  Grundy Area Vocational Center Director Award Winners for November were: **Trevor McIntire**, Building Trades and **Kyle Goad**, Computer Graphics & Multimedia Design.
-  Grundy Area Vocational Center Director Award Winners for December were: **Kameron Ruhrup**, Building Trades, **Story East**, Computer Graphics & Multimedia Design, **Breanna Ray**, Cosmetology, **Morgan Larson**, Criminal Justice and **Abbey Gernenz**, Early Childhood Education.
-  Received a thank you from the Cathy Milne and Help for Hope organization thanking Mrs. McDowell and the CCHS staff for doing their part in donating enough turkey and sides to feed over 200 mouths at Thanksgiving.
-  A big Thank You to Rodney Mondbrum for organizing the toy drive which collected over 500 toys. I'm proud to say over 100 of those toys came from the contributions of our High School Students.

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

- 🏆 We have been informed on who are 2017-2018 Illinois State Scholars will be. They are: **Nick Berta, Abbey Brown, Carter Copes, Erica Forehand, Jessica Hanley, Brenna Kelly, Madison Lander, Sean Micetich, Madeline Moore, Sarah Moore, Patrick Slusser, Kaleb Sprietzer, Lindsay Stopka and Beau Wills**
- 🏆 On December 16, the CCHS Speech Team hosted their annual Speech Tournament. There were 15 schools and approximately 300 participants present for this highly competitive tournament which included many of the big suburban schools. Coal City placed second overall and had four champions. They were **Zoe Smith, Brenna Kelly, Lauren Phillips and Nick Berta**.
- 🏆 The IHSA has commended two of our sports teams with the Sporting a Winning Attitude recognition. Teams or players are recognized by officials who do the game and then fill out a SAWA Report that is sent in to the IHSA. Coach Hutchings, staff and players were recognized for their sportsmanship in the Taylorville Playoff game. Coach Troll and Coach Masters plus the Freshmen football team were commended for the role they played in letting a Freshmen football player from Plano, with a physical disability, have success in tackling us three times and then we fumbled on purpose so he could pick the ball up and run it back for a touchdown. Both of these recognitions exemplify what true sportsmanship and high school athletics are about.
- 🏆 The Coaler Poms placed first at the GSW IDTA dance competition two weeks ago.
- 🏆 The Coaler Competitive Cheer squad has placed in fourth place two weekends in a row out of 9 and 10 teams respectively. They competed in the Reed-Custer Invitational and an ICCA Invitational at Wilmington High School.
- 🏆 November Students of the Month were **Alexis Gorski, Keegan Gagliardo, Amber Good, Jacque Marquez, Yohan Figueroa, Nicole Neuman and Stormi Ham**.
- 🏆 December Students of the Month were **Blake Harseim, Caden Hennessy, Kelly Olha, Chrystal Moore, Kayla Rice, Rebecca Connelly and Angel Castaneda**.

**Month in Review:**

- 🏆 The Winter Music Programs were held on the 5<sup>th</sup> and the 14<sup>th</sup>. Mr. Kotovsky and Mrs. McDowell did a nice job of organizing the concerts. This year the Jazz Band and Concert band teamed up on one night and The Freshman Show Choir, High School Choir and Footnotes went on another. They all did a great job and put on three awesome shows.
- 🏆 The Madrigals held their Royal Holiday Feaste on the 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>. Mrs. Browning and Ms. Thayer should be commended for putting on another great show.
- 🏆 The school and the students received their PSAT scores from the fall testing period. We had some really good individual scores. We can't wait to utilize this data as we prepare for the SAT on April 10<sup>th</sup>.
- 🏆 On December 4<sup>th</sup> Coal City High School had an Armed Intruder Drill led by Chris Harseim and Mike Umhoff. All drills are now done for the year except another fire drill which will be done in the spring.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**Current Enrollment Figures @ CCHS 12-20-18**

9<sup>th</sup> Grade= 174

10<sup>th</sup> Grade= 173

11<sup>th</sup> Grade= 168

12<sup>th</sup> Grade= 168

Total = 683 students


Discipline Report from Nov. – Dec.

Smoking	1
Insubordination	1
Truancy (Partial & Full Day)	4
Fighting	2
Electronic Devices	4
<u>Disobedience School rules</u>	<u>4</u>
Total	16




**F. SPECIAL POPULATIONS REPORT**

Director Rakes reported:

**Special Education**

 The comprehensive withdrawal plan was presented to ISAC committee in Springfield on December 6, 2017. The presentation went very well. It was a unanimous vote to approve the plan. The next step is to get suggestions from Sue Taylor, our ISBE plan monitor, on any additional information she may need. The District will have a plan compliance visit in January of 2018. Dr. Bugg and the Board recognized Director Sandy Rakes for the work that was done to get the plan approved.

**Preschool**

-  The At-Risk portion of preschool is full with 8 students on the waitlist. We currently have 15 special education openings with 9 pending evaluations and 3 screenings left in February.
-  The PFA (Preschool for All) grant will be submitted by the deadline of January 12. The grant will be available for review at the January study session or February board meeting.
-  The Preschool expansion grant will be submitted by the deadline of January 12. The grant will be available for review at the January study session or February board meeting.

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

**G. CURRICULUM REPORT**

Director Elledge reported:

**Professional Development:**

- 👤 Our teacher institute was held on January 8<sup>th</sup>. We hosted Wilmington school district and the Gardner schools and brought in Mark Sharenbroich. Mr. Sharenbroich is an award winning motivational speaker focusing on building connections within schools. He provided a 90-minute keynote address and a follow up workshop for an additional 75-minutes. Brian Walters of Jostens helped to defray the cost of bringing Mr. Sharenbroich to the district by paying for the lodging and meal expenses. A big thank you to Brian. Information about Mr. Sharenbroich can be found at his website at <http://www.nicebike.com/>. Dr. Bugg and the Board recognized Director Tammy Elledge and Wilmington Principal Kevin Feeney for the work that was done to coordinate this professional development day.
- 👤 In addition to the message from Mr. Sharenbroich, the teachers had the option to select Google classroom training. At the conclusion of the day, teachers met by grade levels or department to collaborate on best practices in teaching. Each teacher was requested to bring a lesson plan to share with their group. They also discussed assessments, resources, and response-to-intervention. Our department leaders facilitated most of the groups.

**Communication:**

- 👤 Work continues on the website transition to the new Edlio platform. The new site will be 100% mobile ready and ADA compliant. The community will also have the option to use an App to interact with the district. Our targeted launch will be spring.

**H. SUPERINTENDENT'S REPORT**

Dr. Bugg reported:

1. A Freedom of Information Act request was received from Stephen Chichelli, Data Acquisition Specialist with SmartProcure. Mr. Chichelli requested purchasing records from August 29, 2017 to December 13, 2017.
2. Dr. Bugg reviewed a request for the Board of Education to participate in the Coal City Village Board Strategic Planning Process. Dr. Bugg will represent the district along with Board member Quint Harmon. Dr. Bugg and the Board appreciated the invitation to participate in their process.
3. Dr. Bugg received notification that the district has been awarded a School District Library Program Grant for fiscal year 2018 in the amount of \$1,551.75. The School District Library Grant Program provides supplementary support for the district's library media program, and, in doing so, enhances student learning and academics.
4. [Enclosures](#)
  - A. Monthly student enrollment figures

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**DATES TO REMEMBER**

- 1/15/18 Martin Luther King Jr. Day – No School
- 1/31/18 Board Study Session
- 2/7/18 Board Meeting

**I. SPECIAL EDUCATION COOPERATIVE REPORT**

Mr. Harmon reported:

1. Approved the Consent Agenda.
2. Director Sanburg informed member districts that the annual IDEA Excess Cost Worksheet is due to the Special Education Services Division no later than January 31, 2018.
3. Approved two resolutions to reallocate Special Education Personnel Reimbursements received by the GCSEC to Saratoga School District #60C and M.V.K. School District #2C for services that were decentralized in FY16.

**J. GRUNDY AREA VOCATIONAL CENTER REPORT**

Mr. Lander reported:

1. Director Copes updated the Board on the summer internship program. Currently, there is an increase in internship participants with other companies still inquiring.
2. The Board approved authorizing the Director to disburse the additional CTEI allocations on building equipment for the Health Occupations and Fire Science program as presented.
3. Approved the Director to pay any remaining bills for the month of December.
4. Approved extending the Franklin Cosmetology Institute contract through June 30, 2022 as presented.
5. Dr. Halloran discussed the process that would be followed by the Board to complete the evaluation of the Director.

**K. ATHLETIC DIRECTOR REPORT**

Athletic Director Dan Hutchings reported:

**Important Dates:**

- |                    |  |
|--------------------|--|
| December 26-30     | VBBKB at Plano Christmas Classic   |
| December 23, 26-30 | FSBBKB at Plano JV Christmas Classic   |
| December 27-30     | VGBKB at Lisle Holiday Classic   |
| December 27-29     | FRBBKB at Morris Freshman Invitational   |
| December 27 & 28   | Wrestlers at Abe's Rumble Dual Tournament at Springfield Capital Convention Center |

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

January 6, 2018	MS Wrestling Hosting Warrior Invitational at High School
January 8, 10, 12	MS 7 <sup>th</sup> Grade BBKB IVC Tournament at Reed-Custer M.S.
January 6, 9, 11	MS 8 <sup>th</sup> Grade BBKB IVC Tournament at Coal City
January 5 & 6	HS Wrestling at Princeton Invitational

**Middle School Volleyball Numbers**

8<sup>th</sup> Grade – 15, 7<sup>th</sup> Grade – 15, 6<sup>th</sup> Grade - 18

**Middle School Wrestling Numbers**

58 kids started wrestling


**New Conference Teams for 2018-19:**

Coal City, Herscher, Lisle, Manteno, Peotone, Reed-Custer, Streator, Wilmington




**L. BUILDING MAINTENANCE REPORT**

Head of Maintenance Denny Wickiser Reported:




**Work orders**

 Since the first day of school, we have received a total of 484 work orders. Work order breakdown by building: ECC – 93, ES – 79, IS – 74, MS – 118, HS – 118, Unit – 2. The majority of the work orders involved plumbing, lighting, and HVAC problems.




**Ongoing projects and work**

-  We have started converting the light fixtures in the gyms and on the exterior walls of the buildings with LED bulbs. Doing this reduces energy consumption and eliminates the need for a ballast. Areas in which we have converted fixtures include the HS competition gym, MS corridors, MS exterior wall-packs, ECC parking lot pole lights, and the entire ES cafeteria. We make these conversions when the ballast in a fixture burns up because the cost to do so is equal to the cost of replacing the ballast.
-  With the addition of Gil Herrera as our 3<sup>rd</sup> maintenance tech, we have been able to keep up on the work orders while also performing necessary preventive maintenance tasks. He has also responded to emergency issues that occur after school.
-  On Dec. 28<sup>th</sup>, ComEd visited the high school to perform a facility assessment. This assessment is the first step towards enrolling in the Energy Efficiency Program. The Energy Efficiency Program offers incentives to help businesses reduce electricity use by improving the efficiency of their equipment. Two areas where the district would benefit are HVAC and lighting. ComEd will be returning Jan 8<sup>th</sup> to complete assessments on the rest of the district buildings. More information on ComEd's Energy Efficiency Program can be found at [www.ComEd.com/Bizincentives](http://www.ComEd.com/Bizincentives)

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Wednesday, January 10, 2018**

-  During Christmas break, we had the partitions in the restrooms in the south wing of the Elementary School replaced. The existing partitions were original to the wing and had reached the point where they could no longer be maintained. Further work will be completed in these restrooms as time allows, such as painting and updated lighting.
-  The weather during Christmas break kept us extra busy as there were several equipment failures due to the extreme weather. We performed building and equipment checks during the off days and performed necessary repairs to keep the building systems running.
-  I have reached out to several companies regarding our two-way radios. We are in need of an upgraded system that is reliable for communication between buildings. There are features available now that weren't before that I feel would benefit the district. One example is an all-call channel that would allow one person to communicate with every radio in the district in the case of an emergency. This could be useful in the event of extreme weather or an intruder in a building.

**Future projects**

-  Window replacement at Intermediate School
-  Replace walls, roof, and insulation on maintenance shed
-  Seal exterior block and replace control joints at Middle School


**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**OLD BUSINESS**

**A. DISCUSSION ON STRATEGIC PLAN UPDATE**

Dr. Bugg updated the Board on the progress that has been made towards completing the following Strategic Goal:

-  Student Learning – Special Populations Director Sandy Rakes analyzed the current special education needs of teachers/staff and provided a report on what would be needed to meet the needs of the district's special education population for fiscal year 2019.

**B. DISCUSSION ON THE PROPOSED 2018-2019 SCHOOL CALENDAR**

At the December 6 Board meeting, the Board reviewed the proposed 2018-2019 calendar. Dr. Bugg will be reviewing the proposed calendar with district administration and teacher representatives before final approval in February.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**NEW BUSINESS**

**A. DISCUSSION ON SENIORITY RANKING FOR CERTIFIED AND EDUCATIONAL SUPPORT STAFF**

Each year, prior to February 1, the school district is required to post a certified employee and educational support staff seniority listing. The list indicates the length of employment in the district as of June 30, 2018 and also the areas in which the teachers are certified to teach.

**B. DISCUSSION/ACTION ON GRUNDY COUNTY ECONOMIC DEVELOPMENT COUNCIL MEMBERSHIP**

The district has received a request from the Grundy Economic Development Council to renew the annual membership. District #1 has been a long-time member of this organization.

Mr. Lander moved and Mr. Harmon seconded to approve payment of the annual membership fee of \$300 to the Grundy County Economic Development Council.

Roll Call.

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton

Nays:

Motion Carried.

**C. DISCUSSION/ACTION ON THREE RIVERS EDUCATION PARTNERSHIP MEMBERSHIP**

Annual dues for membership in the Three Rivers Education Partnership from December 1, 2017 through November 30, 2018 are ready for renewal. This organization provides programs that address the critical issues facing education and the belief that educational opportunities are imperative for preparing today's youth to be tomorrow's leaders.

Mr. Bianchetta moved and Mr. Emerson seconded to approve the annual membership in the Three Rivers Education Partnership, for 2017-2018, in the amount of \$650.

Roll Call.

Ayes: Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, Shawn Hamilton

Nays:

Motion Carried.



**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**D. DISCUSSION/ACTION ON APPOINTMENT OF STATE APPROVED DIRECTOR OF SPECIAL EDUCATION**

In order for the district to run the standalone special education program for the 2018-2019 school year, action must be taken to approve a director. This is one of the final steps that is needed to complete our decentralization process.

Mr. Bianchetto moved and Ms. Gill seconded to appoint Sandra Rakes as the State Approved Director of Special Education for Coal City Community Unit School District #1, effective July 1, 2018.

Roll Call.

Ayes: Robert Bianchetto, Mary Gill, Jeff Emerson, Quint Harmon, Chuck Lander, Shawn Hamilton

Nays:

Motion Carried.

**E. DISCUSSION/ACTION ON RESOLUTION REGARDING SECOND AMENDMENT TO THE COAL CITY COMMUNITY SCHOOL DISTRICT #1 CAFETERIA PLAN**

The District adopted The Coal City Community School District #1 Cafeteria Plan originally effective August 1992. The adoption of this amendment to the plan will allow for participants to make contributions to health savings accounts on a pre-tax basis.

Ms. Gill moved and Mr. Bianchetto seconded to adopt the Resolution Regarding Second Amendment to the Coal City Community School District #1 Cafeteria Plan and to waive the reading of the resolution.

Roll Call.

Ayes: Mary Gill, Robert Bianchetto, Jeff Emerson, Quint Harmon, Chuck Lander, Shawn Hamilton

Nays:

Motion Carried.

**F. DISCUSSION/ACTION ON DONATIONS FOR THE LUNCH ASSISTANCE PROGRAM**

The Coal City Parent School Organization donated \$500 to help fund the Lunch Assistance Program. An additional \$500 donation from an anonymous donor was received for the program. The money will be used to help families who need assistance with paying for the purchase of a school lunch.

Mr. Lander moved and Ms. Gill seconded to accept the donation of \$1,000 for the Lunch Assistance Program. Vice-President Shawn Hamilton asked if there was any opposition to the motion, hearing none, considers the motion carried.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

**G. FIRST READING ON REVISED DISTRICT POLICIES**

The following policies have been revised and submitted for review:

2:20-E	Exhibit-Waiver and Modification Request Resource Guide
2:150-AP	Administrative Procedure-Superintendent Committees
2:250-E2	Exhibit-Immediately Available District Public Records and Web-Posted Reports and Records
2:260	Uniform Grievance Procedure
4:10	Fiscal and Business Management
4:15	Identity Protection
4:80	Accounting and Audits
4:110	Transportation
4:110-AP2	Administrative Procedure-Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments
4:150	Facility Management and Building Programs
4:170	Safety
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:100-AP	Administrative Procedure-Staff Development Program
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:220-AP	Administrative Procedure-Substitute Teachers
5:240	Suspension
5:250	Leaves of Absence
5:290	Employment Termination and Suspensions
5:330	Sick Days, Vacation, Holiday, and Leaves
6:20	School Year Calendar and Day
6:50	School Wellness
6:60	Curriculum Content
6:140	Education of Homeless Children
6:140-AP	Administrative Procedure-Education of Homeless Children
6:150	Home and Hospital Instruction
6:235-AP1, E1	Administrative Procedure-Exhibit-Student Authorization for Access to the District's Electronic Networks
6:250-E	Exhibit-Resource Person and Volunteer Information Form and Waiver of Liability
6:280	Grading and Promotion
6:300	Graduation Requirements
6:310	High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

6:340	Student Testing and Assessment Program
7:10	Equal Educational Opportunities
7:10-AP	Administrative Procedure-Accommodating Transgender Students or Gender Non-Conforming Students
7:10-AP2	Administrative Procedure-Accommodating Breastfeeding Students
7:15	Student and Family Privacy Rights
7:20	Harassment of Students Prohibited
7:60-AP2	Administrative Procedure-Establishing Student Residency
7:70	Attendance and Truancy
7:150	Agency and Police Interviews
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190	Student Behavior
7:250	Student Support Services
7:250-AP2	Administrative Procedure-Protocol for Responding to Students with Social, Emotional, or Mental Health Problems
7:260	Exemption from Physical Education
7:270	Administering Medicines to Students
7:270-AP1	Administrative Procedure-Dispensing Medication

**OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME** – none.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**CLOSED SESSION**

Mr. Harmon moved and Mr. Lander seconded to go to closed session at 6:32 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body to determine its validity.

**Roll call.**

Ayes: Quint Harmon, Chuck Lander, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton

Absent: Ken Miller

Nays:

Motion Carried.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, January 10, 2018**

When the Board returned to open session, Vice-President Hamilton called the regular meeting back to order at 8:00 p.m. with the board members answering roll call present: Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, and Shawn Hamilton. Board President Ken Miller was not in attendance

**ACTION AS A RESULT OF CLOSED SESSION**

1. Mr. Emerson moved and Mr. Harmon seconded to adopt the administrative recommendation to terminate Kim Teague.

Roll Call.

Ayes: Jeff Emerson, Quint Harmon, Robert Bianchetta, Mary Gill, Chuck Lander, Shawn Hamilton

Nays:

Motion Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE: Wed., January 31 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**NEXT REGULAR MEETING DATE: Wednesday, February 7 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**ADJOURNMENT**

Mr. Harmon moved and Mr. Lander seconded to adjourn the meeting at 8:01 p.m. Vice-President Hamilton asked if there was any opposition to the motion, hearing none considers the motion approved.

---

Kenneth P. Miller, President

---

Mary Gill, Secretary