

## SSLT Minutes October 8, 2014

Approved by Consent.

In Attendance: Joan Petersilge (chair, teacher rep), Leslie Klipstein (vice-chair, teacher rep), Melissa Hatheway (secretary, teacher rep), Kathy Yamane (alternate secretary, parent rep), Mauricio Eguez (teacher rep), Robert Ilgenfritz (teacher rep), Brent Forsee (admin), Stephanie Harvey (classified rep), Sharon Sandoval (counselor rep), Phuong An (counselor rep), Minphy Liao (student rep), Erika Zheng (student rep), Emily Zheng (alternate student rep), Vicky Styles (PTSA pres. non-voting member)

Guests: Keith Kerney (admin), John Finn (admin), Catherine Merel (admin), John Tung (admin)

1. Review of ground rules and operating procedures
2. Election of officers: Joan will continue as chair; Leslie will be vice-chair; Melissa Hatheway and Kathy Yamane to share the secretary duties.
3. WASC: Mike Pasqua will be chair, Matt Woodin has agreed to assist with the writing of the document. Thanks!
4. Cheating Policy: Keith provided a list of proposed changes. Item # 1 is whether or not teachers are bound by the decision of the panel. If teachers are not required to adhere to the panel's decisions, then the panel will cease to exist and a new procedure will be developed through the Dean's office. Four additional changes were proposed for future action, depending on the outcome of Item #1.
  - a. To be discussed and acted upon during the next meeting.
5. Parking - Stadium Lot: Student and parent (mis)use of this lot impacts traffic flow and presents dangerous conditions. Announcements in the bulletin have informed kids that it is a faculty lot only. The gate is now closed part way through 6th period and seems to have mitigated the bulk of the problems.
6. Attendance Issues: Tardy sweeps, 100% adherence to attendance policies, etc. for a school wide "Attendance Week" was discussed last year. Revisit? Also last year, folks took issue with late clearances of absences as it impacts make-up work. More immediate Saturday school seems to have improved this situation greatly. Still working on tardiness; consistency is paramount! Is there any evidence that tardy sweeps are effective (or ineffective)? Most agree that intermittent, random sweeps seem to make an impact on the number of tardies. **Teachers need to mark kids tardy on tardy sweeps days; Powerschool and the Dean's office use different tracking mechanisms and the Dean's Office does NOT input tardies into Powerschool. Teachers need to do this step.** No policy changes are needed at this time, but we will monitor the situation and the efficacy of current practice. Teachers, if you have a student with attendance issues: record attendance, talk to kids, talk to parents, then inform Dean's office who will take it from there with lunch detention, etc.

3:59 Adjourned

Next meeting is Wednesday, November 12; Forsee is bringing treats