

**A RUTHERFORD COUNTY SCHOOL SYSTEM
Board of Education Meeting
2240 Southpark Drive
Murfreesboro, TN 37128**

Minutes of September 22, 2016

Board Members Present

**E. J. Jordan, Chairman
Jim Estes, Vice Chairman
Wayne R. Blair
Terry Hodge
Aaron B. Holladay
Lisa Moore
Marvin D. Odom, Director of Schools**

Absent

Coy Young

1. CALL TO ORDER

The Board Chairman called the meeting to order at 5:00 P.M. Joyce Michaels led the Pledge of Allegiance.

2. MOMENT OF SILENCE

The Board Chairman called for a moment of silence and asked that we remember Coy Young's family in the death of both his Grandmothers in the last week.

3. APPROVAL OF AGENDA

Motion made by Mr. Blair, seconded by Mr. Estes, to approve the agenda as presented.

Vote: Yes

Coy Young was absent for the vote.

4. APPROVAL OF CONSENT AGENDA

A. Minutes: September 1, 2016

B. Community Use of Facilities

C. Routine Bids:

Bid #3206 – Track Re-Surfacing (Smyrna High)

Bid #3208 – Floor Finish Replacement (School Board)

Bid #3209 – Solar Powered Traffic Signals
Bid #3210 – Orlando, FL Choir Trip (LaVergne High)
Bid #3211 – Telescoping Bleachers (Roy Waldron)
Bid #3212 – Fire Alarm & Intercom Parts

Reject and Request to Re-Bid Bid #3204 – Walking Tracks

Reject RFP #16-03 – LED Lighting Package

- D. Hands on Science Training Contracts**
- E. Safe Schools Grant and SAVE Act Compliance Instrument/Self-Assessment**
- F. Approval of Additional Funding from the Carl D. Perkins Career and Technical Education Act of 2006 Year Five Action Plan**
- G. Integrated Math Summer Workshop with Metro-Nashville Public Schools**
- H. Partnership with Middle Tennessee State University Project IMPACT-L**
- I. Empowering Writers’ Contract**
- J. Sixty Hour Title I Funded Extended Contract at Cedar Grove Elementary School**
- K. LaVergne Lake Elementary School Contract with Quantum Learning Contract**
- L. Encore!!! Chamber Theatre Productions at LaVergne Middle School**
- M. Approve School Activity Accounts Receivable and Accounts Payable**
- N. School Salary Supplements and Contract Payments:**

Name	Amount	School	Funded By	Description
Tommy Entrekin	625.00	Blackman High	School Funds - Football	Bus Driver
Barry Wortman	6,000.00	Blackman High	School funds - General Athletics	AM Weights + Conditioning for Boys Basketball
Richie Conner	1,500.00	Blackman Middle	School Funds - Various	Bus Driver
Gregory Jones *	160.00	Blackman Middle	School Funds - Football	Football Announcer
Lee Morris ***	160.00	Blackman Middle	School Funds - Football	Football Clock

Alan Pepper	NTE 2,000.00	Eagleville	School Funds - HS Volleyball	Assistant Volleyball Coach
Samuel Sheppard *	250.00	Oakland Middle	School Funds - Soccer	Bus Driver
Deborah Butler	1,000.00	Siegel High	School Funds - Various Athletic	Gate Worker
Daniel Childs	600.00	Siegel High	School Funds - Football	Weight Room
Monica Crawford	3,000.00	Siegel High	School Funds - Softball, Cheerleading, + Various Athletic	Asst. Softball + Cheerleading Coach + Gate worker
Brady Goodman	1,220.46	Siegel High	School Funds - Football	Assistant Football Coach
Brian Guthrie	600.00	Siegel High	School Funds - Football	Weight Room
Kyle Manderfeld	1,220.46	Siegel High	School Funds - Football	Assistant Football Coach
Bethany Martz	NTE 1,500.00	Siegel High	School Funds - Basketball	Ticket Manager
Shawn Middleton	2,472.00	Siegel High	School Funds - Football	Assistant Football Coach
Shawn Middleton	per trip	Siegel High	School Funds - Athletic + Band	Bus Driver - \$50 in county trip + \$100 out of county trip
Bradley Nix	600.00	Siegel High	School Funds - Football	Weight Room
William O'Brien III	3,040.92	Siegel High	School Funds - Football	Assistant Football Coach + Weight room
Hal Pas	4,000.00	Siegel High	School Funds - Football	Field Maintenance
Jason Pitts	600.00	Siegel High	School Funds - Football	Weight Room
Jessica Simmons	575.00	Siegel High	School Funds - Volleyball	Assistant Volleyball Coach
James Thurston	per trip	Siegel High	School funds - Various	Bus Driver - \$150 in county trip + \$250-300 all day out of county
James Tobitt	610.23	Siegel High	School Funds - Football	Assistant Football Coach
Sarah Wells	500.00	Siegel High	School Funds - Various Athletic	Gate Worker
Ralston Williams	3,040.92	Siegel High	School Funds - Football	Assistant Football Coach + Weight room

Greg Wyant	2,500.00	Siegel High	School Funds - Football	Weight room supervisor
Zachary Rayl	1,000.00	Stewarts Creek High	Red Hawk Touchdown Club	Assistant Football Coach
Mary Braschler	NTE 1,000.00	Blackman High	School Funds - Chorus	Accompanist
Julie Davila	NTE 5,000.00	Blackman High	School Funds - Band	Percussion Specialist
Tonya Lawson	NTE 3,000.00	Blackman High	School Funds - Band	Private lessons
Eric Sacharczyk	700.00	Blackman High	School Funds - Wrestling	Assistant Wrestling Coach
Michael George	\$20 / Lesson	Blackman Middle	School Funds - Band	Private lessons
Wilson Sharpe	\$20 / Lesson	Blackman Middle	School Funds - Band	Private lessons
James McKnight Jr.	5,000.00	Central Magnet	School Funds - Various	Bus Driver
Igor Zhislin	NTE 10,000.00	Central Magnet	School Funds - Chess Club	Chess Coaching
Kathryn Frazier	\$20 / Lesson	Christiana Middle	School Funds - Band	Private Oboe lessons
Joseph McMurray	1,500.00	LaVergne High	School Funds - Band	Color Guard staff
Michael Olson	2,500.00	LaVergne High	School Funds - Band	Marching Band staff
Jeramey Anderson	1,500.00	Oakland High	Oakland Endzone Club	Assistant Football Coach
Sean Corbitt	2,000.00	Oakland High	Oakland Endzone Club	Assistant Football Coach
Aubrey Gensing	2,000.00	Oakland High	School Funds Swimming + Swimming Boosters	Assistant Girls Swimming Coach
Emily Leonard	7,000.00	Oakland High	School Funds - Dance Team	Instruction and Choreographing
Emily Magee	NTE 2,500.00	Oakland High	School Funds - Band	Percussion Instructor
Nina Miller	2,000.00	Oakland High	Softball Boosters	Assistant Softball Coach
Matthew Myers	NTE 1,000.00	Oakland High	School Funds - Band	Percussion Instruction

Clifton Smithson	1,500.00	Oakland High	Oakland Endzone Club	Assistant Football Coach
Kyle Stagner	1,000.00	Oakland High	Oakland Endzone Club	Assistant Football Coach
David Hobbs	\$20 / Lesson	Oakland Middle	School Funds - Band	Private lessons
Rebecca Murphy	\$20 / Lesson	Oakland Middle	School Funds - Band	Private lessons
Jovan Quallo	\$25 / Lesson	Oakland Middle	School Funds - Band	Private lessons
Wilson Sharpe	\$20 / Lesson	Oakland Middle	School Funds - Band	Private lessons
Phillip Jones	\$20 / Lesson	Rockvale Middle	School Funds - Band	Private lessons
Phillip Jones	NTE 8,000.00	Siegel High	Band Boosters	Private Low Brass lessons
Malory Luciane	500.00	Siegel High	School Funds - Swimming	Assistant Swimming Coach
Erika Moss	1,200.00	Siegel High	Volleyball Boosters	Assistant Volleyball coach
Matthew Tucker	500.00	Siegel High	School Funds - Swimming	Assistant Swimming Coach
Mary Braschler	NTE 3,000.00	Stewarts Creek High	School Funds - Chorus	Accompanist
Elizabeth Bullen	NTE 10,000.00	Stewarts Creek High	School Funds - Band	Varsity Girls Color Guard Coach
Marlene Collins	3,800.00	Stewarts Creek High	School Funds - Football	Laundering uniforms
Marianna Ford	1,410.00	Stewarts Creek High	School Funds - Girls Soccer	Assistant Girls Soccer Coach
Edie Pope	NTE 10,000.00	Stewarts Creek High	School Funds - Chorus	Voice Coach
Denise Arnold **	Hourly	Blackman Middle	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year
Carmen Gray **	Hourly	Blackman Middle	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year
Clarence Nelson **	Hourly	Blackman Middle	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year
Jane Wallick **	Hourly	Blackman Middle	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year

Janet Lature **	Hourly	LaVergne Lake Elementary	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year
Jesse Charles **	Hourly	Siegel High	Clubs, Athletics + Outside Groups	Additional Custodial work during the 2016/2017 school year

- * approved previously for an amount \$500 or greater
- ** not less than regular rate – or overtime rate if over 40 hours during the week
- *** anticipate amounts over \$500 this school year
- **** amend prior approval

O. Non-Faculty Volunteer Coaches:

According to Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2016-2017 school year:

<u>Name</u>	<u>School</u>	<u>Sport</u>
Dillard, Sam	Siegel High	Bowling
George, Mike	Blackman Middle	Band
Hobbs, David	Oakland Middle	Band
Jenkins, Matthew Blake	Oakland High	Basketball/Boys
Jones, Phillip	Rockvale Middle	Band
Jones, Phillip	Siegel High	Band
Lawson, Tonya	Blackman Middle	Band
McLemore, Jay	Eagleville High	Wrestling
Mitchell, Charles	Stewarts Creek High	Baseball
Murphy, Rebecca	Oakland Middle	Band
Myers, Matthew	Oakland High	Band
Quallo, Jovan	Oakland Middle	Band
Sharpe, Wilson	Blackman Middle	Band
Sharpe, Wilson	Oakland Middle	Band
Wade, Justin	Rock Springs Middle	Basketball/Boys
Woodruff, Madison	Riverdale High	Softball
McMurray, Justin (Brandon)	LaVergne High	Band
Brandon, Ray Campbell	Smyrna High	Basketball/Girls
Frazier, Katie	Thurman Francis AA	Band
Larsen, David	Blackman Middle	Band
Lawson, Tonya	Blackman Middle	Band
Shelton, Shelby	Blackman Middle	Band

Motion made by Mr. Hodge, seconded by Mr. Estes, to approve the consent agenda items as presented.

Vote: Yes

Coy Young was absent for the vote.

5. VISITORS

Keisha Sackett, Riverdale High School parent, representing parents and students spoke to the Board to discuss the charging of fees to students to be allowed participation in school activities during school hours. The particular activity was held on September 15, 2016. The Board informed Ms. Sackett that the Director and staff would research the situation and get back to her.

Rich Gider, Blackman High School parent, spoke to the Board requesting they waive a fee for use of the parking lot on November 12. After discussion, the fee had already been waived by the Board.

6. INTRODUCTIONS

Mr. Odom introduced Ms. Pierrecia Lyons, Paralegal, for our school system.

7. SPOTLIGHT ON EDUCATION

Mr. Mark Gullion, Special Education Coordinator, and his staff gave a presentation on Transition Services provided to Rutherford County Students and what the program provides.

8. 2016-ED-2152 CERTIFICATION OF COMPLIANCE WITH TENNESSEE CODE ANNOTATED SECTION 49-3-310(1)(A)

“The superintendent and the chairman of the board of each LEA (Local Education Agency) shall certify to the commissioner on or before October 15 of the current school year that all children enrolled in that LEA have been furnished all required textbooks, as determined by the commissioner.”

Motion made by Mrs. Moore, seconded by Mr. Holladay, for approval of the 2016 ED-2152 Certification of Compliance Report showing all children enrolled in that LEA have been furnished all required textbooks.

Vote: Yes

Coy Young was absent for the vote.

9. TEXTBOOK ADOPTION FOR A BOOK NOT ON THE STATE LIST – FORM ED5196: LOCAL ADOPTION OF TEXTBOOKS NOT ON CONTRACT

The CTE Instruction Department requested approval for Local Adoption of Textbooks Not on Contract (Not included in the Official List of Textbooks):

1. Pharmacological Science, 12th Edition, ISBN 9781437717068 Grades 10-12

Motion made by Mr. Holladay, seconded by Mrs. Moore, for Rutherford County to request approval for adoption of the textbook listed above (Not included in the Official List of Textbooks).

Vote: Yes

Coy Young was absent for the vote.

10. FACILITIES

A. Naming of Internal Street at Rocky Fork Schools

Engineering and Construction is in the process of acquiring an address for the new Rocky Fork Middle and Elementary schools. There is one internal street that needs to be named and approved by the Rutherford County School Board before Rutherford County Emergency 911 agency will assign an address. This is the street that runs adjacent to the middle and elementary on the south side. Since the mascots are named Thunder and Storm for the elementary and middle school respectively, Mr. Trey Lee, project manager for Engineering and Construction, has submitted the name of Thunderstorm Lane. All other streets in the area will be named as road extensions of existing or future developments.

Motion made by Mr. Blair, seconded by Mr. Hodge, to approve Thunderstorm Lane as the name of the street that runs adjacent to the Rocky Fork Middle and Elementary schools on the south side inside the school complex.

Vote: Yes

Coy Young was absent for the vote.

B. Riverdale High School Softball Restrooms

Mr. Tom Nolan, the principal at Riverdale High School, has requested permission to add a restroom facility in the locker room of the existing softball building. Mr. Jim Thompson of Thompson Heating and Air will be coordinating and supplying labor and material for the project. Rutherford County Schools Engineering and Construction has investigated and discussed this project with Mr. Thompson. Mr. Thompson will permit the project and follow all state and local codes. The project is to be funded by

parents and the softball booster club at no cost to the board. The facility will have approximately four water closets, four lavatories and one shower.

Motion made by Mr. Hodge, seconded by Mr. Estes, to approve construction of a restroom facility in the existing softball facility at Riverdale High School at no cost to the Rutherford County School Board as presented.

Vote: Yes

Coy Young was absent for the vote.

C. Whitworth-Buchanan Middle School Concrete Project

Mrs. Avy Seymore, the principal at Whitworth-Buchanan Middle School, has requested permission to place concrete around the baseball/softball concession stand and place concrete for a future batting facility that will serve both baseball and softball for hitting practice. The project is approximately 2,640 square feet of concrete and partially donated by Smyrna Ready Mix with labor being done by Summit Concrete at a cost of \$1.90 per square foot. This project will be funded by fundraisers and donations at no cost to the Board.

Motion made by Mr. Estes, seconded by Mr. Blair, to approve placement of approximately 2,640 square feet of concrete at Whitworth-Buchanan Middle School Baseball and Softball complex benefiting both the girls and boys teams at no cost to the Rutherford County School Board as presented.

Vote: Yes

Coy Young was absent for the vote.

D. Bids for Smyrna Middle School Addition and David Youree Elementary School Addition

Engineering and Construction received bids on the Smyrna Middle School addition and the David Youree addition in the Rutherford County Board Room at 2:00 P.M. on August 30, 2016. Bids were received from two contractors: R. G. Anderson Company, Inc. and Sain Construction Company. Sain submitted the best and lowest bid on Smyrna Middle School with a base bid of \$8,944,000 and alternates chosen by Engineering and Construction totaling \$1,101,800 bringing the grand total to \$10,045,800. These alternates include paint for existing building and corridors, replacement of existing galvanized plumbing pipe, consolidation of electrical services, new dining room expansion and new corridor entrance, annex toilet rooms renovation, and courtyard concrete.

Sain was also lowest and best bidder on the David Youree addition with a base bid of \$2,494,000 and the kitchen floor alternate of \$24,000 bringing the total to \$2,518,000.

The site and construction estimates in the two-year building plan for these two projects total \$13,350,000. These two bids, including site development, total \$12,563,800 which is \$786,200 less than the estimates we've been working with. Therefore, if the total of David Youree construction and FFE estimates were funded these funds would be available since the estimated cost of the Smyrna Middle School addition has been funded.

Motion made by Mr. Holladay, seconded by Mr. Blair, to approve Sain Construction as lowest and best bidder for both Smyrna Middle School addition and David Youree Elementary School addition as presented contingent upon funding by the Rutherford County Commission.

Vote: Yes
Coy Young was absent for the vote.

11. FINANCIAL MATTERS

A. Fund 189 - Building Program Amendment for Smyrna Middle and Other Projects

The primary purpose of this building program amendment is to partially fund \$780,682 of the \$2,329,000 needed for the lowest and best bid for the Smyrna Middle Renovation and \$125,000 in additional architect fees for Rocky Fork Middle School due to that bid. The projects with smaller amendments are \$2,027 for construction on the Roy Waldron addition, and \$13,286 for Construction & Site for David Youree addition.

The second motion addresses funding the remaining \$1,548,318 (\$2,329,000 less \$780,682) needed for the Smyrna Middle Renovation. After these amendments, the budget for this project will be \$11,700,000.

The following amendments close out existing projects or move funds that are available in other existing projects:

Eagleville Phase I budget	\$49,768
Land for Whitworth-Buchanan Annex	\$320,078
Architect & Land for the Next High School Project	\$177,158
Architect Future Middle School	\$300,412
Architect Future Elementary School	<u>\$73,579</u>
Total	\$920,995

Seven thirteenths of Eagleville building funds have been shared with Murfreesboro City Schools. This amendment maintains the proper shared balances.

The cleanup amendment for the John Colemon and Roy Waldron additions reallocates already budgeted funds for these projects to the appropriate budget line items. No new funds are involved.

Motion made by Mr. Holladay, seconded by Mr. Estes, to amend the Building Program Budget, Fund 189, by a total of \$920,995 with \$780,682 for the Smyrna Middle Renovation, \$125,000 for Rocky Fork Middle School, \$2,027 for the Roy Waldron addition, \$13,286 for the David Youree Addition with the funding coming as presented and reallocate already budgeted funds for the John Colemon and Roy Waldron additions as presented.

**Vote: Yes
Coy Young was absent for the vote.**

Motion made by Mr. Blair, seconded by Mrs. Moore, to amend the Building Program Budget, Fund 189, by \$1,548,318 for the Smyrna Middle Renovation as presented and to borrow this amount internally within Fund 189 with the shared monies already transferred from the General Purpose Unassigned Fund Balance until borrowed secondary funds become available.

**Vote: Yes
Coy Young was absent for the vote.**

B. Cell Phone Stipend

Mr. Mark Gullion, Special Education Coordinator, would like to request the standard phone stipend for Terry Burnett, Special Education Caseworker, because her position requires travel between work-based learning sites. She is required to communicate between the multiple job-sites daily via e-mail and at the moment is using her personal cell phone data to communicate.

Motion made by Mr. Blair, seconded by Mr. Holladay, to approve for Terry Burnett, Special Education Caseworker, to receive a monthly cell phone stipend.

**Vote: Yes
Coy Young was absent for the vote.**

C. Fund Co-operative Agreement for 501(c) (3) School Support Groups

Two changes are proposed for the annual Co-operative Agreements between Rutherford County Schools and the 501(c) (3) School Support Groups which do not want to have their funds flow through the school activity funds.

The first addition is a requirement that the 501(c) (3) School Support Group contract with an independent CPA to perform the agreed-upon procedures that will be in the Rutherford County School System's Administrative Procedures Handbook for a School Support Group and to provide the Rutherford County Tennessee Board of Education with a copy of the Independent Accountant's Report on these procedures within ninety days after the end of the school organization's fiscal year.

Our school activity fund auditors, Matlock and Clements, think that having an independent CPA perform the agreed-upon procedures will address our concerns with supplements and fraud at least as well as an audit. All supplements and payments for services would be examined. In an audit only sample transactions would be examined.

The second addition would require approval from the principal and Director of Schools before submitting a request for a gaming event to the State of Tennessee's Division of Charitable Solicitations and Gambling.

Motion made by Mr. Holladay, seconded by Mr. Hodge, to add to the Co-operative Agreement between Rutherford County Schools and the 501(c) (3) School Support Groups the requirements that the School Support Group contract with an independent CPA to perform the agreed-upon attestation procedures as presented and obtain approval from the principal and Director of Schools before submitting a request for a gaming event to the State of Tennessee's Division of Charitable Solicitations and Gambling.

**Vote: Yes
Coy Young was absent for the vote.**

12. NAMING RIVERDALE HIGH SCHOOL FOOTBALL FIELD

Pursuant to Policy 3.210 the Director may make recommendation to the Board for naming a portion of a school campus.

Ryan Nance, on behalf of Riverdale High School, submitted a request to rename the Riverdale High School football field the "Tom Nolan Field" at Tomahawk Stadium effective October 14, 2016. This is the date of the Riverdale vs. Oakland High School football game for Senior Night. Mr. Nolan has been a teacher, coach, assistant principal, and principal in Rutherford County over the course of the last 35 years.

Motion made by Mr. Hodge, seconded by Mr. Estes, to name the football field at Riverdale High School the "Tom Nolan Field".

**Vote: Yes
Coy Young was absent for the vote.**

13. FOR INFORMATION ONLY

- A. TSBA recommends reviewing policies annually. Review Section 1, Board Operations, this month and refer any potential revisions to Angel McCloud.**
- B. The Board Chairman named the following committees:**

Appointment to the County Audit Committee – Coy Young

Federal Relations Network (FRN) Member – Aaron Holladay

Tennessee Legislative Network (TLN) Member – Lisa Moore

**Policy Committee – Jeff Jordan, Chairman
Jim Estes, Vice Chairman
Wayne Blair
Terry Hodge
Aaron Holladay
Lisa Moore
Coy Young
Kenneth Curlee
Bill Tollett
Kim Franklin
Joan Scales Simmons
Dr. Andrea Anthony
Claudia Belden
Regina Harvey
Don Odom
Angel McCloud
Jeff Reed**

The Policy Committee will meet on October 24, 2016 and January 17, 2017.

**Formation of committee (Sports Safety Committee) to study sports safety (Including concussions) – Terry Hodge, Chairman
Coy Young**

**Supplement Committee – Jeff Jordan, Chairman
Jim Estes
Jason Brown
Bill Hockenberry
Ben Cates
Jon Dinkins
Lee Ramsey
Chris Chambers
Tim Tackett
Lindsay Halford**

The Supplement Committee will meet on Wednesday, October 12, 2016,
Wednesday, November 9, 2016, and Wednesday, December 7, 2016.

14. INSURANCE UPDATE – No report at the present time.

15. DIRECTOR'S UPDATE

Mr. Odom shared that Roy Waldron's 40th anniversary celebration is Friday, September 30 at 9:00 A.M.

16. GENERAL DISCUSSION BY BOARD MEMBERS

At the Board Work Session on September 20, 2016, during general discussion, Board Member Aaron Holladay announced he has a personal goal to help all graduating seniors achieve citizenship if they are not already United States citizens. Mr. Holladay explained he is not sure how to accomplish the goal yet, but wanted the Board to know he would begin exploring options to assist those students.

There being no further business, the meeting adjourned at approximately 6:15 P.M.



E. J. Jordan, Chairman

10/19/16
Date



Marvin D. Odom, Director of Schools

10/20/16
Date