
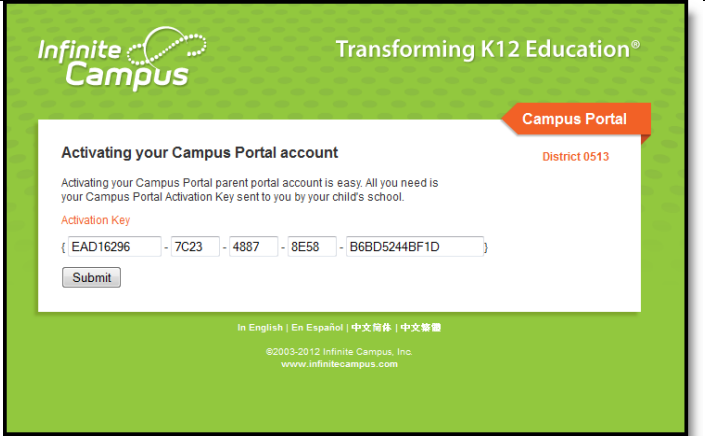


PORTAL ACCOUNT LOGIN INSTRUCTIONS

LAKE ELSINORE UNIFIED SCHOOL DISTRICT

The GUID/ Activation number will only be needed the first time the user accesses the Portal. Once you have logged in, you will be required to establish a username and password for future logins.

Instructions

<ol style="list-style-type: none">1. On the Login page, expand the Help option. Options for forgetting your password or other login problems will be displayed2. Select the If you have been assigned a Campus Portal Activation Key, click here option. Activating your Campus Portal Account screen will be displayed	
<ol style="list-style-type: none">3. Enter the Activation Number that is listed at the top of this letter. Once the Activation Number has been used to create an account, it cannot be used again.	

4. Click the **Submit** button. The Activation Key will be verified, and when approved, a screen will prompt the user to create a username and password.

Username and Password Creation

5. Enter a **Username**. Use both letters and numbers
6. Enter a **Password**. Use both letters and numbers. Passwords should be at least 6 characters and considered a strong password.

The screenshot shows the 'Campus Portal account creation successful!' page. At the top left is the Infinite Campus logo and the tagline 'Transforming K12 Education®'. A red banner at the top right says 'Campus Portal' and 'District 0513'. The main heading is 'Campus Portal account creation successful!'. Below this, a message reads: 'Welcome Camilla New Parent, you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.' There are three input fields: 'Username' with the value 'camilla0513', 'Password' with a green progress bar at 100%, and 'Verify Password'. A 'Create Account' button is at the bottom left. At the bottom of the page, there are language options: 'In English | En Español | 中文简体 | 中文繁體' and copyright information: '©2003-2012 Infinite Campus, Inc. www.infinitecampus.com'.

7. The username and password will be verified, and upon approval, the portal account will be created. Use [Click Here](#) link on the account creation page to enter the username and password to access the Portal information.

The screenshot shows the 'Campus Portal account creation' confirmation page. At the top left is the Infinite Campus logo and the tagline 'Transforming K12 Education®'. A red banner at the top right says 'Campus Portal' and 'District 0513'. The main heading is 'Campus Portal account creation'. Below this, a message reads: 'Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page.' At the bottom of the page, there are language options: 'In English | En Español | 中文简体 | 中文繁體' and copyright information: '©2003-2012 Infinite Campus, Inc. www.infinitecampus.com'.