

United School District
Regular Board Meeting
February 10, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, February 10, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

Members Present: Donald Davis, Trudy DeRubis, Beth Ann Marcus, Robert Dill, Sandra Mack, Eric Matava Ronald Moyer

Members Absent: Kenneth Heming, Tommey Heming

Others Present: Dr. Barbara L. Parkins, Superintendent
G. Thomas Kalinyak, Director of Finance/Board Secretary
Ronald Saffron, Solicitor
Barbara Turner, Recording Secretary

Meditation Moment: There was a moment taken to remember Michael Norris, one of our 10th grade students who recently passed away. Eric Matava spoke about Michael having the strength of a lion in his fight, "Once a Lion Always a Lion". He will be sadly missed by all. Eric also thanked the students, staff, and community for their compassion of fundraising for lions in need.

Approval of the Minutes: Ronald Moyer moved to approve the minutes of the January 6, 2015 Work Session and the January 13, 2015 Regular Board Meeting. Sandra Mack seconded the motion. YEA, all voted yes.

Presentations: Brenda Pawlowski from Kotzan, CPA and Associates, P.C. distributed information on the 2013-2014 Local Audit Report and reviewed this information with the Board of Directors. James Wagner, Executive Director, from ARIN IU#28 talked to the Board about services that the IU unit offers, the Boys and Girls Club program, the BrightBytes program that offers technology assistance to districts, and the effects that the Act 168 requirements will have on area businesses and the ICTC work program.

Treasurer's Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Beth Ann Marcus seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Beth Ann Marcus seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Beth Ann Marcus moved to pay bills when funds become available. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

ATHLETIC/STUDENT ACTIVITIES: Volunteers: Eric Matava moved to approve the following list of volunteers for the 2014-2015 school year, pending receipt of proper documentation:

1. Carrie Aloi – Majorettes – Elyse Brett – reoccurring
2. Rebecca Penrose – Drama/Band/Marching Band – Michelle Dunn/ Ben Saylor

Beth Ann Marcus seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Athletic/Student Activities continued:

Volunteer: Eric Matava moved to approve the following list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Chris Matava – Varsity Football – Kevin Marabito – reoccurring

Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: 2015-2016 School Calendar: Eric Matava moved to approve the 2015-2016 School Calendar. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

CURRICULUM AND INSTRUCTION: Robert Dill moved to approve the following items (A – F) as listed below:

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| <u>2015 Promising Practice Conference:</u> | A. | The Activity Request from Patricia Berezansky to attend the 2015 Promising Practice Conference for 21 st Century Grantees, in Harrisburg, PA, on the dates of March 2 – 5, 2015, at a cost of \$793.33. Budgeted funds are available. |
| <u>Data Quality Summit:</u> | B. | The Activity Request from Patricia Berezansky to attend the Data Quality Summit, in Hershey, PA, on the dates of March 22 – 24, 2015, at a cost of \$522.33. Budgeted funds are available. |
| <u>PIAA Regional Wrestling Tournament:</u> | C. | The Activity Request from Tim Riskus and Sam Buzzinotti to attend the PIAA Regional Wrestling Tournament, in Canonsburg, PA, on the dates of February 27 – 28, 2015, with eligible students, at a cost of \$950.00. Budgeted funds are available. |
| <u>PIAA State Wrestling Tournament:</u> | D. | The Activity Request from Tim Riskus and Sam Buzzinotti to attend the PIAA State Wrestling Tournament, in Hershey, PA, on the dates of March 4 – 7, 2015, with eligible students, at a cost of \$1,640.00. Budgeted funds are available. |
| <u>8th Grade Washington, D.C. Trip:</u> | E. | The Activity Request from John Dunn, Francine Ressler, Lorraine Allman, School Nurse, Kathy Reasor, Darla Robinson and Darlene Sexton to attend the 8 th Grade Class Trip, in Washington, D.C., on May 21, 2015, with eligible students, at no cost to the District. |
| <u>Stipulation and Agreement:</u> | F. | The Stipulation and Agreement between the United School District and Student #203460. |

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

FINANCE: Beth Ann Marcus moved to approve the following items (A – Q) as listed below:

- Supply Bids: A. Authorizing the Director of Finance to bid the following items:
- | | |
|------------------------------------|--------------------------|
| Athletic Equipment/Supplies | Vo-Agricultural Supplies |
| Industrial Arts Equipment/Supplies | Janitorial Supplies |
| Art Supplies | General Supplies |
- Local Audit Report: B. The acceptance of the 2013-2014 Local Audit Report prepared by Kotzan, CPA and Associates, P.C.
- Pressley Ridge Secondary Agreement: C. The Contractual Agreement by and between United School District and Pressley Ridge to provide special education services and other related services as needed for two secondary students for the period beginning January 20, 2015 through June 3, 2015. The cost per semester is \$15,000.00 per student less a student discount of \$750.00 for a total cost of \$29,250.00. Contingent upon review and approval of the school district solicitor.
- Pressley Ridge Elementary Agreement: D. The Contractual Agreement by and between United School District and Pressley Ridge to provide special education services and other related services as needed for an elementary student for the period beginning January 20, 2015 through June 3, 2015. The cost per semester is \$17,500.00. Contingent upon review and approval of school district solicitor.
- Safe School Initiative Competitive Targeted Grant: *E. To approve and enter into the Safe School Initiative Competitive Targeted Grant Agreement with the Pennsylvania Department of Education as presented to the Board of School Directors, whereby the school district will receive grant funds in the amount of \$14,955.00, which are to be used to defray program costs incurred from July 9, 2014 to June 30, 2015. Further, the appropriate officers of the Board of School Directors are hereby authorized to execute the agreement on behalf of the school district.
- Idlewild Agreement: F. The agreement with Idlewild and United School District for the 2014-2015 school year picnic to be held on Saturday, May 23, 2015.
- Solicitor Appointment: G. Appointing Ronald Saffron for the term of February 2015 – February 2016 as District Solicitor for an annual retainer of \$6,000.00, which covers the attached services. Additional services at a cost of \$85.00/hr as needed.
- Wage Tax Information: H. The request for Berkheimer to acquire Pennsylvania Department of Revenue Wage Tax Information for 2013 to aid in collection of district wage tax.
- Per Capita Taxes : I. Submitting delinquent per capita taxes to Berkheimer Associates for collection.

Finance continued:

Bill J. Bill List:
List:

- HHSDR - \$3,026.00 (High School Office Renovations Construction Administration Phase Month 8 of 10)
- AGX, Inc. - \$1,125.00 (Air Monitoring Technician On Site & Travel Time at High School)
- Marc-Service, Inc. - \$57,995.12 (High School Office Renovations)
- Bob Biter Electrical Enter., Inc. - \$27,826.36 (High School Office Renovations)
- BCS Construction, Inc. - \$32,199.16 (High School Security Entrance)

Budget K. The following budget transfers:
Transfers:

<u>To:</u>		<u>Purpose for Transfer:</u>
10-2360-530-000-39-00-00-105	\$ 500.00	Postage
10-3200-610-000-39-00-00-325	\$ 2,000.00	Additional supplies for robotics
10-2600-432-000-39-00-00-603	\$ 4,714.00	High School Front Circle Overhang Roof
10-2380-610-000-19-00-00-107	\$ 318.76	Elementary learning support workbooks
10-2600-432-000-39-00-00-603	<u>\$ 3,017.25</u>	Tuning 3 boilers and new oil pump
Total:	<u>\$10,550.01</u>	

<u>From:</u>	
10-2360-540-000-39-00-00-105	\$ 500.00
10-3200-810-000-39-00-00-328	\$ 2,000.00
10-2600-610-000-39-00-00-603	\$ 2,714.00
10-2600-610-000-19-00-00-603	\$ 2,000.00
10-1241-640-000-19-00-00-107	\$ 318.76
10-2600-610-000-39-00-00-603	<u>\$ 3,017.25</u>
Total:	<u>\$10,550.01</u>

BCS Change *L. The change order No. GC-5 from BCS Construction, Inc. for the following
Order GC-5: changes to the contract. Provide new 12" x 12" CMU masonry column clad in painted drywall in new Library to support new beam at 2nd floor wall at a cost of \$4,167.00 for the High School Renovation Project as provided to the Board.

BCS Change *M. The change order No. GC-6 from BCS Construction, Inc. for the following
Order GC-6: changes to the contract: 1.) Install painted drywall and furring at rear Library wall (former Superintendent's office); 2.) Install painted drywall and furring at new 12' marker board location in Library due to existing column location in

Finance continued:

Item M continued:

wall; 3.) Install (2) new steel columns and beam at Library entrance at existing bearing wall to support 2nd floor due to inadequate bearing capacity of existing "speed tile" walls; 4.) Remove existing lockers in corridor at left side of new Library entrance and infill with studs, ceramic tile wainscot, and painted drywall above to match new construction, as per sketch SK-A-1.1-020215A at a cost of \$15,211.00 for the High School Renovation Project as provided to the Board.

K & K Plumbing Change Order PC-1: *N. The change order No. PC-1 from K & K Plumbing Company, Inc. for the following changes to the contract. Relocate existing rain water conductor at new column installation (by General Contractor) at new Library entrance at a cost of \$2,432.00 for the High School Renovation Project as provided to the Board.

Bob Biter Change Order EC-6: *O. The change order No. EC-6 from Bob Biter Electric Enterprises, Inc. for the following changes to the contract. Relocate existing fire alarm wiring and conduit at new column installation (by General Contractor) at new Library entrance at a cost of \$2,250.00 for the High School Renovation Project as provided to the Board.

Bob Biter Change Order EC-7: *P. The change order No. EC-7 from Bob Biter Electric Enterprises, Inc. for the following changes to the contract. Provide new mixer control panel in Auditorium sound rack at a cost of \$2,434.00 for the High School Renovation Project as provided to the Board.

School Bus Stop Ahead & Next 1 Mile Signs Purchase: *Q. To authorize the Administration to purchase two "School Bus Stop Ahead", two "Next 1 Mile" signs and two 10' posts with anchors at a cost of \$277.16. The signs are in conformity with PennDOT standards and the School District is responsible for the installation and maintenance of the signs.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PERSONNEL: Trudy DeRubis moved to approve the following items (A – D) as listed below:

Substitute Secretary: A. The list of substitute secretaries for the 2014-2015 school year, pending receipt of proper documentation: 1. Heather Joseph

FMLA: B. The request of Kayla Erwin for leave without pay under the provisions of Article XIV, Section 5. *Family and Medical Leave Act of 1993*, (the FMLA) for a period of time not to exceed twelve (12) weeks, with an anticipated effective commencement date of March 23, 2015, and with the understanding that the employee may return to work prior to utilizing the entire twelve (12) weeks of leave, subject, however, to the requirements of the collective bargaining agreement and the FMLA.

Personnel continued:

FMLA: *C. The request of Kristi Chaney for leave without pay under the provisions of Article XIV, Section 5. *Family and Medical Leave Act of 1993*, (the FMLA) for a period of time not to exceed twelve (12) weeks, with an anticipated effective commencement date of April 12, 2015, and with the understanding that the employee may return to work prior to utilizing the entire twelve (12) weeks of leave, subject, however, to the requirements of the collective bargaining agreement and the FMLA.

Supplemental *D. The request from Kerri Miller for a one-year leave of absence from her Leave of Absence: supplemental position of Assistant Girls Track Coach effective immediately.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

TRANSPORTATION: Van Driver: Ronald Moyer moved to approve the following list of van drivers for the 2014-2015 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation: 1. Robert Kinsey

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD MEMBER REPORTS:

ARIN Report - Trudy DeRubis (Representative) – report was given at Work Session

Legislative Representative Report - Eric Matava (Representative) – report was given at Work Session

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative) – report was given at Work Session

UEA Contract Negotiations Committee - Trudy DeRubis - (Chairperson) – Trudy DeRubis reported that the negotiations are ongoing and they will be meeting next week.

UESP Contract Negotiations Committee – Ken Heming (Chairperson) – Ron Moyer reported that they will be meeting tomorrow evening February 11, 2015.

Meeting was adjourned at 8:12 p.m.

Executive Session was held at 8:22 p.m. for personnel matters. Executive Session was adjourned at 9:16 p.m.

