



**ROWLAND UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
MINUTES**

May 19, 2016

6:30 PM

RUSD District Office Board Room
Rowland Heights, California 91748

Attendance Taken at 6:33 PM:

Present:

Ms. Natalie Moreno
Mr. Nat Ornelas
Mr. Harry Peterson
Ms. Carla Sanchez
Ms. Wendy Zhong

Absent:

Mr. Mike Wong

I. OPENING

I.A. Call to Order

The Citizens' Bond Oversight Committee Meeting of the Rowland Unified School District was called to order by Mr. Harry Peterson, at 6:33 p.m.

II. ROLL CALL

I.A. Roll Call and Attendance

Mr. Harry Peterson called roll and took attendance of the Citizens' Bond Oversight Committee.

Mr. Mike Wong was absent.

III. FLAG SALUTE

All in attendance were led in the Pledge of Allegiance to the Flag by Ms. Natalie Moreno.

IV. PUBLIC COMMENTS

IV.A. Written Requests to Address the Board

Mr. Roy Humphries addressed the Committee regarding Prop 39, his concerns with the CBOC, and the training of members.

The following item was requested to be moved from III. PRESENTATIONS:

Item III.D. Approval of Minutes: Natalie Moreno requested that this item be moved and continue to be placed after Item I. PUBLIC COMMENTS

Motion Passed: Approve moving Item III.D. Approval of Minutes. Passed with a motion by Ms. Natalie Moreno and second by Mr. Harry Peterson. The vote was unanimous.

Ms. Moreno requested minutes to be sent via e-mail, as well as hardcopies.

V. Approval of Minutes

Approve the Minutes of the 2006 & 2012 Citizens' Bond Oversight Committee of April 21, 2016.

Motion Passed: Approve the Minutes of the 2006 & 2012 Citizens' Bond Oversight Committee of April 19, 2016. Passed with a motion by Mr. Nat Ornelas and second by Ms. Natalie Moreno. The vote was unanimous.

VI. INTRODUCTION

V.A. Introductions

Deborah Madison, Executive Secretary, Human Resources, will take minutes.

VI. PRESENTATIONS

VI.A. WLC Architects

Jim DiCamillo of WLC Architects provided a presentation of the Rowland High School Project, which included the scope of work, integration of new technology, construction timeline, and a video of the new school.

VI.B. Purchasing Process

Ms. Rosana McLeod, Director of Purchasing Services, presented bid procedures and the California Uniform Public Construction Cost Accounting Act (CUPCCAA).

Presentation attached.

VI.C. Financial Statement Approval

Approve receiving the Financial Statement as of April 30, 2016.

The following item was requested to be reworded III. PRESENTATIONS:

III.C. Financial Statement Approval: Natalie Moreno requested this item read "Receive Financial Statement as of April 30, 2016"

Motion Passed: Approve change to "Receive Financial Statement as of April 30, 2016." Passed with a motion by Ms. Natalie Moreno and second by Mr. Nat Ornelas. The vote was unanimous.

VI.D. Receive Financial Statement as of April 30, 2016

Receive the Financial Statement as of April 30, 2016.

Motion Passed: Receive Financial Statement as of April 30, 2016. Passed with a motion by Ms. Carla Sanchez and second by Mr. Nat Ornelas. The vote was unanimous.

VII. Committee/Staff Comments

Harry Peterson addressed the members regarding web sites, the need for an annual report, the 2006 Bond audit, and items to be placed on the next agenda. Carla Sanchez suggested that Harry Peterson present a report on resources available to the members.

Carla Sanchez suggested having respect for the time of all members and staff, and meet less often. She also stated to save paper, electronic versions of the report should be available.

Natalie Moreno requested updated pages to add to the book (3 ring binder) instead of reprinting the entire financial report.

Alex Flores distributed information regarding the CalBOC Annual Conference on May 31, 2016. This would be a good opportunity to learn more about the role of the Citizens' Bond Oversight Committee.

VIII. ADJOURNMENT

The Committee adjourned the Citizens' Bond Oversight Committee of Thursday, May 19, 2016, at 8:17 p.m. Passed with a motion by Ms. Carla Sanchez and a second by Ms. Wendy Zhong. The vote was unanimous.

Harry Peterson
Citizens' Bond Oversight Committee Chair