

**SEBASTOPOL UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES  
REGULAR MEETING  
MAY 6, 2014**

The Regular Meeting of the Board of Trustees of Sebastopol Union School District was called to order at 4:00 p.m. by Board President, Debbie Ramirez.

**Call to Order**

Members of the Board present: Trustees Mike Carey, Deborah Drehmel, Olivia Leon, Debbie Ramirez, and Mac Thompson

**Roll Call**

Lisa Ensign, Sara Gramm, Heidi Pedrazzetti, Chris Topham, Dana Moises, Brent Gorris, Carole Simkins, Dot Cramer, Jude Kreissman, Lynnsey Urbaitel

**Others Present**

There were no requests to address the Board on Closed Session agenda items.

**Public Comments**

Trustee Ramirez moved the meeting to Closed Session at 4:01 p.m. for the purpose of: Public Employee Employment, Conference with Labor Negotiator, Discipline/Dismissal/Release, and conference with Real Property Negotiators: 7285 Hayden Avenue, Sebastopol. Trustee Ramirez moved the meeting to Open Session at 4:45 p.m.

**Closed Session**

The Pledge of Allegiance was recited.

**Flag Salute**

On a motion from Trustee Drehmel and seconded by Trustee Thompson, the Board approved the agenda as follows:

**Agenda Approval**

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

Trustee Thompson reported the following action taken in Closed Session: the Board accepted a letter of resignation from Andy Lennox for purposes of retirement effective 6/30/2014; and accepted a letter of resignation from Carolyn Bischof effective 6/30/2014.

**Report Out**

Three students from The REACH School shared their science projects and answered questions.

**Spotlight on Success**

Lynnsey Urbaitel addressed the Board expressing concerns on behalf of a group of parents at Brook Haven and the lack of response they have received. Trustee Ramirez explained that Brown Act provisions don't allow for Trustees to respond at this time and asked that the administrators follow-up with her.

**Public Comments**

Items on the Consent Agenda: Approval of 4/15/2014 Regular Meeting Minutes; Warrants and Expenditures; and school-sponsored trips. On a motion from Trustee Thompson and seconded by Trustee Carey, the Board approved the consent agenda as follows:

**Consent Agenda**

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

**Reports**

Trustees reviewed the written report included in the packet. Superintendent Irving updated Trustees on activities around progress on the Strategic Plan strategies and reported on the April 25 Staff Development Day. Superintendent

Written reports that were included in the packet were reviewed and highlights given. Reports on testing were given and the feedback being received from students. Jude Kreissman updated Trustees on the IB Program and receipt of the Jack London Award. An informational video about the program was shown. Principals

Trustee Leon reported on Park Side's Open House and thanked Paul Olson for his help with the dinner. Trustee Carey reported on Rotary activities and awards granted. Trustee Thompson reported on the Bike Mobile event and thanked Sarah Hadler for her work with Safe Routes to School. Trustee Drehmel reported on the data behind LCAP presentations; that it is useful information in general but caution needs to be taken about coming to conclusions. Trustee Ramirez reported on the Mombos to Mombos fundraiser. She also discussed the possibility of putting together a Governing Board reference handbook. Trustees

Sara Gramm reported this is her last meeting as SETA President; they may look at dividing up duties in the future. There is one more membership meeting. The hope is to get the contract cleaned-up with one final version. She also reported that the teachers are appreciative of the 2% off-schedule bonus, but hope that the Board will take a look at putting an increase on-schedule. SETA

Trustees reviewed the written report included in the packet. Chris Topham reported on a workshop given by the Sebastopol Police Department regarding what to do if there is an active shooter on campus and lock down procedures. Chris also invited Trustees to a fundraiser they are having on May 18. Independent Charter

Trustees reviewed the written report included in the packet. Heidi Pedrazzetti reported that they are getting the LCAP data together and it should be at our June 5 meeting for receipt. Our district doesn't need to formally approve it. REACH School

**Action**

On a motion from Trustee Drehmel and seconded by Trustee Thompson, the Board adopted Resolution 13/14-15, by roll call vote, as follows: Resol 13/14-15 Cert Layoff  
Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson  
Noes: None  
Absent: None  
Not Voting: None

On a motion from Trustee Thompson and seconded by Trustee Leon, the Board approved SETA TA #3 Salary as follows: SETA TA #3 Salary  
Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson  
Noes: None  
Absent: None  
Not Voting: None

On a motion from Trustee Drehmel and seconded by Trustee Carey, the Board approved continuation of MOU's with Forestville School District for Psych services and School Psych Intern services for 2014-15 as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

MOU Psych Services

Dot Cramer, Child Care Coordinator, explained the need for the updates. On a motion from Trustee Drehmel and seconded by Trustee Carey, the Board approved the revisions as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

Child Care Revised  
Site Director Job  
Description

Dot Cramer is currently recruiting for a Pre-School Director. In order to stay competitive, she is asking that SEIU language be waived to allow her to place someone higher than Step 3.

SEIU has already approved the request. On a motion from Trustee Drehmel and seconded by Trustee Thompson, the Board approved the one-time waiver request as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

Advanced Placement  
Pre-School Site Dir.

Trustees reviewed proposed changes to the District Facilities and Maintenance Supervisor job description to include a position title change to District Facilities Director to better reflect what the position is, and also approved an agreement for the 2014-15 school year. On a motion from Trustee Leon and seconded by Trustee Carey, the Board approved the revised job description and 2014-15 contract as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

District Facilities  
Director Job Desc and  
Agreement for 2014-15

This is a formal declaration of the Pine Crest School property as surplus. School & College Legal Services is drafting a formal notification letter to send out. On a motion from Trustee Thompson and seconded by Trustee Carey, the Board adopted Resol 13/14-16 Declaration Real Property to be Surplus by roll-call vote as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

Resol 13/14-16 PC  
Surplus Property

Sack lunch availability for field trips was discussed, as well as having breakfast available during testing month. On a motion from Trustee Thompson and seconded by Trustee Carey, the Board approved the contract for meals with Santa Rosa City Schools for the 2014-15 school year as follows:

Ayes: Trustees Carey, Drehmel, Leon, Ramirez, Thompson

Noes: None

Absent: None

Not Voting: None

2014-15 Meal  
Contract

**Planning/Adjourn**

Items for future discussion: Policy Updates, Public Hearing for LCAP, Public Hearing for 2014-15 Budget, Volunteer Recognition, Developer Fee Increase decision

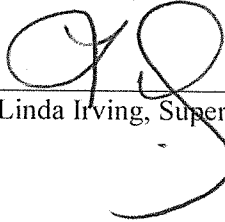
The next regular meeting is scheduled for June 5, 2014, 4:00 p.m. closed session, 4:30 p.m. open session. There is also a special meeting scheduled for June 11, 2014, 4:00 p.m. closed session, 4:30 p.m. open session

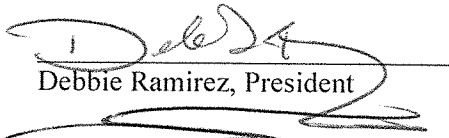
**Next Meeting**

The meeting was adjourned at 6:35 p.m.

**Adjournment**

Respectfully submitted,

  
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Linda Irving, Superintendent

  
\_\_\_\_\_  
Debbie Ramirez, President

  
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Mac Thompson, Clerk