

United School District
Regular Board Meeting
November 10, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, November 10, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

Members Present: Donald Davis, Trudy DeRubis, Beth Ann Marcus, Robert Dill, Kenneth Heming, Tommey Heming, Sandra Mack, Eric Matava Ronald Moyer

Others Present: Dr. Barbara L. Parkins, Superintendent
Michael Worthington, High School Principal
Ronald Saffron, Solicitor
G. Thomas Kalinyak, Director of Finance/Board Secretary
Barbara Turner, Recording Secretary

Approval of the Minutes: Ronald Moyer moved to approve the minutes of the October 6, 2015 Work Session Meeting and the October 12, 2015 Regular Board Meeting. Sandra Mack seconded the motion. YEA, all voted yes.

Welcome to Visitors/Public Comments: Stephanie D. Leo, from Homer City Automation, addressed the Board on the importance of manufacturing jobs in the area, and asked for the school district's help in supporting the youth in this area to obtain skills that they need to learn for these future positions. She said that it will be very important that students have the opportunity to learn something that will be helpful to them. Vicki Smith, Chairperson of the Indiana County Technology Center Challenger/STEM Program, read the history of the Challenger/STEM Program and added that the program will bring people to the area and build the economy. She stated that new industry will seek us out to provide the work force of the future. She asked the Board to consider the investment and possibility of owning a portion of the facility that will impact thousands of students each year. Eric Palmer thanked the Board for all their hard work and time spent learning about of the Challenger/STEM Program. He was asking the District to look forward and consider taking part in the program and to be part owner of the building and support our district students.

Student Recognitions: Mr. Worthington introduced three students for recognition. Rylie Ludwig and Alex Ringler went to states for cross country and Kylie Surike won the Heritage Conference for the second year in a row. She went on to districts and placed 3rd qualifying for the regional tournament and placed 12th there. She missed qualifying for states by one place. Eric Matava commented that the Veterans Day Program was very special today and thanked all the veterans for their participation and thanked the staff and students for doing such a great job.

Treasurer's Report: Thomas Kalinyak read the report. Eric Matava moved to approve the report. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Donald Davis moved to approve the report. Kenneth Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Sandra Mack moved to pay bills when funds become available. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes.

ATHLETIC/STUDENT ACTIVITIES: Kenneth Heming moved to approve the following items A – C) as listed below:

Volunteers: A. The list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Daniel Pajak – Varsity Boys Basketball – Tyler Stokes – reoccurring
2. Rebecca Penrose – Drama Club – Michele Dunn – reoccurring
3. Chris Nagle – Jr. Class – Lori Nagle/Jocelyn Lonsinger
4. Heidi McDonald – Drama Club – Michele Dunn – reoccurring
5. Odessa Betts-Buckles – Elementary – Lewis Kindja
6. Tara Oleska – Elementary – Lewis Kindja
7. Sara Kwisnek – Elementary – Lewis Kindja
8. William Blacksmith – Wrestling – Tyler Capitosti
9. Eugene Good – Fundraisers/Farm Show – Kristie Good

Booster Recognition: B. The recognition of the following booster organization(s) as a board approved organization, with the understanding that their program may include students who are not members of the district:

1. United Wrestling

Student Clubs & Budgetary Outlines: C. The Student Clubs & Organization Budgetary Outlines for the following for the 2015-2016 school year:

1. United Majorettes

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: First Reading of Board Policies: Eric Matava moved to approve the first reading of a revision to the following Board Policies/Administrative Regulations (A – C) as listed below:

- A. No. 006.1 Attendance at Meetings vis Electronic Communications No.
- B. 304-AR Employment of District Staff
- C. 305-AR Compensation for Professional Substitute Employees and Substitute Nurse Aide

Tommy Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Finance continued:

Eric Matava moved to approve the following items (A – C) as listed below:

- Scheduling of Organization Meeting: A. To schedule the organization meeting of the Board of School Directors of the United School District for Tuesday, December 8, 2015 at 6:30 o'clock, p.m., in the Board Room. The work session meeting of the Board of School Directors will be held immediately after the conclusion of the organization meeting.
- Scheduling of Regular Board Meeting: B. To schedule the Regular Board Meeting of the Board of School Directors for Tuesday, December 15, 2015 at 7:30 o'clock, p.m. in the Board Room.
- Appointment Of Negotiations Committee: C. To appoint Trudy DeRubis and Sandra Mack to the District's Contract Negotiations Committee, which is currently negotiating with the United Educational Support Personnel Association, PSEA, NEA. Further, the Board extends its gratitude to board members Kenneth Heming and Beth Ann Marcus for their service on this Committee.

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

CURRICULUM AND INSTRUCTION: Robert Dill moved to approve the following items (A – G) as listed below:

- PMEA District Band: A. The activity request from Zachery Karcher to attend PMEA District III Band, at Oil City High School, on the dates of January 28 – 30, 2016, with eligible students, at a cost of \$1,446.30. Budgeted funds are available.
- District Chorus: B. The activity request from Acey Gongaware to attend District Chorus, at Punxsutawney High School, on the dates of February 4 – 6, 2016, with eligible students, at a cost of \$895.00. Budgeted funds are available.
- SLLC Conference: C. The activity request from Kristie Good to attend the State Legislative Leadership Conference (SLLC), in Harrisburg, PA, on the dates of March 6 – 8, 2016, with eligible students, at a cost of \$450.00. Budgeted funds are available.
- ACES Conference: D. The activity request from Kristie Good to attend the Agricultural Cooperation Establishes Success (ACES) Conference, in Harrisburg, PA, on the dates of February 20 – 21, 2016, with eligible students, at a cost of \$325.00. Budgeted funds are available.
- NSTA Conference: E. The activity request from Brian Manges to attend the National Science Teachers Association (NSTA) Conference in Philadelphia, PA, on the dates of November 12 – 14, 2015, at a cost of \$500.00. Budgeted funds are available.

Curriculum and Instruction continued:

Too Good for Drugs Program: F. The Armstrong, Indiana, Clarion Drug & Alcohol Commission "Too Good for Drugs" Program for elementary students in Grades 4 – 6.

Robotics Club Donation: G. The donation of a check from Pittsburgh Chapter National Tooling & Machining Foundation to the Robotics Club in the amount of \$1,050.00.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Table Motion: Donald Davis moved to table the following motion under Finance Motion 1:

- A. To approve the District's financial commitment of \$207,200.00 to the Challenger/STEM Academy building project at the Indiana County Technical Center site.

Robert Dill seconded the motion. Roll Call was as follows: YEA, all voted yes, except for Eric Matava, Tommey Heming, Sandra Mack and Kenneth Heming who voted NAY. The motion will be tabled until the December meeting.

FINANCE: Beth Ann Marcus moved to approve the following items (B – J) as listed below:

Reject Bid: B. Reject the bid from Petroleum Traders for 100,000 gallons of fuel oil.

Homestead/Farmstead: C. The agreement with InfoCon for Homestead/Farmstead application printing services per the attached fee schedule.

Smart ReSale Items: D. Giving permission to the supervisor of maintenance to use Smart ReSale for the sale/disposal of the following items:

White boards	Metal folding chairs
Projector screens	File cabinets
Folding tables	Wooden top round table
Small refrigerators	Library book carts
Wooden art tables	Wheeled auxiliary metal carts
Kidney-shaped tables	Wooden chairs
Small wooden stool	Horizon overhead projector
Metal book ends	Slide projector
Pencil sharpeners	Metal AV carts
Sampson headsets	Wheeled wooden book cart
Wooden table	Metal AV cart – filing cabinet
Tables	Vacuums
Scale	Tripods

Finance continued:

- Explore Alternatives Available if Insufficient Funds: E. To authorize the administration to explore the alternatives available to the United School District in the event that the District has insufficient funds on hand to continue to operate the District's schools due to the failure of the Pennsylvania Legislature and the Governor to resolve the current budgetary impasse and to adopt a budget that would allow the District to receive its subsidy payments from the Commonwealth. Further, the alternatives to be explored by the administration shall include the closure of the District's schools until such time as the District receives its subsidy payments from the Commonwealth of Pennsylvania.
- Authorization to borrow Money: F. To authorize the District's administration and solicitor to proceed with the preparation of documents necessary to borrow the sum not to exceed four million dollars (\$4,000,000.00) to finance the District's anticipated cash flow problems created by the current impasse in the state budget process that has resulted in the non-receipt of state subsidy payments from the Commonwealth of Pennsylvania. The appropriate financing measures to be considered are the private sell by negotiation or invitation of a "draw down" Tax and Revenue Anticipation Note(s) for fiscal year 2015-2016, pursuant to the Local Government Unit Debt Act, and/or such other financing as deemed appropriate for the District.
- Retain Law Firm of Lynch and Lynch: G. To retain the law firm of Lynch and Lynch of Pittsburgh, Pennsylvania, as Bond Counsel, if needed, at an approximate fee of two thousand five hundred (\$2,500.00) dollars and reimbursement by the District for expenses, in connection with the District's anticipated borrowing through the issuance of tax and revenue anticipation note(s) for the fiscal year 2015-2016 pursuant to the Local Government Unit Debt Act, or other appropriate financing, to finance the District's anticipated cash flow problems created by the current impasse in the state budget process that has resulted in the non-receipt of state subsidy payments from the Commonwealth of Pennsylvania.
- Adoption of Resolution for PPEEC for Consortium Participation: H. To adopt the Resolution authorizing the United School District to become a member of the Pennsylvania Public Entity Energy Consortium ("PPEEC") and providing for participation in the Consortium subject to the specific authorization by the Board of School Directors regarding the District's participation in its Energy/Consortium Services. A copy of the Resolution hereby adopted is made a part of and is incorporated into the minutes of this meeting. Further, the Board of School Directors hereby appoints G. Thomas Kalinyak on the PPEEC Board of Directors.
- Kitchen Lights: I. Bob Biter Electrical Enterprises, Inc. to furnish and install forty (40) four ft. (4') wrap around lenses with two (2) T-8 lamps in the Jr. / Sr. High School cafeteria kitchen at a cost of \$7,408.99.

Finance continued:

Tax Collector J. To refund \$66.00 to the Armagh Borough Tax Collector for taxes deposited in error to the United School District.
Refund:

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes, except for Kenneth Heming who voted NAY to items E, F, G and H; and Donald Davis who voted NAY to Items F and G. Motion carried.

PERSONNEL: Donald Davis moved to approve the following items (A - I) as listed below:

Substitute Teacher: A. The following list of substitute teachers for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending the receipt of proper documentation:

1. Marissa Kletter – Music PK-12

Substitute Nurses: B. The following list of substitute nurses for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending the receipt of proper documentation:

1. Jessica Steiner – RN
2. Kaylie Walker – RN

Substitute Aide: C. The following list of substitute aides for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending the receipt of proper documentation:

1. Shannon Hixson

Supplemental Positions: D. The following supplemental positions for the 2015-2016 school year pending the receipt of proper documentation:

Non-Athletic Student Activities:

1. Jody Conrad – National Honor Society Advisor - \$273.26
2. Marissa Kletter – Assistant Band Director - \$1,104.08
3. Kelly Mack – Choreographer - \$412.00

Athletics:

1. Christopher Wagner - Assistant Varsity Baseball Coach - \$2,098.96
2. Ronald Stutzman - Head Jr. High Wrestling Coach - \$2,682.01
3. Toby Hicks - Assistant Varsity Wrestling Coach - \$3,211.40
4. Michael Tomalson – Assistant Jr. High Wrestling Coach - \$2,682.01

Personnel continued:

Confirmation E. Confirming the receipt of all documentation required for the hiring of Shawn
of Berezansky, Custodian, as an employee of the United School District.
Documentation:

Confirmation F. Confirming the receipt of all documentation required for the hiring of James
Of Thompson, Custodian, as an employee of the United School District.
Documentation:

Confirmation G. Confirming the receipt of all documentation required for the hiring of Karla
Of Britcher, Nurse Aide, as an employee of the United School District.
Documentation:

Unpaid Leave: H. The request from Dana Adams to take five days of unpaid leave of absence on
the dates, February 29 – March 4, 2016.

School I. The approval of Dr. Dennis L. Eckels as the School District Physician at a cost of
Physician: \$8,000.00 for the 2015-2016 school year, pending receipt of proper
documentation.

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD MEMBER REPORTS:

ARIN Report - Trudy DeRubis (Representative) – report given at Work Session

Legislative Representative Report - Eric Matava (Representative) – report given at Work Session

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative) – Donald
Davis reported that they will be holding meeting later this month.

UEA Contract Negotiations Committee - Trudy DeRubis - (Chairperson) – Trudy DeRubis announced
that they are finished negotiating.

UESP Contract Negotiations Committee Ronald Moyer - (Chairperson) – Ronald Moyer reported that
they are ongoing with negotiations.

Trudy DeRubis read two statements regarding the state budget and recognizing the board members who
will be leaving the Board. Ronald Moyer presented plaques to Kenneth Heming, Robert Dill and Beth
Marcus for their years of Board service. Dr. Parkins presented Robert Dill with a PSBA Honor Roll
Certificate.

Meeting was adjourned at 8:10 p.m.

Executive Session held at 6:52 p.m. for legal matters. Executive Session was adjourned at 7:06 p.m.

