

GLOBAL LEADERSHIP ACADEMY CHARTER  
SCHOOL SOUTHWEST AT HUEY

5200 PINE STREET  
PHILADELPHIA, PA  
BOARD OF TRUSTEES MEETING  
January 9, 2017  
6:30 PM

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This January 9, 2017 meeting of the Global Leadership Academy Charter School Southwest at Huey Board of Trustees is hereby called to Order. The time is 7:24 pm. My name is Lisa Bell-Chiles I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the West Side Weekly and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

A. ROLL CALL

<b>Board Members Present</b>	<b>By Invitation: Non-Board Members in Attendance:</b>
Dr. Lisa Bell-Chiles (“LB”) – President Ms. Crystal Gardner (“CG”) – Vice President Ms. Linda Thomas (“LT”)	Ms. Tamika Evans Dr. Naomi Johnson Booker David Annecharico, Esq. David Hussey, Esq. Gerald Santilli
<b>Board Members Absent</b>	
Mr. Orlian Codrington (“OC”) – Secretary / Treasurer Mr. Michael Willis (“MW”)	

B. DISCLOSURE: EXECUTIVE SESSION

*Dr. Bell-Chiles: I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. APPROVAL OF AGENDA

MOTION  
LT  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

**R17010901 Approval of the January 9, 2017 Agenda**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the January 9, 2017 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>Reviewed the January 9, 2017 Agenda</i>

D. APPROVAL OF MINUTES

MOTION  
CG  
SECOND  
LT  
VOTE:  
 PASS  
 FAIL

**R17010902 Approval of Minutes of Meeting**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the Minutes of the November 14, 2016 meeting of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>Reviewed the November 14, 2016 Minutes</i>

**SECTION II: REPORTS**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Southwest at Huey Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President — None

C. Executive Director for Turnaround Schools

a. GLA Management

*Dr. Johnson-Booker reviewed the written November/December Management Report, a copy of which is incorporated herein, highlighting:*

- + Technology has been installed, allowing team members to better access and make use of important data;*
- + The school plans to scale back its security needs now that it has gained the support of community members; and*
- + All staff members have received all necessary criminal clearances.*

*Dr. Johnson-Booker additionally reported to the Board upon the following matters:*

- + Staffing vacancies are being addressed by the leadership team;*
- + The Charter School Office relayed positive feedback that it has received from the community regarding the turnaround effort; and*
- + The leadership team will convene soon to develop a comprehensive plan for next school year, and one or more Board members will be asked to participate in the planning process.*

b. Facilities

*Dr. Johnson-Booker reported to the Board upon the following facilities matters:*

- + Building manager and engineer staffing issues;*
- + An oil spill occurred in the basement of the building during holiday break; and*
- + The identification of an improperly installed water main and a faulty water valve.*

D. Chief Executive Officer / Principal

*Tamika Evans, CEO/Principal reviewed with the Board the written report of the CEO/Principal, a copy of which is incorporated hereto.*

a. Ms. Kelly Anderson, Director of Curriculum & Instruction; Mr. Bar-rae Choice, Assistant Principal

*Ms. Anderson and Mr. Choice presented to the Board a written report regarding the Global Leadership Academy Charter School Southwest at Huey multi-tiered system of support model, a copy of which is incorporated hereto, highlighting:*

- + The leadership team has gotten the chance to meet with the community and its students and understand the level of need impacting the school community;*
- + Student discipline: student suspensions have decreased in frequency from prior years at the school, with the goal that suspensions be utilized as a last resort after other supports have been attempted;*
- + The 6-week school-wide leadership development cultural arts program;*

+ *The use of the SWAG-3 program in exposing students to daily skills in order to teach successful citizenship; and*

+ *Academic screening: after reviewing the achievement data of students at the beginning of the year, the curriculum will be developed and reshaped in order to address that most students are below grade level.*

b. Alicia Kennedy, Director of Special Services

*Ms. Kennedy reported to the Board upon the following matters:*

+ *Access billing;*

+ *Enrollment: there are currently 87 scholars receiving special services; and*

+ *Joint professional development between the staffs of Global Leadership Academy Charter School and Global Leadership Academy Charter School Southwest at Huey, including peer mentorship and guidance.*

c. Kim Fuller, School Community Coordinator

*Ms. Fuller reported to the Board upon the following matters:*

+ *The school community is in great need, including many parents;*

+ *The school gave out Christmas baskets to families in need;*

+ *Parent volunteering and engagement: parents have demonstrated a desire to be a part of the school community and to help out;*

+ *Tuesday food drives for the community; and*

+ *February 11, 2017 Valentine's Gala fundraiser at the Belmont Mansion: tickets are available for \$75 per person, with the goal of raising \$5,000 to support scholars and fund the Canada excursion,*

*Dr. Johnson-Booker discussed with the Board that fundraising conducted by Global Leadership Academy Charter School is shared with Global Leadership Academy Charter School Southwest at Huey*

d. Gerald Santilli, Business Controller

*G. Santilli reviewed with the Board the written report of the Business Controller, a copy of which is incorporated hereto, highlighting:*

+ *Cash flow is limited due to the substantial cost of renovations upon opening the school building;*

+ *Enrollment is lower than was budgeted for, and special education enrollment was initially lower than expected due to the poor state of files received from the School District;*

+ *The school had to spend significantly on purchasing books, since there were no books when the school was turned over to Global Leadership Academy Charter School Southwest at Huey;*

+ *Security has been costlier than budgeted due to a greater need than was initially anticipated;*

+ *School leadership is working with the Philadelphia Schools Partnership to request the early disbursement of grant funds in order to make up for initial expenditures; and*

+ *The facilities were in very poor condition when Global Leadership Academy Charter School Southwest at Huey took the school over, and Dr. Johnson-Booker is in the process of requesting reimbursement for initial repairs necessitated by the condition of the facilities.*

*G. Santilli additionally reviewed with the Board the process for reviewing monthly financial reports and encouraged the Board members to contact him anytime with any questions regarding monthly financial reports.*

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

**R17010903 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the human resources changes, modifications and additions as presented.

**Terminations**

<b>Name</b>	<b>Position</b>
Charles Johnson	Teacher

**Resignations**

<b>Name</b>	<b>Position</b>
Amber Rowell	Teacher
Traci Patterson	Teacher
Sharine Brown	Teacher

**Hires / Appointments**

<b>New Hires Name</b>	<b>Position</b>
Kimberly Jones	Scholar Support Specialist
Khalil Williams	Teacher
William Lee	Teacher
Marco Leverette	Assistant Team Leader

**Position Changes**

<b>New Hires Name</b>	<b>Position</b>
Aeisha Williams	Leadership Coach
Randy McNeil	Team Leader

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**R17010904 Uniform Professional Services Contracts Resolution**

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
NEXT STEPS	\$40,000	Leadership Training
MACCS	\$46,997.29	Nursing
PROCLEAN	\$12,000/mth	Cleaning
AARP	\$13,000	placement and supervision of volunteers with the school

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**R17010905 Report of Business Controller**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the written report of the Business Controller</i>

**R17010906 Uniform Purchase Services Contract Resolution**

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

MOTION  
 LT  
 SECOND  
 CG  
 VOTE:  
 PASS  
 FAIL

Contractor	Amount	Comment: Terms and Conditions
KDI Office Technology	\$2,498 per Month for 60 Months	Copier Lease

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General Discussion

**R17010907 License Agreement**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby ratifies the License Agreement by and between the School District of Philadelphia (the “Licensor or “School District”), by and through the School Reform Commission (“SRC”) and the Global Leadership Academy Charter School Southwest at Huey as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General Discussion

**R17010908 School Calendar Amendment**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby amends the 2016-17 school calendar to reflect the following additions and modifications:

Early Dismissal at 1:00 PM for Professional Development:

- Friday January 13, 2017
- Wednesday February 8, 2017
- Wednesday March 29, 2017
- Wednesday May 10, 2017
- Wednesday May 24, 2017
- Wednesday June 7, 2017

Regular Dismissal:

- Monday May 1, 2017
- Thursday June 15, 2017

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board; T. Evans	Reviewed and discussed the proposed modifications to the school calendar

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: FEBRUARY 13 2017 AT 6:30 PM

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**ADJOURNMENT @ 8:38**

MOTION

LT

SECOND

CG

VOTE:

PASS

FAIL

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