

**LIVINGSTON UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING**

December 14, 2017

**Minutes**

- I. Public session was called to order at 5:01 p.m. by President Boyd and immediately adjourned to closed session.

Board Members Present: Boyd, Flores, Land, Correia, Bains

Board Members Absent: none

- II. Closed session adjourned at 6:02 p.m.

- III. The meeting reconvened to open session at 6:03 p.m. in the District Room. The meeting was called to order by President Boyd.

Members Present: Vernon Boyd, Luis Enrique Flores, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: None

Staff Present: Andrés Zamora, Superintendent  
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services  
Tiffany Pickle, Director, Instructional Technology  
Sara Crawley, Director, Fiscal Services  
Nick Jones, Director, Maintenance/Operations/Transportation  
Stella Montañez, Principal, Selma Herndon Elementary  
Alma De Luna, Principal, Yamato Colony Elementary  
Jorge Arteaga, Principal, Campus Park Elementary  
Victoria Bradshaw, Principal, Livingston Middle  
Markella Tsatsaronis, Associate Principal, Livingston Middle  
Lupe Maldonado, Recording Secretary

Visitors: Mike Fennacy, Diego Castro, Lucia Alfaro, Alma Lopez, Mikel Soria, Dulce Ruiz,  
Theresa Land, Frank Correia

- IV. Pledge of Allegiance was led by President Boyd.

- V. Report and/or Action of Closed Session Items  
There were no reportable actions.

- VI. Annual Organizational Meeting  
The Board held its annual organizational meeting and the following actions were taken.

- A. Seating of New Board Members and Election of Officers  
There were no new board members to be seated. The Board then took action on establishing the following officers for the 2018 term:

Election of Officers—Board President

**MOTION MADE BY/SECOND: Correia/Land**

To elect Vernon Boyd as Board President for 2018.

MOTION CARRIED by a vote of 5-0

AYES: Correia, Flores, Land, Bains, Boyd  
NOES: none  
ABSTAIN: none

**ELECTION OF BOARD PRESIDENT  
FOR 2018**

Election of Officers—Board Vice President

**MOTION MADE BY/SECOND: Land/Correia**

To elect Luis E. Flores as Board Vice President for 2018.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

**ELECTION OF BOARD  
VICE PRESIDENT FOR 2018**

Election of Officers—Board Clerk

**MOTION MADE BY/SECOND: Correia/Flores**

To elect Anne Land as Board Clerk for 2018.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

**ELECTION OF BOARD CLERK  
FOR 2018**

B. Establishment of Date and Time for Regular Board Meetings: Resolution No. 8—2017/2018

**MOTION MADE BY/SECOND: Correia/Land**

To approve Resolution No. 8, setting the regular board meetings on the **second Thursday** of the month at **6:00 p.m.**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

**ESTABLISH MEETING DAY/TIME  
Resolution No. 8—2017/2018**

C. Authorization and Verification of Signatures for District Warrants: Resolution No. 9—2017/2018

**MOTION MADE BY/SECOND: Correia/Bains**

To approve Resolution No. 9, authorizing all board members to approve district warrants and requiring two signatures for approval.

**WARRANT REGISTER APPROVAL  
Resolution No. 9—2017/2018**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

D. Approval of Authorization and Verification of Signatures for Fiscal Operations, Contracts and Other District Business: Resolution No. 10—2017/2018

**MOTION MADE BY/SECOND: Flores/Land**

To approve Resolution No. 10, authorizing and verifying signatures for fiscal operations, contracts, personnel matters and other routine district business.

**AUTHORIZATION AND  
SIGNATURE VERIFICATION FOR  
DISTRICT BUSINESS  
Resolution No. 10—  
2017/2018**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

E. Filing of the Statement of Facts Roster of Public Agencies

**MOTION MADE BY/SECOND: Correia/Flores**

To approve the filing of the Statement of Facts Roster of Public Agencies with the Secretary of State.

**STATEMENT OF FACTS  
ROSTER OF PUBLIC  
AGENCIES**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

F. Determine Monthly Compensation Amount Board Members May Receive

**MOTION MADE BY/SECOND: Flores/Land**

To increase the monthly compensation rate board members may elect to receive by 0.15% for a total of \$265.00 per month.

**MONTHLY COMPENSATION RATE  
FOR BOARD MEMBERS**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

G. Declaration by Each Board Member to Receive or Not Receive Monthly Compensation/Health Benefits

Each trustee elected the following:

- Vernon Boyd ..... Health Benefits
- Luis Enrique Flores ..... Monthly Compensation
- Anne Land ..... Health Benefits
- Yolanda Correia ..... Health Benefits
- Kanwaldeep Bains ..... Monthly Compensation

VII. Public Comments

There were no public comments.

VIII. Corrections to and Approval of Agenda

**MOTION MADE BY/SECOND: Flores/Boyd**

Motion to approve revised agenda. Agenda Item XI. C was presented before Item XI. A.

**APPROVAL OF AGENDA**

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSENT: none

IX. Reports, Special Presentations, Showcases and Recognitions

- A. Superintendent's Report and Updates: Superintendent Zamora reported on the following:  
1) summary of projects to be completed over the winter break 2) dry water well at Yamato Colony 3) Lions Club grant awards for LMS and SH 4) introduced district elementary music teacher, Mikel Soria.

X. Consent Agenda

**MOTION MADE BY/SECOND: Correia/Flores**

Motion to approve the consent agenda.

**APPROVAL OF CONSENT AGENDA**

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSTAIN: none

- A. Approval of Regular Meeting Minutes: November 9, 2017

- B. Approval of Warrants:

| <u>Fund</u> | <u>Title</u>           |              |
|-------------|------------------------|--------------|
| 01          | General Fund           | \$ 277,051   |
| 12          | Child Development Fund | \$ 17,488    |
| 13          | Cafeteria Fund         | \$ 70,372    |
| 21          | Bond Proceeds          | \$ 1,133,021 |
| 40          | Special Reserve        | \$ 44,127    |

X. Consent Agenda, continued

C. Approval of Designated Personnel Items: Attachment A

D. Acceptance of Gifts, Grants and Donations:

1. Livingston Lions Club Legacy Project for Lions International Centenary, \$200.00 donation payable to Livingston Middle School Community Garden Project.
2. Livingston Lions Club Legacy Project for Lions International Centenary, \$387.00 donation payable to Selma Herndon Elementary Student Council's Friendship Bench Project.

E. Approval of Provisional Internship Permit for Music Teacher, Mikel A. Soria

Applicant will be employed on the basis of a Provisional Internship Permit in grades TK – 5 at all (3) elementary sites. Permit shall be valid through December 2018.

F. Approval of Out-of-State Travel: International Society for Technology in Education (ISTE) Conference & Expo in Chicago, Illinois on June 23 - 27, 2018. Estimated cost per attendee \$2,250. Attendees are:

- |  |                                       |
|--|---------------------------------------|
| 1. Tiffany Pickle (Instr. Tech Director) | 6. Rachael Fuentes (SH Teacher)       |
| 2. Victoria Bradshaw (LMS Principal)     | 7. Maria Gonzalez (SH Teacher)        |
| 3. Joy Silva (LMS Teacher)               | 8. Paola Santana-Ramirez (SH Teacher) |
| 4. David Mires (LMS Teacher)             | 9. Araceli Ruedas (SH Teacher)        |
| 5. Stella Montanez (SH Principal)        |                                       |

XI. New Business

Let it be noted, Item C was presented before item A.

A. District LCAP Update: Support Services (Goal 4)

Staff reported on district services that support student learning, specifically, counseling services, Positive Behavior Intervention and Supports (PBIS) and Restorative Justice. Mrs. Sekhon highlighted on areas of the written report and discussed the work in progress. Counselors, Alma Lopez, Wendy Gonzalez, Diego Castro, Dulce Ruiz, and Lucia Alfaro reported on sessions and takeaways from the national conference they attended this past summer. Counselors also presented on the district's comprehensive school counseling program and a breakdown of student services being provided at their sites.

B. Approval of Interim Financial Report, First Period 2017/2018

Fiscal Director, Sara Crawley, reported on the first interim for this fiscal budget. Report included, STRS and PERS increase, offset adjustments, multi-year projections, facility projects in Fund 40 and discussion on social studies adoption for next school year.

**MOTION MADE BY/SECOND: Correia/Land**

To approve the first interim report providing positive certification that the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

**APPROVAL OF  
FIRST INTERIM REPORT,  
2017-2018**

C. Approval of Bid No. 1702 Proposal for Site Development Contractor for Modular Buildings Project at Elementary Sites

Mike Fennacy explained reasoning for low number of bid proposals. He also expressed his personal experience working with Marko Construction has been a positive one.

**MOTION MADE BY/SECOND: Flores/Correia**

To approve the proposed bid from Marko Construction Group, Inc. for \$2,765,083 as the district's Site Development Contractor for the Modular Buildings Project.

**BID APPROVAL FOR  
SITE DEVELOPMENT CONTRACTOR  
FOR MODULAR BUILDINGS PROJECT  
(BID NO. 1702)**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd  
NOES: none  
ABSTAIN: none

D. Draft School Calendar for 2018-2019

A draft of the 2018-2019 school calendar was presented for discussion. Mr. Zamora highlighted the biggest change would be the late start date in August and shorter winter break due to the construction projects taking place this school year and into the summer.

E. First Read: Board Policy BP/AR 3230 "Federal Grant Funds"

First read presented for review and discussion.

F. Communication, Information, and Future Agenda Items

The next board meeting is set for Thursday, January 11, 2018 at 6:00 p.m. Trustee Flores requested a follow-up to recent assembly bill on human trafficking and report on food services and a possible study session to revisit our district mission.

XII. Adjournment

The public meeting adjourned at 7:40 p.m.

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Vernon Boyd, Board President

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Anne Land, Board Clerk

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Andrés Zamora, Board Secretary

## **ATTACHMENT A**

### **Consent Agenda – Personnel Items**

#### **Public Employees: Classified**

A. Employment Approval:

1. Michelle Mires, CDC Cook, Prusso Child Development Center, Employment, effective 11/27/17.
2. Rita Dhanota, CDC Aide, Walnut Child Development Center, Employment, effective 12/11/17.

B. Resignations/Retirements:

1. Jessica Speairs, CDC Aide, Walnut Child Development Center, Resignation, effective 11/3/17.
2. Maria Ferreira, Dishwasher/Server, Yamato Colony, Resignation, effective 11/30/17.
3. Estela Chacon-Carlos, Academic Clinician, Yamato Colony, Resignation, effective 12/15/17.
4. Nancy Medina, CDC Aide, Prusso Child Development Center, Resignation, effective 12/5/17.