

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

**A. CALL TO ORDER**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:15 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board President read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered **roll call**: Ms. Dansbury, Ms. Gens, Ms. Hartmann, Mr. Potts Ms. Wehrman, Ms. Zablow and Mr. Dalton. **ABSENT**: Mr. Drew (arrived 7:00pm) and Ms. Goff (arrived 6:23pm).

**Also attending:** Dr. Constance J. Bauer, Superintendent, Ms. Peggy Ianoale, School Business Administrator/Board Secretary.

**Staff attending:** Susan Snyder, Loren Grabowski, Lori Boberg, Tera Russo, Louise Sullivan, Ray Snook, Connie McMillin, Anthony Rizzo, Maureen Reilly, Allison Maxwell, Melissa Boyle, Patrick Lynch, Barbara Boucher, Erica Wright, Nina Hendricks, AnnMarie O'leary, Liz Brotherton, and Tom Ridolfi.

**Visitors attending:** Mae Hamilton, Eloi Richardson, M. Jackson, Austin Kruger, Jill Popko, Jim Brotherton, Mike Dauber, Jeffrey Albert, Herb Ames, Reba Snyder, Rita Bergen, Kevin Creegan, Howard Zablow, and Pete Kalargeos.

**D. EXECUTIVE SESSION RESOLUTION**

Ms. Wehrman read the following resolution, seconded by Ms. Hartmann and unanimously approved at 6:18 p.m.:

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

**RESOLUTION:**

**Open Public Meetings Act**

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**Personnel/Negotiations**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:05 p.m.

**E. PUBLIC FORUM - FOR AGENDA ITEMS** - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

**F. STUDENT REPRESENTATIVE** - Austin Kruger

- Freshman Elections were held
- NHS Induction was on October 17
- Homecoming was October 15

**G. RECOGNITION/PRESENTATION**

Presentation of the Bordentown Township Waterfront Community by Jeffrey Albert, Developer, Mayor Dauber, and Herbert Ames.

**H. CONSENT AGENDA APPROVAL (R.C.\*)**

**A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:**

1. \*+Motion to approve Travel Requests
2. \*+Motion to approve Substitutes (BRSD and Source 4 Teachers)
3. \*+Motion to approve Out of District Placements
4. \*+Motion to approve Board Secretary/Treasurer Report
5. \*+Motion to approve Bill List
6. \*+Motion to accept Special Education Placements
7. \*+Motion to accept Director of Special Services Monthly Report

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

8. \*+Motion to accept Enrollment Reports

BRHS	709
BRMS	530
MIS	384
CBS	242
PMS	618
TOTAL	<u>2,483</u>

ON A ROLL CALL VOTE (Items 1 - 8):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**I. COMMITTEE REPORTS**

1. Athletic Committee Meeting - 10/13/11 - Ms. Joann Dansbury, Chair
2. Operations Committee Meeting - 10/17/11 - Mr. Mark Drew, Chair

**J. UNFINISHED BUSINESS**

**A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to approve the following:**

1. +Motion to approve participation in New Jersey Oral Health Surveillance System.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**K. SUPERINTENDENT'S REPORT**

1. +QSAC reporting requirements and statement of assurance procedures
2. Teacher evaluation reform initiatives
3. New Hanover Feasibility Study Update
4. HIB Report (Data chart to be completed prior to meeting)

School	# of Reports	# of HIB
CBS	1	0
PMS	0	0
MIS	1	0
BRMS	2	2
BRHS	3	3
TOTAL:	7	5

**L. PERSONNEL REPORT**

**A motion was made by Ms. Wehrman, seconded by Ms. Dansbury to approve the following:**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES – October 19, 2011**

1. +Motion to approve contract for Dr. Constance J. Bauer, Superintendent of Schools for BRSD for a term of three years, effective July 1, 2011 through June 30, 2014. Salary of \$148,179 – effective July 1, 2011 through June 30, 2012 (this reflects the salary as frozen for the 2011-2012 year). Salary adjustments of 1.5% in each of the two successor years. The contract has been reviewed and approved by the Executive County Superintendent of Schools.
2. Motion to approve leave of absence for employee #5778, effective March 16, 2012 through June 22, 2012 from the position of Library/Media Specialist. Employee will use accumulated paid sick days from March 16, 2012 through April 23, 2012 and two Personal days on April 24 & 25, 2012. Employee will then begin NJFLA on April 26, 2012 through June 30, 2012.
3. +Motion to approve **Ms. Nina Hendricks** as full-time Health/Physical Education Teacher at BRHS, BA Step 1 with a salary of \$50,442, pro-rated, effective October 20, 2011 through June 30, 2012.
4. + Motion to approve Mr. Thomas Ridolfi as Assistant Girls' Basketball Coach for BRHS for the 2011-2012 school year, Step 1 with a stipend of \$4,384.
5. +Motion to approve **Ms. Clare Adelman** as a part-time (25.5 hours/week) Instructional Aide in the Grade 2 SLD class at CBS. This will be Step 1 with a salary of \$14,533, effective as soon as paperwork is completed. Aide must be assigned as the class has reached the maximum number of students (10) and an aide must be placed in the program.
6. +Motion to approve **Mr. Raymond Chretien** as a part-time (25.5 hours/week) Instructional Aide in the K/3 MD classroom at CBS. This will be Step 1 with a salary of \$14,533 and will be effective as soon as necessary paperwork is completed. This aide is added to the class to support behavior modifications for students in the program.
7. +Motion to approve **Mr. Shawn Feeney** as a part-time (25.5 hours/week) Instructional Aide in the Preschool Autism class at PMS. This will be Step 1 with a salary of \$15,478, and will be effective as soon as necessary paperwork is completed. This aide is to support discrete trial for students.
8. +Motion to approve **Ms. Stacey Olhovsky** as a part-time (25.5 hours/week) Instructional Aide in the Grade 3 SLD class at CBS. This will be Step 1 with a salary of \$14,533 and will be effective as soon as necessary paperwork is completed. Aide must be assigned as the class has reached the maximum number of students (10) and an aide must be placed in the program.
9. +Motion to approve **Ms. Erin Puskar** as a part-time (25.5 hours/week) Instructional Aide in the Preschool Autism class at PMS. This will be Step 1 with a salary of \$15,478 and will be effective as soon as necessary paperwork is completed. This position fills an existing vacancy.
10. +Motion to approve **Mr. Peter Wagner** as a part-time (25.5 hours/week) Instructional Aide in the 4/5 SLD class at MIS. This will be Step 1 with a salary of \$14,533 and will be effective as soon as necessary paperwork is completed. This position fills an existing vacancy.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES – October 19, 2011**

11. +Motion to approve **Ms. Debbie Grant** as a part-time (25.5 hours/week) Instructional Aide in the K/3 MD class at CBS. This will be Step 1 with a salary of \$14,533 and will be effective as soon as necessary paperwork is completed. This position fills an existing vacancy.
12. +Motion to approve **Ms. Deanna Kim** as a part-time (25.5 hours/week) Instructional Aide in the K/3 MD class at CBS. This will be Step 1 with a salary of \$14,533 and will be effective as soon as necessary paperwork is completed. This aide is added to the class to support behavior modifications for students in the program.
13. Motion to approve Ms. Patti Dixon for an additional run in transportation. She will be contracted as a mid-day driver for 1 ¼ hours x 147 days @ \$24 per day for a total of \$3,528. This is due to the increase of students at PMS Pre-K.
14. Motion to approve Ms. Uthara Parthasarathy's hours to increase to 22.5 as a Transportation Aide due to the increased run for PMS.
15. Motion to approve Ms. Jackie Gabauer to complete 1 day of field experience with Ms. Traci Redler at MIS in partial fulfillment of college course requirements for The College of New Jersey.
16. Motion to approve Ms. Lori Marchetti to complete 10 hours of classroom observation with Ms. Stokes in 1<sup>st</sup> grade at PMS in partial fulfillment of college course requirements for Burlington County College.
17. Motion to approve Ms. Jessica Villaba to observe PE classes at BRHS with Ms. Erica Wright in partial fulfillment of college course requirements for Rowan University.
18. Motion to approve Ms. Kendall Herring as a student teacher for the spring of 2012 from Rider University at PMS 2<sup>nd</sup> Grade with Ms. Crowell.
19. **MOTION TO APPROVE CONTRACT FOR MR. ELOI RICHARDSON AS SCHOOL BUSINESS ADMINISTRATOR WITH A SALARY OF \$120,000, EFFECTIVE NOVEMBER 14, 2011.**
20. Fall 2011 Salary Adjustments:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Boyle, Melissa	Step 5, BA + 12	Step 5, BA + 18	\$54,709	\$355
Franklin, David	Step 8, BA + 12	Step 8, BA + 24	\$59,994	\$712
Gens, Matthew	Step 5, MA	Step 5, MA + 12	\$57,404	\$1,068
Guido, Alexandra	Step 7, MA	Step 7, MA +6	\$60,297	\$712
Ridolfi, Patricianne	Step 9, BA + 30	Step 9, MA	\$62,497	\$915
Rossell, Dawn	Step 9, BA + 18	Step 9, BA + 30	\$61,582	\$712
Savoy, Julia	Step 6, BA + 24	Step 6, BA + 30	\$57,437	\$355
Maxwell, Allison	Step 6, BA	Step 6, BA + 12	\$56,370	\$1,068
<b>Mohacsi, Suzann*</b>	<b>Step 13, MA + 30</b>	<b>Step 13, MA + 36</b>	<b>\$80,793</b>	<b>\$785</b>
Voshell, Emma	Step 4, BA + 24	Step 4, MA	\$54,992	\$1,271
Wawrzyniak, Heather	Step 13, BA + 12	Step 13, BA + 24	\$68,618	\$712
Wendel, Lisa	Step 3, BA + 30	Step 3, MA	\$54,492	\$915
Whitaker, Carla	Step 6 ½, BA + 30	Step 6 ½, MA	\$58,969	\$915
Zack, Tina*	Step 14, MA + 18	Step 14, MA + 24	\$82,739	\$784

\*11 Month positions

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

**INFORMATION:**

21. **+JOB POSTINGS:** Head Baseball Coach - BRHS; Head Softball Coach - BRHS; Assistant Football Coach - BRHS; Head Wrestling Coach - BRHS (Advertised in the Courier Post); Instrumental Music Teacher - Part Time - MIS; Transportation Aide PT; Instructional Aide PT - CBS; General Aide PT - CBS; Sp. Ed Teacher Leave Replacement - MIS; Cafeteria Aide - (2 positions) 3.5 hrs/day - PMS; Instructional Team Leaders 2hrs/wk, \$34.50/hr - District

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Drew, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: Ms. Dansbury and Ms. Gens. ABSENT: None.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2 - 3, 5 - 19):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr.

Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 20):

AYES: Ms. Dansbury, Mr. Drew, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES:

None. ABSTENTIONS: Ms. Gens. ABSENT: None.

Motion approved by majority.

***A motion was made by Ms. Hartmann, seconded by Ms. Gens to Table Item 4:***

ON A ROLL CALL VOTE (Item 4):

AYES:, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES:

Ms. Dansbury. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

**M. BUSINESS, FINANCE & OPERATIONS**

***A motion was made by Ms. Dansbury, seconded by Ms.***

***Gens to approve the following:***

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account Fund Status.
2. **MOTION TO APPROVE SPECIAL EDUCATION SETTLEMENT AS PREVIOUSLY DISCUSSED WITH BOE.**
3. +Motion to approve Resolution to continue participation in the Middlesex Regional Educational Services Commission.
4. +Motion to approve participation in the Alliance for Competitive Telecommunications (ACT) for Cooperative Purchasing of Telecommunications Services. This program is administered through the Middlesex Regional Educational Services Commission.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

5. Motion to approve Student Transportation Contracts with a Contractor:
  - Kinder Glide, Inc.**
    - a. To transport one student to and from **Children's Center in Monmouth**. Route #CCM-1, effective September 1, 2011 to June 30, 2012, **Total Cost \$53,843.40.**
6. Motion to approve the following Joint Transportation Agreements:
  - a. **JOINT AGREEMENT PAYABLE TO OTHER SCHOOL DISTRICTS Gateway Regional School District**
    1. To transport one student to and from **Woodbury to Bancroft School in Haddonfield**, Route # GW-34-18, effective September 1, 2011 to June 30, 2012, **Total cost 11,971.80.**
  - b. **JOINT AGREEMENTS PAYABLE TO BORDENTOWN REGIONAL SCHOOL DISTRICT Northern Burlington School District**
    1. To transport one student to and from **Delaware Valley School in Hamilton**, Route # 101, effective September 1, 2011 to June 30, 2012, **Total cost \$6,862.50.**
    2. To transport one student to and from **Kingsway Learning Center in Haddonfield**, effective September 1, 2011 to June 30, 2012, **Total cost \$11,392.72.**

**Burlington Township School District**

1. To transport one student to and from **Mercer County Special Services Elementary School in Mercer**, Route # 92, effective September 1, 2011 to June 30, 2012, **Total cost \$15,024.00.**

**New Hanover School District**

1. To transport one student to and from **Delaware Valley School in Hamilton**, Route # 101, effective September 1, 2011 to June 30, 2012, **Total cost \$6,862.50.**

**Burlington City School District**

1. To transport one student to and from **Kingsway Learning Center in Haddonfield**, Route # 104, effective September 1, 2011 to June 30, 2012, **Total cost \$11,392.72.**

ON A ROLL CALL VOTE (Items 1 - 6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**N. POLICY - None**

**O. CURRICULUM REPORTS**

**A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:**

1. +Motion to accept Bordentown Regional Education Foundation Teacher Grants
2. **MOTION TO APPROVE WALKING TOUR OF BORDENTOWN CITY FOR BRHS BILA STUDENTS AS AN EXTENSION OF THEIR HISTORY LESSON. MRS. WEHRMAN WILL HOST THE TOUR IN NOVEMBER.**

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

ON A ROLL CALL VOTE (Items 1 - 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**P. DISCUSSION/INFORMATION ITEMS**

1. +Invitation to Veteran's Day Ceremony at MIS, 11/4/11
2. +Invitation to the National Honor Society Induction, 10/17/11

**Q. NEW HANOVER REPORT - Chris Sirak - Not present**

**R. PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Liz Brotherton, Chris O'Leary, Patrick Lynch regarding basketball teams and coaches needed.
- Reba Snyder - walking tour

**A motion was made by Ms. Dansbury, seconded by Ms. Zablow to review non-represented salary list for November 2<sup>nd</sup>:**

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.  
NOES: Ms. Hartmann. ABSTENTIONS: None. ABSENT: None.  
Motion approved by majority.

**A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to remove Item #L.4 for consideration and approval:**

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**S. EXECUTIVE SESSION RESOLUTION**

Ms. Wehrman read the following resolution, seconded by Ms. Gens and unanimously approved at 9:20 p.m.:

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - October 19, 2011**

**RESOLUTION:**

**Open Public Meetings Act**

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**Student Matter/Negotiations**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:10 p.m.

**A motion was made by Ms. Gens, seconded by Ms.**

**Dansbury to approve the following:**

Motion to approve \$120,000 pro-rated salary for Eloi Richardson as School Business Administrator effective November 14, 2011.

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

**T. ADJOURNMENT**

A motion was made by Ms. Dansbury, seconded by Mr. Potts to adjourn the meeting at 10:10 p.m.

Motion unanimously approved.

Respectfully submitted,

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Thomas Dalton  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary