

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING MINUTES
DATED: July 13, 2011**

President Manente called the meeting to order at 5pm and roll call taken as follows:

PRESENT: Messrs. McStowe, Manente, Lewis, Riebesell, Troyer, Ms. Marra, Mrs. Weiner and Mrs. Snedeker

ABSENT: Mr. Krajewski

President Manente declared a quorum present.

Also present: Cynthia Randina, CSA
H. Ronald Smith, Interim SBA/BS
Jane Mecca

Vice President, McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and The Bergen Record.

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Troyer

WHEREAS, it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

BE IT RESOLVED, that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education went into Executive Session at 5:00 PM in order to discuss personnel.

Motion by Mr. McStowe, seconded by Mr. Troyer, and unanimously adopted by Board Members present to adjourn the Executive Session and resume the Regular Meeting at 7:00PM

Public Comments on Agenda

Secaucus High School Principal, Dr. Robert Berckes, discussed the Moodle Summer assignment program for both the middle and high school, explaining a multi-disciplinary approach to help students become better learners.

Ms. Belenski questioned why parents weren't notified about the program. Dr. Berckes responded the students were informed during an assembly and parents received a Connect-Ed message via phone and email.

Robert Presuto, Director of Educational Technology introduced a moodle link called "NBC Learn" Pilot video portal program.

Superintendent's Report

Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.

- Secaucus Board of Education Quality Single Accountability continuum (QSAC) performance review.
- The Secaucus School District Newsletter received the APEX Award of Excellence.

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- Dario Sforza along with his Internship students presented a video on their experiences.
- Robert Presuto spoke about the NBC Pilot Program "Learn Access" and it's benefits to the School District.

Report by the Secretary of the Board

Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.

Committee Reports and New Business

1. School Government

R1.1

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve to reassign Grace Yeo from Staff Accountant to Staff Accountant/Assistant Board Secretary @ salary of \$90,000, effective July 1, 2011 replacing Wayne Demikoff who resigned.

R1.2

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: Approval to post the following positions:

Payroll/Accounts Payable Clerk for the 2011-2012 school year replacing Grace Yeo who was reassigned as per N.J.A.C. 6A:23A-6.5

Purchasing Clerk for the 2011-2012 school year as per N.J.A.C.6A:23A-6.5 replacing Nataliza Aljallad, who was terminated.

Supervisor of Buildings and Grounds, effective July 1, 2011, replacing Pasquale Sinisi who resigned.

MS/HS Social Studies Teacher Position for the 2011-2012 school year replacing Jane Rozic who retired.

District Guidance Counselor Position replacing Elizabeth Schiff who resigned.

R1.3

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

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BE IT RESOLVED: that the Secaucus Board of Education does hereby offer Professional Service Contracts for the 2011-2012 school year school year as recommended by the Superintendent of Schools.

Dr. Eugene DeSimone, Medical Examiner
Dr. Randi Freed, OD Ophthalmologist
Dr. Lisa A. Rossetti-Morano, DMD - Dentist

R1.4

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve to post (2) Part-Time Network Technicians at salary of \$15,000/yr. , replacing Salvatore Cottone who was non-renewed. (\$42,000 Salary + \$18,000 Health Benefits) as recommended by the Superintendent of Schools.

R1.5

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve to post for the following Maternity Leave Positions:

3rd Grade Teacher at Huber Street School
Effective September 7, 2011 through January 27, 2012
Replacing: Nicole Hernandez

Special Education Teacher at Huber Street School
Effective September 7, 2011 through November 30, 2011
Replacing: Mary Cate Binetti

2nd Grade Teacher at Clarendon School
Effective September 7, 2011 through June 30, 2012
Replacing: Lisa Smith Bonin

AP Biology Teacher at Secaucus High School
Effective: September 7, 2011 through January 13, 2012
Replacing: Jessica O'Brien

English Teacher at Secaucus High School
Effective: September 7, 2011 through January 13, 2012
Replacing: Maria Brislin

RESOLUTION 1.6 TABLED

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R1.7

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve the following personnel appointments as recommended by the Superintendent of Schools, effective July 1, 2011.

Sheila Rivera, Head Volleyball Coach (* *stipend pending SEA negotiations*)

Cory Roesing, Volunteer Assistant Volleyball Coach

R1.8

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED, that the Secaucus Board of Education has undergone the Quality Single Accountability Continuum (QSAC) performance review (DPR); and

BE IT RESOLVED, that based on the performance review, the Acting Commissioner has placed the district on a continuum as follows:

DPR Areas	Initial Placement
Instruction and Program	88%
Fiscal Management	100%
Operations	100%
Personnel	100%
Governance	100%

R1.9

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Troyer

BE IT RESOLVED: that the Secaucus Board of Education does hereby appoint **Charles Voorhees as the Director of Athletics, Physical Education & Health** for the 2011-2012 school year at the salary of \$110,000, effective July 1, 2011 as recommended by the Superintendent of Schools.

The foregoing resolutions were adopted by roll call vote as follows:

	Yes	No	Abstain	Absent
Charles Krajewski				X
Joseph Lewis	X*			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

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Note: R1.6 was tabled
Mr. Lewis abstained on R1.3*

2. Curriculum

R2.1

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mrs. Weiner

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve the following curriculum-related requests:

- Curriculum Development for the following Middle School Cycle Courses:
 - Environmental Science
 - Writing Methods
 - Heritage/Diversity
 - Weather/Meteorology
 - Tech II
- NJCU Future Teacher Academy Course: *Sociology of the Family*

R2.2

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mrs. Weiner

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve application to “Excellent Educators for New Jersey (EE4NJ)” discretionary grant program.

RESOLUTION 2.3 TABLED

R2.4

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mrs. Weiner

BE IT RESOLVED: that the Secaucus Board of Education does hereby approve the purchase of 75 NOOK eReaders with Title I funds for a pilot program in Grades 6-8 to commence in September, 2011.

R2.5

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mrs. Weiner

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BE IT RESOLVED: that the Secaucus Board of Education does hereby approve contracting with William Paterson University to provide professional development to Secaucus Middle School during the 2011-12 school year (Title One Grant funded) on the implementation of Middle School Philosophy and Teaming Initiative.

The foregoing resolutions were adopted by roll call vote as follows:

	Yes	No	Abstain	Absent
Charles Krajewski				X
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

3. Finance

R3.1

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

WHEREAS, N.J.S.A. 404A:11-11(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the Middlesex Regional Education Services Commission is conducting a voluntary Cooperative pricing System with other contracting units; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

BE IT RESOLVED, in consideration of the promises and of the covenants, terms and conditions hereinafter set forth in the annexed, it is mutually agreed; and

NOW THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education authorize the Interim Business Administrator/Board Secretary and President execute documents for the purchase of:

1. One 24-passenger school bus from H.A. DeHart Son, Inc. through the Middlesex Regional Educational Service Commission via a Cooperative Pricing System as per MRESC Award for Bus Bid #10/11-39. The cost of the 24 passenger school bus is \$44,569.52.
2. Two seven passenger minivans from Hertrich Fleet Services, Inc. through NJ State Contract #A78758 (T2753), comm.. code 071-92-080479 Line #7, Section 3.1:Minivan, 7 Passenger. The base contract price is \$20,667.00 for each vehicle.

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R3.2

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED, that the Secaucus School District participates in the Education Data Cooperative bid process; and

BE IT FURTHER RESOLVED, that the Secaucus school district accepts bids submitted by the annexed vendors, effective July 1, 2011, as approved for providing goods and services.

R3.3

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Interim Business Administrator and President to execute contracts, as annexed for out of district placement tuition for the 2011-2012 school year for:

R3.4

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED the Secaucus Board of Education authorizes the Business Administrator and/or Board President to execute the renewal agreement with Hudson County of Technology to provide transportation services for the South Hudson Route for the 2011-2012 school year for the following schools:

- Hudson Catholic
- Saint Dominic Academy
- Saint Peter's Preparatory High School

R3.5

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the "Board") determined that it is necessary and advisable to acquire certain copier equipment (hereinafter referred to as the "Equipment") pursuant to State Contract No. T-2075, GS-03F-0085U; and

WHEREAS, the Board authorized the Interim School Business Administrator, to make said purchase; and

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WHEREAS, the Interim School Business Administrator has determined that is in the best interests of the School District to lease, rather than purchase the equipment, which will result in a significant cost savings to the Board; and

WHEREAS, the Vendor, Ricoh America Corporation, is providing the lease through Municipal Capital Corporation, with sixty (60) monthly payments in the amount of \$4,350.69 each; and

WHEREAS, the Interim School Business Administrator has documented that the Equipment and Lease best meet the needs of the School District.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the lease of the Equipment pursuant to State Contract No.T-2075 and GS-03F-0085U, in accordance with the terms of the Lease Agreement which is attached to this resolution.

BE IT FURTHER RESOLVED that the Board President and the Interim School Business Administrator are hereby authorized to execute the Lease Agreement on behalf of the Board and any other documents necessary to implement the Lease Agreement consistent with the terms of this resolution.

BE IT FURTHER RESOLVED that payments shall be subject to the annual appropriation of funds sufficient to meet the required payments.

R3.6

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the acquisition and installation of security cameras and electronic door access listed on the attached cost proposal for all four schools in a total amount of \$164,311. This acquisition is being funded in part through a C.O.P.S. grant awarded to the Town of Secaucus by the United States Office of Community Oriented Policing (hereinafter referred to as a "COPS" grant). The contract is hereby awarded to Johnston G.P., Inc., t/a Johnston Communications, under State Contract M7000/A73979 pursuant to N.J.S.A. 18A:18A-10 and as set forth in the attached addendum No.1 issued by the State of New Jersey, Division of Purchase and Property. This award is expressly conditioned upon the release of the grant proceeds by the Town of Secaucus.

R3.7

RESOLUTION

INTRODUCED BY: Ms. Marra

SECONDED BY: Mr. Troyer

BE IT RESOLVED, that DiCara RubinoArchitects, located at 30 Galesi Drive, Wayne, New Jersey 07470, is hereby appointed as the Architect of Record for the Board of Education, Town of Secaucus, in the County of Hudson, commencing on the fourteenth day of July 2011 and ending on the 30th day of June 2012; and

BE IT FURTHER RESOLVED: that the architectural services will be provided at the fees defined by AIAG606 amendments per individual project.

The foregoing resolutions were adopted by roll call vote as follows:

	Yes	No	Abstain	Absent
Charles Krajewski				x
Joseph Lewis	X			

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Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

4. Safety/Security/Buildings & Grounds

R4.1

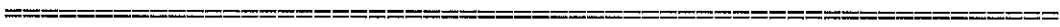
RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Troyer

BE IT RESOLVED:

Re: Authorizing the Execution of an Agreement with Gable Associates to Provide Construction Administration Services to the NJMC Solar Co-Op Pursuant to State Contract A67464



WHEREAS, the NJMC Solar Co-Op is comprised of representatives from the Secaucus Board of Education, the Town of Secaucus, the Borough of Little Ferry (acting as the Lead Agency) and the Little Ferry Board of Education in order to procure competitively priced solar projects across multiple jurisdictions; and

WHEREAS, the NJMC Solar Co-Op is an approved entity by the Director, Division of Local Government Services for Cooperative Purchasing which is defined and regulated by N.J.A.C. 5:34-7, and

WHEREAS, the NJMC Solar Co-OP is in need of Construction Administration Services in developing the solar project; and

WHEREAS, the NJMC Solar Co-Op is desirous of entering into an Agreement for Construction Management Services with a Company that has extensive expertise in wholesale and retail power markets; in the renewable energy industry; and can provide energy analysis and project management; and

WHEREAS, a Resolution is required to be passed stating the intention to utilize the State Contract to obtain the aforesaid services as per the Local Public Contract Law; and

WHEREAS, it is in the best interests of the NJMC Co-Op to retain Gable

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Associates to provide Construction Administration/Management Services for the project;
and

WHEREAS, the Little Ferry Borough Administrator is hereby authorized to sign
an Agreement with Gable Associates for said services; and

WHEREAS, the cost of such services will not be borne by the members of the
NJMC Solar Co-Op;

NOW, THEREFORE BE IT RESOLVED BY the Secaucus Board of
Education that the Mayor and Council of the Borough of Little Ferry, County of Bergen
and State of New Jersey that the Borough of Little Ferry as the lead agency in the NJMC
Solar Co-Op hereby authorizes the Little Ferry Borough Administrator to execute an
Agreement for Construction Administration/Management Services with Gable Associates
consistent with its proposal dated April 12, 2011 under State Contract A67464.

The foregoing resolutions were adopted by roll call vote as follows:

	Yes	No	Abstain	Absent
Charles Krajewski				x
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

5. Technology Committee - No Report

6. Policy Committee

R6.1

RESOLUTION

INTRODUCED BY: Mrs. Snedeker

SECONDED BY: Mrs. Weiner

BE IT RESOLVED: that the Secaucus Board of Education approve the second reading
of the following Mandatory Policies which have been either revised and/or
updated:

- 2240 – Summer Session (Revised)
- 3125.2 Employment of Substitute Teachers (New)

Harassment, Intimidation, and Bullying Related Policies and Regulations:

- 0144 – Board Member Orientation and Training (Revised)

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- 5350 – Pupil Suicide Prevention (Revised)
- 5512 – Harassment, Intimidation, and Bullying (Revised Policy/New Regulation)
- 5600 - Pupil Discipline/Code of Conduct (Revised)
- 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

The foregoing resolutions were adopted by roll call vote as follows:

	Yes	No	Abstain	Absent
Charles Krajewski				x
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

7. Athletic Liaison

Mr. Riebesell Congratulated Shannon Waters on being named the Hudson County Athlete of the Year.

8. Shared Services - No Report

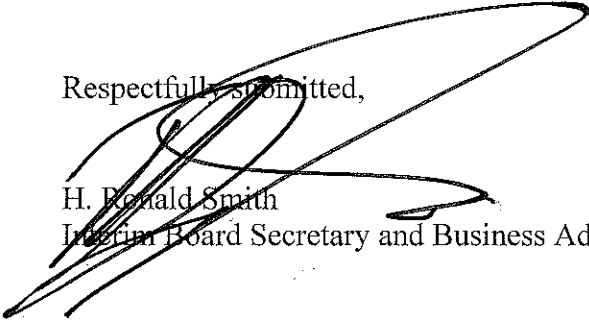
9. Legislative Report - No Report

10. New Business - No Report

11. Resident's Forum General

Motion by Mr. Riebesell seconded by Mr. Troyer, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:16PM

Respectfully submitted,


H. Ronald Smith
Interim Board Secretary and Business Administrator