



A CALIFORNIA DISTINGUISHED SCHOOL

**BOARD MEETING AGENDA  
BOARD OF TRUSTEES  
TUESDAY, DECEMBER 17, 2013  
5:00 PM, GILBERT HALL**

**I. PRELIMINARY:**

A. CALL TO ORDER: 5:00 PM

B. ROLL CALL: 5:00 PM - 5:05 PM

POLLY BAMBERGER  
MARK EPSTEIN  
ALLISON HOLDORFF POLHILL  
MONICA IANNESSA  
STEPHANIE INYAMA  
CHRIS LEE

JEANNE SAIZA  
KIMBERLEY THOMAS ALLEN  
MYSTIC THOMPSON  
TUCKER REYNOLDS  
LESLIE WOOLLEY  
MATTHEW WUNDER

**III. APPROVAL OF THE MINUTES: (5:05 PM - 6:15 PM)**

A. REGULAR MEETING 10/15/13

B. REGULAR MEETING 11/19/13

**IV. PUBLIC COMMENT: (6:15 PM – 6:30 PM)**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

**V. PRESENTATION ITEMS: (6:30 PM – 7:00 PM)**

A. FALL SEMESTER SCHOOL WIDE HONORS – DR. MAGEE  
PCHS Marching Band 2013 District Champions

B. IPAD PROGRAM UPDATE (METRICS FOR SUCCESS AND PLANS FOR NEXT YEAR) – DONNA MANDOSA

C. AUDIT COMMITTEE PRESENTATION – MATT MILLER VAVRINEK, DAY & CO LLC

D. SCHOOL CLIMATE UPDATE – CHRIS LEE

**VI. ORGANIZATIONAL REPORTS: (7:00 PM – 7:45 PM)**

*Organizational reports shall be submitted in writing, it is recommended that oral reports be limited to less than 3 minutes.*

A. EXECUTIVE DIRECTOR & PRINCIPAL’S REPORT – Dr. Pamela Magee

B. CHIEF BUSINESS OFFICER’S REPORT–Greg Wood

C. HUMAN RESOURCES DIRECTOR–Jim Schiffman

D. DIRECTOR OF OPERATIONS – Dave Riccardi

E. CLASSIFIED REPORT – Kimberly Thomas

F. STUDENTS’ REPORT – Tucker Reynolds

G. FACULTY REPORT – Jeanne Saiza, Chris Lee, Mystic Thompson

H. BUDGET AND FINANCE COMMITTEE REPORT – Rob King

I. LONG TERM STRATEGIC PLANNING COMMITTEE REPORT-Dr. Magee

J. PARENT REPORT- Mark Epstein, Polly Bamberger, Allison Holdorff-Polhill

K. AUDIT COMMITTEE – Polly Bamberger, Mark Epstein, Stephanie Inyama

L. SCHOOL CLIMATE COMMITTEE – Dr. Pamela Magee

M. COMMUNICATION COMMITTEE

N. FUNDRAISING COMMITTEE – Polly Bamberger, Allison Holdorff-Polhill

**VII. DISCUSSION ITEMS: (7:45 PM – 8:35 PM)**

A. PIP CREDENTIALS- JIM SCHIFFMAN

B. AUDIT COMMITTEE UPDATE- POLLY BAMBERGER

C. EDUCATION INNOVATION LAB- DR. MATT WUNDER

D. FORMATION OF SPECIAL EDUCATION COMMUNITY COUNCIL- DR. PAMELA MAGEE

E. GOVERNANCE POLICY REGARDING \$10,000 LIMIT POLICY EL #3 3.7 – GREG WOOD

F. BUDGET & FINANCE COMMITTEE MEMBERS – POLLY BAMBERGER

G. TECHNOLOGY PROPOSAL/QUOTE – DONNA MANDOSA

H. UNISERVE CONTRACT – DAVID RICCARDI

I. TECHNOLOGY DEPARTMENT BUDGET NEEDS – DONNA MANDOSA

**VIII. CONSENT AGENDA: (8:35 PM-8:40 PM)**

A. APPROVAL OF REIMBURSEMENTS FOR EXECUTIVE DIRECTOR/PRINCIPAL

1. Charter School Leadership Conference \$1529.58

2. ACT Conference \$250

3. ASCA Subscription \$399

4. Subway - \$77

5. Virgin Airlines LAX to San Francisco \$655.80

6. Virgin Airlines San Francisco to LAX \$79.90

7. Thayer Hotel NY \$132.00

- 8. Viktor Bene Bakery \$14.95
  - 9. Gelson Market \$38.13
  - 10. Applie iTunes store \$219.99
  - 11. Constant Contact (Nov) \$100.00
  - 12. Hyatt Hotel San Francisco \$402.86
  - 13. Hilton Hotel San Jose \$388.92
  - 14. Constant Contact (Oct) 100.00
  - 15. Subway \$120
  - 16. Apple iTunes \$22.94
  - 17. Apple iTunes .99
- GRAND TOTAL     \$4926.16**

**B. APPROVAL OF OVERNIGHT FIELD TRIPS**

- 1. Mr. Voelkel, Baseball Coach, San Diego April 14-17, 2014

**IX. ACTION ITEMS: (8:40 PM – 9:00 PM)**

- A. APPROVAL OF SCHOOL-WIDE GOALS
- B. APPROVAL OF AMENDMENT OF GOVERNANCE POLICY EL #3 3.7
- C. APPROVAL OF BUDGET COMMITTEE MEMBERS
- D. APPROVAL OF PIP CREDENTIALS
- E. APPROVAL OF TECHNOLOGY QUOTE FROM ATKINS IT

**X. OUTSTANDING BUSINESS: (9:00 PM- 9:05 PM)**

**XI. NEW BUSINESS: (9:05 PM-9:10 PM)**

*Board chair to announce items for closed session.*

**XII. CLOSED SESSION: (9:10 PM – 9:45 PM)**

- A. POTENTIAL LITIGATION
- B. CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATOR: DR. PAMELA MAGEE, PRINCIPAL, MARK BRESEE, ATTORNEY, EMPLOYEE ORGANIZATION UTLA
- C. CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATOR: DR. PAMELA MAGEE, PRINCIPAL, MARK BRESEE, ATTORNEY, EMPLOYEE ORGANIZATION PESPU

**XIII. OPEN SESSION: (9:45 PM)**

**IX. ADJOURNMENT: (9:50 PM)**

*(Meeting Materials can be found on the PCHS website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)*