



**EL RANCHO UNIFIED SCHOOL DISTRICT**

School Site Council (SSC)

STEAM ACADEMY @ BURKE School

**MINUTES** for SSC Meeting of November 16, 2017  
(date)

MEMBERS PRESENT: Elisabeth Gomez (Parent), Jessie Hernandez, (Parent), Martina Avina (Student), Sylvia Vela-Amaya (Teacher), Kathryn Adame (Teacher), Michelle Baucom (Classified Staff), and Edna Tristan (Principal)

(Check topics covered at *this* meeting and reflected in minutes.)

<input type="checkbox"/>	1. Training
<input type="checkbox"/>	2. Parent Involvement Policy
<input type="checkbox"/>	3. Uniform Complaint Procedures
<input checked="" type="checkbox"/>	4. Parent Education Opportunities
<input type="checkbox"/>	5. Consolidated Programs Overview
<input type="checkbox"/>	6. Home-School Compact
<input type="checkbox"/>	7. Assessment/Curriculum/ Program Effectiveness

<input type="checkbox"/>	8. Safety Plan
<input type="checkbox"/>	9. Not Applicable
<input type="checkbox"/>	10A. SPSA Development
<input type="checkbox"/>	10B. SPSA Budget
<input type="checkbox"/>	10C. SPSA Review/Approval
<input type="checkbox"/>	11. DAC/DELAC Reports
<input type="checkbox"/>	12. Not Applicable
<input type="checkbox"/>	13. Needs Assessment

**I. Welcome and Introductions:** Mrs. Tristan welcomed all members of School Site Council. Introductions were made and new attendees were introduced.

- II. Call to Order** Meeting was called to order at 4:11pm
- A. Motion to approve Minutes October 5, 2017 meeting, motion by Michelle Baucom and 2nd by Kathryn Adame.
  - B. Motion to approve Proposed Agenda by Sylvia Vela-Amaya and 2nd by Elisabeth Gomez.

**III. Legal Requirements**

The following is a summary of discussion/action(s) taken on the above-checked Legal Requirements:

- A. DAC/DELAC Report
  - i) At the DAC/DELAC meetings Rules and Responsibilities were discussed
  - ii) Discussed the District Parent involvement policy
  - iii) Parent input on how to help the district improve parent involvement
- B. Principal’s Report
  - i) Correction was made to the SPSA on errors identified by SSC, submitted to the District and approved by the Board of Education.
  - ii) Bylaw errors were corrected, committee was given new copy.
  - iii) Mrs. Tristan shared with SSC the progress that our EL students who attended Saturday school last year made on the CAASPP

iv) SSC 8th grade representative Robert Burgert has asked to resign and will submit his resignation. Once it is submitted we will ask Student Council to nominate an 8th grade student, per our bylaws.

#### **IV. Legal Requirements**

- A. Adoption of ELAC into SSC. SSC had reviewed the idea of adopting ELAC into School Site Council and has been trained on ELAC responsibilities. Motion was made by Kathryn Adame to adopt ELAC into School Site Council, seconded by Sylvia Vela-Amaya, voted on and passed.

#### **V. New Business**

A. Public Comments or Questions

i) Mr. Hernandez inquired about the number of students who attend Saturday school. Mrs. Trisan explained we have roughly 45 6th grade students attending on the Saturdays we have Saturday school. The students are getting the support they need in Language Arts.

ii) We had our 6th grade PBL Launch on Wednesday. Now all 3 grade levels have launched.

iii) Ms. Adame would like to ask SSC if we can allocate some monies to our PBIS program. The program will soft launch in January with a full launch in March, the program is to improve our school culture. ASB will also be funding some of the ideas/awards. The SSC voted to approved to allocate a \$1000.00 from supplies to fund a part.

B. Announcements

i) AVID students in the 7th & 8th grade are attending a Leadership field trip to Disneyland on Friday, November 17, 2017.

ii) PBL Family Night is scheduled for tonight in the Cafeteria at 6pm. The teachers in each grade level will give parents some information and tools how to help their students on their PBL project this year.

iii) On December 2 our AVID students will be attending a leadership event at CSULB.

iv) Our music department will be hosting our Winter Concert on December 8th

vi) December 15 is the last day of school before Winter break. We have our Winter dance this day as well

vii) School resumes on January 8th, 2018 from Winter Break. C. Date of Next Meetings: January 25, 2018

**VI. Adjournment:** Meeting was called to adjourn at 4:34pm motioned by Michelle Baucom and 2nd by Sylvia Vela-Amaya.