

**Request for Proposals (RFP) For: School Janitorial Service, Equipment and Supply**

RFP ID # 0002AAJP Issued: Date: April 27, 2018

**Submission deadline: May 25, 2018**

**Bidders Meeting: May 15, 2018**

**Deadline for final submission of questions: May 13, 2018 5:00 pm CST**

**Questions:** Questions can be submitted prior to **May 11, 2018**; however, no answers will be provided and/or circulated prior to **May 11, 2018**.

**ALL QUESTIONS PERTAINING TO THIS RFP MUST BE SUBMITTED BY**

**Friday May 11, 2018**

No interpretation of the meaning of the Bid Documents will be made to any bidder. Questions may be submitted, in written form, to:

Todd Reynolds  
[procurement@athlosacademies.org](mailto:procurement@athlosacademies.org)

Questions will be answered by the appropriate individuals and answered within 2 business days via email with a return reply acknowledging receipt of the email requested. Questions and answers will be shared with all bidders.

**Introduction**

Athlos Academy of Jefferson Parish, (Owner) invites proposals for **School Janitorial Service, Equipment and Supply**. Based on previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal to produce the exhibition experiences described herein.

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) - - NO EXCEPTIONS.

**Bidders Meeting**

There will be an opportunity for prospective Bidders to ask questions with Athlos Academy Jefferson Parish staff :

Date: **May 15, 2018**

Time: **9:00 AM**

Location: **Athlos Academy of Jefferson Parish  
979 BEHRMAN HWY., TERRYTOWN, LA 70056**

The purpose of these communications is to give vendors the opportunity to ask Athlos Academy Jefferson Parish questions about the exhibition(s).

Participation at the Bidders Meeting is not mandatory; however, it is limited to two (2) people per firm. The purpose of this meeting is to give vendors the opportunity to ask Athlos Academy Jefferson Parish questions about the exhibition(s). If you are intending to send representatives to this meeting please send an RSVP to Todd Reynolds who can be reached at [procurement@athlosacademies.org](mailto:procurement@athlosacademies.org) . **Please provide us names and titles of those attending by May 11, 2018 .**

Athlos Academy Jefferson Parish will create a master record that will be distributed to Bidders within the following two (2) days. The email communications will serve as the (only) official record of the items discussed and resolutions made. All modifications noted in these communications will be shared with all bidders

**Exhibition(s) included in this RFP:**

Please refer to the attached Exhibition List for the complete roster of exhibit experiences included in this RFP package. The experiences listed on this roster are part of the following exhibition(s) in development, slated to open **June 2, 2018:**

|                   |          |                                 |
|-------------------|----------|---------------------------------|
| <b>Exhibit</b>    | <b>A</b> | <b>Facility Floor Plan</b>      |
| <b>Exhibition</b> | <b>B</b> | <b>Facility Finish Schedule</b> |
| <b>Exhibition</b> | <b>C</b> | <b>Dispenser Specification</b>  |
| <b>Exhibition</b> | <b>D</b> | <b>Bathroom Plan</b>            |
| <b>Exhibition</b> | <b>E</b> | <b>School Calendar</b>          |

**Background**

Athlos Academies of Jefferson Parish invites all interested firms to submit a proposal to provide Janitorial Services, Equipment and Supplies. The term of the initial contract is expected to be August 1, 2018- May 30, 2019 with renewable one-year extensions through June 30, 2020. Only those Proposers that are identified through this RFP process as sufficiently qualified and experienced will be considered to provide the requested services for the school. AAJP expects its Janitorial provider to own the operational responsibilities associated with School Janitorial Services, such that, AAJP staff is not involved with facilitating or coordinating the day to day operations. A description of Athlos Academies of Jefferson Parish, the services needed, and other pertinent information follow in this Request for Proposals (RFP).

**Submission Procedure**

Complete written proposals must be submitted in sealed envelopes marked and received no later than 5:00 p.m. (C.S.T) on May 25 , 2018 to the address below. Proposals will not be accepted after this deadline.

**Athlos Academy of Jefferson Parish  
979 BEHRMAN HWY., TERRYTOWN, LA 70056**

**(RFP) For: Janitorial Services, Equipment and Supplies  
RFP ID # 0002AAJP**

The name and address of the bidder must also appear on the envelope or Email Subject Line

Athlos Academy Jefferson Parish reserves the right to waive irregularities and to reject any or all bids. The Owner also reserves the right to negotiate with the selected bidder in the event that the price exceeds available funds.

Athlos Academy Jefferson Parish may consider informal any bid not prepared and/or not submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof.

### **Modification of Bids**

Modifications to bids already submitted will be allowed if submitted in writing prior to the time fixed in the Request for Proposals. Modifications shall be submitted as such and shall not reveal the total amount of either the original or revised bids.

### **Standards and Documentation**

#### **PROJECT DOCUMENTS:**

**The following accompany this RFP in [Paper] Format:**

**Athlos Academy Jefferson: Janitorial Services, Equipment and Supplies**

- (1) Vendor Application Form**
- (2) Exhibit           A       Facility Floor Plan**
- (3) Exhibition       B       Facility Finish Schedule**
- (4) Exhibition       C       Dispenser Specification**
- (5) Exhibition       D       Bathroom Plan**
- (6) Exhibition       E       School Calendar**
- (7) Project Bid Sheet**

#### **Accessing the Project Documents via the web.**

The above documents will be made accessible via email: Please make a request for these documents at [procurement@athlosacademies.org](mailto:procurement@athlosacademies.org) Attn: **Todd Reynolds**

### **Opening, Evaluation and Contracting**

Proposals may be opened by Athlos Academy Jefferson Parish at any time after the submission deadline. All proposals satisfying the requirements of this Request for Proposals will be evaluated to establish which of the offerors best fulfills the needs of Athlos Academy Jefferson Parish and this project. Athlos Academy Jefferson Parish anticipates entering into a contract with this/these offeror(s) to execute the proposed work. This Request for Proposals, however, does not commit Athlos Academy Jefferson Parish to award a contract, to pay any costs incurred in the preparation of a proposal or to contract for the goods and/or services offered. Athlos Academy Jefferson Parish reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified offerors or to cancel this Request for Proposals, if it is in the best interests of Athlos Academy Jefferson Parish to do so. The decision of Athlos Academy Jefferson Parish shall be final.

After the selection of a Contractor the schedule should include a period of collaboration between Athlos Academy Jefferson Parish and the Contractor to better define, elaborate upon and fix the Contractor's exact and final scope of Work (the "Final Scope") starting with the date of this Agreement and extending

until . In collaboration with Athlos Academy Jefferson Parish, the Final Scope will be fixed no later than **June 4, 2018**. While the Contractor should assume work begins immediately upon notification that they have been selected, the Final Scope will be defined by editing, redlining or adding superseding documents or drawings to the Proposed Scope of Work as attached hereto. Once contracted, with respect to the Exhibit Documentation, Contractor warrants to Owner that the Scope of Work reflected therein can be completed by Contractor, in a form substantially similar to the preliminary scope, for the amount of the compensation set forth below.

### **Standards and Work Summary**

**Parts of this invitation are Athlos Academy Jefferson Parish's RFP Industry Standards  
ISSA Clean Standards**

Athlos Academy Jefferson Parish expects to enter into a contract using these standards.

### **PROPOSED SCOPE OF WORK:**

|                   |          |                                 |
|-------------------|----------|---------------------------------|
| <b>Exhibit</b>    | <b>A</b> | <b>Facility Floor Plan</b>      |
| <b>Exhibition</b> | <b>B</b> | <b>Facility Finish Schedule</b> |
| <b>Exhibition</b> | <b>C</b> | <b>Dispenser Specification</b>  |
| <b>Exhibition</b> | <b>D</b> | <b>Bathroom Plan</b>            |
| <b>Exhibition</b> | <b>E</b> | <b>School Calendar</b>          |

### **Description of Needs of Service**

To provide Janitorial Services, Supplies and Supervision to the following locations:

**Athlos Academy of Jefferson Parish  
979 BEHRMAN HWY., TERRYTOWN, LA 70056**

Additionally, qualified proposer will provide the following:

- All cleaning equipment, supplies, and labor.
- Provide a Director of Custodial Services to manage the employees assigned to our facilities, and provide that director with a cell phone so that AAJP administrators can contact that Director 24 hours a day.
- Provide vehicles to move equipment and supplies from location to location.
- Preferred rates for special conditions and events
- Photo ID badges for all janitorial personnel
- The successful bidder must comply with all statutes of the Equal Opportunity Employer Act and be a Drug-Free Employer in the State of Louisiana. Criminal background checks on all employees must be maintained on file by the successful bidder. All personnel must be processed through E-Verify. Successful bidder must provide E-Verify number and a signed affidavit when the bid is submitted and by January 1st of each contract year.

### **Specifications for Custodial Services**

- I. Services to be Performed Inside Buildings
  - a. All restrooms (where applicable) will be cleaned daily.
  - b. All restrooms, offices, classrooms, locker rooms, weight rooms, gymnasiums, laboratories, cafeterias, dining rooms, auditoriums, and common areas must be

cleaned daily, Monday thru Friday and after special events. Daily clean and mop all tile and vacuum carpeted floors.

Proposals should include details of this cleaning and should be specific as to exactly what will be included.

- c. Provide "Team Cleaning" plans for holidays and summer breaks.
- d. Proposal should include a plan for stripping and waxing tile floors annually, scrubbing and recoating of all common area VCT three times per year, and professionally cleaning all carpets twice a year, summer and Christmas break.
- e. Proposal must include plans for screening and refinishing wood gym floors and turf floors (See cleaning Specs) in the elementary school building.

## II. Services to be Performed Outside Buildings

- a. Walkways, porches and sidewalks will be swept or blown daily and pressure cleaned annually.
- b. Outside of windows will be cleaned twice per year.
- c. Litter (paper, cans, bottles, sticks, etc.) will be picked up from areas directly adjacent to the buildings daily.

### **Proposal Contents**

Proposals must describe a plan for continuous supervision of custodial staff.

Proposals must describe a plan for continuous training of custodial staff.

Proposals must describe a plan for the technical support of cleaning products, equipment, and cleaning methods.

Proposals must describe company's experience in institutional cleaning, particularly in school systems. References must be provided by proposers who are not currently under contract with AAJP.

Proposals must detail the minimum number of employees that will be provided at each facility during the school/work day and the minimum number of employees provided after the school/work day. Number of hours per employee should also be detailed.

Proposals must include a general description of how the company will cover for employees who are absent.

Walls must be cleaned. Proposals must describe any limits on cleaning walls, ceilings, and windows above 10 feet high.

Proposals must include a provision for an administrator in the company to conduct a walk thru of selected facilities within a reasonable time frame.

Proposals should include a plan for providing competitive bidding for all supplies.

Proposals must include E-Verify number and Contractors Affidavit.

Proposals must include all insurance information requested in this RFP.

## Evaluation of Proposals/Criteria

All proposals will be reviewed and evaluated to determine compliance with requirements as specified in the RFP. The evaluation of each response will be based on its overall competence, compliance, format, organization, taking into consideration the evaluation criteria below:

### Criteria Maximum Score

| Criteria  | Points            |
|---|-------------------|
| 1. Staffing Qualifications (staff prior experience, licenses, professional achievements) & Specialized Experience (experience in public school districts and charter schools) | 20 Points         |
| 2. Proposed strategy/plan (Vendor capacity, shared commitment, business integrity and reputation in the industry)   | 25 Points         |
| 3. Proposed Fees (cost effectiveness/efficiency)  | 40 Points         |
| 4. Company Financials   | 15 Points         |
| <b>Total</b>  | <b>100 Points</b> |

### Insurance

1. Worker's Compensation/Employer's Liability insurance to cover in the amount a minimum of \$1,000,000 each accident/disease each employee/ disease policy limit; including a waiver of subrogation and Alternate Employer endorsements in favor of AAJP.
2. Comprehensive General Liability insurance in the form of comprehensive, contractual insurance, personal injury, broad-form property damage, premises operations and completed operations in an amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate; including naming AAJP Schools as additional insured and including a waiver of subrogation in favor of AAJP.
3. Automobile Liability and Physical Damage insurance for an amount of not less than \$1,000,000 for each bodily injury and property damage combined, single limits, and extensions of comprehensive coverage for all leased, owned and hired vehicles; including an Additional Insured Endorsement and a Wavier of Subrogation in favor of AAJP.
4. Excess Umbrella Liability Coverage with a minimum limit of \$5,000,000
5. All employees must be bonded.
6. All of the above mentioned policies will include a provision that AAJP will receive 30 days advance notice of cancellation or reduction in the limits of liability or coverages.
7. In addition, it is understood and agreed that AAJP will not be held responsible for damage to provider's equipment or vehicle regardless of cause.
8. Insurance requirements are subject to change based upon enrollment trends and AAJP discretion.

REQUEST FOR PROPOSAL

**Athlos Academy of Jefferson Parish Janitorial Services**

**VENDOR APPLICATION FORM**

TYPE OF APPLICANT:                      NEW                      CURRENT VENDOR

Legal Contractual Name of Corporation: \_\_\_\_\_

Contact Person for Agreement: \_\_\_\_\_

Corporate Mailing Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person for Proposals: \_\_\_\_\_

Title: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

**Exhibition A  
Facility Floor Plan**



**Exhibition B**  
**Facility Finish Schedule**

# **Exhibition C**

## **Dispenser Specifications**

|   |   |
|---|---|
| <p><b>RFP Description</b></p>                 | <p><b>Athlos Academies of Jefferson Parish is seeking bids for the following:</b></p> <p>Selection and <b>Installation of Bathroom Fixtures</b> in accordance with specification and drawings of RFP<br/> Supply all <b>paper goods and supplies</b> for Fixtures in accordance with specification and drawings of RFP <b>(one-year supply)</b></p>   |
| <p><b>Specifications</b></p>                  | <p><b>Basis-of-Design Product:</b> To establish function, capacity and quality, toilet accessories are based upon products by Bobrick Washroom Equipment, Inc. Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:</p> <ol style="list-style-type: none"> <li>1. A &amp; J Washroom Accessories, Inc.</li> <li>2. American Specialties, Inc.</li> <li>3. Bobrick Washroom Equipment, Inc.</li> <li>4. Bradley Corporation.</li> <li>5. GAMCO Specialty Accessories; a division of Bobrick Washroom Equipment, Inc.</li> <li>6. Tubular Specialties Manufacturing, Inc.</li> </ol> |
| <p><b>Liquid-Soap Dispenser:</b></p>          | <ol style="list-style-type: none"> <li>1. Basis-of-Design Product: B-306 Recessed soap dispenser.</li> <li>2. Description: Designed for dispensing soap in liquid or lotion form.</li> <li>3. Mounting: Horizontally oriented, Surface Mounted</li> <li>4. Capacity: 45-fl <b>oz.</b></li> <li>5. Materials: Stainless Steel.</li> <li>6. Lockset: Tumbler type.</li> <li>7. Refill Indicator: Window type.</li> </ol>  |
| <p><b>Toilet Tissue (Roll) Dispenser:</b></p> | <ol style="list-style-type: none"> <li>1. Basis-of-Design Product: B-6867 Toilet tissue dispenser for two rolls.</li> <li>2. Description: Double-roll dispenser.</li> <li>3. Mounting: Surface mounted.</li> <li>4. Operation: 283-604 theft resistant spindle for non-controlled delivery; core cannot be removed until roll is empty with a special key.</li> <li>5. Capacity: Designed for <b>5-inch</b>-diameter tissue rolls.</li> <li>6. Material and Finish: Satin-finish stainless steel bracket with theft resistant plastic spindle.</li> </ol>   |

|  |  |
|--|--|
| <b>Sanitary-Napkin Unit:</b>           | <ol style="list-style-type: none"> <li>1. Basis-of-Design Product: B-37063 Series recessed napkin/tampon vendor.</li> <li>2. Type: Sanitary napkin and tampon.</li> <li>3. Mounting: Surface Mounted, designed for 4-inch (100-mm) wall depth.</li> <li>4. Capacity: 20 Napkins, 30 tampons.</li> <li>5. Operation: Two coin (50 cents).</li> <li>6. Exposed Material and Finish: Stainless steel, No. 4 finish (satin).</li> <li>7. Lockset: Tumbler type with separate lock and key for coin box.</li> </ol> |
| <b>Sanitary-Napkin Disposal Unit:</b>  | <ol style="list-style-type: none"> <li>1. Basis-of-Design Product: B-270 Surface mounted sanitary napkin disposal.</li> <li>2. Mounting: Surface mounted.</li> <li>3. Door or Cover: Self-closing, disposal-opening cover.</li> <li>4. Receptacle: Removable.</li> <li>5. Material and Finish: Stainless steel, No. 4 finish (satin).</li> </ol>   |
| <b>Paper Towel (Folded) Dispenser:</b> | <ol style="list-style-type: none"> <li>1. Basis-of-Design Product: B-262 Surface mounted paper towel dispenser.</li> <li>2. Mounting: Surface mounted.</li> <li>3. Minimum Capacity: 400 C-fold or 525 multifold towels.</li> <li>4. Material and Finish: Stainless steel, No. 4 finish (satin).</li> <li>5. Lockset: Tumbler type.</li> <li>6. Refill Indicators: Pierced slots at sides or front.</li> </ol>   |

# **Exhibition D**

## **Bathroom Plan**

# **Exhibition E**

## **School Calendar**

## 2018/2019 Athlos Academy of Jefferson Parish Calendar

| July 2018 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 | 31 |    |    |    |    |

| August 2018 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | Mo | Tu | We | Th | Fr | Sa |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |
|             |    |    |    |    |    | 19 |

| September 2018 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | Mo | Tu | We | Th | Fr | Sa |
|                |    |    |    |    |    | 1  |
| 2              | 3  | 4  | 5  | 6  | 7  | 8  |
| 9              | 10 | 11 | 12 | 13 | 14 | 15 |
| 16             | 17 | 18 | 19 | 20 | 21 | 22 |
| 23             | 24 | 25 | 26 | 27 | 28 | 29 |
| 30             |    |    |    |    |    | 18 |

| October 2018 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |
|              |    |    |    |    |    | 19 |

| November 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 |    |
|               |    |    |    |    |    | 17 |

| December 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            | 31 |    |    |    |    | 14 |

| January 2019 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |
|              |    |    |    |    |    | 18 |

| February 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    |
|               |    |    |    |    |    | 20 |

| March 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    |    |    | 1  | 2  |    |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    | 13 |

| April 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 |    |    |    |    |
|            |    |    |    |    |    | 16 |

| May 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |
|          |    |    |    |    |    | 17 |

| June 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

|                     |                    |                         |
|---------------------|--------------------|-------------------------|
| Holidays            | Last Day of School | Conferences (no school) |
| PD Days (no school) | Half Day           | No School               |
| First Day of School |                    |                         |

## Project Bid Sheet

| Project BID Sheet   |   |                     |             |               |
|---|---|---------------------|-------------|---------------|
| <b>Company Name:</b> Athlos Academy of Jefferson Parish LA                                  |   | <b>Project No.:</b> | 00002AAJP   |               |
| Project Name: <b>REQUEST FOR Proposal (RFP) Janitorial Services, Equipment and Supplies</b> |   |                     |             |               |
| Location: <b>979 BEHRMAN HWY., TERRYTOWN, LA 70056</b>                                      |   |                     |             |               |
| Bid Date: <b>May 25, 2018</b>   |   |                     |             |               |
| BID QUANTITIES  |   |                     | UNIT AMOUNT | BID           |
|   | Item Description                              | Qty.                | UNIT        |               |
|   | Janitorial Service                            | 1                   | 0           | \$0.00        |
|   | Liquid-Soap Dispenser:                        | 27                  | 0           | \$0.00        |
|   | Toilet Tissue (Roll) Dispenser:               | 31                  | 0           | \$0.00        |
|   | Sanitary-Napkin Unit:                         | 15                  | 0           | \$0.00        |
|   | Paper Towel (Folded) Dispenser:               | 5                   | 0           | \$0.00        |
|   | Liquid Soap for LS Dispenser (1 Year supply)  | 1                   | 0           | \$0.00        |
|   | Toilet paper for TP Dispenser(1 Year supply)  | 1                   | 0           | \$0.00        |
|   | Paper towels for PT Dispenser(1 Year supply)  | 1                   | 0           | \$0.00        |
|   | Sanitary Napkins for Dispenser(1 Year supply) | 1                   | 0           | \$0.00        |
|   | One Time Installation Fee                     | 1                   | 0           | \$0.00        |
|   | <b>TOTAL BASE BID</b>                         |                     |             | <b>\$0.00</b> |
|   | <b>TAX</b>                                    |                     | <b>9%</b>   | <b>\$0.00</b> |
|   | <b>TOTAL BID AMOUNT</b>                       |                     |             | <b>\$0.00</b> |