

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
**MINUTES**  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

**February 2, 2016**

**4:00 p.m.**  
Regular Session

- I. CALL TO ORDER: 4:03
- II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS
- III. CLOSED SESSION
  - a. Public Employment Interviews
- IV. OPEN SESSION 4:04 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Tony Song	<u>  Absent  </u>
Matt Smith	<u>  x  </u>
Dave Wallach	<u>  x  </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u>  x  </u>
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- V. REPORT OF ACTION TAKEN IN CLOSED SESSION -  
**Erin Shiroma was selected as the new Principal of San Jose Charter Academy. She will begin serving as Principal on July 1, 2016.**
- VI. PRESENTATIONS: None
- VII. BOARD OF DIRECTORS' REPORTS  
**Mr. Manning reported out on his involvement with the West Covina Relay for Life. He would like to see SJCA have a team for this event.**

**Mr. Wallach and Mr. Manning expressed their approval and pleasure of the new Principal selection process. They thanked Dr. Patton for the work done. Both feel the selection of Erin Shiroma will leave the school, students, and community in good hands.**

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

IX. BUSINESS SESSION

**A. Organizational**

1. **#573** Approval of Agenda and Consent items

**Moved by Dave Wallach and seconded by Matt Smith**

To approve the agenda and consent items for the regular meeting of February 2, 2016

Ayes   4   Noes   0   Abstain       

Manning   x   Coronado   x   Song     Smith   x   Wallach   x  

Consent

2. **#574** Approval of Minutes

Moved by   NA   Seconded by           

To approve the minutes of the regular meeting of January 12, 2016.

Ayes        Noes        Abstain       

Manning     Coronado     Song     Smith     Wallach

**B. Business**

Consent

3. **#575** Purchase Orders

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

4. **#576** Warrant Approvals

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

**C. Personnel**

5. **#577** Personnel Report

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify personnel as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

X. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember:
  - a. Core Value for February: Integrity
  - b. 8<sup>th</sup> to EHS
  - c. Feb. 8<sup>th</sup> – No School
  - d. **Feb. 11<sup>th</sup> – Celebration of Learning**
  - e. Feb. 12<sup>th</sup> – JA Twin Day
  - f. Feb. 12<sup>th</sup> – 12:45 Dismissal
  - g. Feb. 15<sup>th</sup> – No School (Presidents' Day)
  - h. Feb. 19<sup>th</sup> – JA Dance (5:00-8:00)
  - i. Feb. 26<sup>th</sup> – 12:45 Dismissal (SLC Prep)
  - j. Week of Feb. 28<sup>th</sup> – College Week
  - k. Feb. 29<sup>th</sup> – Term 3 Begins

There being no further business to come before the Board of Directors, the regular meeting of February 2, 2016 is adjourned at

5:45 p.m. by Chairman Brad Manning.