ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Regular Meeting of Board of Trustees

Date: October 3, 2017
Time: 6:30 PM
Location: District Office Board Room
1654 Camden Road
Holly Hill, SC 29059

Agenda

I. CALL TO ORDER/MOMENT OF SILENCE
II. APPROVAL OF AGENDA
III. APPROVAL OF MINUTES — August 8, 2017 and August 14, 2017
IV. SCHOOL RECOGNITION
V. PUBLIC COMMENTS
VI. REPORTS

A. Superintendent’s Report- Dr. Gibbs-Brown

B. For Approval
   1. Delegates for SCSBA Legislative Conference
   2. Second Reading of Policies D, G and J

C. For Information
   1. Legislative and Policy Update — Dr. Gibbs-Brown
   3. Save the Children Visit - Dr. Brunson and Mrs. Wilson
   4. Back to Basics for Parents — Mrs. Rivers
   5. Accreditation — Dr. Gibbs-Brown
   6. Curriculum and Instruction Update — Dr. Conner
   7. Operations Update — Mr. Wright
   8. Personnel Update — Mrs. Lawton
   9. Transportation Update — Mr. Addison
  10. Budget Update — Mrs. Sanders

VII. EXECUTIVE SESSION
   1. Student Discipline — Expulsion Hearing Appeal
   2. Embargoed Test Scores
   3. Personnel — Employment Recommendations
   3. Legal — Litigation Updates

VIII. OPEN SESSION

IX. ADJOURNMENT

Mission Statement
The mission of Orangeburg County Consolidated School District Three is to provide a quality education through shared responsibility in a safe and supportive environment for all students to meet the challenges of a global society.
The Board of Trustees of Orangeburg County Consolidated School District Three met on Tuesday, October 3, 2017 at 6:30 PM with the following persons present: Board Members Barbara Butler, Vernell Goodwin, Alice Pickney, Betty Shuler, Catherine Shuler, Beatrice Swett, Dennis White, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Curriculum and Instruction Mary Conner, Director of Human Resources Joann Lawton, Business Manager Gail Sanders, Transportation Supervisor Kevin Addison, Recording Secretary Catherine Behr, Invited guest Rep. Jerry Govan, attorneys Andrea White and Imani Newborn, representatives from the Holly Hill Observer and Times & Democrat newspapers and approximately 20 visitors and district administrators.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notice was given to the Holly Hill Observer, Santee Striper and Times & Democrat newspapers of the time, date and place of the meeting.

CALL TO ORDER/MOMENT OF SILENCE
Chair Betty Shuler called the meeting to order and Beatrice Swett led in a moment of silence.

APPROVAL OF AGENDA
Barbara Butler made a motion the agenda be approved with three additional items, which are: Budget Amendment, USDA Grant and Policies IJDAAR and IJDAAR. Catherine Shuler seconded the motion and the vote was in favor.

APPROVAL OF MINUTES – August 8, 2017 and August 14, 2017
Chair Betty Shuler asked if there were any corrections to the minutes of August 8, 2017 and August 14, 2017. There were no corrections so the minutes were approved.
SCHOOL RECOGNITION

Superintendent Gibbs-Brown reviewed the procedure of having students recognized at board meetings. At this time some Lake Marion High School students were welcomed to the meeting. Mrs. Gilmore gave an update on the LMHS Tech Center. Some of the departments she mentioned were: transportation, special student organization, aerospace technology, agriculture, science and horticulture, automotive technology, a partnership with OC Tech, cosmetology, culinary arts management, electrical technology, health-science, masonry, project “Lead the Way” and a new course which is hospitality and tourism. Mrs. Gilmore was thanked for the information she gave and she presented a plaque to the board.

Sgt. Major Brown presented LMHS Junior Reserve Officer Training Corps cadets, Cadet Ashley Stevens and Cadet Brandin Weatherford. They led the way for their counterparts from across the state during the recent summer training camp at Fort Jackson. Cadet Ashley Stevens was named the Distinguished Cadet in the 200-member Delta Company and Cadet Brandin Weatherford was selected the Distinguished Superior Cadet out of 800 cadets from 62 high schools who participated. Both of these students aspire to go to West Point Military College when the graduate. Dr. Gibbs-Brown presented them with a certificate, a picture was taken and they were congratulated for their accomplishments.

LMHS teacher Mr. Dees said his students were not able to be present tonight.

PUBLIC COMMENTS
There were no public comments.

REPORTS

Superintendent’s Report – Dr. Gibbs-Brown
Dr. Gibbs-Brown presented the report for her participation in school and community events for the period of August 9, 2017 through September 29, 2017. She commented on the bus tour for new employees which is always a success on the opening day of school, open house at all schools, the superintendents’
conference in Myrtle Beach, Abbeville law suit meetings, meetings at the State House, emergency protocol, hurricane preparation, LMHS used as a site for travelers going back to Florida after the hurricane, homecoming at LMHS, first responders’ luncheon to show appreciation, Save the Children Board of Directors visit to our district and the Back to Basics event at LMHS. A copy of this report is a part of these minutes.

For Approval

Delegates for SCSBA Legislative Conference
Vernell Goodwin made a motion that Catherine Shuler be the delegate and Barbara Butler be the alternate at the SCSBA Legislative Advocacy Conference in December 2017. Beatrice Swett seconded the motion and the vote was in favor.

Second Reading of Policies D, G. and J
Dr. Gibbs-Brown said Attorney Andrea White and Attorney Imani Newborn had worked closely with us on Policies D. G. and J. They had input from Gail Sanders in the Business Department, and with the principals who work with personnel and student policies. Vernell Goodwin stated that changes have been made but the board has not had a work session to discuss these changes. Dr. Gibbs-Brown said there were not many changes made since the last board meeting. Mrs. Goodwin said they needed a work session to study the changes.
Catherine Shuler made a motion that the policies not be approved tonight and give the board the opportunity to study the changes. Dennis White seconded the motion and the vote was in favor. Dr. Gibbs-Brown said she would have the attorneys make a list of the changes for the board to review. Mrs. Goodwin wanted to know if there would be a work session and Chair Betty Shuler said, if it is necessary.

Budget Amendment (item added to agenda)
Mrs. Sanders said during the June board meeting Dr. Gibbs-Brown recommended that we not have an increase in taxes this year, but we need the board to vote on the recommendation for documentation. Instead take $200,000 from our anticipated tax receipts and move this amount to the fund balance. The amount of
the budget will not change. Dr. Gibbs-Brown stated she made the recommendation based on the pending district consolidation. Dennis White made a motion the board approve moving $200,000 from anticipated tax receipts to the fund balance and not have a tax increase. Alice Pickney seconded the motion and the vote was in favor.

**USDA Grant (item added to agenda)**
A discussion was held concerning the USDA Grant that will require the district to match the funds. At the time the Grant was introduced it was not clear that it would require the district to contribute to the grant. The grant would enable the district to purchase security cameras and a vehicle to improve security at its schools. It was decided this item will be discussed later in executive session under contract negotiations.

**Policies IJDAA and IJDAAR**
Barbara Butler made a motion the board table Policies IJDAA and IJDAAR. Dennis White seconded the motion and the motion carried.

**For Information**

**Legislative and Policy Update – Dr. Gibbs-Brown**
Dr. Gibbs-Brown told the board the State had passed the New Accountability System, which means school districts will be ranked on a Bell Curve to obtain the ranking.

**School Attendance Requirements – Rep. Jerry Govan, County Attendance Clerk**
The Superintendent stated that at a previous board meeting she was asked to invite Rep. Govan to come give the board information on school attendance requirements. She introduced Rep. Govan, and he distributed a folder with information on student attendance and reviewed the contents. Some of the highlights were as follows: Student Attendance, Evaluation Forms, Court Referrals and Intervention Confirmation Request Forms. A copy of this information is a part of these minutes.

**Save the Children Visit – Dr. Brunson and Mrs. Wilson**
As Dr. Brunson and Mrs. Wilson gave a presentation, there were pictures on the screen depicting the students at Holly Hill Elementary and Elloree Elementary during the Save the Children Visit. The Board of Directors of this organization reviewed our after school programs, went to the homes of parents, did a community tour and got down on the floor with the students. They were very impressed with the students and the quality of our staff. The Board of Directors visit one school district every two or three years. The Board of Directors were very inquisitive and asked what more they could do to assist the program.

After this visit Dr. Gibbs-Brown received a telephone call from State Superintendent Molly Spearman regarding positive feedback shared with her regarding the visit. Also, the Governor’s office called stating the Governor wants to come visit the district and community.

**Back to Basics for Parents – Mrs. Rivers**

Dr. Gibbs-Brown said Mrs. Rivers has spearheaded this program for the last two years with a great group of people. Mrs. Rivers said the program has been a great success and parents are already talking about next year. The topic this year was Back to Basics Parent Engagement for College and Career Readiness. It was stated that getting ready for the work force begins in kindergarten. The program this year had the largest attendance so far and to make sure parents enjoyed the program, baby sitters and dinner were provided.

**Accreditation – Dr. Gibbs-Brown**

Dr. Gibbs-Brown said the accreditation team visits every five years to review accreditation. This year they will visit our district in January 2018 and a lot of work by the district will take place before they arrive.

**Curriculum and Instruction Update – Dr. Conner**

Dr. Conner distributed materials and reviewed the information. Some of the highlights of his presentation were:

- 2017-18 Overview of Services for Elementary Schools
- 2017-18 Overview of Services for Middle Schools
- 2017-18 Overview of Services for the High School
- District Overview of Services, School Support and Upcoming Projects
- College and Career Course enrollment
• STEM Curriculum
• Distance, Online and Virtual Education

Mrs. King added some information on accountability systems and the 2016-2017 ELA SC Ready Scores.

Dr. Gibbs-Brown was asked if our district is ready technology wise and she replied that the technology team evaluated our technology and we have received funds to help because we do not have enough devices for every student and we need more bandwidth. As of now she and Dr. Conner are looking to get additional devices. She also said that we appear to be on the higher end of our peers and as a rural district we are making the right steps.

A discussion was held on early release of students who are graduating early and cannot be held back if they have acquired the necessary requirements for graduation. We will not let students out of school early to go to work or to volunteer without a commitment as to where they will be going. We will soon start the documentation process.

Operations Update – Gerald Wright

Mr. Wright was absent because of his brother’s death in New York.

Personnel Update – Joann Lawton

Mrs. Lawton said our district was closed September 11, 12 and 13, 2017 because of Hurricane Irma. Our make-up days will be January 2, 2018, March 9, 2018 and March 30, 2018. She attended a personnel conference in Greenville and the main topic was The Teacher Pipeline. SC College teacher education programs produced only 1,898 new teachers. Mrs. Lawton reviewed our districts plan to attract people into the profession. A copy of this information is a part of these minutes.

Transportation Update – Kevin Addison

Mr. Addison gave the following report: The restriction on travel permits and field trips has been lifted. The restriction was a result of the state’s fuel shortage caused by the shutdown of oil refineries after Hurricane Harvey and Irma. There is no new timeline for the arrival of new buses.

Budget Update – Gail Sanders
Mrs. Sanders distributed copies of the financial statements for the months of June, July, August and September 2017 and a copy of the General Fund Budget. She noted the changes which were highlighted in yellow for the General Fund Budget. A copy of this information is a part of these minutes.

Chair Betty Shuler asked for a motion to go into executive session. Before a motion could be made Board Member Vernell Goodwin asked if she could meet with our elected board members, the superintendent and Mrs. Rivers. Chair Betty Shuler asked about the purpose of what she wanted to say because it was not on the agenda. Mrs. Goodwin stated that in June or July she asked Mrs. Rivers for a list of teachers who worked with and taught summer school. She said the district previously gave tablets to a group of students and she gave the funds for the tablet covers at a cost of $700. She displayed a bag and school supply items she bought for the teachers who taught summer school. She said she was approached by two board members saying that what she asked Mrs. Rivers to do was inappropriate. Mrs. Goodwin further explained why she thought it was okay for her to give the items.

At this time Superintendent Gibbs-Brown said this needs to be taken up in executive session. Ms. Rivers is an employee of the district and this is not on the agenda.

Barbara Butler made a motion the board go into executive session to consider student discipline-expulsion hearing appeal, embargoed test scores, personnel-employment recommendations and legal-litigation updates. Alice Pickney seconded the motion and the vote was in favor.

Executive session began at 9:20PM.

Beatrice Swett made a motion the board reconvene in open session. Catherine Shuler seconded the motion and the vote was in favor.

Open session began at 11:05PM and the following action was taken:
Barbara Butler made a motion the board approve hiring two career specialists for Holly Hill Roberts Middle School and Lake Marion High School. Beatrice Swett seconded the motion and the vote was in favor.

Beatrice Swett made a motion, seconded by Dennis White, the board table the decision on the US Department of Agriculture Rural Development Program Grant. The vote was in favor.

Beatrice Swett made a motion the meeting adjourn. Alice Pickney seconded the motion and the motion carried.

The meeting adjourned at 11:10 PM.

Submitted by,

Catherine Shuler, Secretary

Catherine Behr, Recording Secretary

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