

St. Marys Area School District
Board of School Directors
Regular Meeting
November 10, 2014, 7:00 P.M.
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting November 10, 2014 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg.

Others Present: Dr. G. Brian Toth, Dr. Joshua Williams, Ginger Williams, Robin Johnson, Joe Schlimm, James Wortman, Christine Kuhar, Noel Petrosky, Karen Haberberger, Terry Straub, Mark Romain, Dan Elder, Atty. Richard Brown, a representative from *The Daily Press* and five (5) visitors.
- IV. Comments from visitors including comments on federal programs.

Dominic Surra, Alex Fleming and Steve Waggoner presented their experience at the PSBA Leadership Conference.
- V. Superintendent's Comments
- VI. Minutes of the workshop meeting of October 9, 2014 and the regular meeting held on October 13, 2014 were approved.

Motion by John Mulcahy, seconded by Dr. Clythera Hornung – motion carried by a voice vote of all members present.
- VII. Approved the treasurer's report and cafeteria report for September 2014.

Motion by Bryan Chiappelli, seconded by Robert Sorg – motion carried by a voice vote of all members present.
- VIII. Approved Payment of Bills

General Fund	November 2014 and office checks for October 2014
Payroll Fund	October 2014
Cafeteria Fund	October 2014

Motion by Patricia Rezmerski, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.
- IX. Board Procedures
 - A. Board Policy
 1. Approved revised Policy #121, Field Trips. (Attachment No. 1)

Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. First reading of revision to Policy #717, Cellular Telephones. (Revised Attachment No. 2)

X. Business Affairs

A. Administrator Cell Phones

Approved a \$50.00/month (paid annually in December of each year) stipend for administrators to use their personal smart phones for district communication/emergencies. Administrators will also receive a one-time upgrade stipend of \$100.00.

Motion by Dr. Clythera Hornung, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

B. IU9 Cooperative Purchasing Board

Approved Candy Eckert as an alternate member of the IU9 Cooperative Purchasing Board.

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

C. Annual Financial Report

Approved the St. Marys Area School District annual financial report for the year ended June 30, 2014. Copies are available in the Business Office.

Motion by John Mulcahy, seconded by Robert Sorg; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

D. Exoneration of Real Estate Taxes

Approved exoneration of the City of St. Marys and Benezette, Fox and Jay Township tax collectors from the collection of real estate taxes in the amount of \$645,258.77 for the 2013 tax year. These taxes have been returned to the county for collection. (Attachment No. 3)

Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

E. Bank Accounts

1. Approved establishing individual supplement bank accounts for the General Fund, Capital Reserve Fund and Payroll Fund to organize accounting transactions by function.

Motion by Robert Sorg, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. Approved establishing an individual supplement bank account for the Athletic Fund to organize accounting transactions by function. The account will maintain two primary signators, the Athletic Director and High School Principal with the Assistant High School Principal as an alternate.

Motion by Stacy McKee, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

F. 403(b) Plan

Approved amending the St. Marys Area School District 403(b) Plan to allow Roth 403(b)

employee only contributions according to the established eligibility criteria and the investments, exchanges, transfers and distributions options. (Attachment No. 4)

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

G. Snow Plowing Bids

Approved the following low bids for snow plowing: Thompson Diversified Services at South St. Marys Street Elementary School, Vollmer Brother Excavating at Fox Township Elementary School and Paul D. Leonard, Inc., at Bennetts Valley Elementary School. (Attachment No. 5)

Motion by John Mulcahy, seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XI. General School Affairs

A. Penn Literacy Network Program

Approved the agreement between Penn Literacy Network and St. Marys Area School District to provide an on-site professional development program for St. Marys Area School District teachers on January 19, 2015 at a cost of \$2,700.00 funded with the Ready to Learn Grant. (Attachment No. 6)

Motion by Robert Sorg, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XII. Transportation

A. Bus Stop

Approved a new bus stops at 930 South St. Marys Road, St. Marys.

Motion by Bryan Chiappelli, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XIII. Student Activities

A. Field Trips

1. Approval was granted for DECA students to attend the DECA Entrepreneurship Conference in State College, PA on November 7 & 8, 2014. Approximately seven (7) students will participate.

Motion by Mathew Quesenberry, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. Approval was given for one (1) student to attend the DECA State Planning meeting in Hershey, PA on December 12-14, 2014.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

3. Approved the St. Marys Area Middle School Wallops Island Club field trip to Chincoteague Bay Field Station, Wallops Island, Virginia on March 25-28, 2015. Approximately forty-two

(42) students will attend.

Motion by John Mulcahy; seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

4. Approved the High School Swim/Dive Team to participate in an overnight team building experience at the Girl Scout Camp, Brockway, PA on November 22 and 23, 2014. Approximately forty (40) students will participate.

Motion by Patricia Rezmerski, seconded by Stacy McKee; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XIV. Buildings and Grounds

A. Use of Facility Approval

1. St. Marys Auto Body was given approval to utilize the St. Marys Area High School Auditorium on Saturday, March 7, 2015 from 11:00AM – 11:55PM to sponsor a Country Concert.

Motion by Dr. Clythera Hornung, seconded by Robert Sorg; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. Sylvania employees were given approval to utilize the St. Marys Area High School cafeteria on Sunday, December 7, 2014 from 10:00AM – 3:00PM for the Sylvania Kiddies Christmas Party.

Motion by Robert Sorg, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

3. Approved St. Marys Dutchmen Jr. High Wrestling to utilize the St. Marys Area High School gym, auxiliary gym and locker rooms on Sunday, February 22, 2015 from 6:00AM – 4:00PM for a Jr. High Wrestling Tournament.

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

4. The Sinibaldi Band Concert members were authorized to utilize the St. Marys Area High School auditorium on Sunday, December 21, 2014 from 10:00AM – 5:00PM for their annual Christmas concert.

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

XV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Resignations, Support Personnel

Name:	Courtney Lenze	
Position:	Cafeteria Cook/Cashier	
Effective:	October 22, 2014	(Attachment No. 7)

B. Resignations, Professional Personnel

Name: Nancy Gerber
Position: English Teacher, St. Marys Area High School
Effective: November 21, 2014 (Attachment No. 8)

C. Leaves of Absence

Name: Kelly Benson
Position: Teacher – St. Marys Area High School
Request: Unpaid Leave: November 19, 2014 through February 27, 2015
Reason: Personal (Attachment No. 10)

Name: Nicole Eckert
Position: Personal Care Aide – St. Marys Area High School
Request: Unpaid Leave: October 22, 23 and 24, 2014
Reason: Personal (Attachment No. 9)

D. Transfer, Support Personnel

Name: Sarah Brouse
Transfer from: Substitute Personal Care Aide
Transfer to: Personal Care Aide & Transportation
Effective: October 20, 2014
Building: Bennetts Valley Elementary School

Name: Sara Eckert
Transfer from: Substitute Cafeteria Cook/Cashier
Transfer to: Cafeteria Cook/Cashier
Effective: October 30, 2014
Building: South St. Marys Street Elementary School

Name: April Fantechi
Transfer from: Personal Care Aide
Transfer to: Title I Tutor
Effective: November 14, 2014
Building: Bennetts Valley Elementary School

E. Hire, Long-Term Substitute Professional Personnel

Name: Luke Shofestall
Position: Long-Term Substitute Teacher
Terms: Step 1, Bachelors (pro-rated)
Effective: November 11, 2014
Degree: Bachelors – Secondary Education
Certification: Social Studies
University: Clarion University of Pennsylvania
Experience Present: Substitute Teacher – St. Marys Area School District
Experience: 1 Year: C&J Packing – Work Activities Coordinator
Building: St. Marys Area High School

F. Hire, Support Personnel

Name: Judith Longhi
Position: Cafeteria Monitor
Terms: 5 days week, 2 hours day, \$7.50 hour
Effective: October 28, 2014
Experience Present: Contact Technologies - Laborer
Experience: 1 Year: Rick's Used Auto Parts – Secretary
Experience: 2 Year: Burke's Home Center - Bookkeeper
Building: Fox Township Elementary School

Name: Rebecca Secco
Position: Personal Care Aide
Terms: \$7.50 hour
Effective: November 17, 2014
Experience Present: St. Marys Area School District - Substitute Aide
Experience: 1 Year: United States Postal Service
Building: Bennetts Valley Elementary School

Name: Cheryl Stoker
Position: Title I Tutor
Terms: \$9.00/hour, 5 hours/day, 150 days
Effective: November 17, 2014
Experience Present: Giant Eagle - Part-time Cashier
Experience: 1 Year: Crossroads Partial Hospitalization Program - Director
Building: South St. Marys Street Elementary School

G. Hire, Supplemental Contracts, 2013-2014 School Year

Name: Randall Loudon
Position: Physical Education Department Head
Terms: \$365.00 (Renew)

H. Hire, Supplemental Contracts, 2014-2015 School Year

Name: Michelle Brooks
Position: JV and Asst. Varsity Dance Team Coach
Terms: \$535.00 (Renew)

Name: Tony Defilippi
Position: Social Studies Department Head
Terms: \$400.00 (Renew)

Name: Dawn Erich
Position: Middle School Yearbook Co-Advisor
Terms: \$431.00 (Renew)

Name: Matthew Frank
Position: Drama Club Advisor
Terms: \$320.00 (Renew)

Name: Matthew Frank
Position: Spring Musical Producer
Terms: \$1,072.00 (Renew)

Name: Cherri Gigliotti
Position: Middle School Newspaper Club Advisor
Terms: \$300.00 (New)

Name: Jennifer Hanes
Position: Asst. Cheerleading Coach
Terms: \$800.00 (Renew)

Name: Randall Loudon
Position: Physical Education Department Head
Terms: \$383.00 (Renew)

Name: Beth Penn
Position: Middle School Yearbook Co-Advisor
Terms: \$390.00 (Renew)

Name: Theresa Prechtl
Position: Asst. Cheerleading Coach

Terms: \$800.00 (New)

Name: Dwayne F. Schaberl, Jr.
 Position: Intramural Wrestling Coach - Elementary
 Terms: \$500.00 (New)

Name: Mary Secco
 Position: Asst. Swimming Coach
 Terms: \$2,155.00 (Renew)

Name: Jesse Shirey
 Position: Wrestling Coach
 Terms: Volunteer (Renew)

Name: Kara Vollmer
 Position: Asst. Swim Coach
 Terms: \$1,260.00 (Renew)

Name: Eric Wonderling
 Position: Asst. Swim Coach - Diving
 Terms: \$1,688.00 (Renew)

I. Hire, Professional Substitute Personnel, 2014-2015 Contract Pay Rate

Name: Erik Dauber
 Effective: October 13, 2014
 Degree: Emergency Permit
 Certification: Bachelor of Arts - History
 University: Clarion University of Pennsylvania
 Experience Present: St. Marys Community Pool – Lifeguard, Swimming Instructor
 Experience: 1 Year: Allegheny Coatings - Inspector
 Building: All

Name: Susan Gribble
 Effective: November 10, 2014
 Degree: Emergency Permit
 Certification: BA -Liberal Arts; Minor in Math
 University: Pennsylvania State University
 Experience Present: Interim Health Care, DuBois, PA – Home Health Aide
 Experience: 1 Year: April School of Dance - Instructor
 Building: All

Name: Angela Knarr
 Effective: November 10, 2014
 Degree: Emergency Permit
 Certification: Bachelors Degree – Computer Science
 University: University of Pittsburgh at Bradford
 Experience Present: Dresser Piping Spec. – Computer programmer
 Experience: 1 Year: GKN Sintered Metals – Molding laborer
 Building: All

J. Hire, Health Aide Substitute, 2014-2015 Contract Pay Rate

Name: Loretta A. Saleh
 Effective: November 11, 2014
 Certification: LPN
 Experience Present: Elk Haven Nursing Home – LPN
 Experience: 1 Year: Advanced Thermal Products
 Experience: 2 Year: Elk County Medical Associates – Office Nurse
 Building: All

K. Hire, Homebound Teachers, 2014-2015 Contract Pay Rate

Name: Kara Vollmer
Effective: October 20, 2014
Degree: Elementary Education K-6; Special Education N-12
Experience Present: Teacher; Learning Support – St. Marys Area School District

L. Hire, Support Substitutes 2014-2015 \$7.25 per hour

Name: Brittany Frantz
Position: Secretarial, Classroom Aide
Effective: October 29, 2014
Experience Present: St. Marys Pharmacy – Pharmacy Technician
Experience: 1 Year: Silvercreek Terrace – Resident Aide
Building: All

Name: Jody Young
Position: Cafeteria Aide
Effective: October 31, 2014
Experience Present: Harold Shepley & Associates – Admin. Asst.
Experience: 1 Year: Pike Valley Country Club – Dining Room Supervisor
Building: All

M. Student Teachers 2014-2015 School Year (For Your Information)

<u>University</u>	<u>Student</u>	<u>Subject</u>	<u>Dates</u>	<u>School/ Grade</u>	<u>Teacher</u>
Clarion	Myers, R	Early chldhd	1/21-3/13	Fox-K	M. Philippone
Clarion	Keller, S	Early chldhd	1/21-3/13	Fox-1	Diane Bobik
Clarion	Keller, S	Special educ	3/16-5/06	BV-K-5	Dan Vollmer
Clarion	Paris, H	Early chldhd	1/21-3/13	SSM-2	C. Woodford
Clarion	Paris, H	Special educ	3/16-5/06	SSM-K-5	J. Bauer
Clarion	Camuso, S	Biology	3/16-5/06	HS	Pamela Patterson
Clarion	Wallock, C	Math	3/16-5/06	MS	Jennifer Defilippi

N. Internships 2014-2015 School Year (For Your Information)

<u>University</u>	<u>Student</u>	<u>Subject</u>	<u>Dates</u>	<u>School/ Grade</u>	<u>Teacher</u>
Edinboro	Gregory, L	Speech/Lang	1/06-4/17	MS/HS/ Cath. Elem	Lisa Alexander
Edinboro	Kneidel, L	Speech/Lang	1/06-4/17	BV/Fox/ SSM	Laurel Leuschel

O. Volunteers, 2014-2015 School Year

Jessica Krishart Fox Township Elementary School

Motion by John Mulcahy, seconded by Patricia Rezmerski; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg. Abstained from voting: Robert Luchini – motion carried.

XVI. Adjournment

Motion by John Mulcahy, seconded by Bryan Chiappelli – meeting adjourned 7:28PM

Board President, Robert Luchini

Board Secretary, Ginger Williams