

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
April 7, 2014

CLOSED MEETING	President Schambeck called the meeting to order at 6:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:01 p.m.
CALL TO ORDER	<p>President Schambeck reconvened the meeting to open session at 7:30 p.m. Mr. Schambeck began the meeting with a quote from William Penn, 1686, "Right is right, even if everyone is against it, and wrong is wrong, even if everyone is for it."</p> <p>The flag salute was led by Mrs. Linda Takacs, Rancho-Starbuck Intermediate School Principal.</p> <p>Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.</p> <p>Trustees Absent: None.</p> <p>Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent of Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.</p>
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Schambeck welcomed CSEA President Darleene Pullen, LJEAP President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the April 7, 2014, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the March 3, 2014, Board Meeting.

RECOGNITION OF THE
RANCHO LA HABRA
REPUBLICAN WOMEN
FEDERATED ESSAY
CONTEST WINNERS

Dr. Howell introduced and thanked Dr. Spruston, Mrs. Walforth and Mrs. Averill, members of the Rancho La Habra Republican Women Federated, for organizing the essay contest for the District. Ivan Salib, the first grade winner from Olita Elementary School; Tooba Ali, the second grade winner from Jordan Elementary School; Celeste Rangel, the third grade winner from El Portal Elementary School; Evan Taylor, the fourth grade winner from Macy Elementary School; Cruz Montes, the fifth grade winner from Olita Elementary School; Angelyn Solis, the sixth grade winner from Macy Elementary School; and Raymond Hartig, the seventh grade winner, and Nathan Zhao, the eighth grade winner, from Rancho-Starbuck Intermediate School. Each won the Rancho La Habra Republican Women Federated Essay Contest for his/her respective grade level. Each student read his/her "What Liberty Means to Me" essay and was awarded a Certificate of Outstanding Achievement by President Schambeck.

RECESS

President Schambeck declared a recess at 8:10 p.m.

President Schambeck opened the meeting again at 8:16 p.m.

TOPICS NOT ON THE
AGENDA

Two Jordan Elementary School parents shared their concerns about bullying.

A Meadow Green Elementary School parent shared her concern about the classroom discipline policies at Meadow Green.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell thanked Jordan Elementary School teachers Allison Fonti, Barbara Castillo, Debbie Opfer, and Teddy Sachs for decorating the Bulletin Boards.

Dr. Howell also shared that the Lowell Joint Education Foundation is hosting its 1st Annual Fine Arts Extravaganza at the La Habra Community Center on Monday, April 21, 2014.

SCHOOL REPORTS

Mrs. Shackelford shared that Meadow Green qualified to apply for the California Distinguished School for the 2014 School Year. The application was submitted and approved. A validation visit took place on March 12, 2014. Meadow Green highlighted two signature practices, Explicit Direct Instruction and ST Math. Members of the School Board, School Site Council, Meadow Green staff, parents, and community were all a part of this validation process. The validation team will send a report to the State Superintendent stating that they did see evidence of Meadow Greens signature actions. Final word of the award should come by the end of this month. Smarter Balanced Testing will take place at Meadow Green on April 8 and 9 and April 22 through the 24. Students will take both English/Language Arts and Math as well as a performance task. Each test session is scheduled for one hour with testing. Meadow Green PTA is sponsoring a student Junior Olympics event to be held on Saturday, April 12, at 11:00 a.m. This will be preceded by a Pancake Breakfast. PTA is also sponsoring a Father Daughter Dance the evening of April 17, 2014. And, Kindergarteners will be going to the LA Zoo on April 24, 2014.

SCHOOL REPORTS
Continued

Mr. Barber stated Jordan Elementary School is holding their monthly Citizenship Assembly on Friday, April 11, at 11:00 a.m., for those students who best portrayed the Character Education trait for the month of March. Jordan's PTA has a lot of planned events. These events are made possible by the donations and fundraisers that the PTA holds throughout the year. A *Science on the Go* Assembly will be held on Tuesday, April 15, for all grades. On Wednesday, April 16, the sixth grade students will travel to the California Science Center. The students will have the opportunity to explore the Space Shuttle Endeavor and other exhibits throughout the day. On Friday, April 25, the PTA will host a Family Fun Night Hoe Down at 5:00 p.m. at Jordan. On Monday, April 28, at 2:00 p.m. in Jordan's Library, we will be having our Annual Volunteer Tea. On Tuesday, April 30, Jordan will be having our monthly "Stove On Strikes" at McDonalds.

Mr. Schambeck reported that El Portal Elementary School finished the month of March, with our Quarter 3 Awards Assembly and our Honorary Service Awards. Mary Brewer was presented the Continuing Service Award and Suzanna Brintle received the Honorary Service Award. We also had our Senior Friends Day, on March 21. It was a packed house with a patriotic theme. The Ned Show, which stands for **N**ever Give Up, **E**ncourage Others, and **D**o Your Best, will be here on Friday, April 4. It is a yoyo presentation that encourages students to work hard in school and make good choices. Our 3rd through 6th grade teachers are all gearing up for the new Smarter Balance Field Test beginning on April 15 through April 29. El Portal will help fill the food pantry of the La Habra Community Center the week of April 21 through 25. It will be the last service project of the year.

Mr. Hinz stated that Macy Elementary School's Kindergarten Round-Up will be held on Thursday, April 10. Prospective Kindergarteners will meet with the school nurse, school psychologist, and the principal. Parents and the prospective Kindergarteners will tour kindergarten classrooms and enrollment papers and records will be reviewed. On Friday, April 30, the special education classes will attend the California State University, Fullerton, Special Games. Hundreds of special needs students from all over the Southern California area will participate in these athletic events. All students will receive free drinks, coupons, and a Special Games T-shirt. Common Core testing begins tomorrow April 8th at Macy. Our students and teachers have been diligently preparing for the new online assessments.

SCHOOL REPORTS
Continued

Mr. Jones shared that at Olita Elementary School on Tuesday, April 9, students will showcase their talents at the Variety Show. The event begins at 6:30 p.m. and will have performers as young as Kindergarten all the way to sixth grade. The show is sponsored by PTA and our wonderful parent, Jessica Montes, has been working very hard to put this together for our enjoyment. Olita's annual Bingo Night will be held on Tuesday, April 15 at 5:00 p.m. For \$8.00, you will receive a delicious Mexican dinner and a pack of bingo cards. This has always been an exciting event as most of our families win door prizes and have fun playing the game. On Monday, April 21, many of our students' artistic talents will be on display at the La Habra Community Center from 6:00 p.m. to 8:00 p.m. Please attend this special event as all participants from most of the Reflections categories will be exhibited at this public event.

Mr. Schambeck stated Rancho-Starbuck Intermediate School Smarter Balanced Field Tests began on April 1 and will continue until May 16. Students and teachers will get a great look at what is ahead next year. This month Rancho is hosting incoming seventh grade students as they take Honors placement tests in English/Language Arts and Math. Teen Truth Live will be with us to do a drug and alcohol prevention assembly April 10. Our competitive drumline competes every Saturday in April and our choir is performing in an invitational on Saturday, April 5. The Jerry Luzzi Memorial Soccer Tournament will take place at Rancho-Starbuck the last week of April and Physical Fitness testing takes place the same week.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORT
FOR QUARTER
JANUARY 1 –
MARCH 31, 2014

Approved the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for quarter January 1 – March 31, 2014, as attached, and authorized the Superintendent or designee to execute any necessary documents.

RESOLUTION 2013/14
NO. 612 PROCLAIMING
APRIL 21 – 25, 2014, AS
“PUBLIC SCHOOL
VOLUNTEER WEEK”

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2013/14 No. 612, recognizing April 21 – 25, 2014, as “Public School Volunteer Week,” and authorized the Superintendent or designee to execute the resolution.

APPROVAL OF THE
2013/14 EXTENDED
SCHOOL YEAR

Approved the proposed 2013/14 extended school year program, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
2014 SUMMER SCHOOL
PROGRAMS

Approved the proposed 2014 summer school programs, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF
CONTRACT WITH THE
LOWELL JOINT
EDUCATION
ASSOCIATION FOR THE
PERIOD JULY 1, 2013,
THROUGH JUNE 30,
2016, AND AB1200
REPORT

Approved the contract with Lowell Joint Education Association, for the period of July 1, 2013, through June 30, 2016, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CERTIFICATED
SALARY SCHEDULE
IMPLEMENTING A
5.0 PERCENT INCREASE
RETROACTIVE TO
JULY 1, 2013, FOR THE
2013/14 SCHOOL YEAR

Approved the Certificated Salary Schedule, as attached, implementing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF
CONTRACT WITH
CALIFORNIA SCHOOL
EMPLOYEES
ASSOCIATION,
CHAPTER NO. 294, FOR
THE PERIOD OF JULY 1,
2013, FOR THE PERIOD
OF JULY 1, 2013,
THROUGH JUNE 30,
2016, AND AB1200

Approved the contract with California School Employees Association, Chapter No. 294, for the period of July 1, 2013, through June 30, 2016, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CLASSIFIED SALARY
SCHEDULE
IMPLEMENTING A
5.0 PERCENT INCREASE
RETROACTIVE TO
JULY 1, 2013, FOR THE
2013/14 SCHOOL YEAR

Approved the Classified Salary Schedule, as attached, implementing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CLASSIFIED
CONFIDENTIAL
SALARY SCHEDULE
IMPLEMENTING A 5.0
PERCENT INCREASE
RETROACTIVE TO
JULY 1, 2013, FOR THE
2013/14 SCHOOL YEAR

Approved the Classified Confidential Salary Schedule, as attached, implementing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CLASSIFIED
MANAGEMENT
SALARY SCHEDULE
IMPLEMENTING A 5.0
PERCENT INCREASE
RETROACTIVE TO
JULY 1, 2013, FOR THE
2013/14 SCHOOL YEAR

Approved the Classified Management Salary Schedule, as attached, implementing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CERTIFICATED
MANAGEMENT AND
SUPERVISORY SALARY
SCHEDULE
IMPLEMENTING A 5.0
PERCENT INCREASE
RETROACTIVE TO
JULY 1, 2013, FOR THE
2013/14 SCHOOL YEAR

Approved the Certificated Management and Supervisory Salary Schedule, as attached, implementing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
AMENDMENT TO THE
ASSISTANT
SUPERINTENDENT OF
INSTRUCTION'S
CONTRACT FOR
JULY 1, 2013, THROUGH
JUNE 30, 2015,
REPRESENTING A 5.0
PERCENT SALARY
INCREASE AT THE
2013/14 BASE SALARY,
RETROACTIVE TO
JULY 1, 2013

Approved the amendment to the Assistant Superintendent of Instruction's contract for July 1, 2013, through June 30, 2015, representing a 5.0 percent salary increase at the 2013/14 base salary, retroactive to July 1, 2013, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE AMENDMENT TO THE ASSISTANT SUPERINTENDENT OF ADMINISTRATIVE SERVICES' CONTRACT FOR JULY 1, 2013, THROUGH JUNE 30, 2015, REPRESENTING A 5.0 PERCENT SALARY INCREASE AT THE 2013/14 BASE SALARY, RETROACTIVE TO JULY 1, 2013

Approved the amendment to the Assistant Superintendent of Administrative Services' contract for July 1, 2013, through June 30, 2015, representing a 5.0 percent salary increase at the 2013/14 base salary, retroactive to July 1, 2013, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE AMENDMENT TO THE SUPERINTENDENT'S CONTRACT FOR JULY 1, 2013, THROUGH JUNE 30, 2017, REPRESENTING A 5.0 PERCENT SALARY INCREASE AT THE 2013/14 BASE SALARY, RETROACTIVE TO JULY 1, 2013

Approved the amendment to the Superintendent's contract for July 1, 2013, through June 30, 2017, representing a 5.0 percent salary increase at the 2013/14 base salary, retroactive to July 1, 2013, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE BOARD OF TRUSTEES MONTHLY SALARY IMPLEMENTING A 5.0 PERCENT SALARY INCREASE RETROACTIVE TO JULY 1, 2013, FOR THE 2013/14 SCHOOL YEAR

Approved the Board of Trustees monthly salary representing a 5.0 percent increase retroactive to July 1, 2013, for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF TITLE III PLAN AS PART OF THE LOCAL EDUCATION AGENCY PLAN

Approved the Title III Plan as part of the Local Education Agency Plan, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report 2013/14 #9

Approved Purchase Order Report 2013/14 #9, which lists all purchase orders issued February 13, 2014, through March 10, 2014.

Warrant Listing Report 2013/14 #9	Approved Warrant Listing Report 2013/14 #9, which lists all warrants issued February 24, 2014, through March 24, 2014.
Approval of Amended Contract Agreement with All City Management Services, Inc., for Crossing Guard Services for the 2014/15 School Year	Approved the amended contract with All City Management Services, Inc., providing crossing guard services for the 2014/15 school year, for an amount not to exceed \$8,570, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Sale/Disposal of Surplus District Personal Property	Approved the sale/disposal of surplus District personal property, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2013/14 #9	Ratified Employer-Employee Relations/Personnel Report 2013/14 #9, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Resolution 2013/14 No. 613, Regarding Layoffs and Reduction of Hours of Classified Personnel	Adopted the 2013/14 Resolution No. 613, which will allow the elimination of one (1) Special Education Support Aide (SESA) position, due to the lack of work and/or lack of funds, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Jorge Montalvo to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Jorge Montalvo to provide after-school coaching services for the 2013/14 school year. Mr. Montalvo will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Ms. Ashley Valencia to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Ms. Ashley Valencia to provide after-school coaching services for the 2013/14 school year. Ms. Valencia will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Nicolas Soloman to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Nicolas Soloman to provide after-school coaching services for the 2013/14 school year. Mr. Soloman will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Wesley Sanchez to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Wesley Sanchez to provide after-school coaching services for the 2013/14 school year. Mr Sanchez will be paid \$700.00 at the end of each sport season coached, not to exceed \$1,400.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Additional Individual Service Agreements with Pacific Coast Speech Services, Inc., a Nonpublic Nonsectarian Agency, to Provide Speech and Language Services for the 2013/14 School Year	Ratified the following students: 9070163616, 4976428140, 6031190935, 3209568339, 5515239982, 1499130797, 4919923956, 8554046714, 5647238662, 3645804914, and 9923904854, to be added to the current list of Individual Service Agreements with Pacific Coast Speech Services, Inc., a nonpublic nonsectarian agency, to provide speech and language services for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Mount San Antonio College – Gabrielino Walk Field Trip for the Third Grade Students of Macy Elementary School	Approved the contract with Inside the Outdoors, Orange County Department of Education, to provide a Mount San Antonio College – Gabrielino Walk field trip for the third-grade students of Macy Elementary School on April 30, 2014. Macy Elementary School will utilize Inside the Outdoors grant funds to fund the cost of the field trip of \$1.50 per student, not to exceed \$126.00 (84 students), and authorized the Superintendent or designee to execute the necessary documents.
Approval of Services Agreement with Staff Development for Educators, Inc., (SDE) to Provide Training on Differentiated Instruction at Jordan Elementary School	Approved the services agreement with Staff Development Educators, Inc., (SDE) to provide training on Differentiated Instruction at Jordan Elementary School, at a total cost of \$5,100.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Rancho Sonado Field Trip for the Fifth Grade Students of Macy Elementary School	Ratified the contract with Inside the Outdoors, Orange County Department of Education, to provide a field trip to Rancho Sonado for the fifth-grade students of Macy Elementary School on April 2, 2014. Macy Elementary School will utilize the Inside the Outdoors grant funds to fund the cost of the field trip of \$22.50 per student, not to exceed \$2,138 (95 students), and authorized the Superintendent or designee to execute the necessary documents.

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Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Provide a Mount San Antonio College Field Trip – Ecosystem Extravaganza for the First Grade Students of Meadow Green Elementary School

Approved the contract with Inside the Outdoors, Orange County Department of Education, to provide a Mount San Antonio College field trip – Ecosystem Extravaganza for the first grade students of Meadow Green Elementary School on April 11, 2014. Meadow Green Elementary School will utilize Inside the Outdoors grant funds to fund the cost of the field trip of \$6.25 per student, not to exceed \$381.25 (61 students), and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mrs. Shackelford shared that the Lowell Joint Education Foundation's 9th Annual Golf Classic on Monday, March 17, 2014, was well attended and absolutely fabulous. The weather was great and the dinner was delicious. Although the numbers are not in, Mrs. Shackelford believes that the numbers should be pretty close to last year.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:50 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
May 5, 2014