

# **Caldwell Intermediate School District**

2016-17 CISD Federal/Title I Parent Policy



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# Caldwell Intermediate School

## **1. Statement of Purpose**

Caldwell Intermediate teachers and staff are committed to providing a quality educational program that will challenge all children to reach their full potential. We believe when a school and parents work together, children succeed in school and throughout life. Neither home nor school can do the job alone. Parents play an extremely important role in a child's education. Their support for their children and for the school is critical to their children's success at every step along the way. To ensure that basic skills and knowledge are taught, we will hold educators accountable for effective teaching, hold students accountable for learning, and encourage parental involvement in their children's education. We will continually assess student growth in order to provide timely interventions and evaluate our instruction. Additionally, Caldwell Intermediate teachers and staff will work collaboratively with parents and our community in the development, evaluation, and refinement of our Title 1 program.

## **2. Annual Meeting for Title 1 Parents**

We will convene an annual meeting during our fall semester. The staff will describe our Title 1 program and its requirements. We will also discuss parent rights and how they may be involved in the program. Classroom teachers will meet with parents during Open House. The teachers will describe our school curriculum and the Texas Essential Knowledge and Skills, identify grade appropriate proficiency levels students must achieve, and explain how student progress will be assessed. Caldwell Intermediate staff will conduct parent involvement meetings at flexible times to encourage parent participation in our program. For example, parents will be invited to review our Parent Involvement Policy and Student-Parent-School Compact every two years and to participate in our PTO and school improvement activities. Parents of participating students will be invited to all meetings in their native language (if possible) through letters, call-outs, and postings on our school website. The meetings will be conducted in English and Spanish when needed.

## **3. School-Parent Compact**

The responsibilities of the school, parents, and children in increasing student learning and achievement are identified in our Student/Parent/School Compact. The compacts are distributed at Caldwell Intermediate Meet the Teacher night. Periodically, parents of participating children are invited to review the compact and make suggestions for revisions.

## **4. Types of Parental Involvement**

There are many ways in which parents can become involved with their children's education at home or in the classroom. Classroom teachers send home information each week that include information on the skills students will learn, the homework assignments students will complete and special classroom activities. We encourage parents to review the information

sent home daily to help their children establish regular homework routines and reading time. We also encourage parents to volunteer in their child's classroom on a regular basis or during special events. Parents learn about these opportunities through the school's website, teacher newsletters, teacher contact, call outs, Facebook, Twitter and information posted on the marquee.

## **5. Matching Programs to the Needs of Our Community**

Each year, Caldwell ISD will assess the needs of parents and children in this community through a variety of measures such as questionnaire sent home to students and parents and public meetings where the community is invited to attend. The information gathered through the questionnaires and meetings will be summarized and distributed to building administrators and teachers. This information, along with parent input gathered during other meetings such as CPAC and DPAC meetings as well as parent-teacher conferences, will be used to tailor the Caldwell Title 1 program to meet the needs of our community.

## **6. Staff-Parent Communication**

Parents will receive timely information on their children's progress through parent-teacher conferences, progress reports, report cards, and teacher phone calls. Parents may also monitor children's homework completion and current grade status through the online grade book system. Additionally, parents of children in Parents of children in third through fifth grade will receive a report on their children's score on the spring Texas Assessment of Knowledge and Skills (STAAR) assessment.

Parent teacher conferences are officially held once per year but can be called any time the parent or teacher feels that communication is warranted. Conferences are scheduled during the day and after school in order to accommodate parents' schedules. Spanish translators are provided to facilitate communication between teachers and parents. Parents are encouraged to take the initiative in calling their children's teachers when they are concerned about a problem. They may also call the school office and ask for a conference. As much as possible, notices will be sent home in English and Spanish.

## **7. Evaluation**

Parents of participating children are invited to participate on our Caldwell Intermediate Campus Improvement Plan Committee (CIP). The Caldwell Intermediate CIP will review our school data, evaluate school progress, and identify annual school improvement goals. Parent input will become a part of the program evaluation.