

GLOBAL LEADERSHIP ACADEMY
CHARTER SCHOOL
4601 GIRARD AVENUE
PHILADELPHIA, PA
 BOARD OF TRUSTEES MEETING
 NOVEMBER 16, 2017
 5:30 PM

MINUTES

SECTION I: CALL TO ORDER

PLEDGE OF ALLEGIANCE

Opening Colloquy

This November 16, 2017 meeting of the Global Leadership Academy Charter School Board of Trustees is hereby called to Order. The time is 6:05 pm. My name is Lorenzo Hough. I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Westside Weekly and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

A. ROLL CALL

Board Members Present

Dr. Naomi Johnson-Booker, CEO (Non-Voting Member)
 Lorenzo Hough, President
 Monika Davis
 Michael Campbell
 David Poindexter

Board Members Absent

By Invitation: Non-Board Members in Attendance:

Gerald L. Santilli, Business Controller
 Michael Thomson
 David Annecharico, Esq.
 David Hussey, Esq.
 Shoshana Tyler, Principal
 Valerie Passalacqua, Assistant Operations Manager
 Natasha Martinez, School Operations Director
 Dr. Lisa Bell-Chiles
 Michael Willis
 Orlian Codrington
 Chatera Benson

Heloise Jettison, Vice-President
 Marguerite Pannell
 Spencer Bruce

B. PRESIDENT’S DISCLOSURE: EXECUTIVE SESSION

Lorenzo Hough: *I’d like to state, for purposes of the Minutes of this meeting that the Board of Trustees will meet in Executive Session during the course of this meeting for the following purpose under 65 P.S. § 708:*

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

L. Hough reviewed the written resignation of Cheryl Mallory from the Board of Trustees, effective November 10, 2017, a copy of which is incorporated by reference herein.

C. INSTALLATION OF TRUSTEES

MOTION
DAVID
POINDEXTER
 SECOND
MICHAEL
CAMPBELL
 VOTE:
 PASS
 FAIL

R17111601 Installation: Trustee Chatera Benson

RESOLVED, in accordance with the bylaws of Global Leadership Academy Charter School, Ms. Chatera Benson is hereby installed as trustee of the Board of Trustees of Global Leadership Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
General Counsel – Oath of Office	I, <u>Chatera Benson</u> , do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

TABLED

R17111602 Installation: Trustee Eugene Golson

RESOLVED, in accordance with the bylaws of Global Leadership Academy Charter School, Eugene Golson is hereby installed as trustee of the Board of Trustees of Global Leadership Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
General Counsel – Oath of Office	I, _____do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the

	<i>Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.</i>
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D. APPROVAL OF AGENDA

MOTION
DAVID
POINDEXTER
 SECOND
 MC
 VOTE:
 PASS
 FAIL

R17111603 Approval of the November 16, 2017 Agenda

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School hereby approves the November 16, 2017 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and its Board</i>	<i>Reviewed the Board Agenda</i>

E. APPROVAL OF MINUTES

MOTION
DAVID
POINDEXTER
 SECOND
MONIKA
DAVIS
 VOTE:
 PASS
 FAIL

R17111604 Approval of September 21, 2017 Minutes of Meeting

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School hereby approves the Minutes of the September 21, 2017 meeting of the Board of Trustees of Global Leadership Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and its Board</i>	<i>Reviewed the September 21, 2017 Board Minutes</i>

Upon motion by D. Poindexter, Seconded by M. Campbell, the Board voted to enter into closed executive session at 6:30 PM to discuss confidential matters.

Upon motion by D. Poindexter, Seconded by M. Campbell, the Board voted to adjourn from closed executive session at 7:17 PM.

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment

with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President – Lorenzo Hough, President

L. Hough announced that he is running the upcoming Philadelphia Marathon in support of Global Academies.

C. Chief Executive Officer - Dr. Naomi Johnson-Booker, CEO

Dr. Johnson-Booker reviewed the written monthly CEO report, a copy of which is incorporated herein, highlighting:

+ The school is currently fully enrolled; and

+ Discussed that GLA recently partnered with the Philadelphia Schools Partnership to interview and perform outreach to parents whose children are on the school's waitlist.

D. General Counsel – Sand & Saidel P.C.

D. Annecharico reported that the School Reform Commission has voted to request its dissolution. D. Annecharico reviewed with the Board the anticipated changes to the School District of Philadelphia regarding the dissolution of the School Reform Commission.

E. Financial Report – Santilli & Thomson

G. Santilli presented the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:

+ The student enrollment increase has increased the per pupil subsidy payment; and

+ Reviewed the school's current cash balance and upcoming subsidy payments.

F. Facility Committee Report - Lorenzo Hough, President; Dr. Naomi Johnson-Booker, CEO

Dr. Johnson-Booker reported that general building repair and maintenance will be conducted during intersession. Dr. Johnson-Booker additionally reported upon and discussed the proposed landscaping and snow removal contracts, including cost savings and the process through which the landscaper and snow removal service providers were identified and vetted.

G. Fundraising Committee Report - Heloise Jettison, Vice-President; Dr. Naomi Johnson-Booker, CEO

Dr. Johnson-Booker and S. Tyler reported upon the upcoming GLA Runs event, in addition to L. Hough's efforts to raise money by running the Philadelphia Marathon.

H. Joint Session - Global Leadership Academy Charter School and Global Leadership Academy Charter School Southwest at Huey

- a. Management Report for Global Leadership Academy Charter School Southwest at Huey - Dr. Naomi Johnson-Booker, CEO

V. Passalacqua reviewed Global Academies's development and implementation of revised truancy intervention protocols for the 2017-18 school year. Ms. Passalacqua reviewed the recently enacted Act 138 truancy law, and the steps that Global Academies has developed in conjunction with its legal counsel in order to comply with the law. Ms. Passalacqua reviewed efforts in place to understand and address the reasons why students are absent from school, keep parents informed, and help hold parents accountable for their students' attendance. K. Bourne reviewed efforts at GLASW to implement the truancy intervention protocols by partnering with families to promote student attendance, reviewing attendance and truancy policies with parents during back-to-school night, asking families to commit to a pledge of promoting student attendance, and promoting scholar excitement to attend school. Dr. Johnson-Booker reported upon a recent meeting with the District Attorney's office to review their role in truancy intervention.

V. Passalacqua additionally reviewed state standards regarding the education of children in foster care and homeless youth, as well as efforts by Global Academies to comply with state standards and open the schools' doors to children in foster care and homeless youth.

V. Passalacqua additionally reported that re-enrollment for the 2018-19 school year is underway at both GLA-West and GLASW. V. Passalacqua reviewed and discussed efforts to streamline the re-enrollment new student enrollment processes in order to promote accessibility. New scholar enrollment will start on January 8 for both schools and the lottery will be held in March.

S. Tyler and T. Evans reviewed the 2017-18 scholar excursion programs for GLA-West and GLASW, highlighting:

- + Reviewed and discussed the importance of the excursion program;*
- + Reviewed the goals and objectives of the excursion program, including to encourage scholars to leave their marks, to enable students to form their own opinions and perspectives of the world, and to promote cultural connections through partnerships with local programs;*
- + T. Evans reported that GLASW is building upon connections created by GLA-West and that GLASW is planning on expanding its scholar excursion program to at least two excursions this school year;*
- + T. Evans announced fundraising efforts to help scholars' participation in the excursion program;*
- + Dr. Johnson-Booker reviewed and presented the planned excursions this year for GLA-West and GLASW*
- + Dr. Johnson-Booker reviewed Global Academies' objective to build an endowment with the Global Foundation to support the excursion programs and expand fundraising efforts.*

Dr. Johnson-Booker reviewed winter intersession program, including a scholar trip to the Poconos and a performing arts camp for scholars of GLA-West and GLASW.

Dr. Johnson-Booker additionally reported that she had met recently with Dr. Hite, who promised that the School District will assist with the repair of GLASW's boiler.

SECTION III: UNFINISHED BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
DAVID
POINDEXTER
SECOND
MICHAEL
CAMPBELL
VOTE:
 PASS
 FAIL

R17111605 Report of Gerald Santilli of Santilli & Thomson, Business Controller

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School accepts the Financial Report of Gerald Santilli of Santilli & Thomson, Business Controller and all documents submitted by Santilli & Thomson, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Gerald Santilli, GLA's CEO and its board</i>	<i>The board reviewed the Financial Reports distributed by Gerald Santilli of Santilli & Thomson, Business Controller</i>

MOTION
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POINDEXTER
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CHATERA
BENSON
VOTE:
 PASS
 FAIL

R17111606 Human Resources Resolution - Dr. Naomi Johnson-Booker, CEO

RESOLVED that the Board of Trustees of Global Leadership Academy Charter School accepts the human resources changes, modifications and additions as presented.

<u>New Hire</u>	<u>Position</u>	<u>Start Date</u>
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<u>Resignations / Terminations</u>	<u>Position</u>	<u>End Date</u>
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Davitra Smith	Special services assistant	10/11/2017
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and its board</i>	<i>Reviewed and discussed the proposed personnel change</i>

MOTION
DAVID
POINDEXTER
SECOND
MICHAEL
CAMPBELL
VOTE:
 PASS
 FAIL

R17111607 Professional Services Contracts Resolution

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, Dr. Naomi Johnson-Booker, CEO is authorized and directed to negotiate contracts for the professional services described below, in consultation with the Business Controller and Legal Counsel; and

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Green Horizons Landscapes	\$500	Monthly annual contract
Eastern, LLC	Variable rates as set forth in contract proposal	Snow and ice removal services

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
GLA's CEO and its board	Reviewed and discussed the proposed professional services contracts

MOTION
DAVID
POINDEXTER
 SECOND
MONIKA
DAVIS
 VOTE:
 PASS
 FAIL

R17111608 Global Excursions 2017-2018

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves the 2017/2018 school year exploratory learning program to Washington, D.C.; Atlanta; Canada, Haiti as presented;

FURTHER RESOLVED, the Business Controller is hereby authorized and directed to fund the 2017/2018 school year exploratory learning program in an amount appropriate to the participation in the same by 5th, 6th, 7th, 8th scholars.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
GLA's CEO and its board	Reviewed that scholar excursion expenses are included in the budget, and that most expenses are for chaperones; reviewed and discussed that costs may vary depending on air fare and other accommodations

MOTION
DAVID
POINDEXTER
 SECOND
CHATERA
BENSON
 VOTE:
 PASS
 FAIL

R17111609 Educational Advisory Council

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves the appointment of a joint Educational Advisory Council committee with Global Leadership Academy Charter School Southwest at Huey;

FURTHER RESOLVED, the purpose of the Educational Advisory Council shall be to provide staff members and school leadership the opportunity to work together to promote assessment and improvement of the Global Academies educational program;

FURTHER RESOLVED, the Board Presidents of Global Leadership Academy Charter School and Global Leadership Academy Charter School Southwest at Huey are hereby authorized and directed to each

appoint a co-chair to the Educational Advisory Council; and

FURTHER RESOLVED, the staff will be recommended by the school leadership at each site to the Educational Advisory Committee.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and its board</i>	<i>Reviewed the role and purpose of the proposed Educational Advisory Council to promote innovation and staff involvement in the development of the Global Academies' educational program</i>

MOTION
DAVID
POINDEXTER
SECOND
MICHAEL
CAMPBELL
VOTE:
 PASS
 FAIL

R17111610 Staff Bonus 2017-2018 and Attendance Bonus 2016-2017

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves a 2017-2018 Holiday Bonus for staff in an amount to be determined in consultation with the Business Controller;

FURTHER RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves a 2017-2018 Holiday Bonus for administrative staff in an amount to be determined in consultation with the Business Controller; and

FURTHER RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves a 2016-2017 Attendance Bonus for staff, in an amount to be determined in consultation with the Business Controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and its board</i>	<i>Reviewed that the bonuses are contingent upon availability of funds</i>

MOTION
DAVID
POINDEXTER
SECOND
MICHAEL
CAMPBELL
VOTE:
 PASS
 FAIL

R17111611 Amended and Restated Academic and Support Agreement by and between Global Leadership Academy Charter School and Global Leadership Academy Southwest at Huey

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby ratifies the Amended and Restated Academic and Support Agreement by and between Global Leadership Academy Charter School and Global Leadership Academy Southwest at Huey as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Gerald Santilli, GLA's CEO</i>	<i>Reviewed that the proposed amendment would correct a typographical error in the previously approved contract regarding the service fee owed</i>

<i>and its board</i>	<i>by GLASW</i>
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B. DISCUSSION AND ANNOUNCEMENTS

C. THE NEXT REGULARLY SCHEDULED GLOBAL LEADERSHIP ACADEMY CHARTER SCHOOL BOARD MEETING IS TO BE HELD ON JANUARY 18, 2018 AT 4601 GIRARD AVENUE, PHILADELPHIA PA.

ADJOURNMENT @ 8:34 PM

MOTION
DAVID
POINDEXTER

SECOND
MONIKA
DAVIS

VOTE:

PASS
 FAIL