

SCHOOL PSYCHOLOGIST

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:

Under the supervision of the Director of Psychological Services and Funded Programs the School Psychologist counsels students and parents; consults with teachers, administrators and other personnel; assesses students; intervenes with students on matters involving behavior; and supports and nurtures the school climate.

ESSENTIAL JOB FUNCTIONS:

- Counsels students, parents, and guardians to enhance student success in school.
- Assess intellectual and educational characteristics of students, including the administration of individual psychological tests and provides written reports for Special Education purposes
- Recommends appropriate educational and psychological remediation for exceptional students.
- Administers achievement and intelligence tests and participates with teachers in the collection and synthesis of data for diagnosing psycho-educational difficulties.
- Consults with teachers, other personnel and/or outside professionals to provide requested information, develop plans for services and/or make recommendations.
- Intervenes in events of inappropriate student behavior to assist students to modify such behavior and develop successful interpersonal skills.
- Provides counseling, intervention strategies, and other therapeutic techniques with student, including parent education.
- Assesses students' home, and classroom environment to provide information regarding students' functioning and for developing recommendations.
- Participates in the development and revision of individualized educational plans (IEPs) and programs for designated students in special education.
- Prepares documentation, e.g. evaluations, observations, student progress, contacts with parents, teachers and outside professionals to provide written support, develop recommendations, and/or convey information.
- Prioritizes tasks, duties and schedule for maximum efficiency and results
- Provides appropriate consultive services to assist staff to better understand student behavior and learning patterns.
- Teach students to develop skills in self-esteem, social skills, choices, behavior, and anger management.
- Recommends and facilitates contact with community agencies and serves as a liaison as appropriate.
- Cooperates with other health and mental health agencies on problems of youth and solutions.
- Participates in various meetings e.g. student centered meetings, parent conferences, in-service training, site meetings to receive and/or provide information and/or meet credential requirements.
- Facilitates meetings, e.g. parent meetings, in-services, etc. to develop plans and/or provide information regarding goals for students.
- Knows and keeps up to date on IDEA laws and regulations and adheres to timelines.
- Performs other duties similar to the above in scope and function as required and as assigned.

EMPLOYMENT STANDARDS:

- Ability to meet physical requirements necessary to safely and effectively perform required duties
- Ability to follow oral and written directions
- Ability to get along with co-workers and deal with the general public tactfully, courteously and professionally
- Possess a valid and appropriate California State Driver's License

KNOWLEDGE OF:

- Assessment instruments
- Intervention strategies
- Counseling approaches
- Strategies to affect school climate

SKILL AND ABILITY TO:

- Identify problems and propose solutions
- Use good judgment and sound decision making
- Communicate effectively orally and in writing
- Work effectively with students individually, in small groups, and in whole class settings
- Effectively interact with students, parents, staff and agency personnel
- Provide in-service
- Complete psychological evaluations
- Complete a functional analysis

WORKING CONDITIONS:

- Classroom Environment
- Office Environment
- Driving a vehicle to conduct work

PHYSICAL FUNCTIONS:

- Sit and stand for extended periods of time
- Reach in all directions
- Ability to lift 25 lbs. maximum or carry any object weighing up to 15 lbs.
- Bend, twist, kneel and stoop
- Write legible reports
- Read notes, memos and printed material
- Speak clearly and communicate effectively

EDUCATION AND EXPERIENCE:

Bachelor of Arts or Science Degree; Master's Degree in Psychology from an accredited college or university preferred; Pupil Personnel Credential authorizing School Psychology

WORK YEAR:

195 days

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, sex (pregnancy or gender), sexual orientation, marital status, national origin (including language use restrictions), ancestry, disability (mental and physical, including HIV and AIDS), age (40 and above), medical condition (cancer/genetic characteristics), denial of family and medical care leave, or denial of pregnancy disability leave or reasonable accommodation. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization is a Drug and Tobacco-Free Workplace.

This organization requires a successful candidate to provide employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.

*Update approved: April 24, 2012
Board approved on April 24, 2007*