

*Charter School of Morgan Hill uses project-based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.*

**Charter School of Morgan Hill  
Board of Directors Meeting Minutes  
August 22, 2017**

<p><b>Call to Order - 5:08 pm</b></p>	<p><b>Roll call of members</b> Present - Brian Sullivan, Claude Solanas, Ryan McNamara, and Peng Lim Absent - Shawn Larsen Also present – Paige Cisewski, Kirsten Carr, Natalie Prcevski and Mary Roensch</p> <p><b>Members of the public may speak on closed session topics</b> There was no public comment.</p>
<p><b>Adjourn to Closed Session – 5:09 pm</b></p>	<p><b>Personnel Contracts</b></p>
<p><b>Closed Session - Adjourned at 5:45 pm</b></p>	
<p><b>Reconvene to Open Session – 5:46 pm</b></p>	<p><b>Roll call of members present</b> Present - Brian Sullivan, Claude Solanas, Ryan McNamara, and Peng Lim Absent - Shawn Larsen Also present - Paige Cisewski, Susan Pfefferlen, Mary Roensch, Vivianne Brager, Stacey Daprile, Kirsten Carr and Natalie Prcevski</p> <p><b>Acknowledge Mission and Vision Statement</b></p> <p><b>Approval of minutes of 05/23/17 CSMH Board Meeting</b> A motion to approve the minutes from the 05/23/17 meeting was made by Claude Solanas Seconded by Ryan McNamara Approved 4-0</p> <p><b>Approval of minutes of 06/20/17 CSMH Board Meeting</b> A motion to approve the minutes from the 06/20/17 meeting was made by Ryan McNamara Seconded by Peng Lim Approved 4-0</p> <p><b>Members of public may speak on any topic not on the agenda</b> There was no public comment.</p>

**Action Items:**

**Transition and Election of Officers of BOD and CSMH for 2017-2018 (CSMH BOD - Chairman, Vice-President, Secretary; CSMH - CEO, CFO and Secretary)**

The Board acknowledges the transition of departing members, Jon Hinthorne and Brian Sullivan. Paige Cisewski welcomes new members Stacey Daprile, Kirsten Carr and Natalie Prcevski.

Election of Officers and Committee Members for 2017- 2018 Board of Directors:

Ryan McNamara moved to nominate Claude Solanas as Chairman of the Board of Directors  
Seconded by Peng Lim  
Approved 5-0 with Claude Solanas abstaining and Shawn Larsen absent at this time

Claude Solanas moved to nominate Ryan McNamara as Vice-President of the Board of Directors  
Seconded by Kirsten Carr  
Approved 5-0 with Ryan McNamara abstaining and Shawn Larsen absent at this time

Kirsten Carr moved to nominate Stacey Daprile as Secretary of the Board of Directors  
Seconded by Peng Lim  
Approved 5-0 with Stacey Daprile abstaining and Shawn Larsen absent at this time

**The Board acknowledges the Officers of the Corporation as:**

Paige Cisewski as Chief Executive Officer  
Mary Roensch as Chief Financial Officer  
Vivianne Brager as Secretary  
A motion to approve the Officers of the Corporation was made by Peng Lim  
Seconded by Kirsten Carr  
Approved 6-0

**Selection of CSMH BOD Committee Members: Dispute Resolution Committee**

Ryan McNamara nominated Natalie Prcevski, Kirsten Carr and Peng Lim to serve on the Dispute Resolution Committee.  
Seconded by Stacey Daprile  
Approved 4-0 with Natalie Prcevski, Kirsten Carr and Peng Lim abstaining

**Approval of check signers of all CSMH bank accounts (Executive Director, Principal, Chairman of BOD, BOD Teacher Rep, CFO)**

Approval of Check Signers of all CSMH bank Accounts (Executive Director, Principal, Chairman of BOD, BOD Teacher Rep, CFO)  
A motion to approve check signers: Paige Cisewski, Susan Pfefferlen, Claude Solanas, Stacey Daprile and Mary Roensch was made by Kirsten Carr  
Seconded by Natalie Prcevski  
Approved 6-0

**Develop and approve CSMH BOD meeting calendar for 2017-18 school year**

A motion to approve the CSMH BOD meeting calendar for 2017-2018 was made by Peng Lim  
Seconded by Ryan McNamara  
Approved 6-0

	<p>It was mutually agreed upon that regular Board meetings will be held at 5:30 p.m. as follows:</p> <ul style="list-style-type: none"> <li>○ September 26<sup>th</sup></li> <li>○ October 24<sup>th</sup></li> <li>○ November 28<sup>th</sup></li> <li>○ January 23<sup>rd</sup></li> <li>○ February 27<sup>th</sup></li> <li>○ March 27<sup>th</sup></li> <li>○ April 24<sup>th</sup></li> <li>○ May 22<sup>nd</sup></li> <li>○ June 26<sup>th</sup></li> </ul> <p>There will be no meeting in the months of December and July.</p> <p><b>Approve grant requests to CSMH Foundation</b>  A motion to approve the preliminary grant requests to CSMH Foundation was made by Kirsten Carr  Seconded by Peng Lim  Approved 6-0</p>
<p><b>Consent Agenda:</b></p>	<p><b>Approval of updated Employee handbook</b>  <b>Approval of personnel report</b>  A motion to approve the consent agenda items was made by Peng Lim  Seconded by Natalie Prcevski  Approved 6-0</p>
<p><b>Discussion Items:</b></p>	<p><b>Closed Session Action Report</b>  The Board acknowledges two actions taken in closed session  1. Approved the Staff Appreciation proposal with revisions.  2. Received correspondence from Laura Hagiperos regarding employment.</p> <p><b>Start of school update / changes</b>  Susan Pfefferlen updated the Board on the Ed Camp training that took place for 3 full days prior to the start of school and changes made to transition from a 7 period school day to a 6 period school day. She also discussed the new enrichment classes being offered, pick up and drop off and the Gentle Beginnings Kindergarten program.</p> <p><b>Facilities Update</b>  Paige Cisewski informed the Board of the challenging conversion of the MPR to 4 classrooms done by MHUSD and its deficiencies. She also gave an update on the Track, potential Lease Agreement for parking, Proposition 51, High-speed Rail and our new website.</p> <p><b>Proposed Grant Request Budget for CSMH Foundation</b>  Mary Roensch spoke to the Board about the proposed grant request budget to the CSMH Foundation.</p>
<p><b>Reports</b></p>	<p><b>CSMH Financial Report</b>  <b>Foundation Update</b>  <b>Principal's Report</b></p>
<p><b>Upcoming Events</b></p>	<p><b>CSMH Back to School Night K-4<sup>th</sup> grade – Tuesday 8/29/17</b>  <b>CSMH Back to School Night 5<sup>th</sup>-8<sup>th</sup> grade – Thursday 8/31/17</b></p>

	<b>Board of Directors' Meeting – September 26, 2017 at 5:30pm</b> <b>Gala Event and Auction – October 13, 2017 at 6:00 pm at Coyote Creek Golf Club</b>
<b>Open Session - Adjourned at 7:10 pm</b>	Adjourn  Minutes approved on September 26, 2017  Secretary Signature _____