

**Montour School District  
Board of School Directors  
Regular Monthly Board Meeting  
Thursday, November 26, 2017  
Place: Administrative Board Room #361  
Time: 6:30 p.m.**

**Call to Order** The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay following a brief Executive Session at 6:30 p.m.

**Pledge** The Pledge of Allegiance was said at the beginning of the meeting.

**The following members were present:**

**Roll Call** Mr. Barclay, Mr. Barth, Mr. DiClemente, Mr. Dudash, Mr. Hutter, Mrs. Moore, Mr. Rippole, and Mr. Young

**The following members were absent:**

Mrs. Morrow

**Also present at the Board Meeting:**

Janet Burkardt, Solicitor Dr. Stone, Superintendent of Schools  
Tiffani Doyle, Recording/Board Secretary

**Recognitions/  
Presentations**

1. The following students have been nominated for “Student of the Month” at the David E. Williams Middle School for the month of October (presented on 11/09/17):
  - Kara Fraser
  - Chris Koziell
  - Lakyn Shaltenbrand
  - Anthony Orlandini
  - Saveria Ulizzi
  - Shane Sprys
  - Sophia Bookwood
  - Ryder Blyzwick
2. The following students have been nominated for “Student of the Month” at the Montour Elementary School for the month of October (presented on 11/16/17):

**Team Discovery**

- Zayden Irby – Kindergarten
- Leo Verdream – Kindergarten
- Anna Augustine – 1<sup>st</sup> Grade
- Melina Muto – 1<sup>st</sup> Grade
- Ella Richard – 2<sup>nd</sup> Grade
- Max Simunovic – 2<sup>nd</sup> Grade
- Mason Gates – 3<sup>rd</sup> Grade
- Gaige Schoff – 3<sup>rd</sup> Grade
- Braden Kulak – 4<sup>th</sup> Grade
- Mackenzie Maslanka – 4<sup>th</sup> Grade

3. The following students have been accepted to participate in the PMEA District Band Festivals (presented on 11/09/17):
  - Allison Cercone, Oboe
  - NiNi Curcione, Flute
  - Bella Tirone, Flute
4. The following students have been accepted to participate in the WACA Honors Band Festival (presented on 11/09/17):
  - Lauren Harrison - Clarinet
  - Alex Campbell - Alto Sax
  - NiNi Curcione - Fute
  - Nathan DelSanto - Clarinet
  - Danny Spezialetti - Baritone
  - Emily Molter - Alto Sax
  - Taylor Froehlich - Alto Sax
  - Alexa Senott - Trombone
  - Logan Giles - Bari Sax
5. Mr. Justin Aglio – Innovations Update (presented on 11/09/17)
6. Mr. Jerry Waldorf – Campus Security Update (presented on 11/09/17)

## Reports

Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

### **President, Mr. Thomas Barclay**

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of November 3, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of October 26, 2017.

Mr. Hutter made the motion to approve the President Report, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”

### ***MOTIONS CARRIED***

### **Superintendent, Dr. Christopher Stone**

3. Approve the revisions to the entire 100 section (listed below) of the Montour School District Policies as per the attachment:
  - 100 - Comprehensive Planning
  - 101 - Mission Statement/Shared Values
  - 102 - Academic Standards
  - 105 - Curriculum
  - 105.1 - Review of Instructional Materials by Parents/Guardians and Students
  - 105.2 - Exemption from Instruction
  - 106 - Curriculum Maps for Planned Instruction
  - 107 - Adoption of Planned Instruction
  - 108 - Adoption of Textbooks
  - 109- Resource Materials
  - 110 - Instructional Supplies
  - 111 - Lesson Plans
  - 112 - Guidance Counseling

- 113 - Special Education
- 113.1 - Discipline of Students with Disabilities
- 113.2 - Behavior Support
- 113.3 - Screening and Evaluations for Students With Disabilities
- 113.4 - Confidentiality of Special Education Student Information
- 114 - Gifted Education
- 115 - Career and Technical Education
- 116 – Tutoring **DELETE**
- 117 - Homebound Instruction
- 118 - Independent Study
- 119 - Current Events **DELETE**
- 121 - Field Trips
- 121.1 - Travel by School Groups
- 122 - Extracurricular Activities
- 123 - Interscholastic Athletics
- 123.1 - Concussion Management
- 123.2 - Sudden Cardiac Arrest
- 124 - Alternative Instruction
- 125 - Adult Education **DELETE**
- 126 - Class Size
- 127 - Assessment System
- 130 - Homework
- 137 - Home Education Programs
- 137.1 - Extracurricular Participation by Home Education Students
- 138 - English as a Second Language/Bilingual Education Program
- 140 - Charter Schools
- 140.1 - Extracurricular Participation by Charter/Cyber Charter Students
- 142 - Migrant Students
- 143 - Standards for Persistently Dangerous Schools
- 144 - Standards for Victims of Violent Crimes
- 146 - Student Services

4. Approve a payment toward soccer WPIAL championship rings in the amount of \$100/ring.
5. Approve the purchase of 500 student tickets in the amount of \$2,500 for the WPIAL championship game to be held at Heinz Field on Saturday, November 18<sup>th</sup>.

Mr. Rippole made the motion to approve the Superintendent Report, seconded by Mr. Dudash.

ROLL CALL: Mr. Barclay, Yes; Mr. Barth, Yes; Mr. DiClemente Yes; Mr. Dudash, Yes; Mr. Hutter, Yes (**abstain to #4**); Mrs. Moore, Yes; Mr. Rippole, Yes (**abstain to #4**); Mr. Young, Yes.

***MOTIONS CARRIED***

**Budget & Finance**

Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

**Business Manager, Mrs. Anna Borsos**

1. Approve the Treasurer’s Report for October of 2017 as follows:

**FUND**

**10 GENERAL FUND**

**YTD TOTALS**

Revenues Year to Date

\$ 48,635,121.40

Expenditures Year to Date	\$ 17,594,260.75
FNB Bank Balance as of 10/31/17	\$ 38,466,095.16
PSDLAF Bank Balance as 10/31/17	\$ 4,671.15
Audited Fund Balance as of 6/30/16	\$ 2,971,913.00

**30 CAPITAL PROJECTS FUND YTD TOTALS**

Athletic Center Project #3550

FNB Bank Balance as of 10/31/17	\$ 117,640.00
Audited Fund Balance as of 6/30/16	\$ 117,640.00

**32 CAPITAL RESERVE FUND YTD TOTALS PTD TOTALS**

Key Bank as of 10/31/17	\$ 1,142,011.74
Audited Fund Balance as of 6/30/16	\$ 426,785.00

**39 CAPITAL PROJECTS FUND YTD TOTALS PTD TOTALS  
ELEM**

Elementary Project #3777:

Total Value of Contracts	\$ 37,158,805.10
Approved Change Orders	\$ 751,768.08
Contract Sum to Date	\$ 37,910,573.18

Construction Dollars Spent to Date	\$ 3,780,750.57	\$ 37,452,931.88
Soft Costs Spent to Date	\$ 1,550,767.59	\$ 8,404,480.59

PCOs Under Review	\$ 443,220.36
PCOs Pending MSD Approval	\$ 0.00

PLGIT-2015 Bond Balance of 10/31/17	\$ 706,892.91
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PLGIT-2017 Bond Balance of 10/31/17	\$ 3,012,792.04
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Audited Fund Balance as of 6/30/16	\$ 23,466,749.00
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**50 CAFETERIA FUND YTD TOTALS**

Revenues Year to Date	\$ 211,874.33
Expenditures Year to Date	\$ 184,652.53

FNB Bank Balance as of 10/31/17	\$ 26,650.40
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Audited Fund Balance as of 6/30/16	\$ (112,412.00)
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**MONTHLY TOTALS**

# of Breakfast served in October 2017	4,346
# of Lunches served in October 2017	29,457
October 2017 Ala Carte dollar sales	\$ 46,106.46

**70 FIDUCIARY FUND**

FNB Bank Balance as of 10/31/17

**YTD TOTALS**

\$ 31,039.37

**ATHLETIC TICKET SALES**

Football

\$ 17,767.35

**VIII. BUDGET & FINANCE****Business Manager, Mrs. Anna Borsos**

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS****BILLS FOR APPROVAL****11/16/2017**

<b>General Fund 10</b>		<b>Totals</b>
Bills to be Approved	\$ 1,909,530.35	
Bills to be Ratified	\$ 2,073,702.88	
<b>Capital Projects Fund 30</b>		<b>Totals</b>
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
<b>Capital Reserve Fund 32</b>		<b>Totals</b>
Bills to be Approved	\$ 1,868.25	
Bills to be Ratified	\$ -	
<b>Capital Project Fund 39</b>		<b>Totals</b>
Bills to be Approved	\$ 846,968.76	
Bills to be Ratified	\$ 29,183.15	
<b>Cafeteria Fund 50</b>		<b>Totals</b>
Bills to be Ratified	\$ 252,114.05	
<b>Activity Fund 70</b>		<b>Totals</b>
Bills to be Ratified	\$ 7,411.15	

2. Approve the Budget Transfers from November 2017:

\$ 5,000.00	FROM	10-2620-610-000-10-240-000-000-0026	Operations of Building Services- General Supplies
	TO	10-2630-610-000-30-800-000-000-0026	Care and Upkeep of Grounds Services-General Supplies
\$ 5,000.00	FROM	10-2620-610-000-10-240-000-000-0026	Operations of Building Services- General Supplies
	TO	10-2630-610-000-20-500-000-000-0026	Care and Upkeep of Grounds Services-General Supplies
\$ 5,000.00	FROM	10-2620-610-000-10-240-000-000-0026	Operations of Building Services- General Supplies
	TO	10-2630-330-000-30-000-000-000-0026	Care and Upkeep of Grounds Services-Other Professional Services
\$30,000.00	FROM	10-1290-563-000-30-000-000-000-0012	Special Programs Other Support-Tuition to Non Public Schools
	TO	10-1270-329-000-30-000-000-000-0012	Multi Handicapped Support-Professional Education Services Other

\$ 3,500.00	FROM	10-1233-322-000-30-000-000-0012	Autistic Support-Professional Education Services IU's
	TO	10-1225-322-000-00-000-000-0012	Speech and Language Support-Professional Education Services IU's
\$ 284.89	FROM	10-1110-640-000-10-270-170-000-0270	Regular Program Elementary Secondary-Books and Periodicals
	TO	10-2250-610-000-10-270-155-000-0270	School Library Services-General Supplies
\$ 600.00	FROM	10-1221-329-000-20-500-000-0012	Deaf or Hearing impaired Support-Professional Education Services Other
	TO	10-1225-324-000-00-000-000-0012	Speech and Language Support-Professional Education Services Training & Development
\$ 1,000.00	FROM	10-3254-580-000-30-800-550-000-0000	School Sponsored Student Activities Track Coach - Travel
\$ 500.00	FROM	10-3254-810-000-30-800-550-000-0000	School Sponsored Student Activities Track Coach-Dues and Fees
	TO	10-3255-580-000-30-800-550-000-0000	School Sponsored Activities Cross Country Coach-Travel
\$ 1,200.00	FROM	10-3250-810-000-30-800-550-000-0000	School Sponsored Activities-Dues and Fees
	TO	10-3266-580-000-30-800-550-000-0000	School Sponsored Activities Tennis Coach- Travel

Mr. Hutter made the motion to approve the Budget & Finance Report, seconded by Mr. Rippole.

ROLL CALL: All Present Voted "YES"  
**MOTIONS CARRIED**

**Education**

Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

**Pupil Services, Dr. Robert Isherwood**

1. Approve a research study by Nicole Bezula from Point Park University on "The Effect of Co-Teaching on Math Achievement of 7<sup>th</sup> Grade Students" to begin at David E. Williams Middle School in the Spring of 2018 at no cost to the District.

**Director of K-4 Academic Achievement and District Innovation, Mr. Justin Aglio**

2. Approve the reservation dates of March 24<sup>th</sup> and 25<sup>th</sup>, 2017 for the "Minefaire Pittsburgh" event to be held at the Montour School District. Details pending further discussion, walkthroughs, and contract review by the Solicitor.
3. Accept a \$5,000 grant from Heinz Endowments to offer scholarships to underserved school districts in order to attend the 2017 National Educational Research in Practice Summit at Montour.
4. Accept a \$1,500 grant from OnHands Schools to offer scholarships to round table presenters in order to attend the 2017 National Educational Research in Practice Summit at Montour.
5. Accept a \$1,400 donation from the Platt Family to be used toward the Montour Elementary School LEGO Room.

**High School Principal, Mr. Todd Price**

6. Approve the submission of a grant request to Project Lead the Way in the amount of \$10,000.00 to support the addition of computer sciences curriculum, teacher professional development, and supporting resources and materials.

7. Approve the addition of the Montour High School Computer Sciences Co-Curricular Club, as per the attached student proposal.
8. Approve the Memorandum of Understanding between Montour High School and Carnegie Mellon University to use the CMU Math Tutor Program for the purpose of action research, as per the attached.

Mr. Dudash made the motion to approve the Education Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted "YES"  
**MOTIONS CARRIED**

**Facilities**

Mr. Barclay called upon Mr. Yonkers to present the Facilities agenda and tonight made a motion to approve the following:

**Director of Operations, Mr. Darryl Yonkers & Facilities Manager, Mr. Evan Ferris**

1. Approve the Lowe's purchase of eight (6) refrigerators and five (5) microwaves for the Elementary School at a total cost of \$4,918.63.

Mr. DiClemente made the motion to approve the Facilities Agenda, seconded Mrs. Moore.

ROLL CALL: All Present Voted "YES"  
**MOTIONS CARRIED**

**Personnel**

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

**Director Human Resources, Mrs. Susan Sinicki**

1. Approve the following personnel items pending all clearances:

**Extra-Curricular Activities – New Appointments**

Name	Position	Effective	Salary
Angelos, Christopher	Asst. Varsity Boys Basketball Coach	11/17/17	\$5,868 (Contractual rate)
Bradic, Jeff	MHLI – Physics/AP Calculus	11/17/17	\$41/hr. (Contractual Rate)
Cercone, Greg	JV Boys Basketball Coach	11/17/17	\$5,431 (Contractual Rate)
Deceder, Kim	Intramurals, MES	11/17/17	\$2,784.50 (½ Contractual Rate)
Doppelhauer, John	DEW Assistant Wrestling Coach	11/17/17	\$3,287 (Contractual Rate)
Giammarco, John	7 <sup>th</sup> Gr. Boys Basketball Coach	11/17/17	\$2,888 (Contractual Rate)
Gill, Jharrin	Asst. 9 <sup>th</sup> Gr. Girls Basketball Coach	11/17/17	\$2,888 (Contractual Rate)
Groznik, Andy	Intramurals, MES	11/17/17	\$2,784.50 (½ Contractual Rate)
McCleary, Emily	Assistant Swim Coach	11/17/17	\$4,859 (Contractual Rate)
Stephans, Jamie	MHLI – Chemistry	11/17/17	\$41/hr. (Contractual Rate)
Tournay, Merle	Assistant Wrestling Coach	11/17/17	\$3,287 (Contractual Rate)

**Professional Staff – Leave of Absence**

Name	Location	Assignment	Type of Leave	Leave Dates
Benson, Vicky	MHS	Teacher	FMLA/paid/unpaid	2/5/18-4/23/18
DeRose, Sommer	MHS	Teacher	FMLA/paid/unpaid	1/29/18-4/30/18; 8/27/18-1/2019
Taucher, Grace	MHS	Teacher	Sabbatical	1/26/17-6/13/17

### Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Archacki, Nicholas	Garage	Bus Driver	Unpaid	9/18/17 – 1/2/18
Chynoweth, Abby	MHS	Para	FMLA/paid/unpaid	12/4/17 – 3/21/18

2. Approve the November conference grid as submitted.
3. Approve the request of Andrea Usouski to delete her Elementary School Counseling and Secondary School Counseling certifications.
4. Approve independent contractor Melissa Wallace to serve as Webmaster. Ms. Wallace will serve as Webmaster from the time period of January 1, 2018 until December 31, 2018 at an amount not to exceed \$12,000.

Mr. Rippole made the motion to approve the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”  
***MOTION CARRIED***

**Transport.** Mr. Barclay called upon Mr. Bob Wagner to present the Transportation agenda and made a motion to approve the following:

1. Approve the use of two school buses for the United States Marine Corp’s sponsored program “Stuff A Bus” which benefits the Toys for Tots organization at the Robinson Towne Center parking lot from November 26<sup>th</sup> through December 1<sup>st</sup>.
2. Approve the purchase of a 2016 Chevrolet CG33803 from Bluebird of Pittsburgh at a cost of \$58,812.

Mr. Barth made the motion to approve the Personnel Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”  
***MOTION CARRIED***

- Athletics**
1. Approve the Montour Elementary PTA to utilize the Athletic Center for Fourth Grade Events on Friday, June 8, 2018 from 6:00 p.m. – 10:00 p.m. at no cost to the District.
  2. Approve the distribution of four (4) game tickets per team member for each home game of the boys and girls basketball teams for the upcoming 2017-2018 season.

Mr. Rippole made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”  
***MOTION CARRIED***

**Solicitor** Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s Agenda and made a motion to approve the following:

1. Approve the proposal by Red Swing Consulting Services, LLC for Surveying Services at the Forest Grove Elementary School with a total labor cost of \$8,905.00 and estimated direct expenses of \$150.00.



Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

**Comments/  
Adjourn**

Mr. Barclay asked if there were any comments, hearing none he made the motion to adjourn the voting meeting at 7:16 p.m.

VOICE  
ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***



Thomas Barclay, President



Tiffani Doyle, Secretary