

**Minutes of the  
February 20, 2017  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, February 20, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Instructional Services Jennifer Crook, Executive Director of Business and Finance Brenda Poteet, Director of Special Education Cherish Hermes, Max Rutherford, Kristen Dutschmann, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick. Jeff Garrett was not present.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Accountability and responsibility are shared by all.

**3. Pledge of Allegiance**

The pledge was led by third grade student council representatives.

**5. Faculty and Staff Members of the Month**

- A. Elementary Faculty Member of the Month – Mrs. Arianne Exline
- B. Secondary Faculty Member of the Month – Mrs. Suzi Ickles
- C. Staff Member of the Month – Mrs. Tisha Carpenter
- D. Top Cougar Kitchen – November through February is China Spring Middle School.

Superintendent Marc Faulkner acknowledged Elementary Faculty Member of the Month Mrs. Arianne Exline, Secondary Faculty Member of the Month, Mrs. Suzi Ickles, and Staff Member of the Month, Mrs. Tisha Carpenter.

Assistant Superintendent Kevin Pitts acknowledged China Spring Middle School as the Top Cougar Kitchen for November – February.

**6. Public Comment**

There was no public comment.

**7. Reports to the Board (Information Item)**

- A. Extra-Curricular – Athletics, Band, FFA
  - 1. Athletics
  - 2. Band
  - 3. FFA
  - 4. FCS – FCCLA report
- B. Presentation by Elementary Staff
- C. Questions for campus principals about reports
- D. Executive Director of Business and Finance
- E. Executive Director of Instructional Services
- F. Director of Special Education

- G. Assistant Superintendent
- H. Superintendent
  - 1. Skool Live contract
  - 2. Resignations and Retirements
  - 3. Posted two new positions
  - 4. Education Foundation

Reports to the Board were given by the following: For athletics, Coach Stone reported on boy's track activities and Coach Holder reported on girl's track. Pam Hyatt reported on band activities and All State Honors. Johnnie Day and several FFA Officers reported on National FFA Week and FFA activities and upcoming events. FCCLA Officers reported on Career & Tech Month and FCCLA accomplishments and presented a Certificate of Honorary Membership, FCCLA Region III to Dr. Faulkner for Recognition of Outstanding Service. Kim Coe and some of the elementary staff presented examples of Conscious Discipline, a three part program. Brenda Poteet reported on Business and Finance; Jennifer Crook presented the report on Instructional Services; Cherish Hermes presented the Special Education Report; Dr. Pitts reported on maintenance, transportation and food services, scheduled to attend five college job fairs, upgrading HVAC, continuing investigation on cause of water leak in MS gym; Dr. Faulkner reported that he cancelled Skool Live contract and removal of kiosks; resignation of Coach Melissa Cain, Terina Heinz is retiring, Krista Koopman, Lucy Petter is retiring, Laura Wright, Nancy Moore is retiring. Hiring for two new positions, Coordinator of College and Career Readiness and second police officer job posted for elementary and intermediate campuses. Education Foundation is hosting Top 10 Per Cent Banquet on March 16<sup>th</sup> and Distinguished Alumni who is Dr. Brad Gilliam; golf tournament will take place on April 28<sup>th</sup>, Tree Lake property has been sold and received wire transfer for payment to be used for future purchase of property.

#### **8. Executive Session, Govt. Code 551.074 and 551.072**

- A. Consideration, discussion, and possible approval of administrator contracts (Action Item)
- B. Superintendent/Board Goals

The Board went into executive session at 7:30 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

#### **9. Action arising from Executive Session (Action Item)**

The Board returned from executive session at 8:57 p.m. with no action taken.

Dr. Faulkner recommended the approval of 2 years contracts for Mark Bell, Miranda Brown, Kim Coe, Jennifer Crook, Cherish Hermes, Pam Hyatt, Heather Jenkins, Mike Kelly, Kevin Pitts and Max Rutherford, Brenda Poteet for 2 year non-certified. Mike Compton for 1 year - 11 month contract; 11 month contracts for Kristin Dutschman, Jeremy Gilbert, Lisa Howard, Kelly Levesque and Jim Ditto 1 year - 12 month.

Jeff Bradburn moved and Holly Dunham seconded the motion to approve the contracts as specified. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

#### **10. Approval of minutes from the regularly scheduled board meeting held on January 16, 2016 following the called meeting. (Action Item)**

Holly Dunham moved and Chris Gerick seconded the motion to approve the minutes from the regularly scheduled board meeting held on January 16, 2017. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

#### **11. Review district purchases of supplies and personal property (Information Item)**

There were no questions on the check register.

#### **12. Consideration, discussion, and possible approval of retainer renewal with Walsh Gallegos, Trevino, Russo and Kyle P.C. Law Firm (Action Item)**

Mike Dill moved and Chris Gerick for the seconded a motion to approve a retainer renewal with Walsh, Gallegos, Trevino, Russo and Kyle P.C. Law Firm for the 2017-2018 school year. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**13. Consideration, discussion, and possible approval of an impact statement for International Leadership of Texas Charter School (Action Item)**

Jeff Bradburn moved and Dod Moore seconded a motion to approve we check box on impact statement for International Leadership of Texas Charter School that indicates yes, their school expansion will have a significant on us. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of an IMA (Instructional Materials Allotment) request for Chromebooks for our Curriculum Innovation and Learning Design Team (Action Item)**

Holly Dunham moved and Chris Gerick seconded a motion to approve an IMA request for Chromebooks in the amount of \$45,957.56. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of updating a CTE computer lab at the high school (Action Item)**

Dod Moore moved and Holly Dunham seconded a motion to approve updating CTE computer lab at the high school using Carl Perkins Grant money in the amount \$13,200.00. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion, and possible approval of fencing bid and parking pad bid for expanded bus lot (Action Item)**

Mike Dill moved and Jeff Bradburn seconded a motion to approve fencing bid and parking pad for expanded bus lot which includes Troy Justice for the dirt work in the amount of \$15,835 and Pinnacle Fence Company in the amount of \$9,279. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**17. First Reading of update 107 (Information Item)**

Dr. Faulkner plans to send correspondence regarding changes and encouraged board members to continue to read and note changes in red.


**18. Consideration, discussion, and possible approval of budget amendments to the 2016-2017 operating budget (Action Item)**

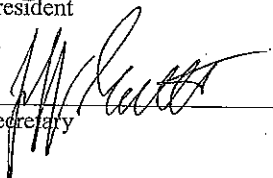
Mike Dill moved and Holly Dunham seconded a motion to approve 3 budget amendments to the 2016-2017 operating budget. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**19. Adjourn (Action Item)**

Dod Moore moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:19 p.m.

  
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President

  
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Secretary