

## Eisenhower High School Attendance Policy and Consequences for 2017-18

Parents and Students,

**Research shows that student attendance has a large impact on a student's GPA (Grade Point Average), college readiness, and overall success in school.** It is our goal at Eisenhower to provide seven periods of high quality, effective instruction and in order to provide that we need every student in every class, at all times. Since attendance is so important to us below, you will see the consequences for the following attendance related infractions.

### Full Day Absence (FDA)

We require that parents notify the attendance office when their child is absent, late, or needs to leave early. If the parent does not notify the school their child will be referred to a dean for a full day absence. A full day absence is when a student does not:

- Attend at least three class periods or
- Does not attend school for the entire day.

Students will earn a **3-hour after school detention** for every full day absence

**Excessive Absences:** A student will be limited to a total of ten (10) absences (excused or unexcused) per semester. When parents notify the school prior to or on the same day of the absence, the student will be counted as excused.

Medical documentation may be required to excuse extended absences of more than three (3) consecutive days or more than six (6) non-consecutive days per semester. The medical documentation must be submitted the day the student returns to school.

### Eisenhower Attendance Office

You may contact the attendance office at the following numbers:

708-597-6300 ext. 4600 (English)

708-597-6300 ext. 4009 (Español)

When you call, please be prepared to provide the following:

- Parent/guardian name and relationship to student
- Student's name
- Date(s) of absence
- Reason for absence(s)

### Unexcused Class Absence (UCA)

A unexcused class absence is when a student is more than ten minutes late for class or does not report to class at all. The consequence for unexcused absences are:

Attendance Code	Consequence
T10	T10 is when a student 10 or more minutes late for class. The consequence for this is a <b>1-hour detention or 2 lunch detentions</b> . Excessive T10 referrals will result in 2-hour after school detentions.
UCA	UCA is when a student does not attend class. The consequence for this is a <b>2-hour after school detention</b>

### Tardy

A tardy is defined as any time a student enters the class after the bell rings up to the first 10 minutes of class. The consequences for excessive tardiness (EUT) are:

Number of Tardies	Consequence
1-8	The first eight tardies result in a <b>1-hour after school detention</b>
9-16	Every fourth tardy (tardy 12 and 16) will result in a <b>2-hour after school detention</b>
20	There will be a <b>mandatory parent conference</b> for the student's 20 <sup>th</sup> tardy
24+	Every four tardies (24, 28, 32, etc. ) will result in the student earning a <b>3-hour after school detention</b>

**Dwight D. Eisenhower High School**

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