

GOVERNANCE MEETING MINUTES

Los Angeles Unified School District Verdugo Hills High School Tuesday October 3, 2017

Present: Aaron Peterson, Lisa Cheby, Tamiko Revel, Nancy Meraz, Carlos Santoyo, Heriberto Marquez, Nicole Vermolen, Angel Espindola, Scott Kemple, Arturo Barcenas, Everardo Silva, Tom Vermolen

Excused: Kurt Berg

I) WELCOME/CALL TO ORDER

- a) Aaron Peterson (co-chair) welcomed the council.
- b) The meeting was called to order at 3:34pm by Aaron.

II) FLAG SALUTE

The Pledge of Allegiance was led by Angel Espindola.

III) APPROVAL OF THE MINUTES

Minutes of the September 5, 2017 meeting approved.

IV) PUBLIC COMMENT

Ms. Trevino (and Ms. Swan); anti-bullying campaign. **Rock n' Talk** assembly \$2,900 for 2 assemblies. Possibly January date. Angel to propose this item next Governance meeting to make it an action item that we can vote on.

V) PRINCIPAL'S REPORT

- Tom Vermolen to be on council as student representative.
- Back to school week was used very efficiently in terms of handing out text books, photo ID'd etc.
- Summer bridge program was very successful , especially the Link Crew peer-to-peer interactions. Hopefully next meeting there will be data to share on passing grades.
- Homecoming game October 20, homecoming on October 21.

VI) OLD BUSINESS

VII) NEW BUSINESS

Technology Committee Proposal - Technology Committee Proposal 10/3/2017

The Technology Committee makes the following recommendations for expenditures from the reserve TSP Funds to move us into Phase 2 of technology expansion. Phase 1 focused on expanding teacher technology such as laptops, projectors, etc. Phase 2 aim to increase student access through expanding access to mobile technology on campus.

1. We recommend amending the Governance Council's decision in May 2017 allocating \$38,520.82 for computers for 158 to be used instead to purchase new computers for 229. This room is used for a class periods 3 and 4 with an instructor, Dr. Van Baal, who will maintain the lab. Dr. Van Baal submitted a quote for 31 all-in-one PCs totaling [\\$35,996.58.](#)
 1. We make this recommendation based on the agreement that that John Koo (and possibly Mr. Yip) will move the 30 of the 35 Windows 7 computers from the upgraded lab in Room 40 to room 158, which already wired to be a computer lab and is used during period 4 by College Bound.
 2. We also recommend that the remaining 5 from room 40 and the functional computers from Room 229 be used to create a small lab/ labs elsewhere on campus. Since we do not have the funds for the rewiring of a room to create a lab, we recommend finding rooms with adequate ports and outlets (i.e. the strips of outlets and ethernet ports in the parent center and college center).
 3. Along with the new computers / upgraded computers in room 229 and in 158, we propose that we purchase a license for Deep Freeze for the 60 computers (this is already used in the library) [at the cost of \\$1,080.](#)
2. In order to expand access to technology to all parts of campus, we recommend the school expand mobile technology by purchasing 7 Chromebook carts ([\\$11,382.05 for a cart of 36, 11 in. Chromebooks with 4GB memory,](#) total of \$79,674.35). We recommend a cart be available and stored in the following areas:
 1. Downstairs in Main Bldg
 2. Upstairs in Main Bldg
 3. Upper Bungalows (12-29) (2 carts)
 4. Lower Bungalows (30-35)
 5. Upstairs Suffel/Glen Halls
 6. Downstairs Suffel/Glen Halls
3. For the next Governance Council meeting, if this is approved, we will draft recommendations for the Chromebook Carts regarding.
 1. Scheduling
 2. Monitoring pick up/drop off
 3. Charging nightly
 4. Reporting problems to Dr. Van Baal/ITD

Lisa Cheby: move to approve the proposal as written out. These funds will be taken out of Title 1 funds. Second by Aaron Peterson. Voted on and approved.

VIII) ACTION ITEMS

IX) COMMITTEE UPDATES

Governance (Aaron Peterson) –

Budget – No chair yet. Mr. Barcenas is proposing to have next PD meeting on ESBM, at least for committees to come with a chair person.

Calendar – Back to school night 25th January 2018.

C & A – Department chairs should be involved in their respective department committee. This will be addresses in the next PD meeting.

Staffing –

A & D – Sent info on Rock 'n Talk to his committee already and they are looking at it.

PD – see above. Mr. Barcenas to send PD calendar to Outlook Calendar for reference.

Technology - see action items

X) ANNOUNCEMENTS

ADJOURNMENT

The meeting was adjourned at 4:41PM

These minutes were submitted by Nicole Vermolen, secretary, and will be posted on the school website after approval at the next meeting after distribution to every Governance Council member.



October 3, 2017