

Park School Site Council Meeting
Minutes for September 12, 2016

Meeting was called to order at 3:40 p.m. by Ana Haskins

Attendance: Lucy Burnett, Julian Chung, Ana Haskins, Cynthia Kwok, Dr. Wendy Molina-Solis, Ting (Kerry) Situ, Myriame Steep

Approval of Agenda and Minutes: We will approve the May 2016 minutes at the October 3 meeting.

Principals Report: Park will slowly implement a closed campus until 4 p.m. At parent meetings Dr. Molina- Solis will talk about it moving step-by-step. Afterschool we are offering enrichment opportunities. Acellus (online program) first semester students with a D will be invited to participate. Two hours with teacher and one hour online at home. Program is computer adaptive, chosen after success with a pilot at San Gabriel High School. Our instructional focus for the Acellus program will be on ELA and Math. We're continuing with our candy fundraiser. Music classes for TK-8 start in 2 weeks. TK- 3 participate in music for 1 trimester. 4-8 have a full year. Our library is up and going, slowly but surely. Kerry shared that parents would like to be able to contact the music teachers. Parents only hear about he performance, but would like to know more about the program. Dr. Molina-Solis shared that it is a general introduction to music program and that music classes with differentiate more at the high school level.

ELAC Update: There was not an official DELAC meeting yet, but ELAC met 09/06/2016 with 11 parents in attendance. Three parents volunteered to attend the DELAC meetings together, first meeting is 09/26/2016. E. LA College September 19- December 19 will provide English classes to parents 3 times per week on site.

Legal Requirements:

Reviewed and approved 2016-2017 SCC Meeting Dates and Times.

SSC Roles and Responsibilities were reviewed by Ana Haskins.

Elections for members forthcoming. We reviewed the composition of the SSC team. Gus Ramirez shared that he would not be able to continue on and resigned from his position. Vicky Egge was voted in on a two year term and her term is up. We have new instructional specialist, Myriame Steep who will attend as well as we open up elections for the other school staff member where Carin Gasca was serving. We have 1 parent spot open requiring an election, 1 teacher spot and the 1 other school staff member spot open. Dr. Molina-Solis will facilitate the nomination and voting process for the teacher and other school staff member. Myriame Steep will work with parents to facilitate the parent nominations and voting process. We did ask for DAC nominations. Lucy Burnett nominated herself, Kerry Situ nominated herself and they decided to split the responsibility of the meetings. Kerry offered to attend

the first DAC meeting October 24. Julian moved to approve the motion, Cynthia seconded the motion, there was no opposition and Ana approved it.

Review and Approve SCC Bylaws: All members sent over the major sections of the bylaws. Julian moved to approve the bylaws as is. Kerry seconded the motion. Motion was approved without opposition.

Reviewed Parent Involvement Policy and Uniform Complaint Procedures. Overview of Consolidated Programs: Myriame Steep went through the grade levels receiving Tier II and Tier III intervention and the programs used to support instructional needs. The number of students pulled per grade level was also noted. Mrs. Steep expects that groups will move fluidly this year, with students enter and exiting intervention as the need arises. The goal is for all students to be reviewed by multiple measures of data at a minimum at each trimester. At the staff meeting, September 15, a procedure to follow for adding and/or exiting students from intervention services will be shared with all teachers.

Analysis of Student Data to Identify Student and Program Needs: Data on CELDT and SBAC (Math and ELA) were provided, but data will be questioned, discussed and analyzed at the next meeting, October 3. Members were encouraged to take an initial glance at the data prior to the meeting. October 3, the plan is to gain a deeper understanding of the data and implications on the SPSA.

Title I Budget Expenditures: Members were provided a copy of the requisitions for various program supplies, a color printer and money set aside for Hope youth. Teachers requested Reading A-Z Raz-Kids program licenses for the school year. Mrs. Steep presented a purchase quote for the program licenses. Lucy Burnett moved to approve the motion. Julian Chung seconded the motion. The motion was unanimously approved by members. Reader's Workshop is a heavy focus within the SPSA, teacher's requested professional development study, a quote from Literacy Partners was obtained and the services provided were reviewed. This motion was first approved by Julian Chung and seconded by Lucy. All other members were also all in agreement to approve this professional development series for teachers.

Comprehensive Safety School Plan with Park Safety Committee, news, updates and revisions will occur at a future meeting.

Title I Annual Meeting: Agreed upon date will be October 11, 2016. TK and K plan to do a short opening performance to draw in parent attendance. We briefly discussed ideas for the Spring meeting, parents were asked to brainstorm ideas to boost parental attendance. Ideas suggested were to ask PTA to sell food, secure a food truck.

Meeting was adjourned at 4:46 p.m.

Meeting Notes submitted by Myriame Steep, Instructional Specialist (Approved 10/3/16)