

**JEFFERSON-MORGAN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MAY 16, 2017 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: John Shaffer, Bob Mitchell, Cindy Jento, Brittany Morrison, and Donna Brown.

Absent: Mark Pochron, Debbie Phillips, Lisa Mattish and Dan Wagner

Motion to continue the meeting until May 16, 2017 at 6:30 p.m.

Motion: Mrs. Jento  
Second: Mr. Mitchell  
Yes: 5  
No: 0

Meeting was continued until May 16, 2017.

Prepared by Jennifer Foringer

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President, John Shaffer

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Secretary, Mark Pochron

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BOARD OF SCHOOL DIRECTORS  
MAY 16, 2017 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: John Shaffer, Bob Mitchell, Cindy Jento, Dan Wagner, Debbie Phillips, Lisa Mattish, Brittany Morrison, Mark Pochron and Donna Brown.

Mr. Shaffer called the meeting to order at 6:30 p.m.

Mr. Shaffer asked for everyone to stand and take a moment of silence for the passing of Mrs. Furnier.

Mrs. Brown nominated Cindy Jento for Board Treasurer, seconded by Debbie Phillips.

Motion by Mr. Pochron, seconded by Mr. Mitchell to close nominations.

Yes: 8  
No: 0  
Abstain: 1 – Jento

\*Mrs. Jento is elected Board Treasurer

Motion to accept the minutes as printed in the packet.

Motion: Mrs. Phillips  
Second: Mr. Wagner  
Yes: 9  
No: 0

Motion to accept the agenda.

Motion: Mrs. Phillips  
Second: Mrs. Brown  
Yes: 9  
No: 0

**Public Comments**

Student Council gave an activity update.

Cathy Henderson – Grandson attends elementary in 2<sup>nd</sup> grade and asked the board to consider more special education classes/teachers. Request was referred to Mr. Silbaugh.

Motion to enter into executive session at 6:42 p.m. to discuss personnel.

Motion: Mrs. Phillips  
Second: Mr. Pochron  
Yes: 9  
No: 0

The board returned from executive session at 7:16 p.m.

**Financial Report**

Treasurer's Report as 4-30-2017

• Revenue YTD 2016-2017	\$ 11,795,366.73
• Expenditures YTD 2016-2017	\$ 11,807,976.43
• Liquid Funds Available	\$ 3,108,606.06
• PLGIT Acct.	\$ 124,740.14

Motion: Mrs. Phillips

Second: Mr. Pochron

Yes: 9

No: 0

Transfer of Payroll

**April 14, 2017**

- \$ 58,895.60 from General Fund to Tax Clearing
- \$ 138,149.55 from General Fund to Payroll

**April 28, 2017**

- \$ 57,281.67 from General Fund to Tax Clearing
- \$ 133,989.82 from General Fund to Payroll

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 9

No: 0

Motion to accept the Payment of Bills:

General Fund	\$ 173,520.28
Athletic Fund	\$ 2,465.00
Cafeteria Fund	\$ 16,448.41
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
PLGIT/Renovations	\$ 0.00

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 9

No: 0

Motion to accept the payment of bills to True Value in the amount of \$ 82.30.

Motion: Mrs. Phillips

Second: Mrs. Brown

Yes: 8

No: 0

Abstain: 1 - Pochron

### **Administrative Reports**

Craig Baily reported on the upcoming activities and gave a brief federal update.

Jennifer Foringer gave a budget update.

Joseph Orr reported on AP testing and keystone exams.

Sam Silbaugh reported on fieldtrips and PSSA testing.

Brandon Robinson reported that tentative schedules have been completed.

Doug Headley reported the water sample report has come in .

Jacob Shingle reported the ipads have been distributed.

Sherry Kottke reported we have to make a update to wellness policy to be compliant for audit.

### **Board Committee Reports**

1. Athletics & Activities (Mattish) – Met May 1, 2017 and interviewed volleyball coaches.
2. Budget/Finance (Jento) – Met April 27, 2017 & May 8, 2017 to discuss the budget.
3. Building, Grounds & Safety (Mitchell) – Met May 8, 2017 to discuss summer workers.
4. JOC (Brown) – Met May 10, 2017 to discuss fieldtrips, 17-18 calendar and tentative budget.
5. Personnel—Executive Sessions—May 3, 2017

### **General Authorizations**

#### **Board Agreements, Contracts, Policies and Proposals**

Request approval to accept a tentative general fund budget for the 2017-2018 school year with revenue and expenditures in the amount of \$14,097,860.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval to accept a tentative athletic fund budget for the 2017-2018 school year with revenue and expenditures in the amount of \$29,000.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval to accept a tentative cafeteria fund budget for the 2017-2018 school year with revenue and expenditures in the amount of \$538,940.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval of the 2017-2018 tentative budget for the Greene County Career & Technology Center in the amount of \$3,310,139.10 (See Attached)

Motion: Mrs. Brown  
Second: Mrs. Phillips  
Yes: 7  
No: 0  
Abstain: 2- Wagner, Mitchell

Request approval to accept a proposed sale price in the amount of \$50.00, plus fees, for property located in Morgan Township. (Control No. 17-546).

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval to award a diploma to Mr. Henry Scott McNeely, a member of the Jefferson-Morgan Class of 1942. Mr. McNeely, a Purple Heart recipient, left school in order to join the Marines and serve his country during WWII.

Motion: Mrs. Morrison  
Second: Mrs. Brown  
Yes: 9  
No: 0

Request permission to administer the PA Youth Survey to Jefferson-Morgan students in grades 6, 8, 10 and 12 in the fall of 2017, and the subsequent school years at no cost to the district.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval to transfer \$5,000.00 from the general fund to the cafeteria fund. Request approval to contract services with Intermediate Unit #1 for a full time school psychologist at a cost of \$57,000.00 as budgeted.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval to contract services with Intermediate Unit #1 for a full time school psychologist at a cost of \$57,000 as budgeted.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval for the Jefferson-Morgan School District treasurer, Cindy Jento , to receive \$600.00 compensation for the 2017-2018 school year.

Motion: Mrs. Phillips

Second: Mr. Pochron

Yes: 8

No: 0

Abstain: 1 – Jento

\*\*Mrs. Jento will be donating the money back.

Request approval to readopt the IDEA, Part B: Notice of Adoption of Policies and Procedures to be in compliance with the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the IDEA – Part B.

Motion: Mrs. Phillips

Second: Mrs. Jento

Yes: 9

No: 0

Request approval of the first reading of policy 246. Please see attached.

Motion: Mrs. Phillips

Second: Mrs. Jento

Yes: 9

No: 0

## **Personnel**

### **Instructional Personnel**

Request approval to hire Mr. James Howard as a Physical Education/Health Teacher at the Bachelors + 15 Step 6 level, beginning the 2017-18 school year, pending receipt of all required clearances.

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 9

No: 0

Request approval to hire Cassandra Bozek as K-12 Asst. Principal/Director of Special Education, at a salary of \$ 60,000.00, beginning July 1, 2017, and as per the terms of the Act 93 agreement pending updated clearances.

Motion: Mrs. Brown

Second: Mrs. Phillips

Yes: 9

No: 0

Request approval to accept the resignation due to retirement of Sandra Simatic, Elementary Teacher, effective the last day of the 2016-2017 school year.

Motion: Mrs. Phillips  
Second: Mr. Pochron  
Yes: 9  
No: 0

### **Support Personnel**

Request approval of the following summer workers as presented at the rate of \$8.25 per hour: Blair Thistlethwaite, Brandon Newhouse, Jordyn Kovach, Michelle Blosser and Petina Buchheit. All requirements have been met.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval Kyle Sharp as a summer worker through Community Action Southwest. All requirements have been met.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

### **Items of Information**

Scheduled Meetings:

- o June 5, 2017: Athletics & Activities – 5:30 PM
- o June 12, 2017: Building, Grounds & Safety Committee - 5:30 PM
- o June 14, 2017: JOC Meeting – 6:00 PM
- o June 19, 2017: Legislative Meeting--6:30 PM

### **New Business**

Request approval to hire Stephanie Woodruff as Head Volleyball Coach for the 2017-18 school year per the terms and conditions of the collective bargaining unit agreement.

Motion: Mrs. Mattish  
Second: Mrs. Phillips  
Yes: 9  
No: 0

Request approval to approve a Board Resolution bestowing upon Donna M. Furnier the status of Superintendent Emerita in recognition and appreciation of her years of service and dedication to Jefferson-Morgan School District.

Motion: Mr. Pochron  
Second: Mrs. Brown  
Yes: 9  
No: 0

Request approval to adjourn the meeting.

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 9

No: 0

Meeting was adjourned at 7:54 p.m.

Prepared by Jennifer Foringer

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President, John Shaffer

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Secretary, Mark Pochron