



APOLLO-RIDGE SCHOOL BOARD LEGISLATIVE MEETING

Apollo-Ridge High School Community Room
 Monday, September 22, 2014, 6:30 p.m.

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:35 p.m. Mrs. Mrs. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present: Mr. Jim Ferguson (6:45 p.m.), Mr. Rick Fetterman, Mrs. Sharon Jaworskyj, Mr. Paul King, Mr. Dan Obriot, Mr. Gregory Primm, Mr. Forrest Schultz, Mrs. Susan Wenckowski,

Board Members Absent: Mr. Dominick Duso

Administrators Present: Dr. Matthew Curci
 Ms. Courtney Anderson
 Mr. Travis Barta
 Mr. Clint Weimer

Administrators Absent: Not required to attend

Guests: Mrs. Sandra Cecchini, A-REA Representative
 Mrs. Cris Kostiuk – Administrative Assistant
 Mr. Braden Ashe – Valley News Dispatch
 Mr. Andrew Jones – Student Council Sponsor
 Mrs. Sarah Backus – Nutrition Group
 Mrs. Virginia Madison
 Mrs. Joanne Milanak
 Mrs. Becky Ross
 Ms. Paxton Fetterman, Student Council
 Mr. Jared Primm, Student Council

Solicitor: Mr. Matthew Hoffman, Esq.

IV. Approval of Legislative Meeting Minutes: Monday, August 25, 2014 and Special Meeting: Monday, August 18, 2014

Be it resolved that the Apollo-Ridge Board approves the minutes of the Monday, August 18, 2014 Special Meeting and the Monday, August 25, 2014 Legislative Meeting.

Motion: Mr. Paul King Second: Mr. Forrest Schultz

Voice Vote: 8 AYE 0 NAY

Motion Passed

V. Meetings from the Previous Month

Special Meeting	Monday, August 18, 2014 (6:32 p.m. – 6:40 p.m.)
Committee Meeting	Monday, August 18, 2014 (6:41 p.m. – 8:05 p.m.)
Executive Session	Monday, August 18, 2014 (8:10 p.m. – 8:48 p.m.)
Personnel/Legal	
Legislative Meeting	Monday, August 25, 2014 (6:40 p.m. – 7:32 p.m.)
Executive Session	Monday, August 25, 2014 (7:45 p.m. – 7:55 p.m.)
Personnel / Legal	

VI. Board and Superintendent Reports

A. Lenape Vocational-Technical School

Mrs. Sharon Jaworskyj reported on the September 18, 2014, JOC Meeting

- Enrollment: 566 students of which 65 are from Apollo-Ridge
- Boards from all sending schools approved the JOC secretary
- On October 2 parents will have an opportunity to meet their child's teacher and discuss their progress when progress reports are picked up. This is generally well-attended.
- On October 7 the AK Strong Chamber will hold a luncheon for Congressman Mike Kelly at Lenape.
- Accepted two donations to Lenape Adult Ed for New Choices program and from Nextier totaling \$67,200.
- Approved facilities use for an American Cancer Society fundraiser and an American Girl Tea.
- Accepted a livestock donation and a steel overage donation for the Culinary Arts and Welding Technology programs respectively.
- Approved a physician panel list and 4 board policies.
- Approved an addition to the substitute list and instructors for the Practical Nursing Program.
- Ballots were mailed for the PSBA Election of Officers

B. ARIN Intermediate Unit #28

Mrs. Susan Wenckowski reported on the BOD meeting held on September 16, 2014

- Approved 3 leaves of absence, 1 resignation, 11 employments, 1 volunteer and 4 student teaching assignments.
- Approved substitute teachers and paraprofessionals
- Accepted an Armstrong County Human Services Development Grant for \$3,108
- Approved a rental agreement with Cousins Self-Storage for ELECT supplies and an agreement with Capital Area IU 15 as a mentor for PIIC
- Approved contracts for preschool programming for Early Interventions students with Great Expectations, Indi-Kids and Zion Preschool
- Approved an agreement with IU6 for business administration and payroll services to cut costs for these services
- Next Meeting: Tuesday, October 21, 2014

C. Legislation

Mr. Fetterman gave no report

D. Apollo-Ridge Education Foundation (Mrs. Sharon Jaworskyj)

- PRESENTATION: Gala Event for STEaM – Mrs. Barbara Hancock, Special Events Committee Chairperson
- Speakers Series Program: Tawni O'Dell on Wednesday, October 8, at 7:00 PM. Copies of ONE OF US may be reserved at a special price by calling 724-478-6010. Tickets are \$5/adult and \$2/student. Books are \$20 = \$5 off retail and includes a \$5 donation to the Education Foundation. Proceeds benefit STEaM for Apollo-Ridge students.
- Everyday Enrichment Offerings: Yoga (Tuesday) and Zumba (Wednesday) at 5:30 PM. \$5/class. A portion of the proceeds benefits STEaM for Apollo-Ridge students.
- New Program for Students: Staging Confidence with Lauren – Lauren Hawk will provide an after-school program for students to promote confidence in any public speaking forum. At the conclusion of the sessions, there will be a program for parents to attend. The cost is \$10/class for students in grades 4-12. A portion of the proceeds benefits STEaM for Apollo-Ridge students. An adult version of the program will begin shortly. For more information or to enroll, call Lauren at 724-882-3854.
- EITC Application Renewed: The DCED renewed our application so that the AREF can continue to receive funding from businesses who receive PA tax credits for donations to the Foundation. This is the third year for the program from which the AREF has received over \$12,000 in donations.

E. Superintendent Report (Dr. Matthew Curci)

- Lauren Hawk's visit to Mr. Miedel's Classroom
- School Messenger – Customizing Communication with the Home
- Highmark Foundation Grant
- Owens Field Request
- Upcoming Activities and Events
 - September 25 - Elementary School Picture Day
 - September 27-Clarion Autumn Leaf Festival Parade @ Noon
 - September 29 - Progress Report Distribution
 - October 1 - Armstrong County Band Festival @ West Shamokin High School
 - October 2 - Homecoming Bonfire @ Owens Field - 7 PM
 - October 3 - Homecoming Parade/Football Game – 5:30 PM

- October 4 - Homecoming Dance @ High School - 7 PM
- October 8 - High School Drug & Alcohol Parent Night
- October 8 - AREF Speakers Series -- [Tawni O'Dell](#) @ 7 PM
- **October 9/10 - Parent/Teacher Meetings**
- **October 10 - Act 80 Day - No School for Students**
- **October 13 - In-Service Day - No School for Students**
- October 15 - PSAT Testing @ 7:45 AM
- October 18 - PIMBA Marching Band Competition @ Deer Lakes High School
- PRESENTATION: Building Proficiency Reports
 - High – Mr. Clint Weimer
 - Middle – Mr. Travis Barta
 - Elementary – Mrs. Courtney Anderson

F. Student Council (Mr. Andrew Jones)

VII. RESOLUTIONS

A. Finance

Resolution A-1

Be it resolved that the Apollo-Ridge Board approves payment of District Bills for the period August 26, 2014, through September 18, 2014, in the amount of \$ 591,737.81, and the Treasurer's Report for August 2014.

Resolution A-2

Be it resolved that the Apollo-Ridge Board approves the letter of agreement with ARIN IU28 to Provide Drivers Education Program Component Instruction for the 2014-2015 school year, as marked Exhibit A-2.

Resolution A-3

Be it resolved that the Apollo-Ridge Board approves an Educational Services Agreement with Armstrong School District for students attending Lenape Tech School, as marked Exhibit A-3.

Resolution A-4

Be it resolved that the Apollo-Ridge Board approves a Special Education Agreement with Armstrong School District for students attending Lenape Tech School, as marked Exhibit A-4.

Resolution A-5

Be it resolved that the Apollo-Ridge Board accepts the \$5000 Highmark Foundation Creating a Healthy School Environment: Building Sustainable and Lasting Changes in Schools to fund the Apollo Ridge School Community Health and Wellness Center.

Be it resolved that the Apollo-Ridge Board approves Finance resolutions A-1 through A-5.

A-1 Payment of Bills and Treasurer's Report
 A-2 ARIN IU28 Drivers Education Agreement
 A-3 Special Education Services Agreement – Armstrong School District
 A-4 Special Education Agreement – Armstrong School District
 A-5 Highmark Foundation Grant Acceptance

Motion: Mrs. Jaworskyj Second: Mr. Schultz

Roll Call: 8 Aye 0 Nay

Motion Approved

B. Personnel

Resolution B-1

Be it resolved that the Apollo-Ridge Board approves professional and non-instructional substitutes for the 2014-2015 school year, as marked Exhibit B-1.

Resolution B-2

Be it resolved that the Apollo-Ridge Board approves requests for unpaid leave as marked Exhibit B-2.

Resolution B-3

Be it resolved that the Apollo-Ridge Board accepts the resignation of Mrs. Pamela Sharon, custodian, effective August 25, 2014.

Resolution B-4

Be it resolved that the Apollo-Ridge Board approves Ms. Kathy Aikins, Vandergrift, as a 4-hour part-time custodian, effective September 23, 2014, with salary and benefits per the SEIU BJ32 agreement, pending receipt of Act 34, 114, and 151 clearances.

Resolution B-5

Be it resolved that the Apollo-Ridge Board approves supplemental contracts as marked Exhibit B-5.

Resolution B-6

Be it resolved that the Apollo-Ridge Board approves the resignation of Mr. Jim Ferguson, Head Softball Coach, effective September 23, 2014.

Resolution B-7

Be it resolved that the Apollo-Ridge Board approves an Elementary Health and Physical Education (Cooperating Teacher: Mr. Brandon Allison) clinical experience for Ms. Shannon Smitley (IUP), for the Fall 2014 Semester.

Be it resolved that the Apollo-Ridge Board approves Personnel resolutions B-1 through B-7.

B-1 2014-2015 Substitute Approval
 B-2 Unpaid Leave Requests
 B-3 Resignation of Custodian – Sharon
 B-4 Custodian New Hire – Aikins
 B-5 Supplemental Contracts
 B-6 Resignation of Softball Coach – Ferguson
 B-7 Elementary Health/Phys Ed Clinical Experience - Smitley

Motion: Mr. King Second: Mr. Ferguson

Roll Call: 8 Aye 0 Nay

Motion Approved

C. Curriculum**Resolution C-1**

Be it resolved that the Apollo-Ridge Board approves conference attendance as marked Exhibit C-1.

Be it resolved that the Apollo-Ridge Board approves Curriculum resolution C-1.

C-1 Conference Attendance

Motion: Mrs. Wenckowski Second: Mr. King

Roll Call: 8 Aye 0 Nay

Motion Approved

D. Student Activities**Resolution D-1**

Be it resolved that the Apollo-Ridge Board approves student field trips, as marked Exhibit D-1

Be it resolved that the Apollo-Ridge Board approves Student Activities resolution D-1.

D-1 Field Trips

Motion: Mr. Obriot Second: Mr. King
 Roll Call: 8 Aye 0 Nay
 Motion Approved

E. Student Transportation

Resolution E-1

Be it resolved that the Apollo-Ridge Board approves bus drivers for STA, Inc., as marked Exhibit E-1.

Resolution E-2

Be it resolved that the Apollo-Ridge Board approves the revised equipment list as presented by STA, Inc., for the 2014-2015 school year, as marked Exhibit E-2.

Be it resolved that the Apollo-Ridge Board approves Student Transportation resolutions E-1 through E-2.

E-1 Bus Driver New Hires
 E-2 Revised Equipment List

Motion: Mr. King Second: Mr. Obriot
 Roll Call: 8 Aye 0 Nay
 Motion Approved

F. Facilities and Property Services

G. Food and Nutrition Services

H. Legislation – Board Policy

Resolution H-1

Be it resolved that the Apollo-Ridge Board approves the second reading of Board Policy 618: Student Activity Funds, as marked Exhibit H-1.

Resolution H-2

Be it resolved that the Apollo-Ridge Board approves the first reading of Board Policy 222: Tobacco Use, as marked Exhibit H-2.

Resolution H-3

Be it resolved that the Apollo-Ridge Board approves the first reading of Board Policy 323: Tobacco Use, as marked Exhibit H-3.

Resolution H-4

Be it resolved that the that the Apollo-Ridge Board approves the slate of candidates to be submitted via electronic ballot for the 2014 PSBA Officers and At-Large Representative (West), as follows:

PRESIDENT ELECT: Ms. Kathy Swope
 VICE PRESIDENT: Mr. Mark B. Miller
 TREASURER: Mr. Otto Voit III
 AT LARGE REPRESENTATIVE (WEST): Mr. Daniel O'Keefe

Be it resolved that the Apollo-Ridge Board approves Legislative-Board Policy resolutions H-1 through H-4.

H-1 Board Policy 618: Student Activity Funds
 H-2 Board Policy 222: Tobacco Use (community)
 H-3 Board Policy 323: Tobacco Use (employees)
 H-4 Electronic Ballot for PSBA Officers and At-Large Representative

Motion: Mrs. Wenckowski Second: Mr. Schultz

Roll Call: 8 Aye 0 Nay

Motion Approved

VIII. Hearing of the General Public

IX. Old Business

X. Adjournment

Motion to Adjourn

Motion: Mr. Paul King Second: Mr. Rick Fetterman

Voice Vote: 8 AYE 0 NAY

Time: 7:43 PM

EXECUTIVE SESSION

Start: 7:55 PM End: 8:13 PM

NEXT MEETING DATES:

Monday, October 20, 2014 – Committee Meeting
Tuesday, October 28, 2014 – Legislative Meeting

EXHIBIT A-2

LETTER OF AGREEMENT BETWEEN ARIN INTERMEDIATE UNIT 28 AND APOLLO - RIDGE SCHOOL DISTRICT

“Acknowledgment of Agreement to Provide Drivers Education Program Component Instruction”

ARIN Intermediate Unit 28 and Apollo - Ridge School District have entered into an agreement to have ARIN IU 28 provide a Pennsylvania Department of Education approved driver education program component consisting of 30 hours of classroom instruction and 6 hours behind-the-wheel instruction (including the Driver Examination) at the following rates payable to ARIN IU 28 by the parents for the 2014-2015 school year from July 1, 2014 through June 30, 2015.

The Driver Education program will consist of 30 hours of classroom instruction. This program will be after school either 12 days at 2.5 hours per class or 15 days at 2 hours per class. The students can also enroll in ARIN's Online Driver Education Class anytime during the school year.

AND 6 hours of Behind-the-Wheel driver training / student (including the Driver Examination)

The Driver Education program can be provided during the school day, after school, and during the summer as requested by the district. ARIN IU 28 will coordinate instruction schedule with students and parents or the district if provided during the school day.

Upon meeting Penn DOT Driver License requirements and after parental consent, ARIN Intermediate Unit 28 reserves the sole right to determine if participating students in the program have demonstrated driving skill proficiency to be eligible to take the approved Pennsylvania Driver Licensing On Road Driver Examination during the last thirty minutes of program instruction.

The following are the rates that the parents will be responsible for when their child participates in ARIN's Driver Education Program.

- Class of 10-19 students = \$300/student (\$100 for the class, \$200 for the driving; test included) If paid in full, the cost will be \$285 / student.
- Class of 20-29 students = \$290/student (\$75 for the class, \$200 for the driving; test included) If paid in full, the cost will be \$275 / student.
- Class of 30+ students = \$280/student (\$65 for the class, \$200 for the driving; test included) If paid in full, the cost will be \$265 / student.
- Each online student = \$310/student (\$110 for the class, \$200 for the driving; test included) If paid in full, the cost will be \$295 / student.

The student must have successfully completed a classroom theory class before taking the behind-the-wheel driving sessions.

The District is permitted to renew this agreement annually after review by ARIN Intermediate Unit 28 to determine if a program fee increase is required by budget obligations by no more than 5% each school year.

EDUCATIONAL SERVICES AGREEMENT

THIS AGREEMENT entered into this _____ day of _____, 2014 by and between

ARMSTRONG SCHOOL DISTRICT (hereinafter referred to as "ASD")

AND

APOLLO-RIDGE SCHOOL DISTRICT (hereinafter referred to as "District")

WHEREAS, the District is required to provide special education services and programs for its eligible students; and

WHEREAS, ASD has developed special education services and programs; and

WHEREAS, the District desires to engage the services of Armstrong School District in connection with providing special education needs, services and programs.

NOW THEREFORE, intending to be legally bound, the parties hereto mutually agree as follows:

1. Services Provided by Armstrong School District. For the 2014-2015 school term, the ASD shall provide and operate for the benefit of the students assigned by the District the special education services and programs set forth on Exhibit "A"(referencing the contents of each District student's IEP as of June 30, 2014), attached hereto and incorporated herein by reference thereto, by furnishing the following:
 - A. Professional, instructional and support staff, as is required to implement the special education services and programs set forth on Exhibit "A", in accordance with all applicable provisions of state and federal law;
 - B. Administrative, supervisory and clerical staff as is required to effectively and efficiently implement the services;
 - C. Such supplies, equipment and other materials as are necessary to implement the services and as mutually agreed upon by the parties (this does not include supplies, equipment and materials for an individual student; e.g., assistive devices);
 - D. Classroom space or other facilities as are required to implement the program in accordance with state and federal law to the extent that program or services provided are operated upon premises owned or leased by the ASD; and
 - E. Related services specifically limited to the following (It being specifically understood between the Parties that the ASD reserves the right to sub-contract related services to outside providers):
 - (1) Speech therapy up to two 35 minute sessions per week;
 - (2) Vision impaired services up to two 35 minute sessions per week;
 - (3) Hearing impaired services up to two 35 minute sessions per week;
 - F. Psychological services, including counseling.
2. Obligations and Responsibilities of the District. The District shall provide the following for the 2014-2015 school term:
 - A. All student transportation required for purposes of providing special education programs to its students.
 - B. In the event that any student or students of the District are in need of personal care aide(s), sign-language interpreters or similar provider for an individual student, the District shall be responsible for payment of such. Such payment shall include all wages, withholding taxes, FICA, retirement/pension, medical benefits and/or fringe benefits.
 - C. Participate in multi-disciplinary evaluations and reevaluations ("MDEs") and individualized education programs ("IEPs") and revision processes for exceptional and thought-to-be E exceptional students of the District as required by federal and state law, including but not limited to the Pennsylvania State Board of Education's regulations on special education.
2. Program Location. It is specifically understood by the parties that all programs and services encompassed by this Agreement will be provided at ASD's premises and shall not be provided at the premises of the District, unless otherwise agreed to by the parties hereto in writing.
3. Compliance with Applicable Law. The ASD shall insure that the special education programs and services it provides comply with all requirements of state and federal law to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the ASD. The District shall provide such action, assistance or cooperation as is required to insure that students assigned to special education programs receive a free appropriate public education in compliance with all applicable provisions of state and federal law.
4. MDE and IEP Development. The District, in cooperation with the ASD shall conduct multi-disciplinary evaluations and reevaluations ("MDEs") and develop individualized education programs ("IEPs") and revision processes for exceptional and thought-to-be exceptional students of

the District. The District will provide the ASD staff with an opportunity to participate in the development of MDEs and IEPs programs, services, accommodations or support required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court. Any programs, services, accommodations or supports required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court, which are beyond the scope of the programs and services enumerated in Exhibit "A", shall be provided as mutually agreed upon by the parties. It being understood by the parties that Exhibit "A" is referencing the contents of each District student's IEP as of June 30, 2014.

- A. IEPs and MDEs are the primary responsibility of the District. The District shall be solely responsible for all costs of litigation that may be incurred as a result of any due process procedures related to District or parent-initiated IEPs and MDEs. ASD's involvement in IEPs and MDEs are solely for the purpose of adding expertise.

6. Payment for ASD Services.

- A. District agrees to pay the ASD the actual cost of instruction, which will include instructional supplies, teachers, classroom-assigned teacher aides, and supervision of the special education staff as may be required for the school year.
- B. The actual cost of instructional supplies, ASD's salary scale for teachers and classroom-assigned teacher aides employed and supervised by the ASD, fringe benefits for the teachers and classroom-assigned teacher aides according to the Collective Bargaining Agreement for the ASD, and supervision of the special education staff will be the basis for pro rata special education charges to the District. All staff utilized in connection with these services will be employees of the ASD. Students in Life Skills Support classes will be calculated on an ADM basis. Students in Emotional Support classes will be calculated on an EFT/ADM basis, with mainstreaming time based on the ASD PDE certified Secondary or Elementary Tuition Rate for the 2014-2015 fiscal year. The District's estimated cost based on projected enrollment as of July 31 of each year shall be provided by the ASD for each program (Emotional Support, Life Skills Support, etc.) Quarterly bills for the special education services will be sent to the District on a thirty-day due agreement. The amount will be calculated on an actual pro rata basis, the District being charged a fair share or percentage amount (rounded off to even dollars) depending on the ADM for how many students are receiving services provided by the ASD. A final billing will be sent to the District which will contain any reconciliations caused by enrollment changes or other irregularities during the school year. The ASD will be treated the same as the District for purposes of sharing costs for students enrolled in the program.
- C. The District shall also be responsible for and shall pay for related services in the event (a) related services are in excess of the limits set forth in Paragraph 1.E above; or (b) related services are provided to the District's regular or learning support students at the District's premises. Related services rates are based upon rates negotiated between the ASD and outside providers. The current rates are as follows:
 Audiology\$60.00 per hour
 Speech\$60.00 per hour
 Vision \$90.00 per hour

The District shall pay any future rates negotiated between ASD and outside providers on a dollar-for-dollar basis. Furthermore, District shall be responsible and shall reimburse ASD for all mileage rates charged by the provider of the related services.

- D. District agrees to pay the ASD the sum of the estimated costs, in installments in accordance with the following schedule:

October 1, 2014	25%
January 1, 2015	25%
April 1, 2015.....	25%
Final Billing.....	25%

The Final Billing installment should contain reconciliations based upon the District's actual ADM. In addition to the above installments, the District shall pay Armstrong at the time of each installment all fees and charges for related services actually due and owing.

- E. Late Payment Charge. A late payment charge of one percent (1%) per month on the unpaid balance may be applied to any account that is over thirty (30) days past due.
- F. District acknowledges that ASD may be providing similar services to other school districts. In the event the collective membership of participating school districts for ASD provided special education services, including ASD, would require the hiring of additional staff beyond seven (7) life skills support teachers and six (6) emotional support teachers, which is required for the 2014-2015 school term, the District shall share in the cost of such

additional teachers pursuant to their ADM.

- G. In the event that a student receives less than a full year of education and services from ASD, the amount owed to ASD by the District shall be calculated on a pro rata basis with regard to tuition costs. In addition, the District shall not be responsible for payment for related services not provided to a student from the District.

7. All persons who staff the Armstrong class are considered to be the employees of ASD for the purpose of this Agreement, with the exception of the occupational and physical therapists provided by a private provider contracted to render such services to the ASD.

8. Liabilities. The parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicle provided or used by such party. None of the administrative, professional, paraprofessionals, or support personnel provided by the parties shall be considered employees of the other party hereto for any purpose. Parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

9. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the ASD and the District concerning the programs and services to which it applies; supersedes all prior or contemporaneous agreements, understandings, either written or oral on the subject; and any modifications of this Agreement shall be in writing and approved by the parties; respective Board of Directors.

IN WITNESS WHEREOF, the parties hereto have their hands and seals the day and year below written.

ATTEST:

ARMSTRONG SCHOOL DISTRICT

Secretary

By: _____
President School Board

ATTEST:

APOLLO-RIDGE SCHOOL DISTRICT

Secretary

By: _____
President School Board

SPECIAL EDUCATION AGREEMENT

THIS AGREEMENT entered into this ____ day of _____, 2014, by and between

ARMSTRONG SCHOOL DISTRICT

and

APOLLO-RIDGE SCHOOL DISTRICT

Armstrong School District hereby agrees to provide Special Education Learning Support Services to students requiring same and attending Lenape Area Vocational-Technical School from the four sending school districts for the 2014-2015 school year. In return, each of the sending school districts will be billed by the Armstrong School District for the actual cost of said services. These services include instructional supplies, teachers, and supervision as may be required for the school year.

The actual cost of instructional supplies (calculated at \$500.00 per class, barring any unusual circumstances), Armstrong School District's salary scale for up to six teachers employed and supervised by Armstrong School District, fringe benefits for the teachers according to the Collective Bargaining Agreement for Armstrong School District, and free supervision of the special education staff will be the basis for pro rata charges to school districts included in this consortium. In the event the collective membership of participating school districts for ASD provided special education learning support services, including ASD, would require the hiring of additional staff beyond six (6) learning support teachers which are required for the 2014-2015 school term, the cost for any additional teachers must be agreed upon by all parties in writing. The District shall share in the cost of such additional teachers pursuant to their ADM. All staff utilized in connection with these services will be employees of the Armstrong School District. Quarterly bills for the special education services will be sent to the sending school districts on a thirty-day due agreement. The amount will be calculated on an actual pro rata basis, each school district being charged a fair share or percentage amount (rounded off to even dollars) depending on the ADM for how many students are receiving services at Lenape Area Vocational Technical School from the sending school districts. A final billing will be sent to each recipient school district by July 31, 2015 which will contain any reconciliations caused by enrollment changes or other irregularities during the school year.

Armstrong School District will be treated the same as a cooperating school district for purposes of sharing costs and pay their equivalent share of the costs for their students enrolled in the program in the same manner as the other three sending school districts receiving these services at Lenape Area Vocational-Technical School. This Agreement describes a plan for sharing costs by the four sending school districts to Lenape Area Vocational-Technical School. Participating school districts may withdraw from this Agreement upon giving Armstrong School District written notice by March 31st preceeding the start of the school year.

IN WITNESS WHEREOF, the parties hereto have their hands and seals the day and year below written.

ATTEST: ARMSTRONG SCHOOL DISTRICT

By: _____ Secretary
President School Board

ATTEST: APOLLO-RIDGE SCHOOL DISTRICT

By: _____
Secretary President School Board

EXHIBIT B-1

2014-2015 SUBSTITUTE APPROVAL

NAME	ADDRESS	CERTIFICATION
Mr. Logan Orange	Leechburg	Music K-12
Ms. Lurinda Doland	Apollo	Non-Instructional/Food Service
Ms. Lauren Lamison	Kittanning	Social Studies
Ms. Sara Bell	Apollo	Food Service

EXHIBIT B-2

UNPAID LEAVE REQUESTS

LEAVE #	DATES	REASON
UNP121214	December 12 – 23, 2014 in conjunction with personal days	Personal

EXHIBIT B-5

2014-2015 SUPPLEMENTAL CONTRACTS

HIGH SCHOOL

Art Show	Matt Ferguson
Jr Class	Emily Jones
	Kelly Shoop
Sr Class	Emily Jones
	Andrew Jones
	Kelly Shoop
Student Council	Andrew Jones
	Kelly Shoop
Leo Club	Christa Mika
Newspaper	Catherine Rogalski
Yearbook	Amy Guido

MUSIC

MS/HS Choir	Bill Duff
Stage Crew	Bethany Greenlee

DRAMA

Director of Fall Play	Bethany Greenlee
Spring Musical Producer/Director	Bethany Greenlee
Spring Musical Orchestra Director	Gavin Virag
Musical Costumer	Bethany Greenlee
Set Construction/Design	Joe Faber
Musical Choreographer	Bethany Greenlee
Musical Vocal Director	Gavin Virag

MIDDLE SCHOOL

Art Show	Matt Ferguson
Student Council	Daina Barr
Newspaper	Larry Lizik
Yearbook	Margaret Gruseck
LEO Club	Joyce Yovetich

ELEMENTARY SCHOOL

Art Show	Hsiao Busch
Winter/Spring Concerts	Gavin Virag
	Rebecca Snyder

EXHIBIT C-1

CONFERENCE ATTENDANCE REQUESTS

Employee	Title of Activity / Sponsor / Location	Dates	Sub	Cost
Sandra Cecchini	KSRA 47 th Annual Conference Keystone State Reading Association State College	October 27-29, 2014	Yes	\$255 Curriculum Budget
Kara Fair	Olweus Bullying Prevention Certification Part II PDE / Office of Safe Schools Harrisburg PA	October 16-17, 2014	No	\$450.57 Curriculum Budget

EXHIBIT D-1

FIELD TRIP REQUESTS

<u>DATES</u>	<u>GRADE/GROUP/TEACHER(S) /CURRICULUM</u>	<u>DESTINATION</u>	<u># STUDENTS</u>	<u>COST</u>	<u>SUB</u>
November 25, 2014	Spanish 3&4 Mrs. Scotece Spanish Culture	Ennio Emmanual Concert Somerset Area School District Somerset PA	23	\$595 Spanish Club	1
October 18, 2014	Apollo-Ridge Marching Band Mr. Virag Music/Marching	PIMBA Deer Lakes High School Russellton PA	70	\$245 Band Boosters	0
October 21, 2014	Grade 9 Ms. Thomas Lenape Tech Programs of Study	Lenape Tech School Ford City PA	140	\$525 Lenape Tech	3
October 31, 2014	Spanish II Class Mrs. Scotece Latin American Culture	Latin American Carnival Soldiers & Sailors Pittsburgh PA	50	\$850 Spanish Club	1

Costs include transportation, substitutes, and registration/entry fees

EXHIBIT E-1

**2014-2015 Bus Driver Approval
as submitted by STA, Inc.**

NAME	ADDRESS	POSITION
Ms. Kris Dibernardo	Apollo	Permanent
Ezekiel White	Pittsburgh	Substitute
James Neugebauer	Sewickley	Substitute
Ronald Ofcharik	Pittsburgh	Substitute
Paul Klingensmith	Irwin	Substitute
Larry Yaroscak	Elizabeth	Substitute
James Salisbury	Madison	Substitute
Alexis Bunton	Penn Hills	Substitute

Pending receipt of Acts 34, 114, and 151 Clearances

EXHIBIT E-2

2015	Hood	Terminal	School/District	Asset	Fleet	Bus Number	Manufacture Date	Model Year	Chassis	Body	Capacity	Vin #	Plate Number	Engine	Trans	Brake	Purpose	Camera	Color
2	139913	STA-ART	Apollo-Ridge	139913	800	50	12/1/2011	2013	INTERNATIONAL	CE	77	4DRBUSK10DB19913	SC-63667	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	134365	STA-ART	Apollo-Ridge	134365	800	51	5/16/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294365	SC-63648	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	134366	STA-ART	Apollo-Ridge	134366	800	52	5/17/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294366	SC-63647	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	134387	STA-ART	Apollo-Ridge	134387	800	53	5/17/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294387	SC-63646	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
6	093319	STA-ART	Apollo-Ridge	134388	800	54	3/20/2008	2009	INTERNATIONAL	CE	77	4DRBUSK129B073319	SC-51628	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	134389	STA-ART	Apollo-Ridge	134389	800	55	5/17/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294389	SC-63644	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	134390	STA-ART	Apollo-Ridge	134390	800	56	5/17/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294390	SC-63643	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
0	155535	STA-ART	Apollo-Ridge	134391	800	57	7/6/2014	2015	INTERNATIONAL	CE	77	4ERBU8013FB650892	SC-70354	CUMMINS	AUTO	AIR	HTS	4	YELLOW
2	134392	STA-ART	Apollo-Ridge	134392	800	58	5/17/2012	2013	INTERNATIONAL	CE	77	4DRBUSK10DB294392	SC-63641	MAXXFORCE 7	AUTO	AIR	HTS	4	YELLOW
2	139871	STA-ART	Apollo-Ridge	139871	800	70	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19871	BA-67762	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	139872	STA-ART	Apollo-Ridge	139872	800	71	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19872	BA-67761	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	139873	STA-ART	Apollo-Ridge	139873	800	72	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19873	SC-63654	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	139874	STA-ART	Apollo-Ridge	139874	800	73	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19874	SC-63653	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	139875	STA-ART	Apollo-Ridge	139875	800	74	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19875	SC-63651	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	139876	STA-ART	Apollo-Ridge	139876	800	75	11/29/2011	2013	INTERNATIONAL	CE	72	4DRBUSK10DB19876	SC-63650	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
1	143706	STA-ART	Apollo-Ridge	139877	800	76	5/1/2013	2014	INTERNATIONAL	CE	72	4DRBUSK10EB773706	SC-66522	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
2	134784	STA-ART	Apollo-Ridge	134784	800	80	5/30/2012	2013	INTERNATIONAL	CE	30.2 VWC	4DRBUSK10DB294784	SC-63652	MAXXFORCE 7	AUTO	AIR	HTS	3	YELLOW
10	59674	STA-ART	Apollo-Ridge	59674	800	S040	6/15/2004	2005	INTERNATIONAL	CE	72	4DRBUAFP56B979674	SC-38910	VT365	AUTO	Hydraulic	SPARE	3	YELLOW
10	59675	STA-ART	Apollo-Ridge	59675	800	S041	6/15/2004	2005	INTERNATIONAL	CE	72	4DRBUAFP75B979675	SC-38911	VT365	AUTO	Hydraulic	SPARE	3	YELLOW
10	59661	STA-ART	Apollo-Ridge	59661	800	S042	6/14/2004	2005	INTERNATIONAL	CE	72	4DRBUAFP75B979661	SC-38892	VT365	AUTO	Hydraulic	SPARE	3	YELLOW
10	59657	STA-ART	Apollo-Ridge	59657	800	S043	6/10/2004	2005	INTERNATIONAL	CE	72	4DRBUAFP56B979657	SC-38890	VT365	AUTO	Hydraulic	SPARE	3	YELLOW
10	59658	STA-ART	Apollo-Ridge	59658	800	S044	6/14/2004	2005	INTERNATIONAL	CE	72	4DRBUAFP75B979658	SC-38881	VT365	AUTO	Hydraulic	SPARE	3	YELLOW
3.86 Average Age of Fleet																			

EXHIBIT H-1

BOARD POLICY 618. STUDENT ACTIVITY FUNDS	
1. Purpose	The Board is responsible for adopting and enforcing reasonable policy and rules regarding the management, supervision, control and prohibition of student activities, including raising and disbursing funds.
2. Definition	For purposes of this policy, student activity funds shall include the funds of Board-approved student groups. Student activity funds shall be raised by students and expended for purposes related to the activity, with student participation in the decision-making process regarding these areas.
3. Authority SC 511	Student activity funds are not part of District funds but must be approved by the Board. The Board adopts this policy to ensure proper supervision of student activity funds under the District's responsibility.
4. Delegation of Responsibility Pol. 811	The Superintendent or designee is responsible for developing and implementing administrative procedures governing student activity funds. The building principal is responsible for working with students and advisors, implementing policies and procedures, and maintaining fiscal records. The principal shall serve as custodian of the funds and shall countersign all checks drawn upon them. The principal shall be bonded. Activity advisors are responsible for working with students in assigned activities and ensuring compliance with policy and procedures by the student organization. The organization's student treasurer and faculty advisor are responsible for maintaining records of all funds collected and disbursed and submitting required reports to the Board.
5. Guidelines SC 440.1, 623	Each student activity covered by this policy must be recognized and budgeted by the student organization before funds can be collected or disbursed in the name of the group. All student activities shall be on a self-sustaining basis, except for situations approved by the Board. Funds of any student body organization may be deposited or invested in banks whose accounts are insured by FDIC or investment certificates or withdrawable shares in state-chartered savings and loan associations doing business in-state and insured by FDIC or FSLIC. All funds collected by student organizations shall be deposited in a student activities fund in a bank designated by the Board. No school-sponsored student organization is permitted to establish an account separate from the student activities fund. Funds collected shall be turned in to the custodian of the fund before the end of each school day, and they shall be safeguarded until deposited as soon as possible.
SC 511	Records shall be maintained of the receipt and disbursement of all funds in designated accounts, according to the bylaws of the activity involved. Disbursements from such funds shall be made only by check upon the request of the authorized advisor and the approval of the fund custodian. Disbursements shall be supported by invoices or verified documentation. All checks shall be signed by two (2) individuals authorized to approve such disbursements.
SC 511, 807.1	All purchases of materials or supplies by any organization, club, society or group, or by any school or class shall be made by the purchaser in accordance with the requirements of law. All funds shall be of an exchange nature, and large balances should not be permitted to accumulate. Money should not be raised or collected unless there is a definite purpose for doing so.
SC 511	All funds accumulated in the name of a specific activity must be closed out annually, and any residual funds shall revert to the same group for the following school year.
SC 511	A financial report of the condition of each student activity fund shall be submitted to the Board monthly.
Pol. 619	The student activity fund shall be audited annually during the District's established audit.
GRADUATING CLASSES	
All graduating classes, after payment of all financial obligations and prior to graduation, shall make a commitment for distribution of the funds remaining in the class account to school activities of the class's	

choosing, such as a senior gift or scholarship fund. *Effective with the 2014-2015 school year, monies left unused and uncommitted as of the date of commencement exercises will be deemed to have been committed and transferred to the incoming senior class of the following school year.*

Discontinued Student Activities/Organizations

Upon the discontinuance or dissolution of a student activity or organization, remaining student participants, after payment of all financial obligations and prior to the end of the school year, shall make a commitment for distribution of the funds remaining in the activity's or organization's account to another student activity, class fund or scholarship fund of the students' choosing. Effective with the 2014-2015 school year, monies left unused and uncommitted at the end of the school year will be deemed to have been committed and transferred to the incoming senior class of the following school year.

Funds may not be disbursed or set aside for future obligations, such as class reunions.

References:

School Code – 24 P.S. Sec. 440.1, 511, 623, 807.1

Board Policy – 619, 811

EXHIBIT H-2

BOARD POLICY 222. TOBACCO USE	
<p>1. Purpose</p>	<p>The Board recognizes that tobacco use by students presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools.</p>
<p>2. Definition 18 Pa. C.S.A. Sec. 6306.1</p>	<p>For purposes of this policy, tobacco use shall be defined as use and/or possession of a lighted or unlighted cigarette, cigar and pipe; other smoking product; and smokeless tobacco in any form.</p>
<p>3. Authority 35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183</p>	<p>For purposes of this policy, electronic cigarette means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other substance, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, vapor cigarettes or under any other product name or descriptor.</p> <p>For purposes of this policy, tobacco-related devices means cigarette papers, lighters, pipes for smoking, hookahs and any instrument used for inhaling tobacco smoke.</p> <p>The Board prohibits tobacco use and possession of tobacco, electronic cigarettes or any tobacco-related device by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the School District.</p>
<p>18 Pa. C.S.A. Sec. 6306.1</p>	<p>The Board prohibits tobacco use and possession of tobacco, electronic cigarettes or any tobacco-related device by students at school-sponsored activities that are held off school property.</p> <p>The School District may initiate prosecution of a student who possesses or uses tobacco in violation of this policy. In addition, violations are subject to disciplinary action in accordance with the District's student disciplinary policy.</p>
<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee shall annually notify students, parents/guardians and staff about the District's tobacco use policy by publishing such policy in the Student Handbook, parent newsletters, posted notices, Code of Student Conduct, and other efficient methods.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy, which include:</p> <ol style="list-style-type: none"> 1. Inclusion of instruction on the potential hazards of the use of tobacco as a part of the health curriculum. 2. Development of discipline procedures and penalties. 3. Establishing procedures with local law enforcement agencies and the Magisterial District Judge for enforcement.
<p>5. Guidelines SC 1303-A</p> <p>18 Pa. C.S.A. Sec. 6306.1</p>	<p>Incidents of possession, use and sale of tobacco in violation of this policy by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p> <p>A student convicted of possessing or using tobacco in violation of this policy may be fined up to \$50 plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.</p> <p>References: School Code – 24 P.S. Sec. 510, 1303-A State Board of Education Regulations – 22 PA Code Sec. 403.1 Tobacco Use Prohibition – 18 Pa. C.S.A. Sec. 6306.1 School Tobacco Control – 35 P.S. Sec. 1223.5 No Child Left Behind Act – 20 U.S.C. Sec. 7114 Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq. Board Policy – 000, 218, 225</p>

