



Book	Policies
Section	05000 Students
Title	Student Bus Transportation
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A. Pupil Transportation

1. School Buses and Operation Standards <http://www.schools.utah.gov>

a. Bus eligibility (R277-600-4)

1. Transportation eligibility for elementary students who live further than 1½ miles distance from school and for secondary students who live further than two (2) miles distance from school is determined according to the following:
 - a. The distance from home to school is determined from the center of the public route (road, thoroughfare, walkway, or highway) open to public use, opposite the regular entrance of the one where the pupil is living, over the nearest public route (thoroughfare, road, walkway, or highway) open regularly for use by the public, to the center of the public route (thoroughfare, road, walkway, or highway) open to public use, opposite the nearest public entrance to the school grounds which the student is attending.
2. The transportation department will look at accommodating as many students as can be safely transported on routes that have seating available. Students who are not eligible may fill out a space available request. An eligible student may not be displaced or required to stand in order to make room for an ineligible student. This request may take up to the first month of school to process.
2. Students are bused to assigned schools and no out-of-boundary students are bused.
3. Extra-curricular classes or school of choice like dual immersion, math, science, band, orchestra and other school related activities are not bus eligible.
4. Secondary students will only be permitted to ride to and from same route and same stop daily.
5. Elementary students will only be permitted to ride to and from same route and two stops if at a babysitter's house. Transportation to scouts, dance, piano, birthday party, sports, etc., is not allowed.

B. Rules and Regulations Governing Student Transportation

1. Pupils shall observe classroom conduct and obey the driver promptly and respectfully. The driver is in complete charge of all students during loading, unloading of the bus and during transit.
2. Pupils shall respect the rights and safety of others.
3. Pupils shall arrive at the bus stop five (5) minutes before the bus arrives.
4. Pupils shall wait in a safe place, clear of traffic and away from where the bus stops.
5. Pupils shall wait in an orderly line and avoid horseplay.
6. Pupils shall cross the road or street in front of the bus only after the bus has come to a complete stop and upon direction of the driver.
7. When entering the bus, pupils shall go directly to an assigned seat or as directed by the driver.
8. Pupils shall keep aisles and exits clear and remain seated facing forward with feet on the floor while the bus is moving.
9. Pupils shall refrain from throwing or passing objects on, from or into bus.
10. Pupils are permitted to carry only objects that can be held on one's lap/backpack. Skateboards and scooters are not allowed.
11. Pupils shall refrain from the use of profane language, tobacco, alcohol, drugs, or any other illegal controlled substance on the bus.
12. Pupils shall refrain from eating and drinking on the bus.
13. Pupils shall not carry hazardous materials, nuisance items, and animals onto the bus. Weapons or fireworks of any kind are not allowed on the bus.
14. Students are bus eligible only for their own assigned pickup and dropped off at their designated stops only.
15. Pupils shall refrain from sticking head, arms or objects outside of the bus.
16. Pupils shall refrain from coming in contact with a moving bus.
17. Any pupil damaging transportation property in any way shall pay for all such damages.
18. Buses leave schools 10 minutes after scheduled release times.
19. Students not following rules and regulations will be written up on the Bus Violation Report form.

C. Video Camera on School Buses

1. Purpose and Philosophy

- a. The objective of student management is the desirable behavior of all students riding on school buses.
 1. The school day begins one-half hour before school and ends one-half hour after school. As students go to meet the bus before school and leave the bus to go home after school, the school is responsible for the students.
 2. Although the prime responsibility for a student's conduct rests with the administrator of the school, the school bus driver is responsible for the health, safety and welfare of each passenger while in transit.
- b. School systems should promote, communicate and enforce procedures to be followed by the students when they are riding the bus.
 1. Local school disciplinary codes should include pupil behavior and discipline while on the bus. Rules can be enforced only with the cooperation of every person concerned with transportation.
 2. Observance of these rules will ensure safety, prompt arrivals and departures of buses, and proper attitudes on the part of the students. Violation of these rules may result in the suspension of bus riding privileges and/or some other sanction.
- c. Student behavior on the school bus and the driver's management of that behavior are the two key elements to a safe and enjoyable bus ride.
- d. The use of a video camera on a school bus is an aide to monitor bus discipline.
 1. It does not replace the discipline policy, the authority of the driver, or the responsibility of the school officials.
 2. The basic safe riding rules must prevail and the consequences of misconduct must be carried out. Violence and bullying will not be tolerated on the school bus.

2. Policy

- a. All students shall receive training in proper school bus riding practices. They also are to be advised of the student disciplinary code from the student's home school.
- b. Video cameras may be placed on any bus in Tooele County School District authorized by the transportation administrator or director.
- c. The cameras on the buses shall be recording throughout the routes. If there are a number of incidences of misconduct or serious reports on the bus, more extensive video monitoring of a particular bus route may occur.

- d. Following videotaping, the tapes are to be stored at the transportation department for a period of ten (10) days. The transportation supervisor shall periodically review videotaping randomly selected to ensure proper school bus conduct. If there are no reports of misconduct within ten (10) days, the tapes will be recycled. However, if there is misconduct incidences reported or viewed during random selection, the videotapes are to be kept until final resolution, including any appeals.
3. Student Education Records Management
- a. Video or audio tapes are education records subject to protection under the Family Educational Rights and Privacy Act (FERPA).
 - b. Video or audio tapes may be reviewed by school officials who have a legitimate educational interest.
 - c. Parents/guardians have the right, upon request, to inspect and review their student's education records maintained by the District or school. Parents are not entitled to review any personally identifiable information about other students. Therefore, if the tape contains personally identifiable information about a student other than the parent's own student, and the information cannot be easily separated, in order to limit access to only the relevant student's information, a school official shall summarize the contents of the tape and inform the parents of the contents either verbally or in writing.