

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, January 22, 2018
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of January 8, 2018

- E. PRESENTATION
 - 1. 2018-19 Initial Budget
 - 2. Referendum Update

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Finance
 - 2. Property
 - 3. Personnel
 - 4. Liaison HS
 - 5. Policy

- H. SUPERINTENDENT’S REPORT
- I. ASSISTANT SUPERINTENDENT’S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve the Uniform State Memorandum of Agreement between Millburn Board of Education and Law Enforcement Officials for SY 17/18, as on file in the Superintendent’s Office.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, January 22, 2018.

3. Business Agenda Items

- a. Resolve to approve the Budget Transfers of December, 2017
- b. Resolve to approve the Report of the Treasurer of December 31, 2017.
- c. Resolve to approve Board Secretary’s Report of December 31, 2017
- d. Resolve to approve Bill Schedule # 8 in the amount of \$ 9,571,496.11 dated January 22, 2018.
- e. Resolve to approve items on List “A” to be recycled by Urban Renewal at no cost to the District. Xerox WorkCentre Printer/Scanner/Fax Machine – Tag# 22461
- f. RESOLVED, that the Board of Education approves the following appointments for the 2017-2018 school year:
 - 1. Ms. Jennifer Woodhouse as as Board Representative to the NJSBA Delegate Assembly for the 2017-2018 school year.
- g. Resolve to approve transportation contracts for 2017-2018 with Essex Regional Educational Services Commission at a cost of \$288.40 per day, beginning October 11, 2017, including a 3% administrative fee.

Business agenda items continued:

- h. Resolve to approve an agreement with Remington and Vernick Engineers to provide Construction Management services at a rate, not to exceed, \$199,188, based on hourly rates as follows: Leonard Cinaglia \$144 per hour, Keith Kamitian \$118 per hour, and Kevin McMullan at \$135 per hour.
- i. Resolution regarding Appropriation of Additional State Aid.

WHEREAS, N.J.A.C. 6A:23A-13.3(d) provides that a district Board of Education may, at any time appropriate unbudgeted or under budgeted state aid for which budgetary approval was granted by the Commissioner, and WHEREAS, the Millburn Township Board of Education has been advised that the District’s 2017-18 state aid has been increased by \$246,371

NOW, THEREFORE, BE IT RESOLVED, that the increased state aid in the amount of \$246,371 be appropriated and utilized in the 2017-2018 budget as follows:

Revenue:

10-3132-000	Categorical Aid	\$246,371
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Appropriations:

11-000-270-517	Contract Transp Svcs – Reg Ed	\$100,000
11-000-270-160	Salaries for Pupil Transp	\$ 55,000
11-000-230-331	Legal Services	\$ 5,000
11-000-217-100	Sal – Oth Supp Staff – Student Svce	\$ 86,371

- j. Resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program for the 2018/2019 school year.

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and

Business agenda items continued:

WHEREAS, the Millburn Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2018-2019 school year.

4. Policy Agenda Items

First Reading

- a. Policy 3437 Military Leave (Revised)
- b. Policy 4437 Military Leave (Revised)
- c. Policy 7425 Lead Testing of Water in Schools (New)
- d. Policy 7440 School District Security (M) (Revised)
- e. Policy 7441 Electronic Surveillance in School Buildings and on School Grounds (M)
- f. Policy 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- g. Policy 9242 Use of Electronic Signatures (New)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on January 22, 2018, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

- 1. Legal Matter
- 2. Negotiations

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT