



Albany Athletics Boosters

DEPOSIT REQUEST

Date: _____

Name: _____

Contact info (phone or email): _____

Account to be Credited: AMS: _____

AHS: _____

Description of Deposit: _____

CHECKS-Total: _____

CASH-Total: _____

Cash Verified by: _____ Cash Verified by: _____ Cash Verified by: _____

Total Amount of Deposit: _____

Deposit Verified by (Signature): _____

Please follow the deposit procedures below.

1. Fill out deposit form and attach cash and/or checks.
2. Verify cash amount (initial)
3. Verify total deposit amount (signature)
4. Place deposit in the Albany Boosters mailbox or drop off in the Athletic Office.

Deposits are picked up on the 1st and 15th of each month and processed within 5 days.

Please contact Astrid Juengling at ajuengling@ausdk12.org or Zeke Lopez at elopez@ausdk12.org with questions.