



**BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Tuesday, July 15, 2008
5:00 PM LIBRARY**

I. PRELIMINARY:

A. CALL TO ORDER – Mrs. Rene Rodman – 5:10 PM

B. ROLL CALL – Mrs. Rene Rodman

Members Present:

Steve Klima	John Riley (till 6:15)	<u>Ex-officio Members:</u>
Rene Rodman	James Paleno	Martin Griffin
Dave Suarez	Michael Rogers	Ramin Badiyan
Victoria Francis	Eileen Savage	Greg Wood
Darcy Stamler (absent)	Amy Held (absent)	
Torino Johnson (absent)	John Callas (alt.) (left before Closed Session)	

C. APPROVAL OF MINUTES FROM BOARD MEETINGS ON JUNE 17, 2008 AND JULY 1, 2008. See final approved version at www.palihigh.org.

- Ms. Vicky Francis moved that the Board approve the June 17th minutes. Mr. Michael Rogers seconded the motion.

**BOARD ACTION: The Board voted to approve the June 17th minutes as follows:
7 – yes (Dr. John Riley, Mrs. Eileen Savage, Mr. Dave Suarez, Mrs. Rene Rodman, Mr. Steve Klima, Mr. James Paleno, and Ms. Vicky Francis)**

1 – abstained (Mr. Michael Rogers)

3 – absent (Mrs. Amy Dresser Held, Mrs. Darcy Stamler, and Mr. Torino Johnson)

- Out of the eight present Board members at this meeting half of them were not at the July 1st meeting requiring them to abstain from voting to approve the minutes, therefore no quorum could be reached forcing the July 1st minutes to be tabled.

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

- Mrs. Julia O’Grady asked when a decision would be made by the Board on the wearing of hats in school. The Board Chair indicated that she would look into the matter and get an answer back to Mrs. O’Grady.

III. ACTION ITEMS:

A. BOARD DISCUSSION AND ACTION ON POOL CONTRACTOR SELECTION

- Pool Committee representatives announced that \$2.5 million has been either pledged or collected toward the project. A number of fundraising efforts are continuing. However the Pool Committee concluded that the goal of raising 75% of the estimated project cost in time to break ground on August 1st has now been reached. A further check for \$900,000 from Rose Gilbert was presented to the Board amid loud applause.
- The sealed bids were recently opened and at least 2 of these bids were in the \$3.5 million range. Board discussion led to confirmation that if after completion of due diligence, these bids prove satisfactory, the 75% fund raising requirement will indeed have been met.
- Much Board discussion of funding the \$900,000 gap. Greg Wood presented data showing that estimated revenue from contracting out pool hours (to Clubs, master programs etc.) less estimated pool costs would lead to a surplus of approximately \$170,000 per year so that a loan could be paid off in 5-7 years. Mr. Wood also indicated that the revenue estimates are conservative. With the Y pool closed, demand for Pool time is high and rates discussed with user groups may be a bit below market.
- Public access was also discussed. Pool Committee emphasized that the priority was to create a fully financed entity (no general funds to be used) but that there would be free access time on weekend afternoons. Also it was felt that lanes would be available in the early AM.
- Dr. John Riley moved that Board approve to let the Pool Committee be charged with the decision on the choice of the contractor for a contract satisfying the 75% funding requirement. Mr. James Paleno seconded the motion.

BOARD ACTION: The Board voted to approve letting the Pool Committee be charged with the decision on the choice of the contractor for a contract satisfying the 75% funding requirement as follows;

8 – yes (Mrs. Eileen Savage, Mr. Dave Suarez, Mrs. Rene Rodman, Mr. Steve Klima, Mr. James Paleno, Dr. John Riley, Mr. Michael Rogers, and Ms. Vicky Francis)

3 – absent (Mrs. Amy Dresser Held, Mrs. Darcy Stamler, and Mr. Torino Johnson)

B. DISCUSSION AND ACTION ON POOL FINANCING

In light of the new funding this issue is now moot.

C. SELECTION OF 2008-09 EXECUTIVE DIRECTOR (ED) REVIEW COMMITTEE MEMBERS

- Board Chair indicated that this year's committee had almost completed its work and that a new committee needs to be appointed with 1 or 2 staff members, one parent member and one community member.
- Mrs. Rene Rodman moved that the Board approve to the 2008-09 Executive Director Review Committee to consist of Ms. Vicky Francis, Mr. Michael Rogers, and either Mr. Dave Suarez or Mr. Steve Klima (these two would make this decision). Mr. James Paleno seconded the motion.

BOARD ACTION: The Board voted to approve the 2008-09 Executive Director Review Committee to consist of Ms. Vicky Francis, Mr. Michael Rogers, and either Mr. Dave Suarez or Mr. Steve Klima (these two would make this decision) as follows;

8 – yes (Mrs. Eileen Savage, Mr. Dave Suarez, Mrs. Rene Rodman, Mr. Steve Klima, Mr. James Paleno, Dr. John Riley, Mr. Michael Rogers, and Ms. Vicky Francis)

3 – absent (Mrs. Amy Dresser Held, Mrs. Darcy Stamler, and Mr. Torino Johnson)

D. APPROVAL TO ADD PRINCIPAL AS A CHECK SIGNATORY TO ALL PCHS BANK ACCOUNTS

- Greg Wood asked to defer this to the next meeting.

- Mr. Suarez moved that the Board approve for the approval of signatory authority for Martin Griffin be deferred to the next meeting. Dr. Riley seconded the motion.

BOARD ACTION: The Board voted to approve having the approval of signatory authority for Martin Griffin be deferred to the next meeting as follows;
8 – yes (Mrs. Eileen Savage, Mr. Dave Suarez, Mrs. Rene Rodman, Mr. Steve Klima, Mr. James Paleno, Dr. John Riley, Mr. Michael Rogers, and Ms. Vicky Francis)
3 – absent (Mrs. Amy Dresser Held, Mrs. Darcy Stamler, and Mr. Torino Johnson)

IV. DISCUSSION/INFORMATION ITEMS:

A. BOARD TRAINING/PLANNING AND AGENDA.

- Board Chair presented suggested topics for a fall Retreat (Board Functioning, Strategic Planning, Charter Renewal, Fund-raising, Communications, Consensus Building, Challenges of Conversion). School leaders to be invited. Discussion showed strong support for such a meeting. St Matthews meeting 2 years ago was seen as a valuable experience. Faculty expressed opposition to either a teaching day or a weekend day. Each Board member was invited to rank his or her top priority and Board Chair said she would report back with a more detailed plan. Outside experts to be used to facilitate discussion. Members indicated importance of some team building session to start the program.
- Tuesday September 2nd a possible day for the meeting.

B. CONFIRMATION OF NEXT MEETING(S) ON AUGUST 5, 2008 AND AUGUST 19, 2008, BOTH AT 5:00 PM.

V. ORGANIZATIONAL REPORTS:

A. Student Report – **Ramin Badiyan**

- The Leadership team has been meeting during the summer and planning for the next school year.

B. Parent Report – **Julia O’Grady**

- The Parent Liaison, Julia O’Grady, has been busy updating the Parent E-Mail list with incoming 9th grade families and planning the pool groundbreaking ceremony. There will be a full-day Freshman Orientation, where incoming students will be meet in their POD’s, meet their teachers, tour campus, and receive all necessary items to begin high school. Replacing the monthly PAC E-News will be a campus-wide “Pali High News” that will include the “Executive Director’s Report” and “Principal’s Report,” as well as updates from PAC, PTSA, and Booster Club.

C. Faculty Report – **James Paleno/Dave Suarez**

- The faculty had two concerns: what is the status of the bungalow beautification and traveling teachers. Faculty reps will be meeting with Mr. Griffin on the latter topic.

D. Academic Principal’s Report – **Martin Griffin**

- Mr. Griffin has begun meeting with the Directors on campus and with the Parent Liaison. Additional programs will be introduced to recognize academic achievement, with bi-annual awards and recognition and an Honor Roll list posted in the Main Hallway. There will be a new all campus monthly newsletters and a new comprehensive weekly calendar for teachers to avoid scheduling conflicts.

E. Executive Director’s Report – **Amy Held**

- A report from Amy Held updated the progress and current status of the Master Planning effort (see attached).

F. Chief Business Officer’s Report – **Greg Wood**

- The 2008-09 Consolidated Application for Funding Categorical Aid Programs was submitted to receive roughly \$240K in Title I grants. Pali has successfully increased reporting on Free & Reduced Lunches by making sure those eligible complete the paperwork.
- Microsoft has settled a lawsuit with schools in California. As a result, Pali will receive

- \$139K toward its technology program and most likely, more in the future.
- Seven conversion charters have signed a joint letter to LAUSD protesting its cut in TIIG integration funding. Pali has been targeted for a \$300K reduction. This may result in a lawsuit by the schools against the unilateral actions of the District.
- G. Technology - **Maisha-Cole Perri**
 - A pipe in the Study Center ceiling broke, causing extensive damage to the computers in the room. Insurance will cover the cost of replacement in time for September. Maisha-Cole Perri provided a summary of summer projects (see attached).
- H. Human Resources – **Colleen McCarthy**
 - Six new staff have been hired, including the Director of Instruction and the Director of Student Services. Four positions are in process of hiring. Colleen McCarthy summarized projects in process (see attached). There is a pending issue with LAUSD, which mishandled the paperwork for some of those who retired or resigned from Pali at the end of the school year. Several were dropped from their health coverage.
- I. Standing Committee Reports – None.

VI. CLOSED SESSION:

The Board entered closed session at 6:49 pm.

A. PUBLIC EMPLOYMENT

Title: Director of Academic Planning and Guidance Services

BOARD ACTION: The Board voted unanimously to accept the Principal’s recommendation that the Director of Academic Planning and Guidance Services position be placed on a full-year calendar (260 days less holiday and vacation days for a total of 234 work days per year) to be aligned with all other administrative positions and to allow for additional planning and completion of key tasks.

7 – yes (Ms. Vicky Francis, Mr. Steve Klima, Mr. James Paleno, Mrs. Rene Rodman, Mr. Michael Rogers, Mr. Dave Suarez, Ms. Eileen Savage)

4 – absent (Ms. Amy Dresser-Held, Mr. Torino Johnson, Mr. John Riley, Mrs. Darcy Stamler)

VII. PUBLIC SESSION:

IF REQUIRED, PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Ms. Rodman returned the meeting to open session at 7:23 pm and reported out the closed session Board action noted above.

VIII. ADJOURNMENT:

Ms. Rodman adjourned the meeting at 7:24 pm.

Executive Director Report – 7-15-08

Master Planning:

- Due to Pali's ongoing charter renewal process, a definitive vision for our educational program for the next 20 years is not complete and therefore the master planners are working on an incremental work plan. It entails a first increment focused on looking at how we currently use the campus and on developing programs for the visual and performing arts complex and the student center. This increment is almost complete. The second increment will encompass the vision for our educational program that will come out of the charter renewal process this fall.

- To date, the architects have:
 - Completed extensive mapping and analysis of the existing utilization of the campus and developed the program for the visual and performing arts center.

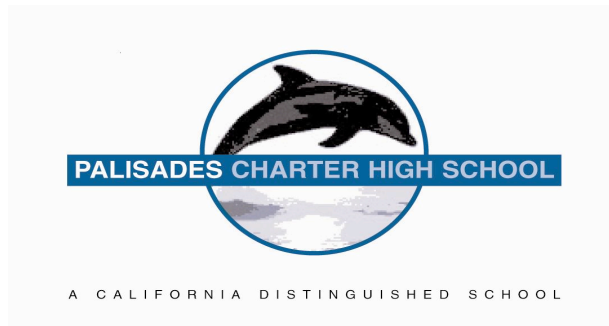
 - They have also begun the process of developing the program for the student center and are currently developing recommendations for how to access funds to implement the master plan including state and local modernization/construction dollars.

 - Per the board directive at the time of the award of the master planning contract, the architects analyzed the campus according to multiple scenarios – including and excluding the addition of the aquatic center.
 - Not building the pool or building it in a different location resulted in consideration of construction of the visual and performing arts center on the corner of Bowdoin and Temescal. The benefits would be: 1) aesthetic, 2) minimal impact to parking, and 3) the continued use of music classrooms and space in Mercer. The cons include 1) the significant additional cost of building two story structures and 2) the inability to then provide new music facilities, 3) it would also mean no pool or the pool in an alternate location (the north side) which has already been ruled out by the pool designers as unfeasible due to underground piping and the smaller size of the land.
 - Building the pool where it is currently envisioned resulted in considering locating the visual and performing arts complex where the faculty parking lot is. The benefits of this scenario include 1) the addition of an aquatics center to campus, 2) construction of single story structures for the visual and performing arts complex which are less expensive to build, and 3) new facilities for all of the visual and performing arts disciplines including music. The cons include 1) losing 30 of the faculty parking lot spaces (the rest could be recuperated through redrawing the current parking space lines to be more efficient and relocating the buses to be able to more fully utilize the stadium lot).

In either event, Mercer (assuming it is deemed to have significantly more life) could be refashioned into a student center with all manner of student services including potentially the college center, career center, community service office, counselors, school psychologist, student store, textbook room, media/computer lab, study center, etc. Envisioned here is also possibly a kiosk and information board when people enter as well as a lounge area for students to congregate, read, study, etc. By building out

Mercer into a student center space would open up in the A building and throughout campus which could then be redeployed as needed.

The architects are currently completing the draft plan and researching funding options for us. To finalize their work they are looking for the overall vision for our educational program for the next 20 years which will derive from the charter renewal process as well as whether the pool project will proceed as planned to determine the location for the student center and VPA complex. Finally, they are advising that we do additional structural analysis of the lifespan of Mercer and the potential of building it out. To ensure the whole school community is updated on the progress of the master planning effort, I would recommend that we invite the planners to present to the board and school community when school resumes in September.



Ms. Maisha-Cole Perri
Technology Coordinator
(310) 230-7238 mcperry@palihigh.org

To: Board of Directors
From: Maisha-Cole Perri
Date: July 15, 2008
Subject: Technology Summer Update

! Study Center !

Pipe in ceiling broken, computers ruined, working with G. Wood to utilize insurance to cover the cost of replacing the computers in time for September.

Summer Projects in Process-

- Microsoft Settlement- \$139,302.59 gain for Pali Technology!
(See attached letter)
- D104, Journalism, Computer and Software Equipment Refresh
- Completed outstanding Data Projector issues, E206, F206
- Completed update of Mail Server
- Addressing Sharepoint for distribution lists
- Special Education Student Computer Refresh, Software Research Phase
- Configuring 20 previously donated computers for various areas of deployment.
- Acquiring 40 additional computers, 40 LCD monitors and office furniture.
- N.C.L.B.- Small Article in Pali Post has yielded big results! We have picked up 13 televisions so far. (See attached article)