

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, June 24, 2013  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER**
- B. SILENT COUNT OF BOARD MEMBERS PRESENT**
- C. ANNOUNCEMENT OF MEETING NOTICE**

On March 12, 2013, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. MINUTES**

- 1. Open Minutes of Regular Meeting of June 10, 2013
- 2. Closed Minutes of Meeting of June 10, 2013

**E. PRESENTATION**

- 1. Recognition of Community Groups in Support of the MHS Applied Academics Program
- 2. Strategic Plan - Initial Unveiling

**F. BOARD PRESIDENT'S REPORT**

**G. BOARD COMMITTEE REPORTS**

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Report
- 4. Special Education Committee Report

**H. SUPERINTENDENT’S REPORT**

1. Fire Drills/Emergency Management Drills for June 2013

	Fire	Lockdown
High School	June 17	June 14
Middle School	June 10	June 5
Deerfield	June 17	June 5
Glenwood	June 6	June 17
Hartshorn	June 3	June 6
South Mountain	June 17	June 12
Wyoming	June 17	June 12

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

1. 2012-2013 District Goals - Final Report
2. QSAC Results
3. HIB Self Assessment

**L. PUBLIC COMMENTS (not to exceed 30 minutes)**

**M. BOARD ACTION ITEMS (Roll Call Votes)**

1. Instruction Agenda Items
  - a. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
  - b. Resolve to approve a donation from the Wyoming School PTO to Wyoming School in the amount of \$10,000 to purchase laptops for student use throughout the building.
  - c. Resolve to approve a donation from the Deerfield School PTO to the Deerfield School in the amount of \$5,978 to cover installation fees for Smartboards.
  - d. Resolve to approve the following students from Livingston, Berkeley Heights and Springfield School Districts for ESY 2013-2014 (July 15 to August 16, 2013), at a rate of \$9,000 per student:

Student ID # 14117   Student ID # 14760   Student ID # 15050

Instruction Agenda Items continued:

- e. Resolve to approve continuing out of district special education placements for the 2013-2014 SY as per attached list.
- f. Resolve to approve the following contracts in accordance with students' Individual Education Plan for the 2013-2014 School Year:

<b>ID #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Dates &amp; Program</b>
11737	Union Co. Ed. Serv. Comm. Crossroads School	\$ 5,278.00	July 8-31, 2013 ESY only
20146039	Darrow School	\$ 24,885.00	SY only
11823	Morris Union Jointure Comm. DLC, Warren Campus	\$ 97,314.00	ESY/SY
11814	Morris Union Jointure Comm. DLC, Warren Campus	\$ 97,314.00	ESY/SY
12257	Morris Union Jointure Comm. DLC, Warren Campus	\$ 97,314.00	ESY/SY
137211	Cornerstone Day School	\$ 74,360.00	ESY/SY
12887	Cornerstone Day School	\$ 74,360.00	ESY/SY
20165113	Cornerstone Day School	\$ 74,360.00	ESY/SY
20147034	Sage Day, Rochelle Park	\$ 50,220.00	SY only
13691	PG Chambers School	\$67,023.60	ESY/SY
13690	PG Chambers School	\$67,023.60	ESY/SY
12489	Reed Academy	\$99,750.00	ESY/SY
12595	Somerset Hills Learning Inst.	\$97,622.72	ESY/SY
110004	Midland School	\$82,645.50	ESY/SY
11333	Windsor Learning	\$51,442.20	SY only
13426	Windsor Learning	\$51,442.20	SY only
11980	Windsor Learning	\$60,015.90	ESY/SY
10983	Winston School	\$25,000.00	SY only

- g. Resolve to affirm the administration's April 22, 2013 determination regarding the HIB investigation concerning Student # 14003.
- h. Resolve to approve the district's HIB Self Assessment Results dated June 18, 2013.
- i. Resolve to approve the district's Strategic Plan dated June 24, 2013.

2. Personnel Agenda Items

Approval of Personnel Report, dated June 24, 2013

3. Business Agenda Items

- a. Approval of budget transfers for the month of May 2013.
- b. Approval of Treasurer of School Moneys report for period ending May 31, 2013.
- c. Approval and Certification of Board Secretary's Report for period ending May 31, 2013.
- d. Approval of Bill Schedule # 13 dated June 24, 2013 in the amount of \$7,482,519.10.
- e. Resolve to approve the fourth renewal of a five year term contract with Aramark School Support Services of Philadelphia, PA to provide food management services for the 2013/2014 school year. The terms of the agreement provide for a General and Administrative Flat Fee of \$44,390 (\$4,439 per month for ten months), a Management Fee of \$0.0320 cents per meal served under the National School Lunch Program and a guarantee surplus of \$19,799.
- f. Resolve to approve Millburn School District Cafeteria Food Prices for the SY 2013-2014. Copies are on file in the Business Office.
- g. Resolution regarding an award for the High School Ejector Pump project.
- h. Declaration of obsolescence and authorization for the Business Administrator to donate the following school bus to the Millburn Fire Department:

<u>Year</u>	<u>Make &amp; Model</u>	<u>VIN#</u>	<u>License Plate</u>
2001	GMC 24 Passenger Bus	1GDJ631R911201854	S1F685

- i. Resolve to accept allocation of the FY2014 (2013-14) NCLB Proposed Program & Budget in the amounts of:

Title I	\$226,260
Title II A	\$48,287
Title III	\$21,114

Be it further resolved to authorize the submission of application for this grant.

- j. Resolve to authorize payment to Apple Financial, Inc. for year 2 of lease-purchase agreement 1010Af in the amount of \$413,689.80, reflecting the no trade in payment schedule. This amount includes the recurring payment of \$323,836.37 plus \$89,853.43 as partial payment for 650 additional units as well as associated services and supplies.

Business Agenda Items continued:

- k. Resolution regarding Bid no. 13-06 - Glenwood School Sidewalk Replacement.
- l. Resolution regarding Bid No. 13-07 - Building Systems, Siemens BAS, 3rd Party DDC Controls.
- m. Resolution regarding Bid No. 13-08 - Fire Alarm Testing, Maintenance and Service.
- n. Resolve to approve a Board Retreat Meeting to be held on Monday, July 22, 2013 at 7:45 PM at the Education Center of the School District, 434 Millburn Avenue, Millburn, NJ.
- o. Resolve to approve monthly Delta Dental rates for the SY 2013/2014:

	Delta Premier	Delta PPO
Employee	66.94	30.50
Employee & Spouse	127.19	57.95
Family	187.44	85.39
Employee & Child(ren)	120.50	54.90

- p. Resolution regarding Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, the Millburn Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at the year end, and

WHEREAS, the Millburn Township Board of Education has determined that an amount not to exceed \$1.5M may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount will include the FY 2011/2012 Extraordinary Aid of \$161,238 plus Non Public Transportation Aid in the amount of \$34,452. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2013, performed by Nisivoccia & Company, LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed 1.5M.

Business Agenda Items continued:

- q. Resolve to approve the 2013/2014 Joint Transportation Agreement with Sussex Regional Co-op to host jointure route # MMS 6 at a revenue of \$2,125.

4. Policy Agenda Items

Second Reading:

- a. Policy 2312 - Class Size
- b. Policy 5512 - Harassment, Intimidation and Bullying (M)
- c. Policy 5530 - Substance Abuse (M)

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS (not to exceed 30 minutes)**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 24, 2013, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**