

**MINUTES OF THE PUBLIC HEARING  
HELD ON  
MONDAY, JULY 28, 2014  
BOARD OF TRUSTEES  
CALDWELL INDEPENDENT SCHOOL DISTRICT**

July 28, 2014

6:15 p.m.

Present: Dr. Timothy Cuff, Superintendent,

Board Members: Gerald Rodriguez, Janet Carrigan

Guests:- Makala Gerland; Caldwell ISD

A public hearing was held at 6:15 p.m. by Dr. Cuff, Superintendent, regarding the district's Optional Flexible School Day Program and Pre-Application for 2014-2015 school year.

Dr. Cuff stated that a public hearing is required by TEA as well as an annual submission to complete the program.

The district has the ACE Program during the day from 8:00 – 3:00 p.m. and evening hours 4:00 – 8:00 p.m. (at the Alligator Street location). This program allows students that are not going the traditional route for graduation to take a different path to complete their education. There are many students that end up dropping out of school due to having to work. This program helps these students complete their graduation requirements.

There are also students that are completing credit recovery with the help of Connie Suehs, district employee. Students complete their work on computers and upon completion will receive their diplomas.

Dr. Cuff stated that he would recommend to the Board to continue the Optional Flexible School Day Program for 2014-2015 school year.

The public hearing concluded at 6:28 p.m.

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
CALDWELL INDEPENDENT SCHOOL DISTRICT

July 28, 2014

6:30 p.m.

Members Present: Gerald Rodriguez, Clover Cochran, Terri Jurena, Mike Thompson  
Janet Carrigan

Members Absent: Mark Goodman

Administrators: Dr. Tim Cuff, Rhonda Homeyer, Vicki Ochs, Shaunna Savage,  
Nathan Goodlett, Kim McManus

Guests: Dinah Stringer, Makala Gerland, Holly Gillar, Jill McRae, Lindi Herford,  
Holly Lyday, Caldwell ISD; Roy Sanders

President Rodriguez called the meeting to order at 6:30 p.m. indicating five members present.

**Public Input:** None at this time.

**Student/Staff Recognition:** None at this time.

**Motion No. 4034**

On motion by member Carrigan, seconded by member Jurena, the Board approved the following: the minutes of the regular meeting on June 23<sup>rd</sup>, 2014, and Special Meetings June 27<sup>th</sup>, July 8<sup>th</sup>, July 15<sup>th</sup> and July 22<sup>nd</sup>, 2014; approved expenditures; tax reports; monthly investment reports for June, 2014, and budget amendments to cover expenditures in Funds 199 and 599 and recognize Aramark Refund Fund 240, submitted by Rhonda Homeyer, Director of Business Services. (A copy of the budget amendment request is attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 4035**

On motion by member Cochran, seconded by member Thompson, the Board approved Superintendent Cuff to submit the pre-application to TEA for the district's Optional Flexible School Day Program for 2014-2015 school year.

For 5                      Ag. 0                      Ab. 0

Makala Gerland, Middle School teacher, presented information regarding the program "BYOD" to members of the Board along with the policy and procedures that will be followed. There will be a student/parent agreement for acceptable use of the district's technology resources that must be signed by students and parents before they will be allowed to participate in the program. Ms. Gerland stated that we are very excited about starting the program. (See a copy of the agreement attached and made a part of these minutes.)

Dinah Stringer, Elementary teacher, presented a power point to members of the Board regarding recommended changes to the first grade report card for 2014-2015. Recommending changes from numerical grades to standard based report card; change from six week grading periods to (4) nine week grading periods. Mrs. Stringer explained what the standard based report card would be and the process for assessment and grading. There would be benefits such as; developmentally appropriate for the students; all students evaluated on the same grade appropriate skills; consistency amongst teacher; parents will be able to see exactly what skills and knowledge their child has mastered or needs to improve; and separates understanding of the skill and effort put forth.

These changes are recommended by first grade teachers. (See a copy of the recommended changes for the 2014-2015 school year attached and made a part of these minutes.)

Members of the Board requested that this agenda item, "H. Elementary Teacher (First Grade) Report Card for 2014-2015", be tabled until the Special Meeting on August 7, 2014.

Dr. Cuff, Superintendent, gave an update regarding the Kovar Estate donations to members of the Board. We previously received a check in the amount of \$400,000 and currently received a check in the amount of \$1,116,903.31. Dr. Cuff stated that we need to move forward with the parameters regarding these donations as they are for scholarships only. We will need to establish the rules and process for granting the scholarships as stated and instructed as per Mr. Kovar's estate and submit for Board approval.

**Motion No. 4036**

On motion by member Thompson, seconded by member Carrigan, the Board approved a call for Special Election on November 4, 2014 for one Caldwell ISD vacancy of the Board. (See copy of order of election attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 4037**

On motion by member Thompson, seconded by member Carrigan, the Board approved the contract with the Burleson County Elections Administrator, Paula Bartnesky, to hold early voting and election day voting for the district's Special Election on November 4, 2014.

For 5                      Ag. 0                      Ab. 0

**Motion No. 4038**

On motion by member Thompson, seconded by member Carrigan, the Board approved the following tax resale deeds as submitted by Mr. Curtis Doss, Tax Assessor Collector:

Richard Caddell in the amount of \$2,000 for property: A0020 Dickinson, Acres 3.7, Burleson Corp Petro (Tax Acct. # 10718)

Stoneys Properties, LLC; in the amount of \$3,600 for property: Being 0.4 acres, more or Less, Francis Smith Survey, Burleson County, Texas being more particularly described In Volume 466 at Page 312 et seq. Deed Records of Burleson County, Texas (Tax Acct #12593-1)

For 5                      Ag. 0                      Ab. 0

**Motion No. 4039**

On motion by member Carrigan, seconded by member Cochran, the Board approved the application for tax refund submitted by Mr. Curtis Doss, Tax Assessor Collector, in the amount of \$776.95 to RGWG Metroplex Investments LP. (This refund is due to a clerical error that was approved by the Appraisal Review Board on 6/13/14.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 4040**

On motion by member Cochran, seconded by member Jurena, the Board appointed Mrs. Janet Carrigan as the delegate to represent the district at the TASA/TASB conference in Dallas, Texas on September 27<sup>th</sup>, 2014.

For 5                      Ag. 0                      Ab. 0

**Motion No. 4041**

On motion by member Carrigan, seconded by member Jurena, the Board approved the Clinical Affiliation Agreements with Burlison St. Joseph Manor and Caldwell ISD. (This agreement will allow the district's CNA "Certified Nurse Aide Program" students to participate in training at St. Joseph Manor.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 4042**

On motion by member Thompson, seconded by member Cochran, the Board approved Dr. Timothy Cuff as the district's authorized representative for Lone Star Investment Pool.

For 5                      Ag. 0                      Ab. 0

Superintendent Cuff addressed the Board regarding the district's Employee Handbook for 2014-2015 school year. There are only minor changes being made to the handbook such as new payroll dates, etc.

**Motion No. 4043**

On motion by member Carrigan, seconded by member Jurena, the Board approved the district's Employee Handbook for 2014-2015 school year.

For 5                      Ag. 0                      Ab. 0

**Motion No. 4044**

On motion by member Carrigan, seconded by member Jurena, the Board approved the following PDAS timeline as submitted by Dr. Cuff, Superintendent:

Teacher Orientation	August 12, 2014
Teacher Self Report #1	September 12, 2014
PDAS Window for Appraisals	September 15, 2014 – April 10, 2015
Teacher Self Report # 11 & 111	April 10, 2015
Summative Appraisals	April 27, 2015- May 8, 2015
Walk Through Window	August 25, 2014 – May 29, 2015

For 5                      Ag. 0                      Ab. 0

**Motion No. 4045**

On motion by member Carrigan, seconded by member Cochran, the Board approved the following PDAS Appraisers as submitted by Dr. Cuff, Superintendent.

**Primary Appraisers:** Principals and Asst. Principals on campuses.

**Secondary Appraisers:** Superintendent: Dr. Timothy Cuff

Designee: Beverly Lillie (meets requirements as set by state)

For 5                      Ag. 0                      Ab. 0

Superintendent Cuff addressed the Board regarding Addendum T—1, Approve Change Order to Renovation Project for Elementary School Ceiling. The initial contract did not include ceiling tiles. The project manager has indicated that approximately 260 ceiling tiles need to be replaced at this time. Dr. Cuff stated that we do not want to patch in any area and need to have all the tiles replaced.

There are two different types of tiles that have been recommended. Both are good replacement tiles. The cost for this amendment to be taken out of the Q-bond is approximately \$100,418.05.

**Motion No. 4046**

On motion by member Carrigan, seconded by member Jurena, the Board approved the change order amending the contract in the amount of \$100,418.05 to pay for the replacement of the ceiling tiles during the renovation project at the Elementary School by Mooring Recovery.Services.

For 5                      Ag. 0                      Ab. 0

Dr. Cuff, Superintendent addressed the Board regarding Addendum T-2, Approve Change Order to the Elementary School Remediation Project for Removal and Re-Entry of Contents. Dr. Cuff stated that this is a tedious process that will take place regarding the removal and re-entry of contents. Mr. Travis Garcia, project manager, has expressed the need for additional help to assist in this process in order to complete the project in a timely manner. The request is for an additional \$55,000 to hire additional labor to complete the remediation process for removal and re-entry of contents.

**Motion No. 4047**

On motion by member Carrigan, seconded by member Thompson, the Board approved the change order amending the contract in the amount of \$55,000 to pay for the additional labor needed to complete the Elementary School remediation project for removal and re-entry of contents by Mooring Recovery.Services.

For 5                      Ag. 0                      Ab. 0

Members of the Board took a 5 minute break at approximately 8:25 p.m. before entering into Executive Session to discuss Agenda Item T. Closed Session: Personnel and Student Issues.

**EXECUTIVE SESSION:**

President Rodriguez read the following: "The Board of Trustees on July 28, 2014, beginning at 8:30 p.m. convened in a closed or executive session in accordance with the Texas Open Meetings Act.

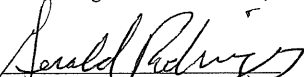
At the end of the executive session, President Rodriguez read the following: "The Board ended its closed or executive session at 10:05 p.m. on July 28, 2014. Regular session reconvened at 10:06 p.m.

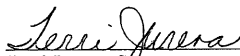
**At-Will Employees: Information Only**

Resignations: Gayle Willard, Elementary School Paraprofessional  
Seth Willis, Technician, Technology Department  
Sherri Reed, Cafeteria  
Christine Reynolds, Custodian

Hiring: Alexandra Morales, High School Special Ed Paraprofessional  
Michelle Gulliford, High School Special Ed Paraprofessional  
Mariam George, Bus Driver  
Elma Gaucin, Cafeteria  
Brittany Richmond, Cafeteria  
Martha Gaucin, Custodian (Elem.)  
Shirley Smith, Custodian (H/S)

There being no further business, the meeting adjourned at 10:06 p.m.

  
Gerald Rodriguez, President

  
Terri Jurena, Secretary