

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
November 25, 2013
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, November 25, 2013.

Those present: **Mr. Raleigh O. Ward, Jr.**
 Dr. W. L. Coleman
 Mr. Johnny R. Jenkins
 Mrs. Mona Lisa M. Andrews
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Elleveen T. Poston

Call to Order

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:00 p.m. by welcoming the visitors (Ms. Tacey Fleming, Benji Fleming, and Mrs. Kim Myers).

Recognition of Visitors

No special recognition at this time.

Minutes

A motion was made by Mrs. Angela P. Keith and seconded by Mrs. Elleveen T. Poston to accept the October 28, 2013, minutes as written. The motion carried unanimously.

Communication to the Board

Mr. Sullivan discussed the **Prior Request to the Board** concerning the **Response to Ms. Tacey Fleming**. Mr. Sullivan explained the appeal options at the high school level, the district level, and the Board level. He also discussed the Public Concerns Complaint Form being presented first to the Superintendent. Mr. Sullivan told the group that an appeal had not been sought. *(See 10/28/13 Board Minutes)*

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Report of the Superintendent

Mr. Sullivan informed the Board that a **District-wide Staff Meeting** would be held on Tuesday, **December 3, 2013**, at the Hannah-Pamplico Elementary/Middle School. He asked the Board if they had anything that they would like to see discussed at the meeting to let him know.

Mr. Sullivan reminded the Board of the upcoming **Legislative Advocacy Conference** to be held December 6-8, 2013, at the Sonesta Hotel in Hilton Head, South Carolina. **Mr. Thadis D. Calcutt, Jr.**, will serve as the Delegate for Florence County School District Two. He told the Board to let Mr. Calcutt know if they had any issues they would like to vote on, be discussed or transmitted from the Legislative Advocacy Meeting. *(Due to unforeseen circumstances Mr. Calcutt was unable to attend the meeting)*

Mr. Sullivan distributed to the Board copies of the **Finance Report**. The 2013-2014 Cashflow Sheet as of October 31, 2013, shows a balance of \$1,974,647.62. The revenue sheet shows a balance of \$2,022,343.43 and the expenditure report shows a balance of \$2,243,591.45. Mr. Sullivan told the Board that he was waiting on the Tier 2 and residential property tax relief funds.

Mr. Sullivan asked the Board to let him know the exact days they will be able to attend the **SCSBA Annual Convention**. The convention is scheduled for Thursday through Sunday, February 20-23, 2014, in Myrtle Beach, South Carolina.

Old Business

A motion was made by Dr. W. L. Coleman and seconded by Mr. Johnny R. Jenkins to accept 2nd Reading of the following policy updates:

- a. **Policy GBC** - Staff Compensation
- b. **Policy GCB** - Professional Staff Contracts
- c. **Policy GCOA** - Evaluation of Instructional Staff
- d. **Policy IHBB** - Gifted & Talented Program
- e. **Policy IKF-R** - Graduation Requirements
- f. **Policy JRA-R** - Student Records

The motion carried 7-0. Copies of these policies will be forwarded to the South Carolina School Board Association to be codified and returned to be placed in the Board Policy Manual. Copies of the policies are on file in the Superintendent's office.

Mrs. Keith reminded Mr. Sullivan and the Board concerning the review of Policy ADF/ADF-R - Wellness and changing the terminology in the Administrative Rule from "food service must meet the federal guidelines" to state how "food service will try to the best of their ability to meet the federal guidelines." This policy change will be reviewed again at the January 27, 2014, Board Meeting. *(See 10/28/13, 9/23/13, 3/25/13, 2/25/13, 1/28/13, 10/22/12, 9/24/12, 8/27/12, 2/23/09, Board Minutes)*

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New Business

Dr. W. L. Coleman made the motion to accept the following Policy Updates for 1st Reading. Mr. Thadis D. Calcutt, Jr., seconded the motion.

- a. Policy IJNDAA & IJNDAA-R Distance Online & Virtual education**
- b. Policy JLCDB - Use of Epinephrine Auto-Injectors**

Copies of these policies are on file in the Superintendent's office. The motion carried 7-0.

Mr. Sullivan reminded the Board that the **Audit Presentation** will be presented on **January 27, 2014**.

At 7:50 p.m., Dr. W. L. Coleman made the motion to go into Executive Session to discuss the Superintendent Contract. Mrs. Elleveen T. Poston seconded the motion. The motion carried 7-0.

At 8:20 p.m., Mrs. Elleveen T. Poston made the motion to come out of Executive Session. Mrs. Angela P. Keith seconded the motion. The motion carried 7-0.

In Open Session, Mrs. Mona Lisa M. Andrews made the motion to not extend Mr. Sullivan's contract. Dr. W. L. Coleman seconded the motion. The motion carried 7-0. Mr. Sullivan's current contract is effective through June 30, 2015.

The following documents were mailed to the Board on **November 13, 2013**, as information.

- 1. Board Minutes - October 28, 2013 [Please Review]**
- 2. Board of Trustees Business Cards**
- 3. 2013 Delegate Assembly Handbook [Calcutt & Poston]**
- 4. Tentative 2014 SCSBA Annual Convention Agenda at a Glance**
- 5. November 2013 Calendar of Events - HPEM**
- 6. November 2013 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

Adjournment

At 8:21 p.m., Mrs. Elleveen T. Poston made the motion to adjourn. The motion was seconded by Dr. W. L. Coleman. The motion carried unanimously.

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In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:21 p.m.

Mr. Raleigh O. Ward, Jr.
Board Chairman

Mr. Johnny R. Jenkins
Secretary