

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

1<sup>st</sup> Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

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## MINUTES

October 13, 2016

### **CONVENE PUBLIC SESSION**

**9:15 a.m.**

#### **A. Call to Order**

Pledge of Allegiance led by Dale Lintner

Roll Call

Board President Colleen Kuhn

Board Vice President Dale Lintner

Board Member Cindy Joris

Board Member Robert Jackson

Also Present

Dr. Randy Wormmeester

Desirée Gardner

#### **B. Public Comment –**

Kenneth Courtney spoke on his desire to join the Board and highlighted what he has to offer to the school as an organization.

#### **C. Items to be Removed from Consent or Action Agendas – None**

#### **D. Consent Agenda –**

Board Member Lintner motioned to approve the Consent Agenda; Board Member Joris seconded the motion. Motion carried 3/0.

1. Approval of Board minutes for the September 1, 2016 regular board meeting and September 28, 2016 special meeting.
2. Approval of Expenditure Report for September 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of August 2016 Credit Card Statements.
4. Petty Cash reimbursements for September 2016.

#### **F. Business Manager Report –**

Gardner: Reported on change to Quickbooks for book keeping; current reports are skewed due to an error in download from former accounting firm—they are being rectified and will be presented at the November meeting.

#### **G. Executive Director/Commandant Report –**

Wormmeester: Reported on challenges and benefits of bringing accounting and payroll in house; currently building curriculum to prepare for middle school opening; new activities and programs in the leadership department.

Kuhn: Requested that a gun safety training program be added.

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#### H. Charter Advisory Report –

Joris: Reported on plans for holiday events with parents and communicated concerns with softball game.

#### I. Construction Committee Report- *None*

#### K. Action Agenda

##### Public Comment – None

1. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR CANDACE WENZEL – Board Member Lintner motioned to approve the Provisional Internship Permit application for Candace Wenzel for Certificated Multiple Subject Teacher in grades seven through twelve; Board Member Joris seconded the motion. Motion carried 3/0.
2. APPROVAL OF OFFICE OF THE SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS 2016-2017 CONTRACT - Board Member Joris motioned to approve the 2016-2017 contract with the Office of the San Bernardino County Superintendent of Schools and Desert/Mountain Special Education Local Plan Area for mental health services; Board Member Lintner seconded the motion. Motion carried 3/0.
3. APPROVAL OF NATIONAL UNIVERSITY INTERNSHIP CREDENTIAL PROGRAM AGREEMENT – Board Member Joris motioned to approve the National University Internship Credential Program Agreement for the purpose of hiring interns enrolled at the university; Board Member Lintner seconded the motion. Motion carried 3/0.
4. APPROVAL OF PAYCHEX PROFESSIONAL SERVICES AGREEMENT – Board Member Lintner motioned to approve the Paychex Professional Services Agreement to provide payroll services; Board Member Joris seconded the motion. Motion carried 3/0.
5. APPROVAL OF 2016-2017 PSYCHOLOGIST CONTRACT – Board Member Joris motioned to approve the master contract with Christina Navarro-Cabero to provide psychological services to students during the 2016-2017 school year; Board Member Lintner seconded the motion. Motion carried 3/0.

#### **MOVE TO CLOSED SESSION**

**10:39 a.m.**

The Board moved to closed session to discuss the following:

1. PERSONNEL MATTERS – This is for the Board to discuss personnel issues.
2. VENDOR & CONSTRUCTION CONTRACTS – This if for the Board to discuss updates in vendor and construction contract statuses.
3. VOLUNTEER APPROVAL – This is for the Board to approve volunteer applications.
4. BOARD MEMBER NOMINATION – This is for the Board to discuss and possibly appoint new board member.

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**RECONVENE PUBLIC SESSION**

**11:49 a.m.**

**M. Closed Session Report –**

Approved two volunteers and one Board member.

**N. Board Member Comments –**

Kuhn: Appreciates the hard work and sees great changes in the school.

Joris: Hopes all goes well with the land.

**O. Items for Future Board Meetings –**

None

**P. Next Meeting Date –**

Regular Meeting: November 3, 2016 at 9:00 a.m.

**Q. Adjournment of Meeting –** Board Member Lintner motioned to adjourn the Governing Board meeting at 12:00 p.m.; Board Member Joris seconded the motion. Motion carried 3/0.