

Milton Town School District

Policy

D101: EMPLOYEE CONDUCT

Each employee is expected to demonstrate the highest standards of conduct, professionalism, integrity and responsibility. Each employee will recognize and act in a manner which respects the rights and dignity of students. Each employee is to act in a manner which provides for student academic, personal, social and emotional growth and safety. Each employee has the responsibility to act in a manner which supports and develops an excellent educational system for all students.

Each Employee is responsible to:

- Know and abide by the laws of the State, the policies of the Board, and the regulations and procedures designed to implement them.
- Carry out assigned job responsibilities faithfully and promptly with conscientious concern.
- Use appropriate language, dress, courtesy, and attitude to be role models for students.
- Respect the privacy of students, and maintain confidentiality with respect to general discussion of students in public settings.
- Respect the rights of fellow employees.
- Submit required data, reports, or information in a timely and complete manner.
- Demonstrate care and concern for school property.
- Work collaboratively and constructively with administration, supervisors and fellow employees to achieve the mission of the school district.

Date Warned: 7/25/2011
Date Adopted: 10/10/2011
Legal Reference(s):
Cross Reference: Replaces 217