



Apollo-Ridge School Board Legislative Meeting

Apollo-Ridge High School Community Room

Monday, January 27, 2014, 6:30 p.m.

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:38 p.m. Ms. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mr. Gregory Primm Mr. Forrest Schultz, Mrs. Susan Wenckowski

Board Members Absent: Mr. Dominick Duso, Mr. Rick Fetterman, Mrs. Sharon Jaworskyj

Administrators Present: Dr. Matthew Curci
Mr. Clint Weimer
Mr. Travis Barta
Mrs. Courtney Anderson

Administrators Absent: Not required to attend

Guests: Mrs. Sandra Cecchini, A-REA Representative
Alex Cecchini
Mr. Andy Jones – Student Council Sponsor
Jonah Casella – Student Council Representative
Mr. Brady Ashe – Valley News Dispatch
Mr. Sam Kusic – Indiana Gazette
Mrs. Cris Kostiuk

Solicitor: Mr. Matthew Hoffman, Esq.

IV. Approval of Meeting Minutes: Monday, November 25, 2013, and Tuesday, December 3, 2013

It was moved by Mr. Dan Obriot and seconded by Mr. Jim Ferguson to approved the meeting minutes from the November 25, 2013 Legislative Meeting and the December 3, 2014 Reorganization Meeting.

Voice vote by acclamation. Minutes approved.

V. Meetings from the Previous Month

Reorganization Meeting Tuesday, December 3, 2013 (7:03 p.m. – 7:28 p.m.)

VI. Board and Superintendent Reports

A. Lenape Vocational-Technical School

Mrs. Wenckowski's report included the following topics:

- Construction is progressing nicely on the Adult Learning Center
- The Practical Nursing Program received approval from the State to open a satellite campus at the Lawrence County Career & Technology School. They are pursuing approval from the accreditation commission to allow students financial aid opportunities. Lenape is currently leasing space at LCCTS and plans to open their campus in October.
- Twenty-one students graduated from the Practical Nursing Program in December

- A CDL driver training program, operated by Bud's Driving School, will begin shortly
- Snow makeup days were rescheduled for Monday, January 20 and Monday, February 17
- A partnership was created with Armstrong Associates Federal Credit Union to offer low interest loans to Adult Ed students
- Next meeting is February 20 with a special meeting scheduled prior to the regular meeting

B. ARIN Intermediate Unit #28

Mrs. Wenckowski reported on the following topics:

- Mr. James Wagner was welcomed at the new Executive Director
- Approved two childbearing leaves; two student teachers and several substitute teachers and paraprofessionals
- Approved retirement benefits for former Executive Director, Robert Coad
- Authorized a Risk & Vulnerability Assessment by the PA State Police for the Central Office at no cost to ARIN
- Approved contracts for OT services to eligible students and to Sting Communications for WAN and internet services for the twelve member districts and ARIN's Center for Education

C. Legislation

No report given in Mr. Fetterman's absence

D. Apollo-Ridge Education Foundation

In Mrs. Jaworskyj's absence, Mrs. Kostiuk gave the following report:

- The Education Foundation received a \$3000 gift from First Commonwealth Bank through the DCED's Educational Improvement Tax Credit program.
- The Special Events Committee met with RoseCourt Winery to begin planning a November gala auction event. Proceeds will benefit repurposing the Middle School Library into a \$70,000 STEaM Center. Students will use the STEaM center to enrich STEM and fine arts learning. The STEaM Center will offer workshops to the community.
- The Special Events Committee is also planning activities for the Apollo-Ridge Learning Festival on Saturday, May 10, from 10 AM – 3 PM. The Learning Festival welcomes the return of the Star Wars Storm Troopers, Rock Climbing Wall, Book Exchange, Science Fair, Kennywood & Idlewild Ticket Sales, Chinese Auction, and many other favorites along with some surprises. Admission is free. Vendor booths are only \$25 – submit your application by April 1 and receive a 20% discount!

E. Superintendent Report

Dr. Curci's report included the following topics:

- Thank you, Apollo-Ridge Board Members!
- Keystone Testing Update
- SRO Grant Received
- School Closed Tomorrow / Snow Make-Up Dates
 - Make-Up Dates: April 14, April 15, and April 16
- Important Dates/Upcoming Events
 - 01/29 Market Day Distribution 4:00-5:00 PM
 - 02/05 District Band – Punxsutawney through 02/08
 - 02/08 Math Counts Competition – Grove City College
 - 02/14 A-R Drama Club attends performance of Swan Lake, Benedum Center
 - 02/14 Middle School PTA Valentine's Day Dance 7:00-10:00 \$5
 - 02/17 Presidents' Day – No School
 - 02/19 American Mathematics Competition – Penn State New Kensington
 - 02/20 Math League Penn State – New Kensington
 - 02/21 PTA Reflections Program - Secondary 7:00 PM
 - 02/24 Middle School Book Fair through 02/28
 - 02/26 Apollo Idol Auditions
 - 02/26 Market Day Distribution 4:00-5:00 PM
 - 02/27 Youth Leadership Conference - IUP
 - 02/28 Mid-Quarter 3rd Grading Period
 - 02/28 PTA Reflections Program – Elementary 7:00 PM
- PRESENTATION: Proficiency Plan Update
 - Mr. Clint Weimer, High School
 - Mr. Travis Barta, Middle School
 - Mrs. Courtney Anderson, Elementary School

F. Student Council

Mr. Jones gave no report

VII. RESOLUTIONS

A. Finance

It was moved by Mr. Dan Obriot and seconded by Mr. Forrest Schultz that the Apollo-Ridge Board approves payment of District Bills for the period November 13, 2013 through January 22, 2014, in the amount of \$1,352,700.30, and the Treasurer's Reports for November 2013 and December 2013.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Paul King and seconded by Mr. Dan Obriot that the Apollo-Ridge Board accepts a Highmark Foundation Grant in the amount of \$5000 for upgrades to the Apollo-Ridge Community Fitness Trail.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

B. Personnel

It was moved by Mr. Forrest Schultz and seconded by Mr. Jim Ferguson that the Apollo-Ridge Board approves substitutes, pending receipt of Acts 34, 114, and 151 clearances, as marked Exhibit B-1.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mrs. Susan Wenckowski and seconded by Mr. Dan Obriot that the Apollo-Ridge Board approves unpaid leaves as marked Exhibit B-2.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Paul King and seconded by Mr. Jim Ferguson that the Apollo-Ridge Board appoints three lead custodians in accordance with the MOU approved on December 2, 2013, as marked Exhibit B-3.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Jim Ferguson and seconded by Mr. Paul King that the Apollo-Ridge Board approves supplemental contracts as marked Exhibit B-4.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mrs. Susan Wenckowski and seconded by Mr. Paul King that the Apollo-Ridge Board accepts the resignation of Mrs. Dawn Corder, custodian, effective November 22, 2013.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Dan Obriot and seconded by Mrs. Susan Wenckowski that the Apollo-Ridge Board approves student teachers as marked Exhibit B-6.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Forrest Schultz and seconded by Mr. Paul King that the Apollo-Ridge Board accepts the resignation of Ms. Anita Hartzell, athletic trainer, effective January 23, 2014.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Dan Obriot and seconded by Mr. Paul King that the Apollo-Ridge Board accepts the resignation of Mr. Don Varuola, Apollo-Ridge Band Director, effective June 5, 2014 or the last teacher day of the 2013-2014 school year, for the purpose of retirement.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Paul King and seconded by Mr. Dan Obriot that the Apollo-Ridge Board approves Mr. Will Jones, New Kensington, as an interim athletic trainer, effective January 27, 2014, at a per event rate of \$100 through the conclusion of the 2013-2014 Girls and Boys Varsity Basketball season, pending receipt of valid Acts 34, 114, and 151 clearances.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

C. Curriculum

It was moved by Mrs. Susan Wenckowski and seconded by Mr. Jim Ferguson that the Apollo-Ridge Board approves conference attendance as marked Exhibit C-1.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

D. Student Activities

It was moved by Mr. Forrest Schultz and seconded by Mr. Paul King that the Apollo-Ridge Board approves field trips as marked Exhibit D-1.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

E. Student Transportation

It was moved by Mrs. Susan Wenckowski and seconded by Mr. Paul King that the Apollo-Ridge Board approves bus drivers as marked Exhibit E-1.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

F. Facilities and Property Services**G. Food and Nutrition Services****H. Legislation – Board Policy**

It was moved by Mrs. Susan Wenckowski and seconded by Mr. Dan Obriot that the Apollo-Ridge Board approves the first reading of revised Board Policy 220: Student Expression – Distribution and Posting of Materials, as marked Exhibit H-1.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Dan Obriot and seconded by Mr. Forrest Schultz that the Apollo-Ridge Board approves the first reading of revised Board Policy 339: Uncompensated Leave, as marked Exhibit H-2.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Forrest Schultz and seconded by Mr. Dan Obriot that the Apollo-Ridge Board approves the first reading of revised Board Policy 913: Nonschool Organizations/Groups/Individuals, as marked Exhibit H-3.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

It was moved by Mr. Dan Obriot and seconded by Mrs. Susan Wenckowski that the Apollo-Ridge Board approves the Student Disciplinary Agreement for Student A as presented.

ROLL CALL VOTE

Voting Yes: Mr. Jim Ferguson, Mr. Paul King, Mr. Dan Obriot,
Mrs. Susan Wenckowski, Mr. Forrest Schultz, Mr. Gregory Primm

Voting No: None

Motion Passed: 6-0

VIII. Hearing of the General Public

IX. Old Business

X. Adjournment

It was moved by Mr. Paul King and seconded by Mrs. Susan Wenckowski to adjourn.

Voice vote by acclamation. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Mrs. Jennie Ivory, Board Secretary

NEXT MEETING DATES:

Tuesday, February 18, 2014 – Committee Meeting
Monday, February 24, 2014 – Legislative Meeting

2013-2014 INSTRUCTIONAL AND NON-INSTRUCTIONAL SUBSTITUTES

NAME	ADDRESS	CERTIFICATION
Ms. Shelby Clever	Vandergrift	Pre K-Grade 4
Mr. Zack Kerchensky	Apollo	Art
Ms. Ashley Snyder	Leechburg	Early Childhood/Elementary Ed.
Ms. Rose Owens	Vandergrift	Elementary Education and Special Education Middle Childhood through Early Adolescence (WI)* / Paraprofessional

***Unable to teach until PA certified ... will perform duties in a non-instructional capacity until that time.**

Approvals pending receipt of Acts 34, 114 and 151 Clearances

UNPAID LEAVES

IDENTIFIER	DATES	REASON
UNP012814	01.28.2014 through 01.31.2014	Personal

EXHIBIT B-3

LEAD CUSTODIAN ASSIGNMENTS

NAME	BUILDING ASSIGNMENT
Ms. Laurie Peace	High School
Ms. Donna Rupert	Middle School
Ms. Traci Geiger	Elementary School

EXHIBIT B-4

SUPPLEMENTAL CONTRACTS

NAME	ADDRESS	SPORT
Allan Johnson	Rural Valley	Assistant Basketball Coach – Grade 8
Joe Rice	Apollo	Head Baseball Coach

Pending receipt of valid Act 34, 114, and 151 clearances

Student Teachers for Spring of 2014

<u>Student Teacher Name</u>	<u>Building</u>	<u>Subject</u>	<u>Grade</u>	<u>Mentor Teacher</u>	<u>Start Date</u>	<u>End Date</u>
Rachel Marting	A-R Middle School	Math	7th	Christa Mika	3/17/2014	5/9/2014
Samantha Starr	A-R Middle School	Math	7th	Christa Mika	1/21/2014	3/14/2014

CONFERENCE ATTENDANCE

DATES	EMPLOYEE	CONFERENCE/LOCATION/SPONSOR	COST
03.03. – 03.07.2014	Jason Wagner Elementary 4 th /5 th Grade Science	Science Expo and Outreach Programs Chicago IL PittCon	\$425 Curriculum Budget
02.11 – 02.14.2014	Jeremy Smail High School Phys Ed	USMC Educator's Workshop Paris Island SC USMC	\$340 Curriculum Budget

EXHIBIT D-1

FIELD TRIP REQUESTS

<u>DATES</u>	<u>GRADE/GROUP/TEACHER(S)/CURRICULUM</u>	<u>DESTINATION</u>	<u># STUDENTS</u>	<u>COST</u>	<u>SUB</u>
02.08.2014	High School Students Janetta Thomas Advanced Math	Math Counts Competition Grove City College Grove City	10	\$320 HS Gifted Budget	No
02.14.2014	High School Musical Cast Bethany Greenlee Performing Arts	Swan Lake Ballet Benedum Center Pittsburgh	38	\$0 Pgh Cultural Trust	No
02.19.2014	High School Students Janetta Thomas/Andy Jones Advanced Math	American Math Competition Penn State New Kensington	20	\$230 HS Gifted Budget	1
02.20.2014	High School Students Kenda Johns Advanced Math	Math League Penn State New Kensington	18	\$230 HS Gifted Budget	1
02.27.2014	High School Students Janetta Thomas Leadership	Youth Leadership Conference IUP Indiana	10	\$165 AICDAC	0
04.30.2014	High School Students Janetta Thomas/Danielle White Environmental Science	Envirothon Competition Environmental Learning Center Ford City	10	\$225 HS Gifted Budget	1
05.02.2014 DATE CHANGE*	Elementary Student Council Chad Danka US History	Student Council Field Trip National Mall Washington DC	25	\$3000 Student Council	1
05.15.2014	Grade 5 Chad Danka American History	Fort Ligonier Ligonier PA	107	\$430 PTA	1
01.08.2014	High School Chorus Bill Duff Vocal Music	District Chorus Clarion Limestone HS	4	\$200 HS Budget	1
02.04.14	Middle School Chorus Bill Duff Vocal Music	Armstrong Jr. County Chorus Ford City High School	18	\$190 HS Budget	1

*Trip previously approved for April 25, 2014

Costs include transportation, substitutes, and registration/entry fees

BUS DRIVERS

NAME	ADDRESS	POSITION
Mr. Kerry Wardo	Clarksburg, PA	Substitute Driver

Approvals pending receipt of Acts 34, 114 and 151 Clearances

BOARD POLICY 220

<p>1. Purpose Title 22 Sec. 12.9</p> <p>2. Definitions</p> <p>3. Authority Title 22 Sec. 12.9</p>	<p style="text-align: center;">220. STUDENT EXPRESSION/DISTRIBUTION AND POSTING OF MATERIALS</p> <p>The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the Constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right must be limited by the District's responsibility to maintain an orderly school environment and to protect the rights of all members of the school community.</p> <p>This policy addresses student expression in general and distribution and posting of materials that are not part of District-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the District shall be regulated as part of the School District's educational program.</p> <p>Distribution - students handing nonschool materials to others on school property or during school-sponsored events; placing upon desks, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions. When e-mail, text messaging or other technological delivery is used as a means of distributing or accessing nonschool materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Off-campus or after hours distribution, including technological distribution, that does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights is also covered by this policy.</p> <p>Expression - verbal, written or symbolic representation or communication.</p> <p>Nonschool materials - any printed or written materials meant for posting or general distribution to others that are not prepared as part of the curricular or extracurricular program of the District, including but not limited to fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal Web Sites and the like.</p> <p>Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on District-sponsored or student Web Sites; through other District-owned technology and the like.</p> <p>Students have the right to express themselves, unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on</p>
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<p>SC 511 Title 22 Sec. 12.2, 12.9</p>	<p>school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.</p> <p>Student expression that occurs on school property or at school-sponsored events is fully governed by this policy. In addition, off-campus or after hours expression is governed by this policy if the student expression does or is likely to materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions.</p>
<p>SC 510 Title 22 Sec. 12.9</p>	<p>The Board shall require that distribution and posting of nonschool materials occur only at the places and during the times set forth in written administrative regulations. Such regulations or procedures shall be written to permit the orderly operation of schools, while recognizing the rights of students to engage in protected expression.</p>
<p>Title 22 Sec. 12.9</p>	<p><u>Freedom of Expression</u></p> <p>Students may use publications, handbills, announcements, assemblies, group meetings, buttons, armbands and any other means of common communication, provided that the use of public school communications facilities shall be in accordance with the regulations of the authority in charge of those facilities.</p> <p>Students have the responsibility to obey laws governing libel and obscenity and to be aware of the full meaning of their expression.</p>
<p>Title 22 Sec. 12.9</p>	<p><u>Bulletin Boards</u></p> <p>Bulletin board space should be provided for the use of students and student organizations. School authorities may restrict the use of certain bulletin boards.</p> <p>It is required that notices or other communications be officially dated before posting, and that the materials be removed after a prescribed reasonable time to assure full access to the bulletin boards.</p>
<p>Title 22 Sec. 12.9</p>	<p><u>School Newspaper and Publications</u></p> <p>Students have a right and are as free as editors of other newspapers to report the news and to editorialize.</p> <p>School officials shall supervise student newspapers published with school equipment, remove obscene or libelous material and edit other material that would cause a substantial disruption or interference with school activities.</p> <p>School officials may not censor or restrict material simply because it is critical of the school or its administration.</p> <p>Prior approval procedures regarding copy for school newspapers must identify the individual to whom the material is to be submitted and establish a limitation on the time required to make a decision. If the prescribed time for approval elapses without a decision, the material shall be considered authorized for distribution.</p>

<p>Title 22 Sec. 12.9</p>	<p>Students who are not members of the newspaper staff shall have access to its pages. Written criteria for submission of material by nonstaff members shall be developed and distributed to all students.</p> <p><u>Distribution of Nonschool Materials</u></p> <p>School officials may set forth the time and place of distribution so that distribution will not materially or substantially interfere with the requirements of appropriate discipline in the operation of the school.</p> <p>A proper time and place set for distribution shall allow the students the opportunity to reach fellow students; provided however, the distribution of nonschool materials within the classroom during instructional time is prohibited and the place of the distribution may be restricted to permit the normal flow of traffic within the school and at exterior doors.</p> <p><u>Posting Of Nonschool Materials</u></p> <p>If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well, if the materials do not constitute unprotected expression.</p> <p>The Board requires that students who wish to post nonschool materials on school property shall submit them one (1) school day in advance of planned posting to the building principal or designee, who shall forward a copy to the Superintendent.</p> <p>If the nonschool materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not post the materials because the materials constitute a violation of Board policy.</p> <p>If notice is not given during the period between submission and the time for the planned posting, students may proceed with the planned posting, provided they comply with written administrative regulations or procedures on time, place and manner of posting nonschool materials. If the material subsequently is determined to be unprotected expression, school officials may remove the posting and shall notify the student of such removal.</p> <p>Such materials shall be officially dated, and the district may remove the materials within ten (10) days of the posting or other reasonable time as stated in the administrative regulations or procedures relating to posting.</p>
<p>Title 22 Sec. 12.9</p>	<p><u>Buttons and Badges</u></p> <p>The wearing of buttons, badges or armbands shall be permitted as another form of expression.</p> <p>Students have the responsibility to obey laws governing libel and obscenity and to be aware of the full meaning of their expression.</p> <p><u>Unprotected Student Expression</u></p> <p>The Board reserves the right to designate and prohibit student expression that is likely to or does materially or substantially interfere with school activities, school work, or discipline and order on school property or at</p>

<p>Title 22 Sec. 12.2</p> <p>Pol. 219</p> <p>4. Delegation of Responsibility</p>	<p>school functions including but not limited to:</p> <ol style="list-style-type: none"> 1. Libel of any specific person or persons. 2. Advocating the use or advertising the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students. 3. Using obscene, lewd, vulgar or profane language – whether verbal, written or symbolic. 4. Inciting violence; advocating use of force; or encouraging violation of federal, state or municipal law, Board policy or District rules or regulations. 5. Threatens serious harm to the school or community or interferes with another's rights. 6. Violating written School District administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression. <p>Spontaneous student expression, which is otherwise protected speech, is not prohibited by this section.</p> <p><u>Discipline for Engaging In Unprotected Expression</u></p> <p>The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression and to stop unprotected student expression when it occurs. The Board reserves the right to discipline students for engaging in unprotected expression. Where such expression occurs off-campus and away from school functions, a nexus between the unprotected expression and a substantial and material disruption of the school program must be established.</p> <p><u>Review of Student Expression</u></p> <p>School officials shall not censor or restrict nonschool materials or other student expression because it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.</p> <p>Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy.</p> <p>The review for unprotected expression shall be reasonable and not calculated to delay distribution.</p> <p>Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and District regulations or procedures.</p> <p>The Superintendent shall assist the building principal in determining the designation of the places and times nonschool materials may be distributed in each school building. Such designations may take into account</p>
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Pol. 218	<p>maintenance of the flow of student traffic throughout the school and shall limit distribution of nonschool materials to noninstructional times.</p> <p>Disciplinary action may be determined by the administrators for students who distribute or post nonschool materials in violation of this policy and District regulations or procedures, or who continue unprotected expression after a person in authority orders that they desist. Disciplinary actions shall be included in the disciplinary Code of Student Conduct.</p> <p>This Board policy and any administrative regulations or procedures written to implement this policy shall be referenced in student handbooks so that students can access them for further information.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 511</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.2, 12.9</p> <p>Board Policy – 218, 219</p>
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BOARD POLICY 339

<p>1. Authority Sec. 1154</p>	<p style="text-align: center;">339. UNCOMPENSATED LEAVE</p> <p>The Board recognizes that in certain situations an administrative, professional or support employee may request extended leave for personal reasons, and the District could benefit from the return of the employee. This policy establishes parameters for granting uncompensated leaves of absence.</p> <p>Uncompensated leave shall be granted in accordance with any applicable collective bargaining agreement, administrative compensation plan, individual employment or Board resolution.</p> <p>Except as provided by any applicable collective bargaining agreement, administrative compensation plan, individual employment agreement or Board resolution, the following conditions shall apply to requests for uncompensated leaves of absence:</p> <ol style="list-style-type: none"> 1. Requests for unpaid leaves of absence must be submitted in writing to the Superintendent in advance of the date of requested absence. Such request shall state the reason for which uncompensated leave is requested. 2. Employees seeking unpaid leaves of absence first must exhaust all other available and applicable leaves of absence. <p>The Board reserves the right to specify other conditions under which uncompensated leave may be taken. All applications for uncompensated leave require approval by the Board, upon recommendation of the Superintendent. Requests shall be considered on a case-by-case, nonprecedential basis. The grant or denial of any request shall be at the sole discretion of the Board.</p> <p>References: School Code – 24 P.S. Sec. 1154, 1182</p>
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BOARD POLICY 913

	<p style="text-align: center;">913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS</p> <p>1. Purpose Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool-sponsored activities, awards or scholarships shall be governed by this policy.</p> <p>2. Definitions Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate policy, Board Policy No. 220, regarding student expression and their distribution and posting of materials.</p> <p>Nonschool materials - any printed or written materials prepared by nonschool organizations, groups or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the District. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization web sites, live broadcasts and the like.</p> <p>Distribution - handing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When e-mail, text messaging or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.</p> <p>Posting - publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on District-sponsored web sites, through other District-owned technology and the like.</p> <p>Prohibited activities and materials - activities and materials which are:</p> <ol style="list-style-type: none"> 1. Libelous, defamatory, obscene, lewd, vulgar, or profane. 2. Violate federal, state or local laws. 3. Violate Board policy or District regulations. 4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs.
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<p>3. Authority SC 775 Pol. 707</p> <p>SC 510</p> <p>4. Delegation of Responsibility</p> <p>5. Guidelines</p> <p>Pol. 121</p>	<p>5. Incite violence.</p> <p>6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or District regulations.</p> <p>7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.</p> <p>It is the policy of the Board that District facilities be used in accordance with the guidelines established in Board policy.</p> <p>The Board prohibits staff members from advertising or promoting nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to nonschool organizations, groups or individuals.</p> <p>The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.</p> <p>Nonschool Activities/Materials</p> <p>The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.</p> <p>Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or designee in accordance with administrative procedures, written announcements and this policy.</p> <p>Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit District students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.</p> <p>Use of live broadcasts must be previewed for curricular relevance and age appropriateness by teachers and they must be approved for use at a later time by the building principal.</p> <p>Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity.</p> <p>A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative procedures, or written announcements relating to the proposed nonschool-sponsored activity or materials.</p> <p>Participating students may not leave the School District unless the Board</p>
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policy for field trips has been followed or the Board has granted special permission.

Dissemination/Posting of Literature/Materials

The Board recognizes the role of the schools as an integral part of the community and is aware that the School District can serve as an important manner of communication for various community service agencies.

1. Literature and materials related to programs/events for children sponsored by the School District or school-affiliated groups such as PTA/PTO's, booster organizations and club sports (school-affiliated groups) may be disseminated to students and staff members through the School District.
2. Literature and materials related to programs/events sponsored by nonprofit, community-based organizations whose primary purpose is to provide services and educational, athletic and/or social activities to the District's students and their families (nonaffiliated groups) may be disseminated to students and staff members through the School District. Examples of such organizations include, but are not limited to, local chapters of the Boy and Girl Scouts, community-based athletic associations, and local food banks. Requests by nonaffiliated groups shall be limited to the distribution and/or posting of literature/materials once per school semester.
3. No for-profit advertising, whether direct or indirect, will be approved.
4. The information contained in any literature or materials to be distributed to students must be age-appropriate as determined in the sole discretion of the School District.
5. Literature and materials authorized for dissemination by this policy will be distributed directly to students in the elementary and middle schools only. Within the high schools (grades 9 through 12), literature and materials authorized for dissemination by this policy will be made available through postings and/or by displays in designated areas for a period of two (2) calendar weeks, after which any such literature and materials that remain will be removed and destroyed.
6. All materials for distribution, posting or display must be not more than 8½ inches by 11 inches in size. A maximum of two (2) pages of information will be approved. Submissions may be printed on both sides.
7. In the elementary and middle schools, the District reserves the right to establish the date(s) on which materials will be distributed and to limit the volume of materials to be distributed at any one (1) time. In such event, requests by school-affiliated groups shall receive priority over requests of nonaffiliated groups and, among nonaffiliated groups, requests for distribution will be honored in the order in which they are received. All costs of printing and distribution must be borne by the sponsoring organization.
8. In the high schools (grades 9 through 12), the District reserves the right to establish and/or limit the space devoted to the posting or display of materials and to limit the number of copies of such materials to be displayed. In the event the volume of requests at any one (1) time exceeds space availability, requests by school-affiliated groups shall

<p>Pol. 216</p>	<p>receive priority over requests of nonaffiliated groups and, among nonaffiliated groups, requests for distribution will be honored in the order in which they are received.</p> <p>9. Requests to distribute/post information, accompanied by a sample flyer, must be submitted to the Central Administration Office at least two (2) weeks prior to the distribution/posting date for review for compliance with this policy. Materials approved for distribution or posting must be delivered to the schools not more than five (5) school days, nor less three (3) school days, prior to distribution.</p> <p>Materials approved for distribution in the elementary and middle schools must be bundled in groups of twenty-five (25) and labeled according to family/student counts for dissemination.</p> <p>10. All literature, materials and notices to be distributed/posted through the school must clearly indicate the name and address of the sponsoring organization, the name and phone number of the contact person, and the date and time of the event. Materials cannot imply School District endorsement or sponsorship. If the event is not sponsored by the School District, upon request of the School District, the flyer must clearly indicate that the event is not a school-sponsored activity.</p> <p><u>Fundraising</u></p> <p>Fundraising by nonschool organizations, groups or individuals is prohibited on school property or in the name of the school.</p> <p>Where activities or materials otherwise comply with this policy, administrative procedures and written announcements, fundraising activities may be announced.</p> <p>Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to nonschool organizations, groups or individuals that seek this information for the purpose of fundraising.</p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established guidelines be observed.</p> <p>No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a student who is younger, in accordance with the Board's policy on student records.</p> <p>The scholarship or award, and any pertinent restrictions, shall be approved by the Board.</p> <p>All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee prior to the date on which it is to be presented.</p>
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TRAVEL SERVICES/FOREIGN TRIPS

**SOLICITATION AND SALE OF TRAVEL SERVICES FOR FOREIGN TRIPS TO STUDENTS
MAY BE PERMITTED WITH THE APPROVAL OF THE BOARD.**

**SELLERS OF TRAVEL SERVICES TO STUDENTS MUST MEET THE FOLLOWING
CRITERIA:**

- 1. BELONG TO AN ASSOCIATION OF CERTIFIED SELLERS OF TRAVEL.**
- 2. PROVIDE PROOF OF INSURANCE.**
3. Submit references.
- 4. PROVIDE PROOF OF A PERFORMANCE BOND.**
- 5. INCLUDE IN ALL INFORMATION PROVIDED TO STUDENTS AND PARENTS/GUARDIANS THAT USE OF TOBACCO, ALCOHOL AND CONTROLLED SUBSTANCES WILL BE PROHIBITED.**
- 6. INCLUDE IN ALL INFORMATION PROVIDED TO STUDENTS AND PARENTS/GUARDIANS THAT THE ACTIVITY IS NOT A SCHOOL-SPONSORED EVENT.**

References:

SCHOOL CODE – 24 P.S. SEC. 510, 775, 779

Board Policy – 121, 216, 707