

# CLEBURNE HIGH SCHOOL

## EXAM EXEMPTION GUIDELINES



### 2016-2017 EXAM EXEMPTION GUIDELINES:

#### 12<sup>TH</sup> GRADE:

Based on the following criteria, **senior high school students** may earn four (4) exam exemptions in the fall semester and four (4) exemptions in the spring semester by obtaining the following:

- a semester average of 90 or higher in the class for which the student is seeking an exam exemption, and no more than 3 allowable absences
- a semester average of 85-89 in the class for which the student is seeking an exam exemption, and no more than 2 allowable absences
- a semester average of 80-84 in the class for which the student is seeking an exam exemption, and no more than 1 allowable absence
- a semester average of 75-79 in the class for which the student is seeking an exam exemption, and zero absences

#### 11<sup>TH</sup> GRADE:

Based on the following criteria, **junior high school students** may earn three (3) exam exemptions in the fall semester and three (3) exemptions in the spring semester by obtaining the following:

- a semester average of 90 or higher in the class for which the student is seeking an exam exemption, and no more than 3 allowable absences
- a semester average of 85-89 in the class for which the student is seeking an exam exemption, and no more than 2 allowable absences
- a semester average of 80-84 in the class for which the student is seeking an exam exemption, and no more than 1 allowable absence
- a semester average of 75-79 in the class for which the student is seeking an exam exemption, and zero absences

#### 9<sup>TH</sup> & 10<sup>TH</sup> GRADE:

Based on the following criteria, **sophomore and freshmen high school students** may earn two (2) exam exemptions in the fall semester and two (2) exemptions in the spring semester by obtaining the following:

- a semester average of 80 or higher in the class for which the student is seeking an exam exemption, and
- two (2) or fewer allowable absences in the class for which the student is seeking an exam exemption prior to the day of the semester exam

#### Allowable Absences

- Allowable absences:
  - Funeral
  - Doctor's Note
  - Co-Curricular
  - Extra-Curricular
  - Court Appearances
  - Medical (Partial Day)
  - Naturalization
  - In conservatorship of DFPS
  - Bright Tomorrow
  - Homebound
  - College Visit
  - Religious Holy Day
  - Citizenship Proceedings
  - Election Clerks
  - Early Voting Clerks
- Adequate documentation must be provided to the appropriate campus official for the above exceptions and is the responsibility of the student or family to provide.

## **Ineligibility for Exemptions**

Students do not qualify for any of their semester exam exemptions for the semester if the student

- receives a disciplinary assignment to on-campus suspension (ISS),
- receives a disciplinary assignment to off-campus suspension or alternate education program(s) (DAEP and/or JJAEP),  
or
- fails any class during the semester due to excessive absences.

## **Redeeming Exemptions**

Students who qualify for exemptions will be given exemption notices prior to exam dates. Teacher and parent signatures are mandatory to redeem exam exemptions.

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## **2017-2018 EXAM EXEMPTION GUIDELINES:**

### **12<sup>TH</sup> GRADE:**

Based on the following criteria, **senior high school students** may earn four (4) exam exemptions in the fall semester and four (4) exemptions in the spring semester by obtaining the following:

- a semester average of 90 or higher in the class for which the student is seeking an exam exemption, and no more than 3 allowable absences
- a semester average of 85-89 in the class for which the student is seeking an exam exemption, and no more than 2 allowable absences
- a semester average of 80-84 in the class for which the student is seeking an exam exemption, and no more than 1 allowable absence
- a semester average of 75-79 in the class for which the student is seeking an exam exemption, and zero absences

### **9<sup>TH</sup>, 10<sup>TH</sup>, & 11<sup>TH</sup> GRADE:**

Based on the following criteria, **freshmen, sophomore, and junior high school students** may earn two (2) exam exemptions in the fall semester and two (2) exemptions in the spring semester by obtaining the following:

- a semester average of 80 or higher in the class for which the student is seeking an exam exemption, and
- two (2) or fewer absences in the class for which the student is seeking an exam exemption prior to the day of the semester exam

## **Absences**

- All absences are counted per class period whether excused or unexcused with the exception of participation in school-sponsored activities or the following, if they meet the criteria in Board Policy FEA (LEGAL), RELIGIOUS HOLY DAYS, COURT APPEARANCES, CITIZENSHIP PROCEEDINGS, ELECTION CLERKS, CHILDREN IN CONSERVATORSHIP OF DFPS, HEALTH-CARE APPOINTMENTS, HIGHER EDUCATION VISITS, EARLY VOTING CLERKS, MILITARY DEPENDENTS, or TAPS AT MILITARY FUNERAL. [See Board Policy FEA (LEGAL) under EXCUSED ABSENCES FOR COMPULSORY ATTENDANCE DETERMINATIONS]
- Adequate documentation must be provided to the appropriate campus official for the above exceptions and is the responsibility of the student or family to provide.

### **Ineligibility for Exemptions**

Students do not qualify for any of their semester exam exemptions for the semester if the student

- receives a disciplinary assignment to on-campus suspension (ISS),
- receives a disciplinary assignment to off-campus suspension or alternate education program(s) (DAEP and/or JJAEP),  
or
- fails any class during the semester due to excessive absences.

### **Redeeming Exemptions**

Students who qualify for exemptions will be given exemption notices prior to exam dates. Teacher and parent signatures are mandatory to redeem exam exemptions.

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## **EXAM EXEMPTION GUIDELINES BEGINNING 2018-2019:**

Based on the following criteria, all CHS students may earn two (2) exam exemptions in the fall semester and two (2) exemptions in the spring semester by obtaining the following:

- a semester average of 80 or higher in the class for which the student is seeking an exam exemption, and
- two (2) or fewer absences in the class for which the student is seeking an exam exemption prior to the day of the semester exam

### **Absences**

- All absences are counted per class period whether excused or unexcused with the exception of participation in school-sponsored activities or the following, if they meet the criteria in Board Policy FEA (LEGAL), RELIGIOUS HOLY DAYS, COURT APPEARANCES, CITIZENSHIP PROCEEDINGS, ELECTION CLERKS, CHILDREN IN CONSERVATORSHIP OF DFPS, HEALTH-CARE APPOINTMENTS, HIGHER EDUCATION VISITS, EARLY VOTING CLERKS, MILITARY DEPENDENTS, or TAPS AT MILITARY FUNERAL. [See Board Policy FEA (LEGAL) under EXCUSED ABSENCES FOR COMPULSORY ATTENDANCE DETERMINATIONS]
- Adequate documentation must be provided to the appropriate campus official for the above exceptions and is the responsibility of the student or family to provide.

### **Ineligibility for Exemptions**

Students do not qualify for any of their semester exam exemptions for the semester if the student

- receives a disciplinary assignment to on-campus suspension (ISS),
- receives a disciplinary assignment to off-campus suspension or alternate education program(s) (DAEP and/or JJAEP),  
or
- fails any class during the semester due to excessive absences.

### **Redeeming Exemptions**

Students who qualify for exemptions will be given exemption notices prior to exam dates. Teacher and parent signatures are mandatory to redeem exam exemptions.