



ATHLOS ACADEMY

ATHLOS ACADEMY OF JEFFERSON PARISH BOARD OF DIRECTORS MEETING

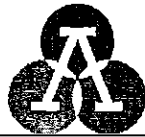
Date: April 6, 2016 Time: 6:30 PM

Location: Terrytown Playground Gym Rm. 102, 651 Heritage Street

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Jason McNeil	P
Harvey Weir	P
Nina Camacho	P
Carolyn Steel	P
Kirby Hobbs	P
Advisory Members: Andrew Webber (P on phone); Jason Trosclair (A); Glenn Hayes, Sr. (A) Athlos HQ: Jenn Thompson (P); Caitlyn Scales (A) Guest: Ray Canzoneri, prospective board member , Landon Allen, prospective board member Charlese Brown identified school education leader	

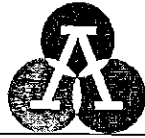
The meeting was called to order at 6:31 pm

Topic	Discussion/Conclusion	Notes
Approval of Agenda	Kathleen Robert asked if there were any additions to the agenda as presented.	Seeing none, Kathleen Robert motioned to have minutes accepted as presented. Jason McNeil seconded. Motion approved unanimously.
Call for Conflicts of Interest	None	
Approval of Meeting Minutes	Kathleen Robert asked if there were any corrections to the minutes presented.	Seeing none, Kathleen Robert motioned for the minutes to be approved as presented. Nina Camacho seconded. Motion approved unanimously.
Public Comment	None	
Executive Session		
	State open meetings law approved reason for session. "In accordance with RS 42:18 A(2), and based on a recent interview of a candidate, I motion that we enter executive session to discuss the character and professional competence of a school leader candidate"	Motion made by Ben Bourgeois at 6:40 pm to Motion to enter executive session for discussion of the candidate for identified School Operations. Kathleen Robert seconded the motion. Motion approved unanimously.



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	Must keep minutes of session.	Separate minutes were taken during the executive session. Upon returning from executive session at 6:58, the board requests Athlos to hire Frank Ingrajiola. It was mentioned Ray Canzoneri would be on next month's agenda as a prospective board member.
Board Development		
Mission Statement	Skipped	
First Things Survey		Jenn Thompson reviewed the chart of things board members must have as a new board member. She mentioned this would be an on-going board development topic.
Reports		
Athlos Report	Launch Status update	Jenn Thompson reports the launch project. Each month Athlos will have a report. Report includes but not limited to construction, community points, recruitment progress, enrollment by grade, upcoming marketing efforts, and committee meetings
Committee Reports	None	
Discussion Items		
Office 365	Intro to system and purpose	Jenn Thompson 365 is cloud based, will stay after meeting to help set up for those needing help.
Website Review	Review	Jenn Thompson shows the board new website, will send test link. Web site will possibly go live possibly next Friday. Web address is Athlosjp.org
Community Relations	Once live, public will interact with site. Establishing lines of communication for phone, email contacts. Establishing content for responses.	Jenn Thompson, email on web site will be a generic one to read "info@athlosjp".



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Interest List vs. Application Form	Establishing what and when for taking this live.	Jenn Thompson spoke on topic.
Board terms	Establishing staggering board terms for current members in order to prevent turn over all at once.	Discussion start out with three years and next term will be up for discussion after the three years. Jenn offered a numbered system and first year of term is first year operational. Ben Bourgeois motioned to accept Jenn's recommendation for numbering members including first operational year as first year of term. Kathleen Robert seconds the motion. Motion approved unanimously. This topic was kicked to board development committee for review and implementation.
Funds from Athlos	Discussion on timing of funds for outstanding attorney invoices.	Invoice to attorneys needs to be paid. Athlos provides promissory note for monthly-anticipated draw. Harvey Weir and Jason McNeil were identified as the signatures on the account with First NBC bank.
Action Items		
Articles of Incorporation	Required for 1023 filing.	Review of adjustments as recommended by attorneys. Ben Bourgeois asked for a motion to approve the Articles of Incorporation and By-laws with attorney recommendations. Motion to approved Articles of Incorporation and Bylaws as presented made by Kirby Hobbs. Seconded by Carolyn Steel. Motion passes unanimously.
Board Bylaws	Required for 1023 filing	See above



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Filing DBA	In order to file the 1023, Higgins, as current 3 rd party designee, we need to file for a DBA with the secretary of state – From “Athlos LA” to “Athlos Academy of JP”; and amend the board members listed and address of facilities.	Board Acknowledgement of filing DBA.
1023 Application	Final step in acquiring a 501c3 determination letter from the IRS, cost to file is approximately \$900.00	Jenn must file resolution to adopt the application. Ben Bourgeois motioned for approval of the 1023 Application submission; Carolyn Steel seconded the motion. Motion passed unanimously.
Identifying signatory	Board establishes who can sign draw requests and with what procedure (up to a certain amount without board vote? Only with a monthly board approval of intended purchases. Both?)	See above for signatures motion/vote. Per Ben Bourgeois, there is no need for amount due to limited budget.
Insurance Purchase	Board has previously reviewed quote. Need a vote to approve purchase.	Directors and Operators insurance will be \$2850 through Daul Insurance company for coverage. The insurance covers the actions of the board members. Ben Bourgeois motioned to approve the purchase of board insurance. Harvey Weir seconds the motion. Motion passed unanimously.
Appointment of new Board Member	Landon Allen	Presentation of Landon Allen’s resume by Ben Bourgeois. He recommended Landon Allen for the board. Kathleen Robert motioned for approval of Landon Allen to the board. Ben Bourgeois seconded the motion. The motioned passed unanimously. Landon Allen was welcomed to the board.

Ben Bourgeois offered Jenn Thompson time to speak before adjournment. She was complimentary of board’s hard work and focus, process and progress, and being well organized.

Adjournment:

Ben Bourgeois adjourned meeting at 7:32 pm.