

NORTH ADAMS PUBLIC SCHOOLS
North Adams, Massachusetts

Independent Professional Development Activity Proposal

Each participant must submit his/her own copy of the form if the rationale is related to personal PD needs. You may use one form if the rationale is related to school or district improvement or action plans (SIP, DIP or DAP)

1. Name:

Date:

2. Job Title/School:

3. Title of Activity:

(for official records)

4. Activity Objectives (What are the learning goals of this PD Activity?):

5. Rationale for professional development activity (How is it connected to your Educator Plan, Individual Professional Development Plan and/or school or district goals?):

6. Description of Activities:

7. Resources to be used (books, people, Internet, etc):

8. Other Participants (if any):

9. Dates, Begin Time, End Time and Place of PD activity:

10. Product (What will you produce as a result of this PD Activity?):

11. Dissemination (How will this produce be share with other colleagues in the North Adams Public Schools?):

12. Evaluation (How will you demonstrate that what you have learned is impacting your professional practice?):

13. Number of professional development points (PDPs) requested:

(must be at least 10 PDPs – must correspond to hour spent in PD activity)

Note: Some types of PD activities have a maximum hours cap. If your request exceeds the DESE cap, you will be notified.

Upon completion of this Independent Professional Development Proposal all attendance records and end products must be submitted to the Administrator of Teaching and Learning in order for PDPs to be awarded.

Approval to begin Independent Professional Development Activity:

Principal/Supervisor

Director of Curriculum, Instruction and Assessment

APPROVAL FOR PDPs - OFFICE USE ONLY

Attendance Records:

Materials:

End product to be shared by others in district:

Location of End Product:

Total PDPs to be Awarded: _____

Signature of Director of Curriculum, Instruction and Assessment