

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

January 10, 2017

5:00 p.m.
Regular Session

I. CALL TO ORDER: 5:00 p.m.

II. CLOSED SESSION (none)

III. OPEN SESSION 5:00 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado	<u> x </u>
Tony Song	<u> Absent </u>
Matt Smith	<u> Arrived 5:10 p.m. </u>
Dave Wallach	<u> x </u>
Brad Manning	<u> x </u>

Advisor to the Board	
Dr. Denise Patton	<u> x </u>

IV. REPORT OF ACTION TAKEN IN CLOSED SESSION (none)

V. PRESENTATIONS (None)

VI. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. #57 Approval of Agenda and Consent items

Moved by Mr. Manning and seconded by Mr. Wallach to approve the agenda and consent items for the regular meeting of January 10, 2017.

Ayes 3 Noes 0 Abstain 0

Coronado x Song Smith Wallach x Manning x

Consent

2. #58 Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of December 6, 2016.

Ayes Noes Abstain

Coronado Song Smith Wallach Manning

B. Education

3. Report of Information: STEM Club Update

Dr. Patton updated the Board on the progress and growth of the SJCA STEM club.

4. Change in Enrollment Date for Transition Kindergarten

This item was tabled. While the Board believes in the concept of maintaining a TK enrollment window of Sept. 1st – December 2nd, they would like to see more work done regarding policy language.

C. Business

Consent

5. #59 Purchase Orders

Moved by ___NA___ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

6. #60 Warrant Approvals

Moved by ___NA___ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

7. #61 Donations

Moved by NA Seconded by _____

To approve donations made to SJCA.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

8. #62n Membership to GWC

Moved by Mr. Manning and seconded by Mr. Smith to approve SJCA's membership to the Greater West Covina Business Association (GWC). In addition, the Board would like to have administrative representation at the meetings.

Ayes 4 Noes 0 Abstain 0

Coronado x Song ___ Smith x Wallach x Manning x

9. #63 Contracts

Moved by Mr. Manning and seconded by Mr. Smith to approve the contracts with LACOE (Science Camp) and School's First (3rd Party TSA administrator)

Ayes 4 Noes 0 Abstain 0

Coronado x Song ___ Smith x Wallach x Manning x

D. Personnel

Consent

10. #64 Personnel Report

Moved by NA Seconded by _____

To approve/ratify the personnel report as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

IX. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado inquired about SJCA's "Active Shooter readiness for both staff and students. Dr. Patton informed the Board that Ms. Shiroma is working with an SJCA parent who is in law enforcement and will be continuing to train personnel.

A discussion relating to the use of SJCA account reserves to upgrade school facilities and programs was held. Board members will be offering suggestions. In addition, Mrs. Cooper and Dr. Patton will be working with WCUSD on the list of items that was identified for the bond.

2. Dates to remember

- Jan. 16th – No School (MLK's Birthday)
- Jan. 23rd – 26th: 5th Grade Outdoor Science Camp
- Next Board meeting: Tuesday, Feb. 7th
- Feb. 9th – Celebration of Learning
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X. There being no further business to come before the Board of Directors, the regular meeting of January 10, 2017 is adjourned at _____ **6:30** _____ p.m. by **Chairman Jeff Coronado.** _____.