

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**August 29, 2017**  
**Regular Meeting Agenda**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 12, 2017, and in the News Transcript on January 18, 2017."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular Meeting Minutes and Executive Session Minutes of July 25, 2017  
Special Meeting Minutes August 3, 2017

VI. Communications

VII. President's Remarks

VIII. Administrative Report

IX. Public Participation

X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson  
Committee Members: Michelle Lambert, Kay Holtz  
Administrative Liaison: Neal Dickstein**

COMMITTEE REPORT

RETIREMENT

1. The Superintendent recommends approval to accept the resignation, for purposes of retirement of the following staff member for the 2017-2018 school year:

NAME:	Maryellen Murphy
POSITION:	Teacher – Eisenhower Middle School
POSITION CONTROL #:	1106-024-IS-006
ACCOUNT #:	11-130-100-101-10
EFFECTIVE:	November 1, 2017

NAME: Angela Grandi  
 POSITION: Van Attendant  
 POSITION CONTROL #: 9400-000-PROSER-55  
 ACCOUNT #: 11-000-270-107-10  
 EFFECTIVE: January 1, 2018

## RESIGNATION

2. The Superintendent recommends ratifying the resignation of the following staff member for the 2017-2018 school year:

NAME: Kimberly Shjarback  
 POSITION: Teacher Assistant– Applegate Elem. School  
 POSITION CONTROL #: 9101-021-TA-28  
 ACCOUNT #: 11-212-100-106-10  
 EFFECTIVE: August 11, 2017

3. The Superintendent recommends approval to accept the resignation of the following staff member for the 2017-2018 school year:

NAME: Tyler McKinnon  
 POSITION: Teacher Assistant– Catena Elem. School  
 POSITION CONTROL #: 9101-020-TA-12  
 ACCOUNT #: 11-213-100-106-10  
 EFFECTIVE: August 31, 2017

## CREATION OF NEW POSITIONS

4. The Superintendent recommends ratifying approval to create the following positions effective September 1, 2017:

Two (2) Elementary Teachers  
 One (1) Part Time School Social Worker  
 Two (2) Teacher Assistants  
 One (1) Red Circle Bus Driver  
 One (1) Red Circle Van Attendant

## NEW EMPLOYMENT

5. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Adrienne Petrillo  
 POSITION: Replacement Teacher – Applegate Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-110-100-101-10  
 EFFECTIVE: September 1, 2017 through February 6, 2018

NAME: Carissa Borgia  
 POSITION: Registered Nurse  
 SALARY: \$49,015.00  
 ACCOUNT #: 11-000-213-100-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Danielle Mattia  
POSITION: Replacement Teacher Sp. Ed. – Applegate Elem. School  
SALARY: \$55,082.00 GUIDE: A STEP: 4  
ACCOUNT #: 11-212-100-101-10  
EFFECTIVE: September 1, 2017 through February 6, 2018

NAME: Kristen Murray  
POSITION: Replacement Teacher – Errickson Elem. School  
SALARY: \$52,082.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-213-100-101-10  
EFFECTIVE: September 1, 2017 through December 22, 2017

NAME: Catherine Christopher  
POSITION: Replacement Teacher – Eisenhower Middle School  
SALARY: \$55,082.00 GUIDE: C STEP: 1  
ACCOUNT #: 11-130-100-101-10  
EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Jordan Farley  
POSITION: Replacement Teacher – Donovan Elementary School  
SALARY: \$52,082.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Alexandra Krissow  
POSITION: Replacement Teacher – West Freehold Elem. School  
SALARY: \$52,082.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: September 1, 2017 through February 6, 2018

NAME: Kathryn Green  
POSITION: Replacement Teacher – West Freehold Elem. School  
SALARY: \$52,082.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: September 1, 2017 through February 6, 2018

NAME: April Bodner  
POSITION: Replacement Teacher – Catena Elementary School  
SALARY: \$55,082.00 GUIDE: C STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: September 1, 2017 through February 6, 2018

NAME: Stacy Ferland  
POSITION: Part Time Social Worker (.5)  
SALARY: \$33,894.00 GUIDE: F STEP: 5  
ACCOUNT #: 11-000-219-104-10  
EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Kerry Luttrell  
POSITION: Teacher Assistant – Catena Elementary School  
SALARY: \$26,624.00 GUIDE: TA STEP: 1  
ACCOUNT #: 11-190-100-106-10  
EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Valerie Piper  
 POSITION: Teacher Assistant – Applegate Elementary School  
 SALARY: \$26,624.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-190-100-106-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Shanna Federici  
 POSITION: Teacher Assistant – Applegate Elementary School  
 SALARY: \$26,624.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-214-100-106-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Andrea Clemenko  
 POSITION: Teacher Assistant – Catena Elementary School  
 SALARY: \$26,624.00 GUIDE: TA STEP: 1  
 ACCOUNT #: 11-213-100-106-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Angela Russo  
 POSITION: Bus Driver (3-hour run)  
 SALARY: \$13,690.50  
 ACCOUNT #: 11-000-270-161-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

NAME: Nunzia Licata  
 POSITION: Van Attendant (3-hour run)  
 SALARY: \$7,496.25  
 ACCOUNT #: 11-000-270-107-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018

## LEAVE OF ABSENCE

6. The Superintendent recommends approval of the leave of absence of the following staff members for the 2017-2018 school year:

NAME: Lindsay Keker  
 POSITION: Teacher – Applegate Elem. School  
 POSITON CONTROL #: 1001-021-IS-032  
 ACCOUNT #: 11-212-100-101-10  
 UNPD NJ/FED FMLA: October 3, 2017 (pm) through January 9, 2018  
 UNPD LEAVE: January 10, 2018 through June 30, 2018

CHANGE OF ASSIGNMENT/  
SALARY ADJUSTMENT

7. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 school year:

NAME: Jaime Kelly  
 FROM: Replacement Teacher – Catena Elementary School  
 TO: Teacher Sp. Ed. – Catena Elementary School  
 SALARY: \$53,082.00 GUIDE: A STEP: 2  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: September 1, 2017 through June 30, 2018



## ADJUSTED START DATE

10. The Superintendent recommends approval to adjust the start date of the following employee for the 2017-2018 school year:

NAME: Michelle Sperling  
 POSITION: Replacement Teacher – West Freehold Elem. School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10  
 FROM: September 1, 2017 through February 6, 2018  
 TO: September 15, 2017 through February 6, 2018

## LUNCHROOM ASSISTANTS

11. The Superintendent recommends approval to issue contracts to the following lunchroom assistants for the 2017-2018 school year:

NAME	TOTAL SALARY
Bostic, Francine	\$ 8,933.28
Brophy, Joanne	\$ 6,527.80
Busso-Raglievich, Lisa	\$ 8,024.50
Cross, Barbara	\$ 10,017.20
Costantino, Marie	\$ 6,578.60
Cullen, Christine	\$ 8,590.70
D'Amico, Ann Marie	\$ 6,578.60
DiCarlo, Marie	\$ 6,527.80
Everett, Susan	\$ 8,590.70
Gershenow, Rosa	\$ 8,146.90
Granito, Jennifer	\$ 7,799.00
Howard, Debra	\$ 8,024.50
Hudak, Danielle	\$ 6,477.00
Kenny, Patricia	\$ 8,305.40
LaCava, Rosanne	\$ 8,394.56
LLOYD, Ann Marie	\$ 6,578.60
Lodico, Lisa	\$ 6,949.44
Martinelli, Tammy	\$ 6,578.60
Marx, Eva	\$ 8,637.28
Morgan, Gail	\$ 8,442.50
Murphy, Linda	\$ 6,883.40
Parillo, Lori	\$ 6,527.80
Pinto, Sheree	\$ 10,806.35
Powers, Susan	\$ 6,654.80
Ross, Eileen	\$ 6,578.60
Rossi, Kathleen	\$ 9,395.10
Santos, Elizabeth	\$ 10,170.30
Sultana, Zofia	\$ 8,210.30
Toto, Mary Rose	\$ 7,411.72
Venza-Adler, Joanna	\$ 6,578.60
Wiles, Denise	\$ 8,990.12

## BUS DRIVERS/VAN ATTENDANTS

12. The Superintendent recommends approval to issue contracts to the following staff for the 2017-2018 school year. This list includes drivers and van attendants:

NAME	TOTAL SALARY
Adamczyk, Cindy	\$28,883.00
Anderson, Suzanne	\$42,104.00
Anderson, William	\$19,656.00
Angotti, June	\$27,564.00
Armstead, Amanda	\$19,271.00
Barbalinardo, Sandy	\$31,521.00
Barkalow, Karen	\$19,710.00
Barkawitz, Sue	\$25,745.00
Barrera, Kim	\$13,616.00
Bellia, Michelina	\$23,041.50
Benedetti, Joseph	\$26,904.50
Bogoney, Stacy	\$11,871.00
Bromell, Rose	\$18,825.50
Buffone, Denise	\$10,552.00
Carr, Janet	\$26,245.00
Casso, Lisa	\$12,633.00
Castronova, Maryann	\$31,521.00
Compton, Yvonne	\$19,271.00
Costagliola, Yvonne	\$19,271.00
Cross, Barbara	\$27,564.00
Cummings, Gary	\$20,315.50
Cuzzolino, Danielle	\$20,144.50
Da Mesquita, Fran	\$13,616.00
Dailey, Cheryl	\$19,710.00
Daley, Kim	\$28,223.50
Dos Santos, Maria	\$18,254.00
Frank, Donna	\$30,202.00
Gant, Teresa	\$31,521.00
Grandi, Angela	\$14,209.00
Guinan, Missy	\$27,564.00
Hamilton-Benjamin, Desery	\$26,554.50
Hammond, Lisa	\$25,895.00
Hirshberg, Vicki	\$27,214.00
Horton, Eileen	\$21,063.00
Housey, Camille	\$19,485.00
Iacovino, Elaine	\$20,049.00
Infanti, Kelly	\$20,708.50
Katerinis, George	\$25,895.00
Katerinis, Harriet	\$19,050.50
Kilduff, Midge	\$28,883.00

Kozlowski, Barbara	\$12,572.00
LaCagnina, Dianne	\$21,063.00
LaForge, Barbara	\$19,656.00
Lizaire, Marie	\$19,710.00
Madge, Debbie	\$26,245.00
Madge, Elizabeth	\$11,314.00
Mallm, Carla	\$26,245.00
Manfre, Danielle	\$10,552.00
Marx, Eva	\$27,214.00
Matthes, Connie	\$27,564.00
Messer, Allison	\$32,180.50
Moffler, Valentina	\$19,271.00
Moyoli, Yessia	\$13,190.00
Nix, Melanie	\$30,861.50
O'Sullivan, Christina	\$28,883.00
Pagut, Ron	\$20,049.00
Parker, Joann	\$27,214.00
Patten, Anne	\$19,656.00
Perkins, Cheryl	\$19,656.00
Pira, Carmela	\$22,382.00
Reeves, Dawn	\$17,731.50
Ricci, Kathy	\$27,564.00
Ricciardi, Sue	\$26,245.00
Ropp, Amelia	\$27,214.00
Rose, Karen	\$30,861.50
Saker, Patricia	\$16,112.50
Santos, Doreen	\$9,995.00
Tephford, Diana	\$30,861.50
Vulpis, Robin	\$30,202.00
Wurth, Lisa	\$28,223.50
Yanko, Jane	\$9,995.00
Zarow, Tanya	\$30,861.50

## AFTER SCHOOL MONITORS

13. The Superintendent recommends approving all staff members at the Applegate Elementary School to serve as district monitors at the district's monitoring rate for the 2017-2018 school year, as needed.

## DISTRICT MENTORS

14. The Superintendent recommends approving the following staff members as district mentors for the 2017-2018 school year:

Nicole Meisner	Kim Nesci	Denise Snow
Lauren Trojan	Sara Strazella	Maureen Odas
Carrie Gueci	Nicole Caruso	Lynn Marinos



## NEW TEACHER ACADEMY TRAINERS

15. The Superintendent recommends ratifying the following staff members to serve as New Teacher Academy Trainers at the district's curriculum rate, for a maximum of hours as listed below:

Lara Summonte (7.5 hours)  
 Dina Atkinson (7.5 hours)  
 Kim Nesci (3 hours)  
 Jeanne Fazio (3 hours)  
 Chrissy Filozof (6 hours)  
 Sarah Strazzella (6 hours)

## EXTENDED SCHOOL YEAR STAFF

16. The Superintendent recommends ratifying the following staff member for the 2017 extended school year program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff unless otherwise noted below:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Amy Czajkowski	Substitute Teacher

## RESCIND HONORARIUM 2017-2018

17. The Superintendent recommends rescinding the following PTO honorarium for the 2017-2018 school year:

<b><u>NAME</u></b>	<b><u>ACTIVITY</u></b>	<b><u>SCHOOL</u></b>	<b><u>AMOUNT</u></b>
Kerri Farrell	Peer Buddies	CTB	\$ 500.00

## HONORARIUM 2017-2018

18. The Superintendent recommends approval of the following PTO honorarium for the 2017-2018 school year:

<b><u>NAME</u></b>	<b><u>ACTIVITY</u></b>	<b><u>SCHOOL</u></b>	<b><u>AMOUNT</u></b>
Christen Wyrwa	Peer Buddies	CTB	\$ 500.00

## CURRICULUM COMMITTEES

19. The Superintendent recommends ratification of the following staff member for work on a curriculum committee at the contracted hourly rate:

**NJSS Planning Committee – maximum 10 hours**  
 Carla McClish

20. The Superintendent recommends ratification of the following staff members for work on a curriculum committee at the contracted district training hourly rate.

**LLD Program (Professional development) – maximum 10 hours each**

- Chris Urso
- Erin Pietsch
- Lisa Urbanowitz
- Lindsay Mulligan
- Shaina Zuppa

**Project Engage K-2 Math – maximum 10 hours each**

- Kathleen Jahoda
- Stephanie Bacchetta
- Christine Layne

21. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

**Kindergarten ELA – maximum 30 hours each**

- Lindsay Chiera
- Jodi Cocchiola

IDEA FY 2018

22. The Superintendent recommends approval to charge the following 2017-2018 salary amounts to the IDEA FY 2018 Grant:

Employee	Salary	Percentage	Account #
ARNOLD, JUDITH	\$ 32,724.00	100%	20-250-100-100-40-018
BOTHMANN, CAROL	\$ 32,724.00	100%	20-250-100-100-40-018
BURROUGHS, WENDY	\$ 32,724.00	100%	20-250-100-100-40-018
CARUSO, CHRISTINA	\$ 32,724.00	100%	20-250-100-100-40-018
COLLINS, STACY	\$ 31,424.00	100%	20-250-100-100-40-018
ERNST, KATHLEEN	\$ 32,724.00	100%	20-250-100-100-40-018
FELDMAN, MARTHA	\$ 32,724.00	100%	20-250-100-100-40-018
FONTE, JUDITH	\$ 32,724.00	100%	20-250-100-100-40-018
MAYER, ROBERT	\$ 32,574.00	100%	20-250-100-100-40-018
MONTEFORTE, CANDACE	\$ 31,424.00	100%	20-250-100-100-40-018
O'BRIEN, JANE	\$ 32,724.00	100%	20-250-100-100-40-018
O'KEEFE, MARY	\$ 32,574.00	100%	20-250-100-100-40-018
PETROFF, BETH	\$ 32,724.00	100%	20-250-100-100-40-018
POTIS, PATRICE	\$ 33,024.00	100%	20-250-100-100-40-018
PURCELL, REGINA	\$ 32,724.00	100%	20-250-100-100-40-018
ROCHE, MARCI	\$ 32,724.00	100%	20-250-100-100-40-018
ROMANO, PATRICIA	\$ 32,574.00	100%	20-250-100-100-40-018
STONAKER, SUZANNE	\$ 32,724.00	100%	20-250-100-100-40-018
VERZOLINI, SILVANA	\$ 32,724.00	100%	20-250-100-100-40-018
YORK, MICHELE	\$ 32,574.00	100%	20-250-100-100-40-018

CPI TRAINERS

23. The Superintendent recommends ratifying the following staff members to work as CPI trainers for the 2017-2018 school year:

<b><u>NAME</u></b>	<b><u>AMOUNT</u></b>
Kaitlin Flinn	\$500.00
Christine Cleffi	\$500.00
Ryan Eichner	\$500.00
Jennifer Maher	\$500.00

IEP MEETINGS

24. The Superintendent recommends ratifying approval for the following staff members to participate in summer Child Study IEP meetings at the district training rate:

Nicole Meisner	Rita Bohringer	Jessica Martin	Chrissy Filozof
Mary Weiss	Leah Posner	Victoria Neron	Colleen Bezanson

TRANSLATOR

- 25. The Superintendent recommends approving the following staff members to serve as a translator/interpreter for the 2017-2018 school year at the district monitoring rate:

Luisa Jimenez

MERIT GOAL

- 26. The Board of Education approves the certification that Jeff Huguenin and Laura Cecilione of the Freehold Township School District have met and achieved the following qualitative goal and directs Robert DeVita, Board Secretary, as per the Memorandum of Understanding for Merit Goals, to pay Jeff Huguenin and Laura Cecilione \$2,125 each.

Qualitative Goal:

The Fundamentals Training Course and online assessment provided by Google will be completed. The training includes 13 units of study, relating to different components of Google and their uses. Verification of successful completion of Fundamental Training Course Online Exam.

CERTIFIED SUBSTITUTES

- 27. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Caitlyn Schwartz  
Stephanie Richmond

Taylor Feinstein  
Nadine Bischoff

Danielle DiOrio-Abair

SUPPORT STAFF SUBSTITUTES

- 28. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Teacher Assistant

Donna Fortunato  
Taylor Feinstein  
Danielle DiOrio-Abair  
Stephanie Richmond  
Anthony Greco  
Nadine Bischoff

Office Assistant

Donna Fortunato  
Taylor Feinstein  
Danielle DiOrio-Abair  
Stephanie Richmond  
Anthony Greco  
Nadine Bischoff

Lunchroom Assistant

Donna Fortunato  
Taylor Feinstein  
Danielle DiOrio-Abair  
Stephanie Richmond  
Anthony Greco  
Nadine Bischoff

Van Attendants

Jessica Grisi-Saker  
Debra Tweed

## FIRST READING POLICIES AND REGULATION

29. The Superintendent recommends approval of the first reading of:

Policies

2415.06 Unsafe School Choice Option  
 5116 Education of Homeless Children  
 7424 Bed Bugs

Regulation

5116 Education of Homeless Children  
 5200 Attendance  
 7424 Bed Bugs

## SECOND READING BYLAW, POLICIES AND REGULATIONS

30. The Superintendent recommends approval of the second reading of:

Bylaw

0000.02 Introduction

Policies

3240 Professional Development for Teachers and School Leaders  
 5610 Suspension  
 5620 Expulsion

Regulations

3240 Professional Development for Teachers and School Leaders  
 5610 Suspension Procedures

**B. Curriculum/Staff Development Committee – Dan DiBlasio, Chairperson**  
**Committee Members: Elena O’Sullivan**  
**Administrative Liaison: Pam Haimer**

## COMMITTEE REPORT

## STUDENT TEACHER PLACEMENT

1. The Superintendent recommends approval of the following student teacher and practicum placements for the 2017-2018 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
Francesca Liverani (Georgian Court)	Heather Mosenson	9/5/17 – 12/15/17
Jillian Thomas (Monmouth University)	Amy Tkacs/ Danielle Mills	9/5/17 – 4/27/18
Richard Pinnola (Monmouth University)	Tamara Mohr	9/5/17 – 12/15/17
Jane Beagen (TCNJ)	Melissa Deutsch	9/5/17 – 12/15/17

## HOME INSTRUCTION

2. The Superintendent recommends approval for the following student to receive bedside/home instruction for the 2017-2018 school year:

Student: 9759910169  
 Tutor: Natalie Levine  
 Rate: \$50.00 per hour – not to exceed 10 hours per week.  
 Start Date: 09/07/17  
 End Date: TBD

## COURSE APPROVAL

3. The Superintendent recommends ratification and reimbursement of the following course from the 2016-2017 school year.

**New Jersey Principals and Supervisors Association - Leaders to Leaders**  
 Brad Millaway Enhancing School Leadership Practices

## 2017-2018 CURRICULA/TEXTS

4. The Superintendent recommends approval of the following curricula for the 2017-2018 school year:

**Core Subjects:**

\*English Language Arts PreK-8  
 \*Mathematics PreK-8  
 \*Science PreK-8  
 Social Studies PreK-8

**Related Arts/Special Areas:**

*Art K-8	Music – Vocal K-8
Media/Steam K-8	Music – Instrumental 5-8
* Physical Education K-8	*Health K-8
Guidance K-8	*Digital Arts 6-8
BSI K-5	*Spanish K-8
ESL K-8	Personal Financial Literacy/Study Skills 6-8
Technological Literacy K-8	

**Instructional Materials:**

Text and Supplemental Materials List

## FIELD TRIP LIST 2017-2018

5. Recommend approval of the Freehold Township Schools field trip list for the 2017-2018 school year.

## DISTRICT PROFESSIONAL DEVELOPMENT PLAN

6. The Superintendent recommends approval of the 2017-2018 Freehold Township Schools Professional Development Plan.

**C. Finance/Facilities/Transportation Committee – Edward Hudak - Chairperson  
 Committee Member: Jason Levy, Jennifer Patten  
 Administrative Liaison: Robert DeVita**

COMMITTEE REPORT

CERTIFICATION

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of July 31, 2017, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of July, 2017 and the Treasurer’s report for the month of July, 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of July 31, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated August 29, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	<b>Total Bills</b>
Current Expense (General)			
Current Expense	\$4,555,517.74	\$194,909.11	<b>\$4,750,426.85</b>
Capital Outlay	\$158,071.79		<b>\$158,071.79</b>
Education Job Fund			
Special Revenue	\$56,963.04		<b>\$56,963.04</b>
Capital Project			
Debt Service		\$571,800.00	<b>\$571,800.00</b>
<b>Total Bills</b>	<b>\$4,770,552.57</b>	<b>\$766,709.11</b>	<b>\$5,537,261.68</b>

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$3,000	11-000-219-592-40-000 CST Misc. Purchased Svcs.	11-000-216-580-22-000 ECLC Speech/OT Travel
\$11,925	11-000-291-299-11-000 Sick Time Buyout	11-000-240-299-11-000 School Admin, unused sick pay
\$3,016	11-000-221-102-10-000 Salaries, improve instr. Sup.	11-000-221-199-11-000 Unused Vaca Pay – Improve instr. Sup.

\$6,571	11-190-100-500-05 Other purchased services	11-000-240-440-05 Admin, Lease purchase
\$3,214	11-000-216-320-40-000 CST Prof/Tech Services	11-000-216-320-22-000 ECLC Speech/PT/OT Prof. Svcs.

## APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	DeVita, Robert	School Business Administrator	New Title I Requirements Under ESSA	10/10/2017	\$136.00
2	DeVita, Robert	School Business Administrator	ESSA Accounting and Reporting Requirements	9/12/2017	\$136.00
3	DeVita, Robert	School Business Administrator	Payroll Fundamentals	12/12/2017	\$136.00
4	Elman, Elisa	Teacher	SIOP Institute Level II	10/4/2017 – 10/6/2017	\$1,972.25
5	Harms, Katie	Supervisor	Strategies & Structures for Teaching Reading and Writing	10/26/2017	\$249.00
6	Marini, Bonniejoy	Teacher	Autism New Jersey Annual Conference	10/19/2017 – 10/20/2017	\$400.00
7	Marino, Mike	Groundsman	Ornamental and Turf Pest Problems	10/2/2017	\$145.00
8	Marino, Mike	Groundsman	Maintaining Pesticide Applicators License	10/27/2017	\$361.78
9	Mills-Pevonis, Heather	Supervisor	2017 FEA/NJPSA/ NJASCD Fall	10/19/2017 – 10/20/2017	\$370.00 (to correct cost of \$310 listed prior agenda)
10	Tashian, Christine	Payroll Accountant	Payroll Fundamentals	12/12/2017	\$130.38

## APPOINTMENT OF SCHOOL PHYSICIAN

6. The Superintendent recommends approval to appoint Zubaida Sadik, M.D. as School Physician for the 2017-2018 school year at a rate of \$17,134 per year.

## AGREEMENT WITH MCVSD

7. The Superintendent recommends approval of the agreement to provide lunch services to the children in the Monmouth County Vocational School District's Biotechnology High School for the 2017-2018 school year.

## SHARED SERVICES AGREEMENT

8. The Superintendent recommends approval to authorize a Shared Services Agreement with the Freehold Borough Board of Education for the rental of classroom space, provision of related services, transportation of students and the provision of custodial services:

WHEREAS, the Freehold Borough Board of Education deems it to be in the best interest of the District and of the taxpayers of Freehold Borough to enter into an

Agreement with the Township of Freehold for the rental of nine classrooms, the provision of related services, the transportation of the student, and the provision of custodial services pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:64-1, et. seq.; and

WHEREAS, the Freehold Borough Board of Education due to its enrollment and lack of classroom space needs additional classroom space; and

WHEREAS, the Freehold Township Board of Education has unused classroom space; and

WHEREAS, the Freehold Township Board of Education is willing to rent the unused classroom space to the Freehold Borough Board of Education and is willing to provide related services, transportation for the students, and provide custodial services; and

NOW, THEREFORE, BE IT RESOLVED, by the Freehold Borough Board of Education that it hereby authorizes a shared services agreement in substantially the form attached hereto and incorporated herein by reference with Freehold Township Board of Education for the rental of nine classrooms, the provision of related services, the transportation of the students and the custodial services

BE IT FURTHER RESOLVED, that the Board Secretary forward a certified copy of this resolution to the Executive County Superintendent of School.

#### REVISED TRANSPORTATION JOINTURE

9. The Superintendent recommends approval of a transportation jointure for Route S160 with the Camden County Educational Services Commission serving as the host district to transport one Freehold Township student from a residential placement to the Burlington County Special Services Commission during the period of July 5, 2017 to August 1, 2017 in the amount of 1,975.20.

#### DISPOSAL

10. The Superintendent recommends approval to dispose of the following items from Eisenhower Middle School which are no longer used because it is broken beyond repair:

Maytag Refrigerator – Inventory #1861

11. The Superintendent recommends approval to dispose of the following items from Laura Donovan Elementary School which are no longer used:

19 Broken Student Chairs

12. The Superintendent recommends approval to dispose of the following items from Marshall W. Errickson Elementary School which are no longer used:

1 Metal Desk  
 3 iPad 1<sup>st</sup> Generation  
 1 iMac Computer  
 8 iTouch (iOS4 version)  
 1 iTouch Case  
 2 Pieces of the Media Center Circulation Desk  
 10 Plastic Chairs  
 160 Student Desks  
 45 Wooden Chairs  
 10 Computer Desks  
 1 12Ft Double Sided Book Shelf  
 9 Wooden Tables



## DONATIONS

13. The Superintendent recommends approval to accept a donation in the amount of \$1,000 from the Marshall W. Errickson PTO to be used for the following honoraria at the Marshall W. Errickson School:
- |  |         |
|--|---------|
| 5 <sup>th</sup> Grade Performing Arts Club | \$1,000 |
|--|---------|
14. The Superintendent recommends approval to accept a donation in the amount of \$7,000 from the Laura Donovan School PTO to be used for the following honoraria at the Laura Donovan School:
- |                 |         |
|-----------------|---------|
| Performing Arts | \$2,000 |
| Intramurals     | \$2,000 |
| Broadway Bound  | \$3,000 |
15. The Superintendent recommends approval to accept a donation in the amount of \$8,000 from Uber Technologies, Inc. to be used to purchase technology and STEAM materials for the Early Childhood Learning Center.

## SETTLEMENT AGREEMENT

16. The Superintendent recommends the approval of the settlement agreement and mutual claim release between and among Roof Management, Inc., The Freehold Township Board of Education, Fraytak Veisz Hopkins Duthie, P.C. and John Veisz, AIA, CSBA.

SETTLEMENT AGREEMENT AND MUTUAL CLAIM RELEASE  
BETWEEN AND AMONG ROOF MANAGEMENT, INC. ("RMI"),  
THE FREEHOLD TOWNSHIP BOARD OF EDUCATION ("FTBOE"),  
FRAYTAK VEISZ HOPKINS DUTHIE, P.C. and  
JOHN J. VEISZ, AIA, CSBA (collectively, "FVHD")

THIS SETTLEMENT AGREEMENT AND MUTUAL CLAIM RELEASE, dated as of August 31, 2017 (the "Agreement") between and among RMI, FTBOE and FVHD, provides as follows:

WHEREAS, RMI, FTBOE and FVHD are parties to legal proceedings presently pending before the Superior Court of New Jersey, Law Division, Monmouth County, bearing Docket No. MON-L-786-16 (the "Action").

WHEREAS, RMI, FTBOE and FVHD, without acknowledging (and expressly denying) any liability to one another with respect to any of the claims, counterclaims, cross-claims or other affirmative relief asserted in the Action, wish to amicably resolve all disputes which have been or could have been raised in the Action by any of said parties as against any of the other parties, subject to the express terms set forth in this Agreement.

NOW THEREFORE, based upon the foregoing premises, it is agreed, as follows:

1. The parties agree and acknowledge that, as of the effective date of this Agreement, the remaining unpaid balance in connection with the written agreement between RMI and FTBOE to furnish and install the library roof replacement at the Joseph M. Catena Elementary School and the Clifton T. Barkalow Middle School (collectively, the "Contract"), inclusive of all change orders and previously withheld retainage, totals the sum of \$48,725.00.

2. RMI shall accept the value of certain credits proposed by FVHD in its memorandum dated August 18, 2016 (the "FVHD Memo") for certain labor and/or materials which RMI furnished and/or failed to furnish under the Contract, as follows: A) Barkalow MS in the total sum of \$17,153.23; and B) Catena ES in the total sum of \$6,619.50.

3. In accepting the aforesaid credits against the outstanding unpaid balance of the Contract, RMI shall not be obligated to perform any corrective work as described in the FVHD Memo, nor shall RMI be obligated to remit to FTBOE any further consideration representing the purported value of such corrective work.

4. All warranties associated with materials and workmanship furnished by RMI under the Contract will be provided and/or honored by RMI in accordance with the terms of the Contract.

5. FTBOE shall remit payment in the amount of \$24,952.27 to RMI within thirty (30) days of FTBOE's execution of this Agreement, which sum represents the balance of funds due RMI under the Contract after adjustments for the credits set forth in Paragraph 2 above.

6. Subject only the terms of this Agreement, all matters in dispute in the Action between or among all of the parties shall be deemed globally resolved and a stipulation dismissing the Action, with prejudice and without costs as to any party, shall be signed by all parties and submitted to the Court for filing.

7. RMI, FTBOE and FVHD, including, but not limited to, each of their respective heirs, successors, assigns or any other representatives who have acquired or possibly could hereafter acquire any claims or other rights which any of them had or could have asserted in the Action, hereby each unconditionally and forever release the remaining parties to this instrument from any and all claims, causes of action, liens and other legal rights or remedies available to any of them at law or in equity which arise out of one or more of the transactions that are the subject of the Action.

8. Notwithstanding the provisions of Paragraph 7 above, this Agreement does not encompass, but specifically excludes, any claims, causes of action or other rights available to each of the signatories hereto as against the remaining parties specifically arising out of this Agreement or any warranty provided by or on behalf of RMI pursuant to the Contract.

9. This Agreement shall be fully effective and enforceable upon (a) RMI's delivery of all required warranties and other project close out documents required under the Contract for receipt of the final payment, and (b) RMI's receipt of the monies set forth in Paragraph 5 above.

10. This Agreement may not be modified except by a subsequent written instrument duly executed by all of the parties hereto or their respective heirs, successors or assigns, as the case may be.

11. This Agreement has been executed by each of the parties below of their own free will and after having full opportunity to consult with legal counsel of their respective choice.

12. This Agreement shall be governed by the laws of the State of New Jersey.

13. This Agreement may be executed in counterparts which, when taken together, shall constitute a fully executed document. In addition, signatures transmitted *via* facsimile or electronically shall be deemed originals, so long as each such signature has been duly notarized or attested to as genuine by an Attorney-at-Law of New Jersey.

#### RESOLUTION

17. The Superintendent recommends approval of the following resolution authorizing Disposal of Surplus Property conducted through GovDeals.com:

WHEREAS, the Freehold Township Board of Education is the owner of certain surplus property which is no longer needed for educational purposes; and

WHEREAS, the Freehold Township Board of Education desires to sell said surplus property in "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Freehold Township Board of Education, County of Monmouth, as follows:

1. The sale of the surplus property shall be conducted through

GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Freehold Township Board of Education.

2. The sale will be conducted online and the address of the auction site is govdeals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-2009.
4. A list of the surplus property to be sold is as follows:

<b>Quantity</b>	<b>Item</b>	<b>Manufacturer</b>
30	2001 Combo Desk – beige desk/ red seat	Melsur
23	2001 Combo Desk – beige desk/ blue seat	Melsur
1	Rolleramic Motorized Projection Screen Model # ROL-10-262965	Draper
6	Fresnel Stage Light Model 1KAF-MBP 6"	Altman
3	Border Lights Model R40	Altman
10	Light Fixtures – Model ALS 2T8 CM48 LD EB8LH277 MW 8	Alera
4	Lighting Model M106-232-OCT/8T-A-ELB-UNI Light Fixtures	Mercury
1	Large General Purpose Transformer Catalog #3F3Y225F Style G	Siemens
2	Circulating Pumps Model #FE2010E2F1F2LOA	Taco

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Freehold Township Board of Education reserves the right to accept or reject any bid submitted.

**TUITION CONTRACTS**

18. The Superintendent recommends approval to accept a tuition contract between the Toms River Regional Schools, Ocean County, and the Freehold Township Board of Education for student #3260936711. The tuition for this program is \$48,172 for September 1, 2017 and terminating on June 30, 2018.

**TRAINING**

19. The Superintendent recommends approval for the following staff members to receive Wilson Foundations Training at a cost of \$165 per participant during the 2017-2018 school year:

Joelle Nappi	Tina Belka
Susan Reardon	Diana Lewkowicz

OUT OF DISTRICT CONTRACT

20. The Superintendent recommends approval of the following contract:

Student: 2804889157
School: CPC Behavioral Healthcare
Cost: \$8,987.50
Program: ESY
Cost: \$64,710.00
Program: 10 Month
Start Date: 7-3-2017
End Date: 6-20-2018

SETTLEMENT AGREEMENT

21. The Superintendent recommends approval of the following Settlement Agreement:

OAL Docket EDS – 1657-2017
Agency Reference No. 2017-2556

- XI. Old Business
XII. New Business
XIII. President’s Remarks
XIV. Public Participation
XV. Executive Session

HEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- Matters rendered confidential by state or federal law
Personnel
Tenure Charges
Appointment of a public official
Matters covered by the attorney-client privilege
Settlement Agreement
Pending or anticipated litigation
Pending or anticipated contract negotiations
Protection of the safety or property of the public
Matters which would constitute an unwarranted invasion of privacy
Matters in which the release of information would impair a right to receive funds from the United States Government
Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 90 minutes, and that action may be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the meeting adjourned at \_\_\_\_\_ p.m.